Davis Waldorf School

COVID Safety Plan 2020-2021

Updated April 1, 2021

Contents

Introduction 2
Our Goals: 3
Physical Distancing 3
Classroom Spaces: 3
Class Cohorts 5
Subject Teachers: 5
Health Screenings for Students 5
At-home Screening 6
Health Screening for Employees 6
International Travel Guidelines 7
Entrance, Egress, and Movement within School 7
Staggered Arrival Times and Departure Times 7
Outside Visitors and Groups 10
Employee Training and Family Education 10
Plan Evaluation 11
Face Coverings and PPE 11
Noncompliance: 12
PPE: 13
Testing of Students and Employees 13
Identification and Tracing of Contacts 14
Healthy Hygiene Practices 16
Hygienic Restroom Protocols 16
Cleaning and Disinfecting Protocols 16
Food and Water/Beverage Protocols 17
Hot Lunch and Snack: 17
Modified Education Plans 18
Triggers for Switching to Distance Learning or School Closure 18
Communication Plan 18
Appendix 19
A. Plan to Address Illness Positive C-19 Cases 19
At school 19
At home 19
2. DWS Student or employee reports close contact† with a confirmed C-19 case 20

3. DWS Student or employee has a confirmed C-19 case infection 20
4. DWS Closure due to C-19 21
C. DWS Consultation Process 27
Consultation with Labor 27
Consultation with Office and Janitorial Employees 27
Consultation with Parent and Community Organizations 27
Consultation with Board of Directors 28

From the Board, Faculty, and Administration

Introduction

Our COVID-19 (C-19) Task Force, together with the faculty, board, and administration has developed our school plan to hold classes in-person, outdoors on our 5-acre campus to meet the health and wellness of the students, teachers, employees, and wider community at the center.

The Davis Waldorf School serves under 175 students on a large, 5-acre campus in north Davis. Our school has developed a Reopening Plan utilizing information and best practices provided by the California Department of Public Health (CDPH), the Centers for Disease Control (CDC), and the American Academy of Pediatrics (AAP). In addition, we consulted with a pediatric infectious disease specialist at Kaiser and with Yolo County Health and Human Services (YHHS). We believe, with the accommodations described below, we will be able to provide our students with a safe in-person learning environment for the 2020-2021 school year. We are confident in our ability to keep our students and employees safe by adhering to the guidelines for schools provided by the CDPH and CAL/OSHA.

The school's C-19 Task Force has researched the executive orders, guidelines, and recommendations put forth by the state and county related to C-19. The Board of Directors and Administration, in full awareness of these orders, guidelines, and recommendations, is applying for the in-person education waiver for grades 1-6.

With research and development efforts shared, reviewed, and/or edited by members throughout our governance bodies, we have created a plan for reopening in the 2020-2021 school year in person and on-campus. The plan is thorough, detailed, and compliant with all of the aforementioned orders and requirements and furthermore goes beyond these minimums to offer additional safety precautions for our community.

Although Davis Waldorf School was quick in converting to distance learning platforms for the school community in March 2020, we believe that our particular geographical and demographic circumstances, combined with our large campus and physical infrastructure, enable us to conduct in-person school programs safely and effectively. In fully embracing the reopening plan, our teachers are planning for and creating beautiful and safe outdoor learning spaces for

each of their classes. The employees, likewise, are implementing new practices for the safe administration of daily work in support of our school.

Our Goals:

1. Prioritize health, safety, and social wellness.
2. Provide clear communication.
3. Plan for flexible levels of operation.
4. Support a comprehensive learning program.
5. Provide updates to this plan on a regular basis.

Physical Distancing

All employees and students will be trained and reminded, when needed, to maintain 6 feet of physical distance as much as possible.

- Davis Waldorf employees and teachers will demonstrate and reinforce physical distancing between all persons.
- Physical contact at school between students and employees will be minimized as much as possible.
- Employees will prioritize minimizing physical contact between all adults at all times.
- Employees will wear a face covering at all times unless outside and 6 or more feet away from others.
- DWS's 5-acre campus allows for a wide range of outdoor class areas. Each outdoor class area is at least 50 feet from any other outdoor class area. See Figure 1 below.
- Each single-class cohort will have its own break/play area.
- Each single-class cohort has its own hand-washing sink.
- DWS will use markings on classroom floors, outside the bathrooms and in any other areas where students may need to form a line to promote distancing.
- The DWS office area is accessible only for employees. Parents/guardians and students may only interact from an outside window.
- One direction of travel in the office will be implemented to avoid people crossing.

Classroom Spaces:

- Teachers' desks will be spaced 6 feet away or more from students' desks.
- Students' chairs will be spaced at least 3 feet apart whenever possible
- Each class will have designated indoor and outdoor classroom areas and play spaces.
- Teachers will not share objects or items with other cohort groups unless those objects have been cleaned and disinfected.
- Teachers will devise safe means of passing out other types of materials (paper, yarn, etc.).
- We have supplied classrooms with HEPA UV-C air purifiers as recommended by ASHRAE (ASHRAE writes the building codes for all buildings, including hospitals) to provide approximately 6 air exchanges per hour.

See next page for map view.

