



NOVI COMMUNITY SCHOOL DISTRICT
DEVELOPING EACH STUDENT'S POTENTIAL WITH A WORLD-CLASS EDUCATION

Board of Education 2021 Agenda

Dr. Danielle Ruskin
President

Mr. Paul Cook
Vice President

Mr. Willy Mena
Secretary

Mrs. Kathy Hood
Treasurer

Mr. Tom Smith
Trustee

Mrs. Bobbie Murphy
Trustee

Mrs. Mary Ann Roney
Trustee

Meeting Date: April 8, 2021
Educational Services Building
25345 Taft Road
Novi, MI 48374



NOVI BOARD OF EDUCATION
Regular Meeting – April 8, 2021
25345 Taft Road
7:00 PM

AGENDA

- I. CALL TO ORDER/WELCOME**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF THE AGENDA**
- IV. COMMENTS FROM THE AUDIENCE RELATED TO AGENDA ITEMS**
- V. CONSENT AGENDA ITEMS**
 - A. Approval of Minutes
 - B. Approval of Bills
- VI. ACTION ITEMS**
 - A. Personnel Report
 - B. Furniture Purchase
 - C. Audio Systems and Clocks Upgrade
 - D. Novi High School and Novi Middle School Tennis Courts Project
 - E. Extended COVID-19 Reconfirmation
- VII. INFORMATION AND DISCUSSION**
 - A. Novi Meadows Soccer Field Pavilion WAN Fiber-Optic Cable Project
 - B. Bid Package #6 – Boiler Replacement
 - C. EnviroClean Contract extension
- VIII. COMMENTS FROM THE AUDIENCE**
- IX. SUPERINTENDENT’S REPORT**
- X. ADMINISTRATIVE REPORTS**
- XI. BOARD COMMUNICATION**
- XII. ADJOURNMENT**

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
April 8, 2021**

SUPERINTENDENT OF SCHOOLS

TOPIC: Consent Items

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

CONSENT ITEMS

- A. Approval of Minutes
 - a. Regular Meeting Minutes of March 18, 2021
- B. Approval of Bills
 - a. Report
 - b. Check Register for February 2021
 - c. Purchase Care Report for January 1, 2021 through January 29, 2021

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Consent Item(s) as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent



Minutes of a Regular Meeting, March 18, 2021
Novi Community School District
Board of Education

A Regular Meeting of the Board of Trustees of Novi Community School District was held on Thursday, March 18, 2021, beginning at 7:00 PM.

Present: Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Absent:

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

It was moved by Mrs. Murphy and supported by Mrs. Hood that the Novi Board of Education approve the agenda as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0

MOTION CARRIED

COMMENTS FROM THE AUDIENCE RELATED TO AGENDA ITEMS

There was one (1) comment from the audience tonight regarding the elementary walk zones and redistricting.

CONSENT AGENDA A ITEMS

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

CONSENT ITEMS

- A. Approval of Minutes
 - a. Regular Meeting Minutes of March 4, 2021

It was moved by Mr. Smith and supported by Mr. Cook that the Novi Board of Education approves the consent item(s) as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0

MOTION CARRIED

ACTION ITEMS

Personnel Report

Gary Kinzer, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

				New Hires	
<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
Kuberski, Jillian	ESB	Receptionist/HR Asst.	New Hire	Level B	03-22-21

B. Retirements and Resignations

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Buttermore, Kristy	HS	ESL Teacher	Resigned	06-11-21
Coates, Merideth	HS	Science Teacher	Retirement	06-11-21
Jaafar, Ali	HS	P.E. Teacher	Resigned	06-11-21
Coolman, Susan	TRAN	Bus Driver	Retirement	03-01-21

C. Leaves of Absence

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Armstrong, Christina	PV	Kindergarten Teacher	LOA #2-Child Care	2021-2022 School Year
Wheatley, Marla	TRAN	Transportation Asst.	LOA #1-Child Care	03-10-21 to 06-11-21

It was moved by Mr. Mena and supported by Mrs. Murphy that the Novi Board of Education adopts the personnel report recommendations as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0

MOTION CARRIED

Elementary Walk Zones and Redistricting

In fall 2021, all elementary schools will be starting at the same time. As a result, this has caused us to review our walk zones and our elementary bus routes.

We want to accomplish two primary objectives. First, we want to make the bus runs as efficient as possible because of the start and end times. We want students to arrive and depart school in a timely manner.

Second, we need to enforce walk zones at all levels because we need ensure that buses are available to transport students.

