

Malden Catholic Return to School for In-Person Learning Plan 2020-2021



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Message from the Headmaster

Dear Families,

The last twelve months have presented challenges for everyone in our Malden Catholic family. Together, we adapted to this new world, and it's with tremendous thankfulness that I can now share our Return to School for In-Person Learning Plan with the entire community. Malden Catholic remains committed to mitigating risk and promoting the health and well-being of our community, while increasing the in-person learning experience for our students. These are challenging times, and we are grateful to have been able to draw upon the Spiritual Values from our Xaverian Brothers, as steady guides to help us focus on our mission: trust, humility, compassion, simplicity and zeal. These Spiritual Values guide our daily steps.



Since March 13, 2020, when we began this pandemic journey, the COVID-19 Task Force has created policies and procedures focused on mitigating risk. Our community's commitment to these protocols, and to each other, has brought us to the point where we can plan to bring all of the students back into the building. Although we still have some challenges to face, we can celebrate moving to our GREEN PHASE on May 3. This is a family reunion that is very exciting and has been a long time in the making!

I would like to remind all of our families that we need to be united and extremely diligent in following our COVID-19 protocols and procedures. Malden Catholic is committed to our families in the following ways:

- Malden Catholic is committed to caring for one another with an increased focus on the health and well-being of the entire community. The policies and protocols in this document are designed to minimize the potential for spreading illness on campus and during school-related activities.
- Malden Catholic is committed to maintaining our tradition of academic excellence by creating an opportunity for in-person teaching and learning.
- Malden Catholic remains committed to regular and transparent communication between the school and our families.
- Malden Catholic expects all members of our community to act with integrity in following our protocols for the safety and protection of others.

It is our partnership with our families that has allowed us to succeed and continue to grow into the future.

Thank you for your support,

John K. Thornburg, Headmaster



INTRODUCTION TO MC'S GREEN PHASE – RETURN TO SCHOOL FOR IN-PERSON LEARNING:

Studies conducted by the CDC have determined that the spread of the disease is minimal within school communities. The CDC's recently relaxed requirements now permit 3 feet of distance between students while in class and while passing through hallways. The agency announced it now recommends, with universal masking, students should maintain a distance of at least **3 feet in classroom settings**. The new guidelines still call for 6 feet of distance between adults and students, as well as in common areas, such as auditoriums, and when masks are off, such as while eating. This new regulation will allow Malden Catholic to bring back all MC students into the building. After May 3, 2021, we will move toward in-person learning, and we are cognizant of the fact that the increased number of people on campus will require stricter adherence to COVID-19 protocols. With this shift, our YELLOW PHASE will end on May 3, and students will need to choose between the GREEN PHASE and the RED PHASE of learning. Students will then maintain their chosen phase until the end of the year.

Introduction To MC's Green Phase

GREEN PHASE - TRADITIONAL IN-PERSON LEARNING

Malden Catholic is returning to traditional in-person learning, also known as the GREEN PHASE. In the GREEN PHASE, MC will return to normal day-to-day operations of the school until the end of the school year with 3-foot distance guidelines in classroom settings designed to limit the transmission of illnesses. Please note that if a student initially chooses the GREEN PHASE, he/she may decide to move to RED, but the student will then remain in the RED PHASE until the end of the year. Students who are GREEN and do not come to school will be considered absent. GREEN PHASE Students may log in to class, but they will be marked absent if they are not at school.

RED PHASE - FULL DISTANCE LEARNING

Students who choose not to return to school for full in-person learning will be in the RED PHASE or a full distance learning model until the end of the school year. No one may switch from RED PHASE to GREEN PHASE.

MOVING TO RED PHASE FOR THE SAFETY OF THE COMMUNITY - AS NEEDED

The School is committed to seamless transitions to different approaches for teaching and learning. Based on safety protocols and the needs of the community, from time to time, Malden Catholic may move to a RED PHASE for the safety of all. When the environment is considered safe again, the school will return to the GREEN PHASE for students who have chosen that learning phase.

Return To School Plan

PHASE SELECTION – GOOGLE FORM

The YELLOW PHASE will end on May 3, 2021. Families must commit to either a full GREEN PHASE or full RED PHASE that will last until the end of the school year. The completion of the Google Form below is the family's commitment to their chosen phase and an understanding that classroom seating will now be 3 feet apart. Each student will need to make a final decision by May 3, 2021.

You can access the Google Form by **clicking here** or visiting

https://docs.google.com/forms/d/e/1FAIpQLScWzkdHvjIAnG73eBhhLbI264qQLa_Ii7e2EATcXt394IY8g/viewform

FIFTH DAYS

Fifth Days will continue as planned since the beginning of the year. This schedule provides an opportunity to deep clean the Malden Catholic facility and support other programming.