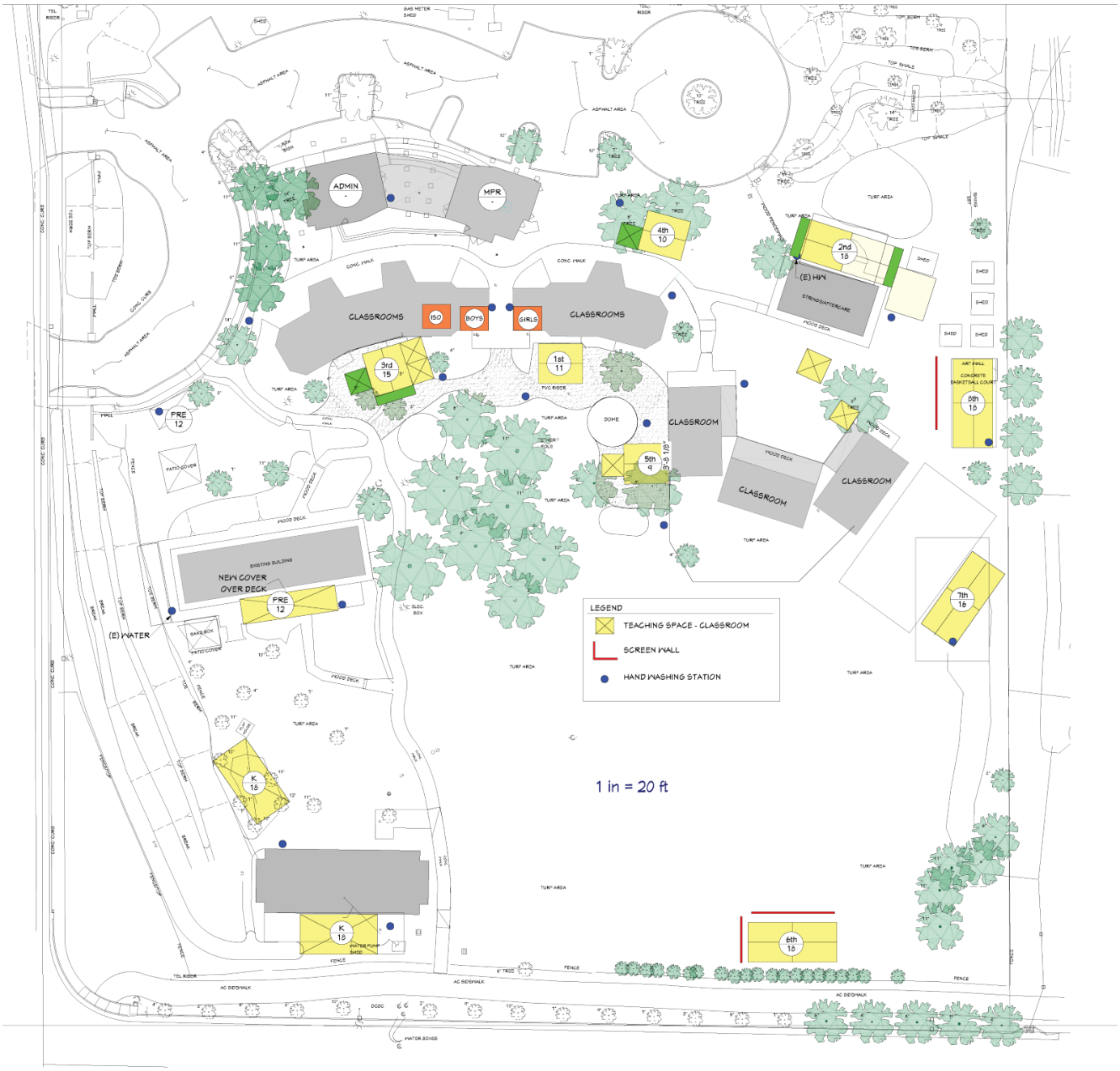

Figure 1. Outdoor classrooms and handwashing stations are indicated on this map.

Class Cohorts

For as long as California State Guidance and/or Yolo County Guidance includes the use of cohorts to prevent and minimize exposure and/or contact, Davis Waldorf will keep each class as a separate cohort. This will be evidenced throughout this planning document. It applies to our subject classes in the grades, as well as our arrival and drop-off areas and procedures.

Students will stay in learning groups of 25 or fewer students throughout the school day. Students will remain in their cohorts for lunch and recess. Each cohort will be assigned a designated play area.

Subject Teachers:

- Will follow the DWS face covering policy.
- Will thoroughly wash or sanitize their hands before each class.
- Will ensure physical distancing.
- Will support proper hygiene practices.

Traditionally, our subject teachers teach many grades throughout the day, and every grade throughout the week. We have now modified our schedule to limit the number of classes they teach in person. Students will remain in their classroom while subject teachers travel between the classrooms. **The majority of Subject teachers will teach only 2 grades in person in any given quarter. Subject teachers will teach a maximum of three cohorts in person in any given quarter.**

Music:

- As per updated CDPH guidelines, outdoor singing and band practice are permitted, provided that precautions such as physical distancing and mask wearing are implemented.
- Playing of wind instruments will only be possible with physical distancing beyond 6 feet.

Outdoor Events:

Outdoor Events may happen on campus with the maximum number of attendees limited to 33% of usual attendance capacity by parents/guardians/guests (Orange Tier).

- We will require physical distancing and masks during the performance/event.
- No food or drinks permitted.
- Assigned seating is required to permit physical distancing of at least 6 feet between people from different households.
- Attendance at indoor events, even if masked and distanced, is still not permitted.

Health Screenings for Students

At-home Screening

- Parents must screen their children at home via wellness screening questions on the cell phone app School Wellness Screener.
- Parents must keep students at home if they have symptoms consistent with C-19 or if they have had close contact † with a person diagnosed with C-19.

† Close contact is defined by the CDC and CDPH as any individual within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before onset of illness (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.

Individual exposures added together over a 24-hour period (e.g. three 5-minute exposures for a total of 15 minutes)

- At-School Screening: Each student's temperature will be checked by their teacher. Teachers will note whether the parent/guardian has completed the wellness attestation via the wellness screener app. For a child whose parent/guardian has not completed the app attestation, a staff member will contact and confirm wellness with the parent/guardian.
- Teachers will observe children as they arrive on campus, visually noting any symptoms.
- Teachers will check children's temperatures with a no-touch thermometer to ascertain each child's temperature is below 100.4 degrees Fahrenheit.
- Teachers will wear appropriate PPE in accordance with OSHA and CDC guidelines
- Children who have been exercising will be asked to sit quietly for 5 minutes before their temperatures are taken.