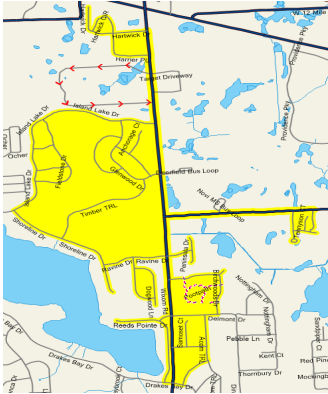
Our transportation policy 6009 states:

- Students who reside in the District and meet the following requirements are eligible for transportation to and from school:
 - The student lives more than one and one-half (1½) miles from his or her school. However, a student who has been granted permission to attend a school other than the school to which he or she is assigned is not eligible for transportation by the School District.

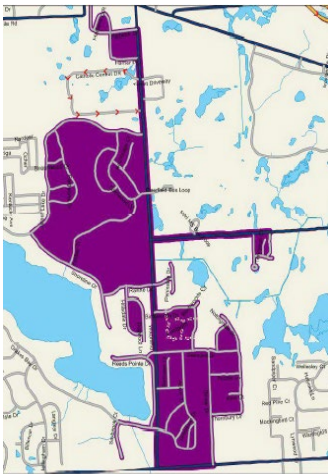
Historically, we have not always enforced this policy. We were able to not enforce this policy because we had five bus runs each day. But, with the new start times which are good for kids, we will need to start living this policy.

In practice, what we will do next year is provide transportation for K-6 students who live one mile and further from school and for 7-12 students who live one and one-half miles and further from school.

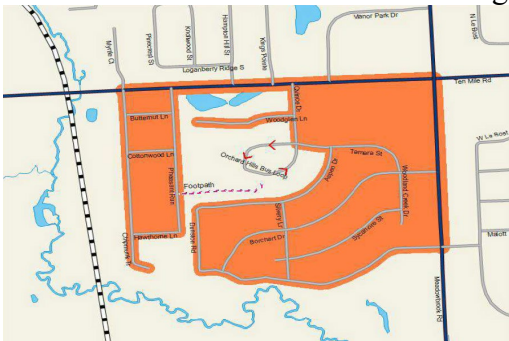
Deerfield which currently has no walk zone will have this walk zone:



The middle school which currently has no walk zone will have this walk zone:



Orchard Hills walk zone will not change:

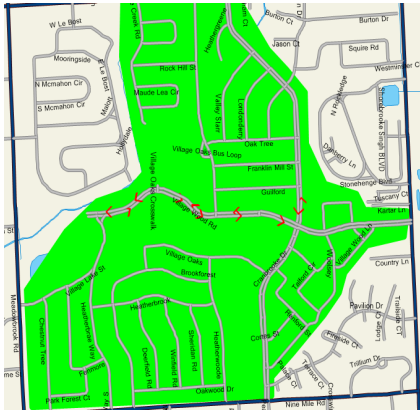


Parkview's walk zone will not change:

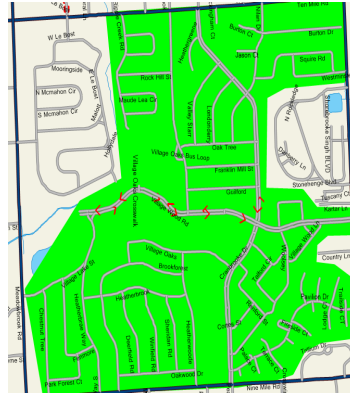


Village Oaks walk zone will expand.

Current



Proposed

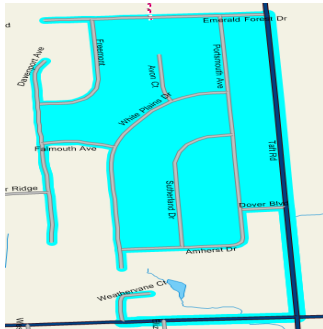


The Novi Woods walk zone will expand and this will also impact redistricting between Novi Woods and Parkview Elementary schools.

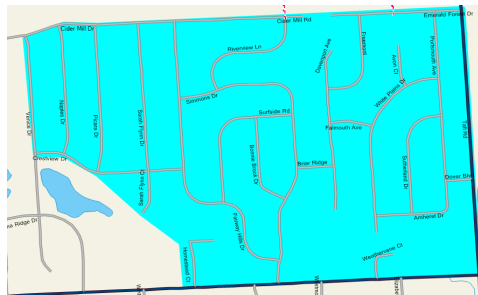
As we extend the walk zones, one neighborhood currently in the Parkview attendance area needs to become part of the Novi Woods attendance area. The K-4 students in the Simmons Orchard neighborhood currently are bused to Parkview.

When we only bus those outside of one mile at the K-6 level the Simmons Orchard neighborhood becomes a walk zone for Parkview. But the only way for these students to walk to Parkview is if they go directly past Novi Woods. It makes sense to have the students stop at Novi Woods.

