

## Staff Development Advisory Committee Meeting

<b>Meeting Date:</b>	March-15-2021
<b>Meeting Start/EndTime:</b>	4 pm
<b>Meeting Location:</b>	Meeting Conducted Via Zoom
<b>Members Present:</b>	Karla Winter, Amanda Indra, Terri Spartz, Sandy Bussian, Dr. Annette Freiheit, Jim Schul, Dawn Lueck, Amanda Schewe, Jessica Schmidt, Barrie Schank, Jacob Feldman, Courtney Anderson, Molli Kook, Jolene Danca, Joyce Houdek
<b>Other Attendees:</b>	Alexandra Retter
<b>Members Absent:</b>	Brooke Auer, Sara Pohlschneider, Dr. Dan Kirk



<p><b><i>Our Vision:</i></b> One community of lifelong learners, engaged in creating our culture, where all are safe, valued and accountable to one another for success.</p>	<p><b><i>Our Mission:</i></b> Expect excellence, grounded in compassion, to meet the needs of all learners.</p>
<p><b><i>Strategic Directions: Strategies to Achieve Our Vision</i></b></p> <ul style="list-style-type: none"> <li>A. Expecting high achievement for all students by improving our practices and building positive relationships</li> <li>B. Understanding and meeting everyone’s social-emotional, mental health, and cultural competency needs</li> <li>C. Operating with and communicating clear expectations, support, and accountability</li> <li>D. Implementing safe and secured schools and environments</li> <li>E. Engaging and partnering with parents, families and community</li> <li>F. Securing and managing all of our resources: people, money, facilities, time</li> </ul>	<p><b><i>Core Values:</i></b></p> <ul style="list-style-type: none"> <li><b>Excellence:</b> Be my best and expect the best of others</li> <li><b>Kindness:</b> Concern, compassion, and advocacy for others</li> <li><b>Respect:</b> Acceptance of self and others as we work together</li> <li><b>Honesty:</b> Say and do the right thing, even if no one is watching</li> <li><b>Responsibility:</b> Do my part and be accountable for what I say and do</li> </ul>
<p><b><i>Committee Purpose and Collective Commitments:</i></b></p> <ul style="list-style-type: none"> <li>● To serve as an advisory committee to ensure active participation of employees in all phases of planning and implementing the district staff development activities.</li> </ul>	

- To create goals in alignment with the Minnesota legislative goals and the Winona Area Public Schools’ goals for professional growth opportunities.
- To provide teachers and other district staff with individual and professional organizational growth and development opportunities to prepare them to provide excellent educational experiences for students and ultimately help them achieve the fundamental purpose of improving student learning.
- To plan a budget in alignment with the state statutes and local district policy and to monitor the expenditures on a regular basis.
- To review and monitor site professional development goals and to ensure the alignment of those goals with the district strategic directions and WBWF goals.

<b>Agenda Item:</b>	<b>Type:</b> <a href="#">(Procedural, Information, Briefing, Action)</a>	<b>Discussion/Action:</b> <b>(Minutes)</b>	<b>Person Responsible:</b> <b>(Reports to Superintendent)</b>
Call to Order	Procedural		
<a href="#">Approval of Feb Minutes</a>	Action Item	➤ Motion by Dawn Lueck, seconded by Sandy Bussian to approve the February minutes. Motion carries.	
<a href="#">Budget report</a>	Information		
<i>Feb. 15 Workshop</i>		<ul style="list-style-type: none"> <li>• <a href="#">Reflection- Feedback</a></li> <li>• 5 means strongly agree.</li> <li>• Survey was sent to certified staff (241 teaching staff), 96 people took the survey.</li> <li>• Breakout sessions were a bit rushed.</li> </ul>	
<i>Curriculum writing</i>	Information	<ul style="list-style-type: none"> <li>• Summer curriculum writing requests</li> <li>• Choose a due date: each building sets up its own due date with flexibility.</li> <li>• How do we determine if it’s district curriculum writing or building curriculum writing?- Music/PE/Science and other district initiatives will come out from the district SD budget.</li> </ul>	

<p><i>April 5</i></p>		<ul style="list-style-type: none"> <li>● Half PD day.</li> <li>● CLR- 1 hour info, 1 hour application</li> <li>● 2 hour-site planned</li> <li>● PM work in rooms</li> </ul>	
<p><a href="#">WBWF Goals</a>  Continuous Improvement Plan  <a href="#">Google Slides for feedback</a>  <a href="#">Jamboard</a></p>		<p>Break Out Rooms</p> <ul style="list-style-type: none"> <li>● Select 2 priorities for Workshop Days and Year-Long focus</li> <li>● Give feedback on how/when these priorities could be addressed</li> <li>● Consider ideas of how to provide PD in the non-priority areas. (ex. Instructional Coach videos, Schoology class, workshop day mini-sessions, etc.)</li> </ul>	
<p>Agenda Item Ideas</p>	<p>Information</p>		
<p>Adjournment</p>	<p>Procedural</p>	<ul style="list-style-type: none"> <li>● Motion by Sandy Bussian, seconded by Terri Spartz to adjourn the meeting at 4:56. Motion carries.</li> </ul>	