Health Screening for Employees

- All employees will self-screen before leaving for work at home via wellness screening questions on the cell phone app School Wellness Screener and checking their temperature to ensure it is below 100.4 degrees Fahrenheit.
- Each employee will complete the wellness screener app attestation daily.
- Employees will stay home if they have symptoms consistent with C-19 or if they have had close contact with a person diagnosed with C-19 returning from international travel.

International Travel Guidelines

- Upon return from any trips outside of the United States, students are asked to follow CDC requirements regarding isolation and testing before resuming on-campus classes. More information regarding precautions to take and isolation and testing protocols after international travel can be found on the CDC website.
- Students will be required to submit a negative C-19 test to the office prior to returning to school.
- The Davis Waldorf School will update its travel policy to reflect any current or future public health orders issued by Yolo County.

Entrance, Egress, and Movement within School

Our campus environment supports us in keeping cohorts from mixing. Our campus features zero interior hallways or corridors where students could congest. Maps have been created to denote the pathways of movement throughout the campus each day.

We have mapped out our outdoor learning spaces to ensure there is a healthy distance between cohorts. We will utilize physical distancing when children are waiting to use the restroom.

Staggered Arrival Times and Departure Times

Traditionally, our school has staggered drop off and pick-up times for our 1st through 8th grade students. We will continue the use of staggered drop off times to manage traffic flow and avoid the mixing of cohorts. Additionally, each cohort will have a designated drop off and pick-up station where health screenings will also be completed. See Table 1 Map and Map in Figure 3 below.

Table 1. Designated drop-off and pick-up times and assigned stations.

Class	Drop Off Time	Station	Pick-Up Time	Station	Friday Pick-Up	Station
1st	8:05-8:15	1	1:50	1	1:05	1
2nd	8:05-8:15	2	2:20	2	1:05	2
3rd	8:05-8:15	3	3:10	3	1:05	3
4th	8:05-8:15	4	3:10	4	1:05	4
5th	8:20-8:30	5	3:10	5	12:45	5
6th	8:20-8:30	6	3:10	6	12:45	6
7th	8:20-8:30	7	3:10	7	12:45	7
8th	8:20-8:30	Church	3:10	Church	12:45	Church

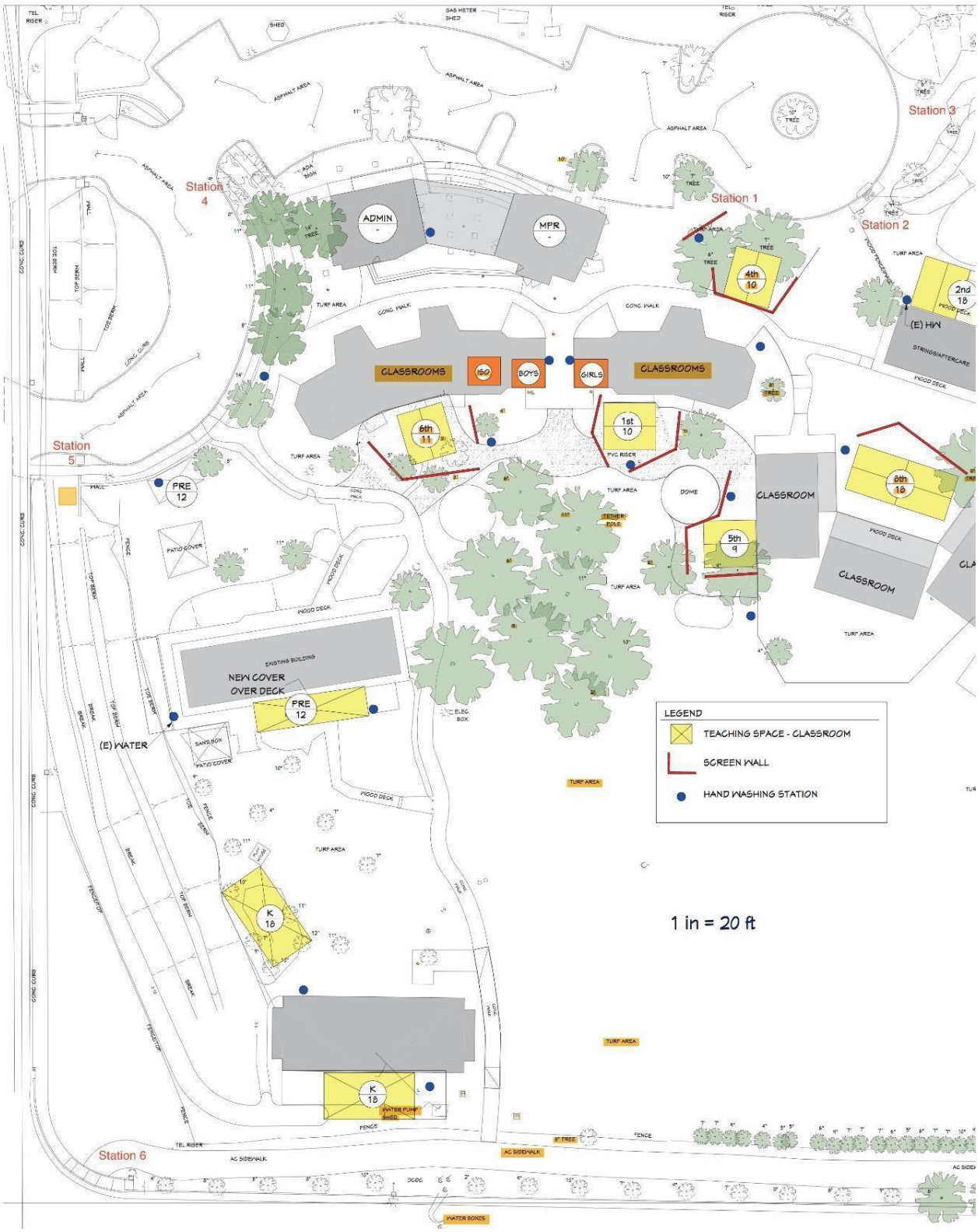

Figure 2. Cohort drop-off health screening and pick-up stations.

