

MEETING OF BOARD OF DIRECTORS

3:30 pm, Wednesday, March 10, 2021

Vaughn Next Century Learning Center

MINUTES



Topic: Board Zoom Meeting

Time: Mar 10, 2021 03:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://myvaughncharter.zoom.us/j/83864986888?pwd=SmZEUUVFRM0QzK05KUKpsVWlJcUZtUT09>

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order at 3:32 PM.

A. Establish Quorum:

Board Members

Alejandro Castellanos	Present
Xitlali Castro	Present
Kwok Cheng	Present
Yolanda Gutierrez	Present
Jasmin C. Guerrero	Present
Alejandro Nevarez	Present
Jonathan Ochoa	Present

Advisory Student Members (non-voting)

Brandon Nguyen
Diana Castellanos
Franco De Santiago Acero

Public Comments:

Roxanne Romero: Public Nomination for a Board Director, interested to be on the board and familiar with the needs of the school, the students, teachers, etc. Knowledge of Business, curriculum, facilities, operations. Change Agent in the community.

Dr. Estevez – Interested in becoming a board member. Not eligible at the moment because of time-period since leaving Vaughn but once eligible, would be interested.

Karen Muehlberger – Endorse the nomination for Dr. Romero and Dr. Estevez

Arturo Chavez – Worked with both Dr. Romero and Dr. Estevez. What is the push for parents, if representation does not

mean it has to be parents but someone who advocates and represents for the parents. Board to consider the committees to be priority for parents to be a part of, can we push the parents to join the committees to learn the way that they are working on by the time that they make it to the board.

Dr. Chan - Charter school started at Parental Choice – Looking at Title 1, School Site Council, ELAC, need to have parents actively engaged on Board. We have knowledgeable parents. As we recruit community members, we need someone with Expertise. Looking for Health and Mental Health. Legal and Law Enforcement. Board is Policy only. Majority of work is done in the committee level.

Katia Handel – the importance of parent voice can be pushed through committee, Dr. Romero has Hathaway Sycamore experience for Mental Health. Advocate for her to be a part of the board. Dr. Estevez has the experience in Higher ed. The voices in the best interest of what is best for the community.

Juana Hubbard: Dr. Estevez & Dr. Romero are 2 extraordinary individuals that are experts in the field. Working with the community and the families, highly endorse and recommend them to the board as they are highly invested and will support in making the best decisions.

Heidi Valdez – Worked with Both Dr. Romero and Dr. Estevez, provided lots of support in the are of mental health. Dr. Estevez has great experience with the parents. Highly recommend them both to be considered as board members.

Approval of Minutes: *The board is to review and approve the minutes from the February 10, 2021 board meeting.*
Governance (10 mins)

Board member, Jasmin Guerrero made a motion to approve the minutes from the February 10, 2021 Board Meeting. Board member, Alejandro Castellanos seconded the motion. Roll call taken. Motion passed unanimously.

A1	<p>Board of Directors - The Board will receive an update on the membership and efforts to recruit new Board members to fill two vacant positions, with a focus in recruiting parent member(s).</p> <p>A total of 5 interested candidates on behalf of public announcement of board vacancies. Reviewing the Nomination forms. Will be presented at a future meeting.</p>	Information Item	Tally Count
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Business and Operations (90 mins)

B1	<p>Fiscal Matter- 2020-2021 Second Interim Financials – the Board will review, discuss and approve the prepared Second Interim Fiscal Report, ending January 31, 2021</p> <p>Board member, Yolanda Gutierrez made a motion to approve the prepared Second Interim Fiscal Report ending January 31, 2021. Board member, Kwok Cheng seconded the motion. Roll Call Taken. Motion Passed unanimously.</p>	Action Item	
B2	<p>Financial Audit - Vaughn's independent auditor will present the draft 2020-2021 audit report, ending 6/30/2020. The Board will review, discuss and adopt the prepared audit report and authorize staff to submit the report</p>	Action Item	