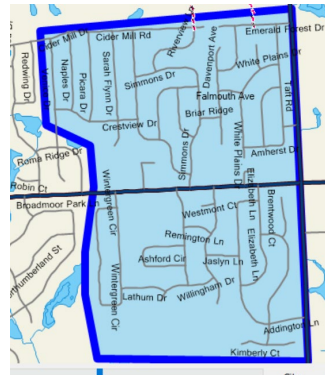
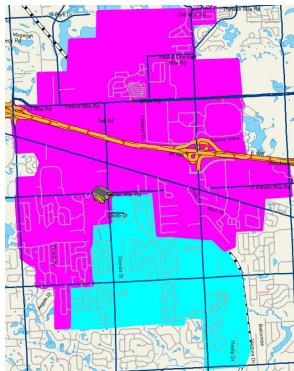
Current walk zone



New walk zone



In addition, the administration is recommending that the street Wintergreen which is currently a Parkview attendance area be added to the Novi Woods attendance area:



This change would create more efficient bus runs south of Ten Mile Rd. for both Novi Woods and Parkview.

The administration would recommend that any current 3rd grade student at Parkview who would be a 4th grade student next year would be allowed to continue at Parkview with parent transportation. All other K-2 students, siblings of 3rd graders, would attend Novi Woods from this neighborhood.

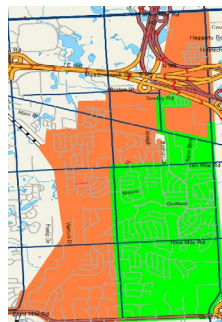
If this was implemented this current 2020-2021 school year the impact on enrollment would look like this.

Novi Woods - 452	Parkview - 476
K - 62 to 73	K - 91 to 80
1st - 79 to 94	1st - 104 to 89
2nd - 89 to 99	2nd - 120 to 110
3rd - 73 to 86	3rd - 104 to 91
4th - 88 to 100	4th - 118 to 106

In making the change to the start times we would like to also change a boundary between Village Oaks and Orchard Hills.

The Village Oaks and Orchard Hills change is unrelated to the walk zone issue. This recommendation comes to the Board because we believe that implementing this change at the same time as the start time change makes sense.

The administration recommends this change in boundary for two primary reasons. First, this organizes the bus run in this area of Novi. A bus for Orchard Hills is already going into this neighborhood. It is more efficient to have this area all be on school instead of two schools.



There are two potential proposals.



One is to have everything north of Grand River attend Orchard Hills.

If this is done the enrollment, based on this year's enrollment, would look like this:

Orchard Hills - 391	Village Oaks - 578
K - 74 to 79	K - 118 to 113
1st - 62 to 69	1st - 116 to 109
2nd - 71 to 73	2nd - 130 to 128
3rd - 83 to 86	3rd - 109 to 106
4th - 78 to 84	4th - 128 to 122

The second proposal would be to have everything north of Ten Mile Rd. attend Orchard Hills. If this is done, the enrollment, based on this year's enrollment, would potentially look like this:

Orchard Hills - 462	Village Oaks - 507
K - 74 to 92	K - 118 to 100
1st - 62 to 86	1st - 116 to 92
2nd - 71 to 81	2nd - 130 to 120
3rd - 83 to 100	3rd - 109 to 92
4th - 78 to 103	4th - 128 to 103

With the new construction at Village Oaks, the administration believes that it would be best to send just the students north of Grand River to Orchard Hills. The classroom space at Village Oaks can accommodate the number of projected students.

RECOMMENDATION:

Recommendation One

That the Novi Community School District Board of Education approve the recommended walk zone modifications that were presented.

Recommendation Two

That the Novi Community School District Board of Education approve the elementary attendance area change between Parkview and Novi Woods presented above with the following provision:

- Current K-2 students in Parkview be transferred to Novi Woods
- Current Parkview 3rd grade students who would be 4th grade students in the 2021/2022 school year be allowed to finish at Parkview with the understanding that parents would provide transportation to and pickup from Parkview.
 - If parents are not able to or do not want to do that those 3rd grade students would become 4th grade students at Novi Woods.

Recommendation Three

That the Novi Community School District Board of Education approve the elementary attendance area change between Village Oaks and Orchard Hills presented above that would move students north of Grand River from Village Oaks to Orchard Hills with the following provisions:

- Current K-2 students in the Village Oaks attendance area would be transferred to Orchard Hills.
- Current Village Oaks 3rd grade students who would be 4th grade students in the 2021/2022 school year would be allowed to finish at Village Oaks with the understanding that parents would provide transportation to and pickup from Village Oaks.

If parents are not able to or do not want to do that those 3rd grade students would become 4th grade students at Orchard Hills.