Outside Visitors and Groups

- As needed, one parent/guardian/caregiver may assist their child at pick-up or drop-off.
- Parents/guardians/caregivers are asked not to enter the school buildings or the outdoor play areas.
- Two parent volunteers per quarter may support the class.
- In compliance with State and Yolo County Health regulations, all employees, visitors, parents/guardians, and caregivers must wear a face covering when on school grounds (see Current DWS Face Covering Policy).
- For grades drop-off, children will be met in the drop-off area by their teacher, who will take their temperature with a no-touch thermometer to ascertain that their temperature is below 100.4 degrees Fahrenheit.
- We will ask vendors for “no contact delivery”. The deliveries will be left outside of the office and items will be distributed safely.

Employee Meetings, Training, and Family Education

All employee meetings, professional development training, and other activities involving more than one non-vaccinated employee will occur with physical distancing measures in place or will occur virtually when physical distancing is a challenge. All training involving C-19 mitigation strategies will be recorded to ensure all employees receive adequate instruction. Custodial employees and any other employees who use cleaning products will be trained on the chemical hazards, manufacturer’s directions, and Cal/OSHA requirements for safe use.

Plan Evaluation

Role of the COVID Task Force:

- Weekly check-ins of the COVID task force
- Committee will review all protocols and procedures.
- If anything needs improvement, it will be identified and addressed immediately.

Face Coverings and PPE

Our community understands the importance of wearing face coverings in public as an effective mitigation strategy. We have developed an enforceable face covering policy and have shared it with our community at multiple town hall meetings and in our reopening plan. See section B of the Appendix for the full DWS Face Covering policy.

DWS Face Covering Policy:

A. Cloth face coverings will be required* under the following conditions:

1. At drop-off and pick-up for all persons
2. For all persons when inside any campus building, including students, employees, nonemployees, parents, caretakers, and other campus visitors.
3. For all persons outside on campus throughout the day, including students, employees, non-employees, parents, caretakers, and other campus visitors, unless they are outside and six (6) feet or more away from others.
4. Teachers will wear face coverings. Three-ply surgical face coverings are suggested.
5. For students in outdoor teaching spaces**
6. At recess
7. When using the bathroom/toilet facilities

* Exception: Face coverings will not be required for children under two (2) years of age or persons with a medical condition, mental health condition or disability that prevents wearing a face covering. This includes persons for whom wearing a face covering could obstruct breathing or who are unable to remove a face covering without assistance.

**If the children are seated in the outdoor teaching space, 6 feet apart, and doing sustained quiet work (including activities such as silent reading or book work) they will be permitted to remove their mask and have their mask in a bag on their desk for a period of up to 20 minutes, provided they remain seated.

B. Face coverings will NOT be required under the following conditions:

1. For all grades students during mealtimes while they are spaced.
2. During outdoor exercise if persons can maintain six (6) feet of distance from others (California Order states that a face covering is not needed for: Persons who are engaged in outdoor work or recreation such as swimming, walking, hiking, bicycling, or running, when alone or with household members, and when they are able to maintain a distance of at least six feet from others.)
3. Children under two (2) years of age
4. Persons with a medical condition, mental health condition or disability that prevents wearing a face covering.

Noncompliance:

Students not complying with the DWS face covering policy will be reminded by their teacher. If the issue persists, the teacher will address the issue with the child's parents. Further

noncompliance after the parental conversation may result in the child being suspended. We will follow the Discipline Policy outlined in the Student Support Group manual.

If a staff member is not complying with the policy, they will be spoken to by the Director one time. Continued noncompliance will result in the employee being sent home until such time as they comply with the policy.

If a visitor is not complying with the policy, any employee who notes the noncompliance will ask the person to put on a face covering or leave campus immediately.

PPE:

- DWS's two custodial staff and any other workers who clean and disinfect the school site will be equipped with proper protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment as required by the product instructions.
- Employees will be supplied with cloth face coverings or may provide their own if they conform to the DWS acceptable face covering policy.
- Any employees who screen students' temperatures will be provided with no-touch thermometers and a cloth face covering.
- The DWS Office Coordinator will wear a cloth face covering at all times when in the office.
- All employees will comply with the DWS face covering policy.
- A face covering and any other necessary PPE (including but not limited to gloves, N95 mask, gown) will be worn the entire time by the person with a suspected or confirmed case of C-19, as well as any other person supervising the C-19 confirmed person.

Testing of Students and Employees

If a DWS Student or employee has symptoms of C-19:

- If an employee has symptoms of C-19, they must seek a C-19 test and must provide laboratory results. If the test is positive, they must isolate for 10 days from the onset of symptoms.
- If a student has symptoms of C-19, DWS strongly encourages the family to seek a C-19 test.
- If the test is positive, the symptomatic student must isolate for 10 days from the onset of symptoms.
- If a student has symptoms of C-19, any sibling(s) of said child that also attend(s) DWS must isolate for 10 days from the onset of symptoms. If the student exhibiting C-19 symptoms receives a negative C-19 test, the sibling may return to school before the end of those 10 days.