	<p>to various governmental entities on/or before 3/15/2021.</p> <p>Board received a presentation on the Financial Audit for year ending June 30, 2020.</p> <p>Board member, Yolanda Gutierrez made a motion to adopt the prepared audit report and authorize staff to submit the report to various governmental entities on/or before 3/15/2021. Board member, Kwok Cheng seconded the motion. Roll Call taken. Motion Passed unanimously.</p>		
B3	<p>Fiscal Matter- Elementary-Secondary School Emergency Relief Fund (ESSER II) - The Board will receive information regarding Vaughn's application for \$4.3 million funding provided by the Coronavirus Response & Relief Supplemental Appropriations Act (CRRSA 2021) and the required obligations.</p> <p>The board received information on the ESSER II application status and plans to utilize the funds.</p>	Informational Item	
B4	<p>Uniform Complaint Procedures- The Board will review and move to approve Vaughn's updated Uniform Complaint Procedures</p> <p>Will it be bilingual? Yes, it will be translated after approved.</p> <p>How will we ensure that parents and students are aware of this form? To be made available at all offices as well as communication sent out.</p> <p>Board member, Xitali Castro made a motion to approve Vaughn's updated Uniform Complaint Procedures. Board member, Jasmin Guerrero seconded the motion. Roll call taken. Motion passed unanimously.</p>	Action Item	
B5	<p>2020-2021 Consolidation Application (Con App)- The Board will review and act on approval of Vaughn's 2020-2021 ConApp.</p> <p>Board member, Yolanda Gutierrez made a motion to approve the winter ConApp submission. Board member, Jonathan Ochoa seconded the motion. Roll Call taken. Motion passed unanimously.</p>	Action Item	
B6	<p>Safe School Plan - the Board will review, discuss and act on approval of the Vaughn's Safe School Plan.</p> <p>Mental Health, suicide prevention enhancement to address the needs of the student population.</p> <p>Board member, Alejandro Nevarez made a motion to approve Vaughn's Safe School Plan. Board member, Jasmine seconded the motion. Roll call taken, motion passed unanimously.</p>	Action Item	
B7	<p>Fiscal Matter- Investment Allocation and Strategies- The Board will review current investment portfolio values and discuss the Board Finance Subcommittee's recommendation to re-allocate Global Minimum Volatility Fund back to the initial fund-lineup prior to</p>	Action Item	

	<p>February 12, 2020.</p> <p>Capital Project – 23, 572, 568 Endowment - 6984593 Employee Incentive Fund. 250000</p> <p>Minimum volatility fund 51739000.</p> <p>Reallocate the 60% Minimum volatility to the US total stock market fund. At a 60/40 to the total international market fund.</p> <p>Lockbox will remain untouched.</p> <p>Board member, Jonathan made a motion to approve the reallocation of 60% of the Minimum Volatility Fund to the US total stock market fund and 40% to the total international market fund. Board member, Jasmin Guerrero seconded the motion. Roll Call taken. Motion Passed unanimously.</p>		
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Curriculum and Instruction (60 minutes)

C1	<p>School Reopening Update- The Board will receive the latest developments on the school reopening plans.</p> <p>Currently conducting ELPAC Testing in person. Meeting with School Leaders to discuss a start date</p>	Informational Item	
C2	<p>School Climate Survey Data: A First Look- The CEO and Assistant Director of School Climate grant will share the findings of the school wide School Climate survey.</p> <p>Student School Climate Rate- 77% Favorable Parent School Climate Rate- 78.45% Favorable Site Staff School Climate Rate 80.38 % Most Favorable</p>	Informational Item	
C3	<p>2021-22 Enrollment Projection- Board will review and discuss enrollment projection data needed for staffing and budget decisions</p>	Information Item	

Partnership and School Site Council (10 minutes)

P1	<p>California Penal Code Section 25100 mandates that in all homes where children live (or where children might reasonably be expected to enter), firearms must be safely stored. The Board will receive a presentation by Board member Xixtlali Castro and Dr. Anarosa Estevez (retired Vaughn school leader) and petition to the board to adopt a resolution on gun control and safety.</p> <p>Recommendation made to take this to partnership to create a plan of action with various groups.</p>	Information Item	
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Board Member Comments/Future Agenda Items (5 mins)

Adjournment.

Board member, Jonathan Ochoa made a motion to adjourn. Board member Xitali Castro seconded the motion. Meeting adjourned at 7:06. PM.

Next scheduled meeting: **April 14, 2021**

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*