Appendix II

ONLINE CODE OF ETHICS

In the Edina Public Schools, it is important to use information and technology in safe, legal, and responsible ways. We embrace these conditions as facets of being a digital citizen and strive to help students develop a positive digital footprint.

1. Students accessing or using Web 2.0 products including but not limited to blogs, wikis, podcasts, Google applications and Moodle for student assignments are required to keep personal information out of their postings.

2. Students will select online names that are appropriate and will consider the information and images that are posted online at an age appropriate level.

3. Students will not log in to the network as another classmate.

4. Students using Web 2.0 tools will treat these tools as a classroom space. Speech that is inappropriate for class is not appropriate on Web 2.0 tools. Students are expected to treat others and their ideas online with respect.

5. Assignments on Web 2.0 tools are like any other assignment in school. Students, in the course of completing the assignment, are expected to abide by policies and procedures in the student handbook, including those policies regarding plagiarism and acceptable use of technology.

6. Student blogs are to be a forum for student expression; however, they are first and foremost a tool for learning. The district may restrict speech for valid educational reasons as outlined in board policy.

7. Students will not use the Internet, in connection with the teacher assignments, to harass, discriminate, bully or threaten the safety of others. If students receive a comment on a blog or other Web 2.0 tool used in school that makes them feel uncomfortable or is not respectful, they must report this to a teacher, and must not respond to the comment.

8. Students accessing Web 2.0 tools from home or school, using school equipment, will not download or install any software without permission, and not click on ads or competitions.

9. Students should be honest, fair and courageous in gathering, interpreting and expressing information for the benefit of others. Always identify sources and test the accuracy of information from all sources.

10. Students will treat information, sources, subjects, colleagues and information consumers as people deserving of respect. Gathering and expressing information should never cause harm or threaten to be harmful to any person or group of people.

11. Students are accountable to their readers, listeners and viewers and to each other. Admit mistakes and correct them promptly. Expose unethical information and practices of others.

12. School board policies concerning acceptable use of electronic technology include the use of these Web 2.0 tools for school activities (Policy 622 – Copyright Policy and Policy 634 – Electronic Technologies Acceptable Use).

13. Failure to follow this code of ethics will result in academic sanctions and/or disciplinary action.

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