Recommendation 1:

It was moved by Mrs. Murphy and supported by Mr. Smith that the Novi Community School District Board of Education approves the recommended walk zones and modifications that were presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0

MOTION CARRIED

Recommendation 2:

It was moved by Mr. Smith and supported by Mrs. Murphy that the Novi Community School District Board of Education approves recommendation two as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0

MOTION CARRIED

Recommendation 3:

It was moved by Mr. Mena and supported by Mr. Smith that the Novi Community School District Board of Education approves the elementary attendance area changes as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0

MOTION CARRIED

School Bus Purchase

In review of the district's bus fleet, it has been determined that due to condition, age and mileage, and repair costs, four (4) 2013 and 2014 Bluebird school buses that are scheduled to be replaced. The Business Office is recommending the purchase of four new buses from Holland Bus Company.

Utilizing the statewide public bid known as the Michigan Bus Purchasing Program as received by the Michigan School Business Officials, the cost of one (1) regular passenger bus from the Holland Bus Company is \$92,549.00, for a total cost for four (4) buses of \$370,196.00. The Business Office further recommends the source of the funds by the 2014 Bond Fund.

In addition to the Fleet replacement, we also recommend changing over to diesel fuel to gas fuel for the following reasons listed in the memo to Dr. Matthews below.

It was moved by Mrs. Hood and supported by Mrs. Murphy that the Novi Community School District Board of Education approve the purchase of four (4) buses from the Holland Bus Company for the total cost of \$370,196.00, to be expended from the 2014 Bond fund.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0

MOTION CARRIED

District's Technology 5-Year Refresh Plan

The Technology Department created a five-year refresh cycle plan for devices as they come to their end of use. In Phase one, the teachers each received a mobile laptop to help with their virtual and hybrid instruction.

We are now entering Phase two which will replace the existing workstation all-in-one, that are starting to fail, with a docking monitor allowing educators to utilize dual screen and connect to the HP Laptop. In addition, Phase two will refresh the student iPads that have come to their end of use. These devices will be placed into service for the 2021-2022 academic year.

The administration is recommending the Novi Board of Education approve the following purchases from the **Technology Capital Projects (Bond) 2019 fund** in the total amount of **\$906,087.70**. The

pricing for these purchases is based on the REMC Educational Cooperative Bid. The specifications are listed in the Recommendation letter below.

This came before the Board tonight for information and discussion at the March 4, 2021 meeting and comes back tonight for approval.

It was moved by Mrs. Murphy and supported by Mr. Mena that the Novi Community School District Board of Education approve the purchases, from the Technology Capital Projects (Bond) 2019 fund, as presented in the total amount of \$906,087.70.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0

MOTION CARRIED

Walsh College Property E-Rate Infrastructure Projects

IDS worked with the district technology staff, TMP Architecture, Inc, McCarthy & Smith, Inc., and Plante Moran, PLLC to determine the technology infrastructure needs for the formerly Walsh College Property.

These projects include:

- Self-Provisioned Aerial Fiber-Optic Cable
- Network Electronic (core switches)
- Structured Network Cabling
- Wireless Networking Equipment

These projects were bid out in February 2020 as part of the E-Rate Federal Program. The timeline requires contracts to be Board approved by March 28, 2021, with the work to begin April 1, per the E-Rate eligibility and conditions. All of these will be 2019 Bond expenses and will be filed for reimbursement with E-Rate. By using E-Rate funding program, we will save approximately 30% of the eligible expenses.

The four (4) letters of recommendation are attached.

For Network Electronic (core switches):

Bidder's Name	Bid Bond	Familial Disclosure	Affidavit of Compliance	Base Bid
Presidio	Yes	Yes	Yes	\$47,472.88
Delta Network Services	Yes	Yes	Yes	\$36,659.55

The apparent low bidder is Delta Network Services, however their bid calls out for Extreme switches and the district currently uses Cisco switches. Therefore, IDS recommends award of the Network Electronics and Wireless go to Presidio, in the amount of \$47,472.88. IDS also recommends a district-managed contingency of \$7,121.

For Wireless Networking Equipment:

Bidder's Name	Bid Bond	Familial Disclosure	Affidavit of Compliance	Base Bid
Presidio	Yes	Yes	Yes	\$27,068.24

Presidio bid a solution based on Cisco Meraki wireless access points. Novi is scheduled for a refresh during the 2021-2022 school year. The Cisco Meraki solution is compatible with the current Cisco solutions and will be considered for the district-wide refresh.

IDS recommends award of the Network Electronics and Wireless in the amount of \$27,068.24 and recommends a district-managed contingency of \$4,060.

For Structured Network Cabling:

Bidder's Name	Bid Bond	Familial Disclosure	Affidavit of Compliance	Base Bid
Vector Technology	Yes	Yes	Yes	\$24,870
Amcomm	Yes	Yes	Yes	\$22,670

The apparent low bidder, Amcomm, successfully met all requirements of the bid specification.

