

Authorization for Release of Information High School Dual Enrollment

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of eligible students' education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution.) Directory Information, including a student's name, address, telephone numbers, date of birth, enrollment status, enrollment dates, major and degrees earned, may be shared without consent unless the student has placed a confidential hold on their records.

Kalamazoo Valley Community College will not release information, other than directory information, without an Authorization for Release of Information signed by the student, unless it is expressly allowed within the act. Even with this authorization, Kalamazoo Valley is not required to release any information. Upon request of the designated individual or organization, Kalamazoo Valley will use discretion when determining what information may be released.

Information will only be released to authorized parents or individuals in person with photo ID or by written request. Based on established relationships and allowances within FERPA, communication with high school personnel and college coordinators will occur via their identified contact methods or address. Only the most recently signed authorization will be honored. Your authorization will remain effective for the dates you specify up to a maximum of one year or until you submit a written request to terminate this release authorization.

Student's Identification									
Name:	First	Middle Initial Last							
Valley N	Number: V	If Valley Number is unknown, provide your birth date:							
Valley Number: If Valley Number is unknown, provide your birth date:									
Reason for Disclosure									
	□ Participation in the Postsecondary Enrollment Options Act (PSEO)								
Information to be Released									
	D. All Educational Decords (including leather their standard their								
	□ All Educational Records (including, but not limited to, the items listed below)								
Or, specify individual records: (check all that apply)									
	Enrollment	<u>Grades</u> <u>Financial</u>							
	Class Schedule	Grade Point Average (GPA)							
	Number of credit hours enrolled in	Grades ☐ Tuition Bill (includes class schedule)							
	Program of Study Plan	Unofficial Transcript							
	Other:								
Effective Dates of Authorization									
Elioutivo Batos di Authorization									
	□ Valid for one academic year beginning April 1, 20 and ending with reporting PSEO participation to the State June 30 the following year.								
	Valid from this date: to this date:								
	Note: The period cannot exceed one year.								
Student's Authorization									
I authorize Kalamazoo Valley Community College to release the specified information to the individual or organization identified. This release remains in effect for the period defined above or until I provide a signed termination letter to the Kalamazoo Valley Admissions, Registration and Records office prior to that expiration date.									
Signature: Date:									

High School Authorization									
Authorization allows KVCC faculty and staff to communicate with your high school principal, counselor or business/finance office representatives to provide appropriate support services, program evaluation, and grade reporting requirements. E-mail addresses are provided solely for the exchange of information that does not contain personally identifiable information from your education record, unless the message is encrypted or the confidential information is in a secured attachment.									
Kalamazoo County Schools:									
	Climax-Scotts High School Ph: 269-746-2300 @csschools.net		Loy Norrix High School Ph: 269-337-0200 @kalamazoopublicscho			Portage Northern High School 269-323-5400 @portageps.org			
	Comstock High School Ph: 269-250-8700 @comstockps.org		Kalamazoo Central Hig Ph: 269-337-0300 @kalamazoopublicscho			Schoolcraft High School 269-488-7350 @schoolcraftschools.org			
	Galesburg-Augusta High School Ph: 269-484-2010 @gacsnet.org		Parchment High Schoo 269-488-1100 @parchment.k12.mi.us	I		Vicksburg High School 269-321-1100 @vicksburgschools.org			
	Gull Lake Community Schools Ph: 269-548-3500 @gulllakecs.org		Portage Central High S 269-323-5200 @portageps.org	chool					
	Van Buren County Schools:								
	Bangor High School 269-427-6844 @bangorvikings.org		Gobles High School 269-628-9347 @gobles.org			Mattawan High School 269-668-3361 @mattawanschools.org			
	Bloomingdale High School 269-521-3917 @bdalecards.org		Hartford High School 269-621-7000 @hpsmi.org			Paw Paw High School 269-415-5611 @ppps.org			
	Covert High School 269-764-3700 @covertps.org		Lawrence High School 269-674-8232 @lawrencetigers.com			South Haven High School 269-637-0507 @shps.org			
	Decatur High School 269-423-6853 @raiderpride.org		Lawton High School 269-624-7806 @lawtoncs.org						
	Other:			Ph:		E-mail:			
PSEO College Coordinators									
Authorization allows Kalamazoo Valley faculty and staff, school district representatives who coordinate with the high schools, and the high schools to exchange information and communicate with each other to provide appropriate support services and program evaluation.									
	Kalamazoo Regional Educational Service Agency (KRESA)			Ph: 269-25	0-920	00 E-mail: @kresa.org			
	Van Buren Intermediate School District (VBISD)			Ph: 269-674	4-800	01 E-mail: @vbisd.org			
	Other:			Ph:		E-mail:			
Parent or Individual Being Authorized									
	` ,					ords to your parents if your parents (or			
	one of your parents) claim you as a	dep	endent for federal tax pu	rposes.					
	 I certify that my parent(s) claim me as a dependent for federal income tax purposes. I am authorizing my parent(s) even though I am not a dependent for tax purposes, or I do not know if I am. 								
	Individual's name								
	Relationship:								