



# Principal

SEARCH PROSPECTUS



## HELIAS CATHOLIC HIGH SCHOOL

JEFFERSON CITY, MO

[www.heliascatholic.com](http://www.heliascatholic.com)

START DATE – JULY 2021

Partners in Mission School Leadership Search Solutions, LLC



## **Vision Statement**

Building a community of Saints and Scholars for Christ.



## **ABOUT**

Built in 1930, the St. Peter High School facility was sorely overburdened due to the burgeoning population of Jefferson City. As a result, in September 1956, a new school named after the Jesuit missionary Ferdinand Helias welcomed 467 students. Until 1969, the school was co-institutional, meaning the La Salle Christian Brothers taught the boys while the School Sisters of Notre Dame taught the girls. Today, Helias Catholic High School is primarily staffed by lay men and women, educating 715 co-ed students.

Helias Catholic is dedicated to building a community of saints and scholars for Christ prioritizing a feeling of family; teachers dedicated and experienced in prioritizing academics; a strong sense of community, faith, and service for those inside and outside the Helias community; and a wide variety of clubs and activities to help students find a place where they can feel at home.

## ***Mission Statement***

Helias Catholic High School is committed to providing excellence in education as established on the teachings of the Roman Catholic Church for students grades 9-12. Working in partnership with families, we are dedicated to providing a disciplined environment where Christ and His graces in each person are recognized, respected, and fostered. As a teaching institution founded on the traditions of the School Sisters of Notre Dame and the La Salle Christian Brothers, we challenge our students spiritually, academically, and physically as we help to form them to be active, lifelong, enthusiastic participants in the Church.

## Household System

Helias employs a school-wide Household System as a means of fostering meaningful relationships and building a community of saints and scholars for Christ.

Each student is placed in a single-gender, multi-grade “Family,” consisting of one faculty member and approximately twenty students. Families meet weekly, providing opportunities for community-building in a smaller setting. Three female and three male families are grouped to create a six-family “Household.” Households meet weekly during “House Time.”

The goals of the Household System include:

- Help each student know and love Jesus and the people in the Helias community more deeply.
- Foster a feeling of belonging to the Helias family.
- Provide faith, service, and social opportunities outside of standard instructional time.
- Create opportunities to grow and support students’ natural gifts and talents.
- Ensure care of all students by providing each student with an adult mentor.

## Governance

The school operates with a 5-member Board of Directors and a 15-member Advisory Council. Under the authority of the Board of Directors, the Council’s purpose is to collaborate with the administration to further the spiritual, academic, and physical development of Helias Catholic students. Standing committees include finance, Catholic identity, and building.

## Strategic Plan

Helias Catholic has a 2020-2025 Strategic Growth Plan with goals in four domains: Mission and Catholic Identity, Governance and Leadership, Academic Excellence, and Operational Vitality.

## New Construction

In 1974, the Helias Foundation was established with the goal of raising funds for capital improvement projects and school operations. A new fieldhouse was completed in 1992. In 2001, increased enrollment prompted an expansive project including 10 additional classrooms, an elevator, and doubling the size of the cafeteria. Renovated classrooms and a student commons was added in 2005 and the gym was remodeled in 2009. In 2017, the school added a new Science & Administration Wing with six new science classrooms and labs, a new chapel, and new spaces for chorus and dance.

## FAST FACTS



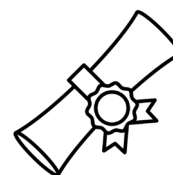
# 715

Enrolled Students



# 57

Faculty Members



# 31

Faculty with Master’s Degrees



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## FAITH LIFE

Campus Ministry at Helias Catholic High School supports the faith formation of the students, staff, and school community. They provide opportunities leading to a deeper awareness of God's love by offering opportunities for worship, supporting the formation of a community of faith, and the promotion of service as a way of life.



St. Pius X Chapel is utilized extensively, including praying the rosary on Monday mornings, Praise and Worship on Tuesday mornings, Liturgy on Wednesday afternoon as well as Thursday and Friday mornings, and a prayer service on Friday afternoons.

