

**Operation and Maintenance of Property**

The care, custody, and safekeeping of all Bethany Public School District (District) property shall be the general responsibility of the Superintendent who shall establish procedures necessary to:

1. provide information on the condition, location, and value of District property;
2. safeguard District property against loss, damage, or undue depreciation;
3. recover and restore to usefulness any District property which may be lost, stolen, or damaged;
4. insure the proper maintenance and safekeeping of District property.

School maintenance shall be provided by the District Facilities Manager.

Within the school, the Principal shall be responsible to the Superintendent for the proper care and maintenance of buildings and equipment.

Legal References:        Connecticut General Statutes § 10-203  
                                 Connecticut General Statutes § 10-220

Policy adopted:        September 9, 1991  
Policy reviewed:        May 9, 2012  
Policy revised:        April 13, 2016  
Policy revised:        April 7, 2021

Source: CABE