RETURN TO SCHOOL - IN-PERSON LEARNING SCHEDULE

April 26 – In-service for Faculty and Staff – *No School for Students*

April 27 – Fifth Day

April 28 – Grade 9 students will attend school in-person

• Grades 10 and 11 Gold Cohort will be in person and the Blue Cohort is remote

April 29 - Grades 9 and 10 will attend school in-person

• Grade 11 Blue Cohort will be in-person and the Gold Cohort is remote

April 30 - Grade 9, 10, 11 will attend school in-person

• All students will be in school and follow the Gold Day 2 schedule

May 3 - YELLOW PHASE will end





GRADE 9 STUDENTS RETURN APRIL 28 (WEDNESDAY)

All Grade 9 Students In-person Grade 10 and 11 (Gold in-person/Blue Remote) **GOLD DAY 1 SCHEDULE**



GRADE 10 STUDENTS RETURN APRIL 29 (THURSDAY)

All Grade 9 and 10 Students In-person Grade 11 (Blue in-person/Gold Remote) **BLUE DAY 2 SCHEDULE**



GRADE 11 STUDENTS RETURN APRIL 30 (FRIDAY)

All Grade 9, 10 and 11 Students In-person **GOLD DAY 2 SCHEDULE**



Class Schedules

A DAILY ROTATION OF PERIODS

Monday Blue Day 1	Tuesday Gold Day 1	Wednesday "Fifth Day"	Thursday Blue Day 2	Friday Gold Day 2
A	А		А	А
В	В		В	В
С	D		E	F
D	E		F	С
E	F		С	D
F	С		D	E
G	G		G	G



9TH AND 10TH GRADE GIRLS SCHEDULE

	START	END	LENGTH
1	8:00 AM	8:40 AM	40
2	8:45 AM	9:25 AM	40
3	9:30 AM	10:10 AM	40
4	10:15 AM	10:55 AM	40
LUNCH	11:00 AM	11:25 AM	25
5	11:30 AM	12:13 PM	43
HR	12:18 PM	12:26 AM	8
6	12:31 PM	1:31 PM	*60
7	1:35 PM	2:15 PM	40

11TH GRADE GIRLS SCHEDULE

	START	END	LENGTH
1	8:00 AM	8:40 AM	40
2	8:45 AM	9:25 AM	40
3	9:30 AM	10:10 AM	40
4	10:15 AM	10:55 AM	40
5	11:00 AM	11:43 AM	43
LUNCH	11:48 AM	12:13 PM	25
HR	12:18 PM	12:26 AM	8
6	12:31 PM	1:31 PM	*60
7	1:35 PM	2:15 PM	40

NEW ROTATION LABEL

Starting May 3, days will be labeled B1, G1, B2, G2 for rotation purposes.

	START	END	LENGTH
1	8:00 AM	8:40 AM	40
2	8:45 AM	9:25 AM	40
3	9:30 AM	10:10 AM	40
4	10:15 AM	10:55 AM	40
HR	11:00 AM	11:08 AM	8
5	11:13 AM	12:13 PM	*60
LUNCH	12:18 PM	12:43 PM	25
6	12:48 PM	1:31 PM	43
7	1:35 PM	2:15 PM	40

9TH AND 10TH GRADE BOYS SCHEDULE

11TH AND 12TH GRADE BOYS SCHEDULE

	START	END	LENGTH
1	8:00 AM	8:40 AM	40
2	8:45 AM	9:25 AM	40
3	9:30 AM	10:10 AM	40
4	10:15 AM	10:55 AM	40
HR	11:00 AM	11:08 AM	8
5	11:13 AM	12:13 PM	*60
6	12:18 PM	1:01 PM	43
Lunch	1:06 PM	1:31 PM	25
7	1:35 PM	2:15 PM	40

NEW ROTATION LABEL

Starting May 3, days will be labeled B1, G1, B2, G2 for rotation purposes.

Daily Protocols

MASKS

All individuals on campus are required to wear a Malden Catholic issued mask. Individuals who fail to comply with the mask policy will be referred to the Assistant Principal. There will no longer be mask breaks for students at the beginning of classes.