IDS recommends award for Structured Cabling to Amcomm in the amount of \$22,670 along with a district-managed contingency of \$3,400.

For Self-Provisioned Arial Fiber-Optic Cable:

Bidder's Name	Bid Bond	Familial Disclosure	Affidavit of Compliance	Base Bid
Fiberlink	Yes	Yes	Yes	\$151,294

Fiberlink has successfully met all requirements of the bid specification.

IDS recommends award of the Self-Provisioned Arial Fiber-Optic Cable to Fiberlink in the amount of \$151,249 with a district-managed contingency of \$22,687.

This came before the Board tonight for information and discussion at the March 4, 2021 meeting and comes back tonight for approval.

It was moved by Mr. Mena and supported by Mrs. Murphy that the Novi Community School District Board of Education approves the contract awards as recommended above, along with the district-managed contingencies in the total amount of \$285,728.12.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0

MOTION CARRIED

Bid Package #5A: Novi Meadows Site and Soccer Pavilion Contracts

On Thursday, February 18, 2021, sealed bids were received and publicly opened for the Novi Meadows Site and Soccer Pavilion. In attendance for the bid opening were representatives from the Novi Community School District, Plante Moran Cresa, TMP Architecture, McCarthy & Smith, Inc. and interested bidders. Bids were opened, recorded, and tabulated through a Zoom meeting.

The project team conducted post bid interviews with each of the following, qualified bidders, for each bid division of work. During the post bid interview, the project team reviewed the scope of work, project schedule, manpower requirements, and specified materials with each of the contractors.

Based upon the project team's review of the proposals and bidders, we propose the following recommendations for contract award:

Bid Division 102: Asphalt Paving / Site Concrete

Mr. Rob Nagle

Nagle Paving Company

Total Amount \$506, 685.00

Bid Division 103: Selective Demolition

Mr. Scott Krall

Blue Star Inc.

Total Amount %21, 800.00

Bid Division 104: Concrete Footings & Foundations

Mr. Matthew Crosby

Midtown Group, LLC

Total Amount \$86, 500.00

Bid Division 106: Masonry

Mr. Brad Liedal
Liedal & Hart Mason Contractors, Inc.
Total Amount \$108,400.00

Mr. Ken VanBuskirk
Daniels Glass Inc.
Total Amount \$ 55,998.00

Bid Division 107: Steel
Mr. Travis Gilbert
Wolverine Steel
Total Amount \$12,500.00

Bid Division 140 / 142: Plumbing & HVAC
Mr. Jim Jagodzinski
Tempco Mechanical Contractors, Inc.*
Total Amount \$141,000.00

Bid Division 108: General Trades / Carpentry
Mr. Aaron White
The Spieker Company
Total Amount \$362,000.00

***2nd Low Bidder. First low did not have HVAC scope included.**
Bid Division 143: Electrical
Mr. Ryan Howard
Advance Contracting And Electrical Service
Total Amount \$168,700.00

Bid Division 114: Aluminum Entrances / Storefront / Glass / Glazing

Total Award Recommendation Amount: \$1,463,583.00

This comes before the Board tonight for information and discussion and will come back for approval at the March 18, 2021 regular Board meeting.

It was moved by Mrs. Murphy and supported by Mrs. Hood that the Novi Community School District Board of Education approves the contract awards as recommended above in the amount of \$2,003,583.00.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0 **MOTION CARRIED**

INFORMATION AND DISCUSSION

Furniture Purchase

Quotations were received for the Phase 1 Bond Program – Furnishing Package A by multiple furniture contractors. Each furniture contractor has referenced the cooperative bid contract utilized to determine pricing within their quotes.

The scope of new furnishings is inclusive of five schools identified as Phase 1 buildings (Orchard Hills Elementary, Village Oaks Elementary, Novi Meadows Elementary Soccer Pavilion, Novi Middle School and Novi High School). TMP recommends the procurement of the Furnishings Package for Phase 1 as follows:

<u>MANUFACTURER CATEGORY</u>	<u>FURNITURE CONTRACTOR</u>	<u>AMOUNT</u>	<u>CONTRACT</u>
Category A: Allsteel	Interior Environments	\$138,666.02	Omnia
Category B: Trendway	Interior Environments	\$77,019.63	NCPA
Category C: Smith System	NBS Commercial Interiors	\$40,639.50	E&I
Category D: VS America	VS America / GLFS	\$184,201.50	Omnia
Category E: KI	Interior Office Source	\$37,732.29	Sourcwell
Category F: Media Technologies	NBS Commercial Interiors	\$25,678.04	NCPA
Category G: Steelcase	NBS Commercial Interiors	\$46,233.36	E&I
Category H: Norva Nivel	Interior Environments	\$9,046.80	Buy Board
Category I: Gressco	Interior Environments	\$897.15	TIPS
Category J: Lakeshore Learning	Lakeshore Learning	\$11,734.36	Omnia
Category K: Wenger	Wenger	\$24,393.20	Omnia
Category L: Feather Block	Core-Lite Industries	\$2,100.00	---
Category M: Clinton Industries	School Specialty	\$7,529.47	REMC
Category N: Carolina OFS	NBS Commercial Interiors	\$1,590.56	Omnia
Category O: Sico Inc.	GLFS	\$54,070.00	Buy Board
Category P: Egan Visual	Interior Environments	\$6,923.94	NCPA