- An employee or student exhibiting C-19 symptoms may return to school with a negative test, if their symptoms have improved and at least 24 hours have passed since resolution of fever without the use of fever-reducing medications. Students may return to school when documentation from their healthcare provider that the symptoms are related to an underlying chronic condition.
- If the family chooses not to test and they do not have documentation from their healthcare provider of an underlying chronic condition, then the student and their siblings that attend DWS must isolate for 10 days before returning to campus.

If DWS Student or employee reports close contact † with a confirmed C-19 case:

- If a student or non-vaccinated employee has been in contact with someone who has a confirmed case of C-19, they will call the DWS office and the child/ren's teacher(s) and let us know so we can follow the California Department of Public Health (CDPH) guidance. Exposed people will be required to seek a C-19 test and isolate for 10 days from last exposure, even if the test is negative.
- If a non-vaccinated teacher comes into close contact † with a confirmed C-19 case, they must seek a C-19 test and isolate for 10 days from last exposure, even if the test is negative. The class will remain open per CDPH guidelines and parents of that class/cohort will be notified.
- If the DWS is informed during the school day that a student has been in close contact † with a confirmed C-19 case, the student will be moved to a safe quarantine space and their parent/guardian/caregiver will be asked to pick up their child immediately. A face covering will be worn by the student and anyone they interact with the entire time. The class will remain open per CDPH guidelines, and parents of that class/cohort will be notified.
- If a teacher exhibits symptoms of C-19 during the school day, they will leave campus immediately if they are able or will move to our quarantine space until they can leave.

† Close contact is defined by the CDC and CDPH as any individual within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period[] starting from 2 days before onset of illness (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.

[] *Individual exposures added together over a 24-hour period (e.g., three 5-minute exposures for a total of 15 minutes)*

Testing:

- DWS asks non-vaccinated employees and parent volunteers to have bi-weekly C-19 tests

- Tests can be requested from your primary care medical provider from one of Yolo County's C-19 free testing locations, or from the Healthy Davis Together program (Link Below).

  https://www.yolocounty.org/health-human-services/adults/communicable-disease-investigation-and-control/novel-coronavirus-2019/coronavirus-testing/

Identification and Tracing of Contacts

Cori Brewer, Registrar, and Shellie McCallen, Office Coordinator, have been designated as staff persons to support contract tracing.

If DWS is informed during the school day that a student or staff member has a confirmed C-19 case:

1. The person will be immediately moved to a safe quarantine space and their parent/guardian will be asked to pick up their child immediately. If it is a staff member, that person will be asked to leave campus as soon as possible in their own vehicle or, if necessary, move to the safe quarantine room until they can arrange for transportation. A face covering and any other necessary PPE (including but not limited to gloves, N95 mask, gown) will be worn the entire time by the person with a confirmed case of C-19, as well as any other person interacting with the C-19-confirmed person.
2. The DWS Registrar and Office Coordinator will immediately identify school close contacts [†] of the C-19 confirmed case as confidentially as possible. The cohort will be considered close contacts and will quarantine for 10 days and should seek testing.

   [†] Close contact is defined by the CDC and CDPH as any individual within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period[] starting from 2 days before onset of illness (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.

   []Individual exposures added together over a 24-hour period (e.g., three 5-minute exposures for a total of 15 minutes)
3. The DWS Registrar will contact the Yolo County Health and Human Services, via the Yolo County Provider Line (530) 666-8614, and provide requested information including the C-19 confirmed individual's name and contact information and the names and contact information of all identified close contacts (if the close contact is a minor child, their parent or guardian's contact information will be provided).
4. The DWS Registrar will contact via email (primary) and/or telephone (secondary) all identified close contacts as soon as possible (within 24 hours of contact identification).

The identity of the person with a C-19 confirmed case will not be revealed, alluded to, or confirmed, even if explicitly asked by a contact.

5. The DWS Registrar will email the parents or guardians of all currently enrolled students that there has been a confirmed case of C-19 and advise them to continue to take all precautionary measures and to closely observe their child for symptoms. We will also use our emergency calling system, *One Call Now*, to inform the parent body. DWS may post signage near student drop off and pick-up areas to inform parents of any confirmed cases.

Healthy Hygiene Practices

All employees will model all healthy hygiene practices and protocols:

- Teachers will teach and reinforce correct handwashing technique and emphasize avoiding contact with one's eyes, nose, mouth, or facial covering.
- Teachers will teach and model the practice of covering coughs and sneezes.
- Teachers will teach students to use tissue to wipe their noses and to cough/sneeze into a tissue or their elbow.
- Teachers will be provided with sanitation and disinfection materials and training for cleaning in the classroom.
- Students and employees will wash their hands for a minimum of twenty seconds, frequently throughout the day, at minimum the following seven times:

    - Upon arrival to school
    - Before snack break
    - After snack break
    - Before lunch break
    - After lunch break
    - Before class chores
    - After class chores/before dismissal

Hygienic Restroom Protocols

Only two people will be allowed in the grades restroom simultaneously, and the center stall and urinals will be closed. Outdoor sinks will be provided in lieu of using indoor sinks to avoid bathroom congestion.

- Employees and students will wash hands when finished in the restroom.
- Employees and students will follow the correct hand-washing protocol: use soap and water, create a lather, rub hands together for at least 20 seconds, and thoroughly rinse hands.

- DWS has 6 restrooms which will be cleaned throughout the day by our janitorial employees and again after students have left the campus.
- Bathroom windows will be open, and the exhaust fans will run continuously throughout the day to provide additional ventilation.

Cleaning and Disinfecting Protocols

Davis Waldorf School employees will be trained to know the difference between cleaning, disinfecting, and sanitizing so that all daily cleaning and disinfecting protocols will be completed thoroughly and properly.