IF YOU FORGET YOUR MASK

Masks are required to enter Malden Catholic High School. If a student, faculty, or staff member forgets his/her mask, the individual should stay in his/her vehicle outside the school building and use the following protocol:

- Call the Main Office: 781-475-5301 or the Nurse's office at 781-475-5318.
- Report that you forgot your mask and provide your location.
- The Nurse or staff member will bring you a disposable mask.
- It is recommended that students carry a spare mask in their backpack and faculty/staff carry a spare mask in their vehicle. Students, faculty, and staff should not walk into school without a mask on for any reason.

DAILY ATTESTATION FORM (SAFETY APP)

Students will complete the daily attestation prior to 7:30 a.m. Attestations must be answered honestly and completely. If for any reason the questions cannot be honestly answered, the parent should contact one of the School Nurses and the student should stay home. Faculty and staff are required to complete the daily attestation prior to arriving at school.



FEELING UNWELL

If an individual is not feeling well, she/he must stay home. If an individual is experiencing COVID-19 symptoms, he/she must notify one of the Malden Catholic School Nurses. If an individual starts to feel unwell or feels symptoms while on campus, she/he must report to the Nurse's Office immediately.



SICK DAY GUIDELINES

Any person with the following symptoms should not come to school:

- fever/chills or generalized body aches.
 (Fever consisting of 99.5 degrees Fahrenheit or higher.)
- A temperature of 99.5 with body aches which likely indicates acute illness.
 Each day a student is absent, a parent or guardian must call the school office at

guardian must call the school office at 781.475.5384.

COVID-19 SYMPTOMS

If any student has COVID-19 symptoms (fever, cough, shortness of breath), the student must follow up with a medical provider or PCP with a clearance note prior to sports. The parent/guardian should call the child's pediatrician or the Health Department for guidance regarding the presenting symptoms and if testing for COVID-19 is warranted. Per CDC guidelines for those who have confirmed COVID-19 and similar symptoms but are NOT tested: persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue home isolation under the following conditions: at least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and, at least 10 days have passed since symptoms first appeared. If you are waiting for test results, please stay at home.

HAND AND DESK SANITIZATION

Students will continue the practice of sanitizing hands and desks when entering and leaving a classroom.

CHANGING CLASSES

As part of the COVID-19 protocols, all faculty, staff and students will practice social distancing while changing classes. This will significantly reduce the potential to spread illness while promoting and enhancing the safety and well-being of the community. Students in Malden Catholic will pass between classrooms throughout the day. MC will continue to use decals and signage to direct the flow of student during the change of classes. Staff will be present to observe the process and ensure students are abiding by the posted guidelines.

- Students, faculty and staff are required to wear masks at all times, including during class changes.
- Students must maintain social distancing while changing classes.
- Arrows and signage will direct the flow of students and faculty during the change of classes.
- Staircases have been designated up only and down only to decrease the amount of traffic.
- The traffic flow has been set up to minimize face-to-face contact during the change of classes.



REMINDERS - FOR THE SAFETY OF OUR ENTIRE COMMUNITY

- You must wear your mask.
- Practice meticulous hand hygiene.
- Wipe down exposed surfaces.
- Continue to maintain social distance from others.
- Take your temperature before coming to school. If you have a temperature of 99.5 or above, please stay home that day.
- If you are experiencing a cough, fever, sore throat, loss of sense of smell or taste, or respiratory issues, please stay home.
- Log in to the SAFETY App by AUXS via iPad or smartphone to answer a series of questions related to how you are feeling and complete your personal attestation every morning before heading to school.
- Arrive and exit through the assigned doors. (When facing the doors, the door on far right is the entry door. Door on far left is the exit door. Middle doors are locked for social distancing.)
- Enter through your assigned door: boys will enter and exit through the back door (Door 11) and girls will enter and exit through the front door (Door 1).
- Proceed directly to your assigned classroom.
- Follow all posted traffic flow signs in halls and staircases.
- Respect areas where no entry is permitted, as in the case of areas roped off by stanchions.
- If you feel unwell while at school, contact the MC Nurses, Mr. Smith, Mr. Bucchino or Mr. Grocki. The team will meet you and assess your needs.

School Policies

LOCKERS

Lockers have been assigned to students and will be available for use through the end of the year. Lockers will remain unlocked, and students must take their belongings with them at the end of each school day. Lockers will be cleaned at night.

BREAKFAST

The cafeteria will be open for grab-and-go breakfast beginning at 7:30 a.m.

LUNCH

Students will be allowed to remove their masks and will be spaced according to the socially distanced guidelines during lunch. According to health care advisors, eating in one direction with a minimum of 6 feet apart is optimal for social distancing. For this reason, MC will use the outdoor courtyard for dining along with large indoor spaces such as the gym and other locations for lunch. Students may bring their own lunch or purchase a grab-and-go lunch from our cafeteria supplier, Aramark.