Category Q: Ergotron	Yeo & Yeo	\$4,010.00	REMC
Category R: Joy Carpets & Co.	NBS Commercial Interiors	\$3,315.00	---
Category S: Safco Products	Interior Environments	\$3,677.40	National IPA
Category T: NOT USED	---	---	---
Category U: Davis Furniture	NBS Commercial Interiors	\$590.00	---
Category V: Copernicus	School Specialty	\$1,719.84	REMC

TOTAL AMOUNT: *\$681,768.06*

This was presented for information and discussion tonight and will come back for approval at the April 8, 2021 Board meeting.

Audio Systems and Clocks Upgrade

IDS worked with the district technology staff, building administration, and Oakland Schools technology staff to determine the PA, Clock, and Classroom Audio Systems needs at Novi Middle School, Deerfield Elementary, Novi Woods Elementary, Parkview Elementary, Orchard Hills Elementary, and Village Oaks Elementary.

On February 24, 2021 the District received bids from (3) contractors. Received base bids were as follows:

Bidder's Name	Bid Bond	Familial Disclosure	Affidavit of Compliance	Base Bid
DAT	Yes	Yes	Yes	\$749,791.00
VSC	Yes	Yes	Yes	\$1,265,915.32
SoundCom	Yes	Yes	Yes	\$1,319,250.00

The RFP design allowed vendors to submit proposals that utilized a variety of industry know manufacturers to provide systems that met the districts desired outcomes. The RFP also included the requirement for the vendor to extend bid pricing for 24 months after the date of substantial completion. This will allow the district to use bid pricing on subsequent projects such as Meadows and the Gardenbrook building. The three vendors each submitted compliant bids and solutions for the district to consider.

The apparent low bidder, Digital Age Technologies, Inc., successfully demonstrated their solution. In addition, they meet all the requirements of the project as specified and designed. References for the proposed solutions were contacted and considered in the evaluation process.

The NCSD Audio Systems and Clock Upgrades are presented and recommended to the Board of Education at this meeting, with awarding of the bid at the April 8, 2021 Board meeting.

Novi High School and Novi Middle School Tennis Courts Project

The Novi Community School District (NCSD), in collaboration with, Plante Moran Cresa (PMC), and Foresite Design procured bids for the reconstruction of the Middle School Tennis Courts and Court Resurfacing at the High School.

On Thursday, February 26, 2021, the District received bids from multiple contractors for various bid categories including: Sitework, Court Surfacing, and Fencing. Concluding successful post bid

reviews with the apparent low / qualified bids, the team is recommending award to the following contractors:

- Asphalt Paving and Sitework – Asphalt Specialists Inc. - \$ 547,000.00
- Goddard Coatings – Court Surfacing MS - \$ 88,350.00
- Goddard Coatings – Court Surfacing HS - \$ 79,850.00
- Motor City Fencing – Fencing - \$ 115,498.00

The tennis court bids are approximately \$50K over budget. This increase is primarily due to the middle school courts requiring full pavement reconstruction vs. resurfacing as originally anticipated. Even though, the overall middle school project remains under budget due to previously realized bid savings.

Resurfacing the high school courts was not part of the original bond scope, and the team elected to seek pricing for the District's consideration. Foresite Design, NCSD Athletics, and PMC recommend including this work within the bond scope. The high school courts need resurfacing and by combining bids the District would realize economies of scale. The high school budget can sustain this scope within the overall budget.

The bond team recommends the District administration enter into a subcontract agreement with the contractors noted above pending final negotiation by PMC and Thrun Law Firm on behalf of NCSD.

This comes before the Board tonight for information and discussion and will come back for approval at the April 8, 2021 Regular Board meeting.

COMMITTEE REPORTS

Building Naming Committee

Mr. Cook, Board Vice-President and Chair of the Curriculum Committee, reported that the committee added another building to the agenda, Novi Meadows 6th grade, since the sixth grade will be moving in with the fifth grade into the new building. He stated that the committee would like to poll the staff and community for their input. Mr. Cook said that it was a good discussion.

COMMENTS FROM THE AUDIENCE

There were 22 comments from the audience regarding DEI, walk to school, and the NEF.