Retreats allow students to step away from their regular class schedule and activities to grow in faith and community.

Every student is required to complete 50 hours of Christian service by the end of 1st semester Senior Year.

## ACADEMIC PROGRAM

Tradition and innovation are guiding principles of the Helias Catholic academic program. All students study four years of the core subjects to become well-informed and well-rounded citizens. Students may also pursue their own strengths with more intensely focused courses that are advanced and or AP-aligned. Discovery and individual expression in each class allow students to concentrate on the person he/she hopes to become. Students are united by their hard work and high expectations.





Dual Credit courses (DC) are college-level courses taught by Helias faculty for both college and high school credit. Through approval from local colleges and universities, Helias faculty teach the course in accordance with each college's requirements.

Helias Catholic High School graduates are accepted to and attend many of the top colleges and universities in the nation.

## THE ARTS

The fine arts are an integral part of the cultural development of students at Helias Catholic, as they help to foster a deep cultural appreciation that is vital to the development of the human condition. Helias offers performance arts activities including marching band, pep band, concert band, color guard, concert choir, chorus, show choir, and a spring musical.

## ATHLETICS

The '80s coincided with an explosion in athletic success for the school, with 14 state championships in six sports. In particular, the wrestling program grew into a dynasty that is respected state-wide.

Currently, Helias offers baseball, basketball, cross country, football, golf, soccer, tennis, track, and wrestling for boys. Girls' sports include basketball, cross country, golf, soccer, softball, tennis, track, and volleyball. Additionally, academic team, archery, bass fishing, cheerleading, dance team, and speech & debate are Missouri State High School Activities Association (MSHSAA) sanctioned activities.

Finally, a new athletic complex includes a football field and stadium with seating for 2800 fans, two soccer fields, eight tennis courts, a track, and a state-of-the-art video scoreboard.

## FAST FACTS



**15:1**

Student:Teacher Ratio



**57**

Hours of College-Credit Courses



**15,000**

Hours of Community  
Service Annually



## FAST FACTS



# 19

Varsity Athletic Teams



# 30+

Student Clubs  
and Organizations

## CLUBS AND ACTIVITIES

The goal at Helias Catholic High School is for each student to make the choice to be involved in extra-curricular opportunities. Students have the responsibility to maintain high standards of personal integrity, leadership, and accomplishment. Students are expected to understand they must never lose sight that academic success always takes precedence over extra-curricular involvement.

Discipline, self-direction, self-esteem, leadership, fundamental skill development, and the enjoyment of being involved are the overall objectives of the Helias Catholic Activities Program. Activities are an extension of the classroom and provide students opportunities to achieve goals and to become well-rounded people of strong moral character.

Activities and clubs include Art Club, Bicycle Club, Founders Club, Campus Ministry Crew, Chess Club, Classics club, Club International, Disney Club, Drum Line Club, French Club, French Honor Society, Gaming Club, Journalism Club, Library Squad, Life Runners Club, Medical Club, National Honor Society, Ping Pong Club, Robotics Club, Students Against Destructive Decisions (SADD), Shotgun Sports, Shotgun Team, SPROUTS, STEM Club, Student Ambassadors, Student Council, Yearbook, and Z Club.



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## THE POSITION

The Principal of Helias Catholic High School is hired by President of Helias Catholic with the approval of the Superintendent of Catholic Schools, the Advisory Council, and the Board of Directors. The principal is accountable to the President and Superintendent.

The principal's role is a position of leadership and administrative authority in all-educational and related matters within the school. When appropriate, the principal offers consultation regarding school matters to the school Advisory Council, Board of Directors, and related organizations.

The ideal candidate will have a passion for advancing the mission of Catholic education; possess an understanding of the President/Principal model of administration; exhibit familiarity with the teachings of Vatican II and trends in contemporary religious education; nourish a personal faith life through prayer, scripture, and attention to gospel values; interact effectively with people as an administrator, leader, and manager; initiate appropriate change to improve the education program; analyze and consider alternative solutions to problems; manage time effectively; and exhibit composure and reason appropriate to decision making.