Extra janitorial employees have been hired to complete cleaning and disinfecting.

- Thorough training on usage and instructions regarding how to keep themselves safe will be held with janitorial staff upon hire. DWS will utilize Benefect Botanical Decon 30 Disinfectant Cleaner listed on the EPA List N. This product has a low dwell time of 10 minutes.
- Janitorial staff will wear PPE (minimum gloves and mask) as required by manufacturer instructions. They will discard gloves after use and wash their hands with soap and water immediately. If soap and water are not available, an alcohol-based hand sanitizer that contains 60%-95% alcohol may be used. Chemicals will be stored in labelled, closed containers in a secure area.
- Teachers will not share objects or items with other cohort groups unless those objects have been cleaned and disinfected.
- All products used for disinfecting will be in accordance with CDC guidelines.
- Frequently touched surfaces shall be cleaned throughout the day:
    - Shared tables & chairs
    - Door handles
    - Handrails
    - Countertops
    - Sink handles
    - Restroom surfaces

Food and Water/Beverage Protocols

Employees and students will bring their own personal reusable water bottles. Each bottle will only be used or handled by the owner and will not be shared. Students may not share snack or lunch items.

Hot Lunch and Snack:

- All meals available for purchase will be obtained from restaurant facilities.
- No food for sale will be prepared on campus for the 2020 – 2021 school year.
- Meals will be managed by as few people as possible.
- Anyone handling food will wear a face covering and gloves the entire time.
- Meals will be delivered to each class for the teacher to serve to their students. Each classroom will have their own compostable plates/bowls and napkins.
- Students will bring lunch and snack items from home in their own personal containers.
- Lunch and snack will be outside unless severely inclement weather prohibits.

Modified Education Plans

- If a parent needs to keep their child home, the teachers and administration will work to support individual families on a case-by-case basis.
- Our goal is for the students to remain connected to their classmates. We will work out a Modified Education Plan and determine the kind of support that we can offer. Please recognize, though, that this cannot equal the experience of in-class, in-person teaching. Similarly, a Modified Education Plan is not equivalent to distance learning.

Triggers for Switching to Distance Learning or School Closure

- A class cohort will switch to distance learning in the event that a member of their cohort tests positive for C-19. The cohort of the positive individual will be isolated for 10 days.
- In consultation with the Yolo County Health Department, DWS will switch to distance learning or close if within a 14-day period 3 outbreaks have occurred. CDPH defines an outbreak as 3 or more confirmed cases of staff or students occurring within a 14-day period who are epidemiologically-linked in the school, are from different households, and are not contacts of each other in any other investigation cases.

Communication Plan

- This document is to be posted on our school website.
- Links to this website posting will be sent to all DWS employees and parents.
- As specified in Identification and Tracing, positive tests for C-19 in the employees or student body will trigger specific communications when a positive case of COVID-19 occurs within employees or student body.
- DWS will utilize the existing Big SIS communication system to send regular mails directly to parents to remind the school community about prevention and to notify the community of cases and exposures.
- The DWS Registrar will email parents/guardians of all currently enrolled students that there has been a confirmed case of C-19 and advise them to continue to take all precautionary measures and to closely observe their child for symptoms. We will also use our emergency calling system, One Call Now, to inform the parent body.
- All employees, students, and parents of the DWS community must contact Cori Brewer, Registrar, by phone or email if they have tested positive for C-19 at (530) 753-1651 or registrar@daviswaldorf.org.
- DWS may post signage near student drop off and pick-up areas to inform parents of any confirmed cases.

We will continue to send out regular newsletters to notify parents of any specifics. Privacy will be protected, and individual names will not be used in any communications. Lead teachers will communicate with students in class and with their guardians through quarterly (at minimum) virtual parent meetings.

Appendix

A. Plan to Address Illness, Positive C-19 Cases

1. If a DWS Student or employee demonstrates potential C-19 symptoms.

At school:

If a DWS student demonstrates symptoms (see list below in section B) of C-19 during the school day, the student will be moved to a safe quarantine space and their parent/guardian will be asked to pick up their child immediately. A face covering must be worn the entire time.

If an employee exhibits symptoms that could be related to C-19 during the school day, the employee will leave campus immediately. A face covering will be worn the entire time.

At home:

We ask parents not to send students to school and employees to stay home if they have any of the following symptoms:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

If an employee or student has symptoms of C-19, they must seek a C-19 test and must provide laboratory results confirming their health status is appropriate for school return. If the test is negative, employees showing symptoms of C-19 must stay at home and not come onto campus until they provide negative test results, their symptoms have improved, and any fever was resolved over 24 hours ago without the use of fever reducing medications.

If the family chooses not to test, then the student and their siblings that attend DWS must isolate for 10 days before returning to campus.

2. DWS Student or employee reports close contact † with a confirmed C-19 case.

If you have been in contact with someone who has a confirmed case of C-19, please call the office and your child/ren's teacher(s) and let us know so we can follow the California Department of Public Health (CDPH) guidance. You will be required to seek a C-19 test and isolate for 10 days from last exposure, even if the test is negative.

If a teacher comes into close contact with a confirmed C-19 case, they will be required to seek a C-19 test and isolate for 10 days from last exposure, even if the test is negative. The class will remain open per CDPH guidelines and parents of that class/cohort will be notified.

If DWS is informed during the school day that a student has been in close contact with a confirmed C-19 case, the student will be moved to a safe quarantine space and their parent/guardian will be asked to pick up their child immediately. A face covering will be worn the entire time. The class will remain open per CDPH guidelines and parents of that class/cohort will be notified.

† Close contact is defined by the CDC and CDPH as any individual within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before onset of illness (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.