SUPERINTENDENT'S REPORT

Dr. Steve Matthews, Superintendent of Schools, reported that the District had 10 new COVID cases this week and 15 for the month. He stated that we have had to quarantine other students after contact tracing identified close contact, but he said that we are still within the metric threshold overall within each grade band. Dr. Matthews said that we have moved, in some cases, beyond the metric needed to return to five-day, but we have not yet hit the thresholds for consideration to return to hybrid. He mentioned that we continue to monitor these cases on a daily basis.

Dr. Matthews reported that the second issue deals with curriculum materials. He stated that a recent petition circulated in our community that was referenced here this evening. Dr. Matthews said that it states that sensitive topic content is being added to the curriculum by some teachers without Novi Board of Education approval. He mentioned that at this level this is a policy issue.

Dr. Matthews referenced Policy 2002, which states: the core function of the school district is to educate students to prepare them to become productive and responsible citizens and adults; all other policies and considerations are secondary to this objective. He reported that this seems like a fairly standard and routine statement, but it is not. Dr. Matthews asked what does it mean to “prepare them (students) to become productive and responsible citizens and adults?”

He stated that, in his opinion, this statement directs the school district to help students learn content: math, science, social studies, art, music, etc., so they have knowledge and learn and what are often called, softer skills, to think, problem solve, question, collaborate, communicate, think critically, be creative, etc., so they can work with people and also learn about themselves, understanding the world, that they have a place in it regardless of who they are; what they look like; whom they love; whom they identify as; that they have a place and a right to be respected, cared for, valued, so they have confidence and maturity to interact in the world.

Dr. Matthews said that education is not just about math, science, social studies, language, and the arts. He reported that education is about learning who and what we are. He mentioned that our school district tries to do that and in doing that, we occasionally find trouble because these topics are difficult.

Dr. Matthews reported that reasonable people disagree on when to have some of these conversations. He stated that learning about who and what we are, raises difficult questions and makes us face things that are uncomfortable and tries to get us to see another point of view or perspective and that, at times, can be controversial. Dr. Matthews said that our Board policy tries to provide some kindness, but unfortunately in providing guidance our Board policy, as currently written, is ambiguous.

Dr. Matthews referenced Policy 3004, which states: the Board delegates to the superintendent the authority to purchase and recommend to the Board, for its’ approval, instructional materials, including textbooks that are compatible with the school district’ curriculum. He asked, does that mean that anything in a classroom, used for instructional purposes, needs to be approved by the Board as currently written. He said, if it does, then we are in violation of that policy because in an effort to keep curriculum relevant and engaging, our teachers continually search for and use a wide variety of materials.

Dr. Matthews reported that teachers find things in newspapers and magazines. He stated that they rummage through bookstores and raid their parent’s bookshelves. Dr. Matthews said they use their own money to purchase many supplies used for instruction. He mentioned that these include instructional games, books for classroom libraries, and on and on. Dr. Matthews reported that many of these never come to the Board for approval, so technically we are in violation of this policy.

However, Dr. Matthew referenced Policy 3005, which states: the Board intends that students be provided access to a wide variety of educational materials, in various media, to support learning. The superintendent is authorized to make or approve purchases for the media center and may receive recommendations for such purchases from professional staff members, parents, and students. He stated, so this policy allows the superintendent to authorize purchases for the “media

center.”

Dr. Matthews asked, is the media center to be defined as the physical library in each building or more broadly as materials in the building that are media books, games, learning materials, that are housed in classrooms and not the physical media center. He interpreted this policy more broadly and said that some in our community would define it more narrowly. Dr. Matthews asked, why do I interpret it more broadly? He reported because he trusts our teachers and want our teachers to take risks to find materials that will challenge the thinking of their students to ask challenging questions in science and history; to make themselves, and at times their students, uncomfortable.

Dr. Matthews asked, why? He stated because that is how we help our students grow into productive and responsible citizens. He said that he trusts our teachers because if he does not, then they will teach content and help students find the “right” answers, but then our classrooms will not be filled with creative energy, and challenge, and moments of inspiration. Dr. Matthews mentioned that in doing so, he understood that mistakes will be made that, on occasion, a question may go too far, be introduced too early, or a piece of literature may be inappropriate.

He reported that teachers became teachers not to hurt children or to close minds, they became teachers to inspire and teach and build students, so that they can and do contribute to our society. Dr. Matthews stated, if and when it appears that the poor choice is made, he will first listen to see what that decision was made. He said that he will work with the teacher to help them see other perspectives and help the teacher grow, just as we expect the teachers to help our students grow.