## QUALITIES AND CHARACTERISTICS

- Practicing Catholic in communion with the Church who is a faith-filled and Christ-centered servant leader that embraces, models, and champions the traditions and values of Catholic education while promoting a strong and vibrant Catholic identity.
- A master's degree with courses in school administration consistent with state requirements for principals and holds or is seeking a State of Missouri certification.
- At least three years of successful teaching, preferably at the high school level.
- Exceptional communication, interpersonal, and public speaking skills while serving as the highly visible public face of Helias Catholic School in building constructive relationships with all stakeholders that inspire crucial support with educational initiatives.
- Proven visionary with demonstrated success in addressing immediate school community needs and long-term goals.
- Accomplished educator with proven success and the ability to lead an extensive, innovative, and rigorous curriculum that ensures success for all students, based on exacting standards of excellence.
- Accessible and approachable leadership style, with a willingness to relate to students while being extremely visible and interactive on campus and at school events.
- Inspirational, humble, and authentic mentor who instills leadership in others.
- Must be able to establish immediate rapport and trust with faculty and staff, parents, stakeholders, and regional community leaders.
- Skilled at identifying, attracting, developing, and retaining high-quality educators with a commitment and passion for delivering a



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transformational Catholic educational experience.

- Proven leadership in ongoing professional development, evaluation, and student assessment.
- Fair, fun and compassionate executive who embraces collaboration while leading with missionary zeal.

## ABOUT THE AREA

Named for Thomas Jefferson, Jefferson City, officially the City of Jefferson and informally Jeff City, is the capital of Missouri. It is located approximately midway between the state's two large urban areas of Kansas City and St. Louis. Jefferson City's economy is centered around government, health care, manufacturing, retail, education, and tourism industries.

The State Capitol, Supreme Court Building, Governor's Mansion, and charming downtown are just a few of the architectural treasures that anchor this unique community. There are many museums, fine restaurant cuisine, quaint boutiques, and beautiful parks in Rand McNally's "America's Most Beautiful Small Town."

Less than 60 miles away lies The Lake of the Ozarks, the Midwest's premier lake resort destination. This popular region offers world-class boating, golfing, shopping and fishing, and a wide variety of lodging, restaurants, state parks, and other recreational activities to suit any budget and taste.





## APPLICATION PROCEDURE

- To apply, please submit the following four documents, confidentially and as separate PDF attachments.
  - » Letter of Interest that aligns your experiences and skillsets with the current needs of the school as you understand them.
  - » Statement of Catholic educational philosophy.
  - » Current resume with all appropriate dates included.
  - » List of five references with names, relationships, phone numbers, and email addresses. No references will be contacted without your knowledge and approval.
- Please include Helias Catholic in the subject field.



### ***Assemble all of the application materials in one email to:***

Michael Furey, Partner  
mikefurey@partnersinmission.com  
Partners in Mission School Leadership Search Solutions, LLC  
124 Sycamore Drive | Westwood, MA 02090  
570-730-2655 (Cell) | 877-738-4810 (Office)  
[www.partnersinmissionslss.com](http://www.partnersinmissionslss.com)



Partners in Mission School Leadership Search Solutions is the retained search division of Partners in Mission, the nation's leading full-service consulting firm focused exclusively on developing excellence in Catholic school advancement and leadership. As partners among ourselves and with our clients' missions, we value, understand, and embrace the importance of Catholic education in our personal and professional lives — and remain committed to ensuring its strength and vitality for years to come. Engaged by religious and school communities, boards and dioceses, our team of dedicated search consultants have identified and secured mission-driven professionals to serve in a myriad of diverse Catholic school and diocesan leadership positions from Massachusetts to Hawaii.

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Partners in Mission School Leadership Search Solutions  
124 Sycamore Drive, Westwood, MA 02090