WATER BOTTLES

Students will need to bring water bottles from home. Touchless water refilling stations are located throughout the building. Water fountains have been disabled to provide a safe environment.



DROPPING OFF, PICKING UP AND PARKING

DROP-OFF BEFORE

Parents may drop their students off at 7:15 a.m. on school days. Doors will open at that time and students must proceed directly to their classrooms. Early drop-off and social congregating outside of school will not be allowed.

AFTER SCHOOL PICK-UP

The school day ends at 2:15 p.m. Students need to leave the campus by 3 p.m. If sports teams are meeting, students may join their team at 2:15 p.m. Late pickup and social congregating inside and outside of school building will not be allowed.

STUDENT PARKING

Students may park in the MC parking lot. However, all students will need to enter through their designated school entrance. Students are not allowed to park in any numbered spaces.





GYM AND LEARNING COMMONS

The gymnasium will be utilized for lunch periods. Learning Commons will be supervised and available for students during the school day for unstructured periods. Students will only be allowed to sit in designated seats that are clearly marked for the purpose of social distancing. Computers will not be available for use in the Learning Commons.

FACULTY ASSISTANCE

Faculty will be available for extra help to support student learning. Students are required to email faculty to request an appointment for extra help sessions, which will conclude by 3 p.m. daily. Students who do not have athletics or a pre-established activity, must leave the building by 3 p.m.

SCHOOL AND COLLEGE COUNSELING

Students will continue to work with their assigned school counselor. Meetings may take place in person, while observing social distancing protocols, and/or virtually. Counselors will reach out to students via email for appointments. Parent meetings will be scheduled virtually as needed.



Classroom Expectations

DRESS CODE

All students, whether on campus or while participating in distance learning classes, are required to abide by the Malden Catholic dress code.

CLASSROOM SEATING

Students and faculty will not be allowed to change the setup of classrooms. Faculty will assign seats and maintain seating charts as assigned. All seating charts will be sent to the School Nurses' office to enable the nurses to correctly identify close contacts in the event that a student in the class is positive. No changes will be made to seating charts.





STUDENT HANDBOOK POLICIES

All students, both on campus and participating remotely, are required to abide by all attendance policies. Classroom expectations and policies are outlined in the Student Handbook. Students are expected always to conduct themselves in a respectful manner. Violations of any policy will be referred to the Assistant Principal of Student Life for potential disciplinary action. Participation in all mandatory school activities, either in-person or remotely, are required. Students and teachers will not be allowed to change the set-up of classrooms. To facilitate learning, teachers will engage students in small group discussions, activities and lessons.

ACADEMIC INTEGRITY

Malden Catholic values and calls for integrity in all actions. Students, faculty and staff are expected to model academic integrity in all instances, whether on-campus or remotely. Malden Catholic is resolute regarding our expectations, and this institution has a high degree of confidence in the character and values of our students. If a student fails to meet expectations regarding integrity by cheating or engaging in other unethical behaviors, at home or on campus, the student will be subject to disciplinary action as outlined in the Student Handbook.

PREPARDNESS

Students must be prepared for class each day. This means that all assigned work needs to be completed on time. In addition, students need to be presentable, respectful and ready to participate.

COLLABORATION VS. COPYING

It is important for students to understand that every assignment submitted must be his/her own work. Plagiarism is a serious infraction and will not be tolerated, so it is important to understand that the following standards for academic integrity:

- Discussing an assignment with a friend is very different from copying-and-pasting someone else's work and submitting it as one's own.
- Remote learning does not mean that students may copy information from the internet or from each other and submit it as their own.

Any student who takes part in these unethical practices during distance learning will be subject to serious consequences.

DIGITAL CITIZENSHIP

For students in the RED PHASE, online classes follow the same policies and procedures as if they were conducted at 99 Crystal Street.

- Every student is expected to maintain a respectful approach in all interactions online and in writing.
- In the interest of protecting the privacy of the members of the Malden Catholic community, no one is allowed to use any camera, video camera, smart phone, iPad or any other electronic device to take any photo(s) or video(s) of any student, faculty member, administrator, staff and any other personnel on or off campus at any time without awareness and/or permission of that individual.
- A student is never allowed to share electronic content from a photo or video obtained without permission.

Anyone who violates this policy is subject to disciplinary action.