Individual exposures added together over a 24-hour period (e.g., three 5-minute exposures for a total of 15 minutes)

3. DWS Student or employee has a confirmed C-19 infection.

- If this occurs during the school day, DWS will isolate the individual in a safe quarantine space and request they are picked up immediately. A face covering will be worn the entire time.
- We will identify individuals who have been in close contact †
- Individuals with a confirmed, lab-positive infection must isolate for 10 days after onset of symptoms, or 10 days from date of positive test for asymptomatic people. The individual may return to the school campus after 10 days and when their symptoms have improved and they have gone 24 hours without a fever and without the use of fever reducing medications.
- DWS will immediately alert Yolo County Health Department of any positive case of C-19 and exposed contacts while maintaining confidentiality as required by state and federal laws.
- DWS will exclude exposed contacts (the entire cohort **(††)**) for 10 days after the last date the case was present at school while infectious and recommend C-19 testing.
- DWS will notify the DWS school community of the infection.
- DWS will disinfect the exposed classroom and primary spaces.

4. DWS Closure due to C-19

In consultation with the Yolo County Health Department, DWS may close based on the number of C-19 cases and/or the percentage of the teachers/students/employees that are positive for C-19. This is most likely to occur when there are multiple outbreaks within a 14-day period.

The Yolo County Health Department or the Governor may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.

Schools may typically reopen after 14 days and the following have occurred:

- Cleaning and disinfection
- Public health investigation
- Consultation with the local public health department

What measures should be taken when a student, teacher, or employee has symptoms, is a contact of someone infected, or is diagnosed with C-19?

The following chart was taken from the *COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year*

YCOE School / Cohort Setting Scenarios

Scenario #1	Actions	Communications
A student or staff member with COVID-19 symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing) Symptom screening: per CDC Symptom of COVID-19.	● The cohort remains open. ● The student or staff member is sent home if at school. ● The student and staff member are unable to come to school. ● Recommend testing (if positive see #3, if negative see #4) ● The School Site COVID-19 Lead should be notified. The Lead should maintain a list of all individuals ill with COVID-like symptoms.	No communication is needed.
Scenario #2	**Actions**	**Communications**
A student or staff member has close contact with a confirmed COVID-19 case.	● The cohort remains open. ● The student or staff member should be sent home and should self-isolate. ● Exclude from school for 10 days from last exposure, per CDPH quarantine recommendations. ● Recommend testing 5-7 days from last exposure (but will not shorten 10-day exclusion if negative).	Consider school community notification of a known exposure. No action needed if exposure did not happen in the school setting.
Scenario #3	**Actions**	**Communications**

A student or staff member with confirmed COVID-19 infection.	● The cohort remains open.
	● The student or staff member must report this to the School Site COVID-19 Lead immediately.
	● The student or staff member is excluded from school for 10 days
	● Identified school contacts and all of their household members who were exposed to the confirmed case should:
	  ○ Quarantine for 10 days from last exposure
	  ○ Monitor symptoms
	  ○ Contact their health providers for additional steps and to schedule testing.
	● Notify the Public Health School Liaison by calling (833) 965-6268.
	● Recommend testing asymptomatic contacts 5-7 days from last exposure and immediate testing of symptomatic contacts (negative tests will not shorten 10-day exclusion).
	● Cleaning and disinfection of primary spaces where case spent significant time.
		● School community is notified.
		● Notification of persons with potential exposure if case was present in school while infectious.

Scenario #4	**Actions**	**Communications**
A student or staff member with symptoms test negative or a healthcare provider provides documentation that symptoms are typical of	● The cohort remains open. ● May return to school after 24 hours have passed without fever or fever reducing medications and symptoms have started improving.	● Consider school community notification if prior

their underlying chronic condition.		awareness of testing.

B. Grades Face Covering Policy

This school policy was created in response to the COVID-19 (C-19) pandemic.

Please note: Modifications to our face covering policy were made at the request of the Yolo County Health and Human Services during our Waiver Review Process. Changes are highlighted in yellow.

There is much concern and conversation about children wearing face coverings at school and how best to keep everyone safe while ensuring the best learning environment possible. The board, faculty, and administration appreciate this concern and we are committed to creating a clear set of mandates around how to best protect the children, faculty, and all employees while also complying with the state and county orders. Our goal is to maximize mitigation for our community while also recognizing that it is not possible to completely eliminate risk. We all have a deep commitment to keeping our community healthy and we strive to serve our employees and students with love and care, meeting their needs as best we are able.

Wearing a face covering is one of the most effective ways to prevent COVID-19 (C-19) infections. The Governor of California, on June 18, 2020, issued a face-covering order that takes precedence over the Yolo County Face Covering Order. Our school will comply with both of these orders until they are lifted or modified.

https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/C-19/Guidance-for-Face-Coverings_06-18-2020.pdf

We hold fast to our belief that an in-person educational experience is ideal for our students. We understand that children's ability to wear face coverings raises concerns and that it will be challenging for students to wear face coverings, however, these coverings are necessary for re-opening our school and to protect our community. We recommend modelling and practicing the use of face coverings at home before the start of the school year to help normalize their use.

Please Note: Because circumstances, research, and technology are changing rapidly, this policy will be updated as new information or better practices become available and understood or new guidance has been issued by governing bodies.

DWS Face Covering Policy:

Face Coverings are the best way to mitigate the spread of C-19. Please find additional information about face coverings from the California Department of Public Health.

A. Cloth face coverings will be required* under the following conditions:

1. At pick-up and drop off for all persons
2. For all persons when inside any campus building, including students, employees, non-employees, parents, caretakers, and other campus visitors.

