



HARRIET TUBMAN
SCHOOL OF SCIENCE
& TECHNOLOGY
"A Lighthouse in the Community"

Harriet Tubman School of Science and Technology
Board of Directors Special Call Meeting

Meeting Minutes

Date and Time : Wednesday, April 7, 2021 at 7:30pm

Location: Due to COVID-19 related safety precautions, the budget hearing will be held over conference call using meeting details published on school website.

Attendance: Board Members present included Kamaria Finch, Coach Pressley, Angela Chambliss, Marilyn Johnson, Gary Vause, and Lela Howard. Quorum established. Board member James Agazie was absent.

a. Opening Meeting called to order at 7:30pm by Angela Chambliss

Angela Chambliss requested for all participants present to review the published agenda. Gary Vause made a motion to approve the agenda. Marilyn Johnson seconded the motion. Vote passed unanimously.

b. Public Comment No visitors present for public comment.

c. Board Update Board Chair, Kamaria Finch provided verbal resignation from the board. Angela Chambliss thanked Kamaria for her leadership as board chair.

Dr. Johnson motioned for the appointment of Angela Chambliss as Board Chair. Angela Chambliss accepted appointment. Gary Vause seconded appointment. Vote passed unanimously.

d. Executive Session Dr. Johnson motioned for the approval of entering into executive session for the purpose of reviewing agreement between the board and interim school leader at 7:45pm. Gary Vause seconded. Vote passed unanimously. Executive Session commenced. Please reference enclosed affidavit.

Lela Howard motioned for the closing of executive session at 8:35pm. Gary Vause seconded. Vote passed unanimously.

- e. Board Votes**
- **Ratify ED Separation Agreement** - Dr. Johnson motioned for ratification of the ED Separation Agreement. Gary Vause seconded. 5 in favor and 0 opposes. Vote passed unanimously.
 - **Appointment of Interim Superintendent** – Dr. Johnson motioned for the appointment of Kamaria Finch as the HTCSAT Interim Superintendent. Gary Vause seconded. 5 in favor and 0 opposes. Vote passed unanimously.

- **Approval of Superintendent Contractual Agreement** – Dr. Johnson motioned for the approval of the Interim Superintendent Contractual agreement per Executive Session. Gary Vause seconded. 5 in favor and 0 opposes. Vote passed unanimously.
- **Amend Teachers’ Hazard Pay Allocation** – Lela Johnson motioned for the amendment of the Teacher Hazard pay allocation. Hazard pay will be provided to onsite staff in the amount agreed through Executive Session per employee. Marilyn Johnson seconded motion. 5 in favor and 0 opposes. Vote passed unanimously.
- **Approval of Federal Grants Manager terms of contract** – The board is in receipt of a proposed Statement of Work from Olodumare Contractors and Consultants to provide grants management services. Dr. Johnson motioned for the approval of the appointment of the federal grant manager based on terms. Lela Howard seconded. 5 in favor and 0 opposes. Vote passed unanimously.
- **Approval of Financial Policies** – The board has reviewed updated federal/state funds purchasing and internal controls policies.
 - a. Federal Funds Purchasing
 - b. Internal Controls Policies
 Policy a - Revision of Federal Funds Purchasing policy to include all federally required provisions. Eight (8) specific provisions were added to the policy. Item a - Measure 2(b) Adherence to Federal Financial Requirements

Policy b - Development and adoption of substantive internal controls policy. The policy addresses all regulations in the LUA manual. Item b - Measure 2(c) Adherence to LUA Manual

A motion was made by Lela Howard to approve the financial policies document. The motion was seconded by Gary Vause. Unanimously Approved 5 Yes 0 No

Closing Items

A motion to adjourn the meeting was made by Marilyn Johnson and seconded by Lela Howard. Angela Chambliss adjourned the meeting at 8:45pm.

TO BE USED ONLY FOR EXECUTIVE SESSION

Executive Session Affidavit

The undersigned chairperson or presiding officer, under oath, certifies that at a meeting of the Harriet Tubman School of Science and Technology School Board held on April 7, 2021 the School Board closed its meeting as permitted by the Open Meetings Act of Georgia O.C.G.A. 50-14-1 through 50-14-6. The only matter(s) considered or discussed during the closed meeting are as indicated below:

_____ To discuss future acquisition of real estate O.C.G.A. 50-14-3 (4).

X To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee O.C.G.A. 50-14-3 (6).

_____ To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved O.C.G.A. 50-14-2.

_____ To consider a matter involving the disclosure of personally identifiable information from a student's educational records 20 USC 1232(g).

This 11th day of April 2021

Angele M Chambliss
Signature of Chairperson or Presiding Officer

Sworn to & Subscribed Before Me
On The Above Indicated Date:

April 11, 2021
Notary Public, State of Georgia
Commission Expires 03/22/2022