QUARANTINE DURATION REVISION

Based on state guidelines, the revised length of the quarantine for individuals who have been exposed to COVID-19 will be 7 days, with a test on the 5th day. If the test result is negative, the student will return on the 8th day. If the individual does not take a test or takes a test on the wrong day, he/she may return to school on the 10th day if he/she are not experiencing COVID-19 symptoms. We also ask that parents monitor their student for symptoms for 14 days after exposure. If a student has a positive test result on the 5th day, and has any of the COVID-19 symptoms, the quarantine will be extended to 14 days.

CONTACT TRACING AND QUARANTINE

In the event of a COVID-19 positive case on campus, the following guidelines will be used for contact tracing:

- In classrooms, the students who sit immediately around the COVID-19 positive individual will be required to quarantine.
- If a student has been identified as a close contact, he/she has two (2) options:
 - Option 1: Quarantine for a minimum of 7 days and secure a negative PCR test result on day 5 or later to return on day 8.
 - Option 2: If the individual refuses to test, he/she must quarantine for 10 days. If the student is asymptomatic for the entire 10-day period, he/she may return to campus on day 11.
- As part of the contact tracing process, faculty, staff and coaches will be informed if they are identified as a close contact.
- On MC school buses, close contacts will be defined as all students sitting around the COVID-19 positive individual.

INCREASE IN CLOSE CONTACT RESULTS

If a COVID-19 positive individual participates in sports, rides the MC transportation buses and/or the individual interacts with different students in each classroom there is the potential for more than 25 students to be identified as close contacts.

Large Group Gatherings

CURRENT STATE ATTENDANCE GUIDELINES (AS OF APRIL 2021)

Current state guidelines for private residences are 10 individuals for indoors and 25 individuals for outdoors. The current state guidelines for event venues in public settings is limited to 100 individuals for indoor events and 150 individuals for outdoor events.



MALDEN CATHOLIC LARGE GATHERING POLICY

Malden Catholic will remain committed to student safety and following state guidelines. We expect our families to do the same. Every Malden Catholic family is considered a partner with the school in their efforts to mitigate the spread of the virus. It is imperative that we remain vigilant and protect our school community from an event that could be a "super-spreader" that would jeopardize the safety of our community as well as those in other communities.

All Malden Catholic families are expected to NOT plan or host events that place our students and community at risk. This would include gatherings that exceed the current above-stated guidelines or place students in situations that prevent them from maintaining appropriate social distancing. This includes team dinners, parties and similar gatherings. Without exception, all students who have participated in events that violate our large gathering policy will be subject to a period of quarantine.

Updated Travel Guidelines

AS OF APRIL 2021

TRAVEL FOR VACCINATED INDIVIDUALS (NON-INTERNATIONAL TRAVEL)

Any fully vaccinated individuals who have received his/her final dose (2nd dose for Pfizer and Moderna, single dose for Johnson & Johnson vaccines), and have waited two additional weeks:

- 1. Does not need to quarantine if they are in close contact unless they have symptoms.
- 2. Does not need to quarantine with domestic travel unless they have symptoms.

OVERNIGHT TRAVEL WITHIN NEW ENGLAND STATES FOR NON-VACCINATED INDIVIDUALS

Any non-vaccinated individuals who travel overnight within the New England states, need to contact one of the Malden Catholic Nurses.



DOMESTIC TRAVEL OUTSIDE OF THE NEW ENGLAND STATES FOR NON-VACCINATED INDIVIDUALS

Travel to high-risk states and large gatherings may put others at risk in our community. Therefore, to provide the entire community with the most protection possible, we will ask that non-vaccinated individuals provide to the School Nurses a PCR test with a negative result.

The PCR test should be taken 72 hours (or 3 days) after a student returns home to determine the most accurate status of possible infection. All test results must be sent to the School Nurses in writing. During this quarantine period, the student will remain in class remotely until test results are received.

Please note that Malden Catholic does not accept Rapid Antigen Tests for Covid-19. MC will only accept PCR testing for COVID-19.

INTERNATIONAL TRAVEL

Per CDC guidelines, all individuals must take a test prior to arriving in the US. This includes individuals who have been vaccinated. Anyone with COVID-19 symptoms (whether fully vaccinated or not) must take a COVID-19 test and remain out of school until they can provide negative test results to one of the MC School Nurses.





WEIHOHE

CONFIDENTIALITY AND SHARING PERSONAL INFORMATION RELATED TO COVID-19

Due to the nature of COVID-19, Malden Catholic does not offer confidentiality for any health information shared with a faculty or staff member. Employees of schools have a responsibility to share such information to ensure the health and safety of our campus community. Malden Catholic will only share information with faculty and staff on a need-to-know basis. MC understands and respects the need for privacy but must balance that need with our responsibility to act on behalf of the community public health.