3. For all persons on campus throughout the day, including students, employees, non-employees, parents, caretakers, and other campus visitors, unless they are outside and six (6) feet or more away from others.
4. Teachers will wear cloth face coverings. Face coverings with visible areas in order to see the user's mouth are suggested.
5. For students in outdoor teaching spaces**
6. At recess
7. When using the bathroom/toilet facilities

* Exception: Face coverings will not be required for children under two (2) years of age or persons with a medical condition, mental health condition or disability that prevents wearing a face covering. This includes persons for whom wearing a face covering could obstruct breathing or who are unable to remove a face covering without assistance.

**If the children are seated in the outdoor teaching space, 6 feet apart and doing sustained quiet work, including activities such as silent reading or book work, they will be permitted to remove their mask and have their mask in a bag on their desk for a period of up to 20 minutes, provided they remain seated.

B. Face coverings will NOT be required under the following conditions:

1. For all grades students during mealtimes while they are spaced six (6) feet apart
2. During outdoor exercise if persons can maintain six (6) feet of distance from others (*California Order states that a face covering is not needed for*: Persons who are engaged in outdoor work or recreation *such as* swimming, walking, hiking, bicycling, or running, when alone or with household members, and when they are able to maintain a distance of at least six feet from others.)
3. Children under two (2) years of age
4. Persons with a medical condition, mental health condition or disability that prevents wearing a face covering

C. Teachers

Teachers in Grades 1-8 will wear cloth face coverings at all times indoors and outdoors unless they are outdoors and able to maintain six (6) feet of distance from others. Face coverings with visible areas in order to see the user's mouth are suggested.

D. Dress Code

Face covering designs must fit within the DWS Dress Code and must *not* have distracting images, colors, or graphics. Solid colors, small, repeating prints, and plaids are acceptable and encouraged.

E. Upkeep of face coverings

Each child should have access to several clean face coverings throughout the day and a safe way to store used face coverings. We suggest sending two separate bags to keep clean and used masks separated. Used face coverings should go home daily for proper cleaning.

Face Coverings, for the purposes of this policy

Acceptable face coverings:

1. A cloth face covering is a **2-layer (*minimum*)** material that covers the nose and mouth. It may also contain a filter. It can be secured with ties or straps around the ears or head, or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. See Figure 1.

Figure 1. Just a few examples of cloth face coverings.

2. Face coverings with clear openings to show facial expressions are encouraged for all. These may be incorporated into cloth coverings or otherwise enclosed. See Figure 2.

Figure 2. Just a few examples of masks that show facial expressions.

Unacceptable Face Coverings:

1. Face shields
2. A face covering or mask that incorporates a one-way valve (typically a raised plastic cylinder about the size of a quarter on the front or side of the mask) that is designed to facilitate easy exhaling may not be used. Valves of this type permit droplet release from the mask, putting others at risk.
3. Any face covering that does not cover both the nose and mouth, will not stay in place, or has holes or tears in the fabric may not be used.

Caring for face coverings

It is essential to wear clean face coverings. Therefore, the covering should be washed and cleaned frequently, ideally after each use, or at least daily.

If the cloth covering is washable, wash with detergent and hot water then dry on hot cycle or in the sun. When re-using cloth face coverings before washing, wash hands immediately after putting it back on and avoid touching face.

Discard cloth face coverings that:

- No longer cover the nose and mouth or otherwise cannot stay fitted to the face
- Have stretched or damaged ties or straps preventing proper mask fit
- Have holes or tears in the fabric

C. DWS Consultation Process

Consultation with Labor

A teacher survey was performed on 7/21/20. 80% of our teaching staff feel comfortable with in person teaching with some modifications such as teaching outdoors, having teachers tested prior to the start of school, and providing the students safe spaces to take mask breaks. We have added all of these suggestions to our reopening plan. Teachers who need to stay home for health reasons are being supported through modified and distance learning plans.

August 6, 2020

The Davis Waldorf School Faculty is in full support of the in-person elementary school waiver after being consulted by the school administration and board. Teachers welcome the opportunity to teach outdoors and are ready to support all safety measures (masks, physical distancing, and hygiene protocols) being implemented.

We look forward to this initiative and are excited by the possibilities that it presents for both teachers and students. We hope that the waiver will be granted.

Sincerely,
Jenny Gannon
Faculty Chair

Consultation with Office and Janitorial Employees

August 7, 2020

All employees have received communications at every step of our planning process. After reading the initial reference to the in-person waiver, the Director of Finance and Operations reached out to all employees. They were sent the DWS current reopening plan and informed that they could bring any and all questions either through email or to our employee health and safety training on August 18th 2020, where the entire plan will be covered.

All employees were invited to individually express their thoughts about the plans. All employees are in support of our in-person reopening plan waiver request.

Jody Roach

Business Manager

Consultation with Parent and Community Organizations

A parent survey was conducted through the months of June and July. All of the 68 respondents strongly preferred in person learning and agreed that distance learning was challenging.

August 5 2020

The Davis Waldorf School Parent Council is the representative group of the school's parent body. We were consulted regarding the school's plan to file for a waiver from the local health office in order to open the school. Our parents have been consulted in numerous ways, including parent surveys, Town Hall meetings, Question and Answer sessions, and during a Parent Council meeting. We are in agreement with the filing of the waiver and the school's plans for reopening the campus.

Co-Chairs of DWS Parent Council
Kelly O'Brien
Mary Norris

Consultation with Board of Directors

Representatives of the Board of Directors, Administration and teachers formed a COVID task force to create a plan for reopening Davis Waldorf School safely, in-person and on-campus. This plan complies with recommendations of the CDPH and will implement outdoor learning on our 5-acre campus.

At the August 4, 2020 meeting, the DWS Board of Directors voted unanimously to seek a waiver from Yolo County Health and Human Services for Grades 1-6 of the Davis Waldorf School to open in person.

Sincerely,

Board Chair, DWS Board of Directors