Dr. Matthews expressed hope that people will help him grow and that he will help them grow at the same time encouraging them to continue to take risk. He stated that tonight he would offer to the Board, that the curriculum committee should be tasked with unwinding our policy to make it clear what the expectations are for approval of material, but in doing so he would like the Board to know he will advocate that we do not close or limit choices unnecessarily.

Dr. Matthews said we will work on our policies to bring clarity to the clearly ambiguous language, so that all of us know what to expect in our curriculum development work. He mentioned that if it is the desire of the Board to approve everything that enters a classroom, that it would be a logistically impossible task and would not work. Dr. Matthews reported that this would stifle risk taking, creativity, and collaboration among teachers.

Dr. Matthews stated that the second topic was more personal for him. He said that he saw language that suggests we have a district where people are afraid to speak their minds for fear of ridicule and retribution. Dr. Matthews said that he has heard that different views are not respected and that it was suggested our district (he) has a perspective that only allows certain groups in the works both actively and passively to keep other points of view out. He reported that he must work to change that perspective and if there are people in our community who believe that he, or the district that he leads, are not respectful or supportive of a wide variety of perspectives and thus a wide variety of people that we engage in retribution, then he needs to work to change that perspective.

Dr. Matthews stated that many suspect that he supports gay rights, transgender rights, people of every color, those who believe in god and those who do not, families with a mom and a dad,

families with one parent, families with two moms and two dads, foster parent families, families led by grandparents, and biracial families. He said that he knows he has been privileged in his life and his responsibility is to help those who feel dispossessed, marginalized, and afraid.

Dr. Matthews reported that he believes that every voice should be able to sing in our choir, but he understands that his job is to not make other people believe what he believes. He stated that in saying that, he does believe that it is his role to make sure that those who are gay, transgender, people of color, religious and atheists, traditional families and non-traditional families, the privileged and the dispossessed, the seen and the unseen, those in the margins and those outside the margins feel like they have a place in our school district.

Dr. Matthews said that means we should have the material that speaks to everyone. He said that means we should be willing to challenge and provide a wide range of opportunities. Dr. Matthews said that means we should look for and encourage the use of diverse materials and that will make us uncomfortable at times, but it must be done. He mentioned that if it cannot be done, then he is not the person to lead this district.

Dr. Matthews proposed, this evening, that Dr. Webber and he will set-up a series of community listening sessions where people can come and talk and listen. He reported that these sessions would be led by an outside facilitator, so no one would suggest that Dr. Webber or he were manipulating the conversation. Dr. Matthews stated that the goal would be to listen to hear, to identify common ground to find ways to handle hard things in our community. He said they would report back to the board and formulate a plan of action to ensure that we have heard and that we are willing to respect and honor everyone in our community. Dr. Matthews mentioned that no response is needed tonight to either of these suggestions. He asked the board to think through and think about these two (2) offers and that they publicly discuss them at some point, so that they can continue to move forward in a positive direction.

ADMINISTRATIVE REPORTS

Mr. Greg McIntyre, Assistant Superintendent of Business and Operations, expressed his gratitude to the Board for their consideration of the school bus purchase tonight. He stated that would like to update the Board on the ORS Participation Agreement. Mr. McIntyre said that 74 percent of the school districts have agreed to participate in that agreement, so thank you.

Dr. RJ Webber, Assistant Superintendent for Academic Services, reported that Dr. Matthews read his statement and made it very clear on his stance, so as a member of the community, a person who lives in Novi, he has the opportunity to talk to parents and students and actually had a number of students reach out to him today about the petition that was referenced in many of the comments (from the audience). He stated that those petitions have found their way into the hands directly of students and the students are very concerned.

Dr. Webber said that some students asked him, why the survey looked like it was something that came from the district. He expressed his curiosity about the anonymity of such a thing going to our kids and mentioned that we will be looking into that a little bit further because it raises, he thinks, a host of concerns.

Dr. Webber mentioned that he entered this work 28 years ago and has never ever looked at his job as anything but representing our kids. He reported that he never saw his customer as a parent, it is the kids, 6700 of them, that is it. Dr. Webber stated what he knows in working with these kids and speaking with parents and seeing what our district has really transformed, in the past 11 years, is rooted in teachers. He said that teachers who make good choices and bust their tails to provide opportunities for our children.

Dr. Webber mentioned that 11 years ago, when he came into the second Board meeting that he was ever a part of, he made the mistake of saying that we are a good district; we are not a great district. He reported that there were two (2) Board member who are no longer on this Board, who approached the superintendent and complained about his statement. Dr. Webber explained that we had 27 Title I violations against our district in 2010, meaning that state came in and they noticed that our curriculum, for instance, was not aligned or in place. He stated that he was told not to share this report, but to do the work to make it better.

Dr. Webber said 11 years later our community school district has been ranked number one (1) – two (2) years in a row. He asked, why? Because we put in the hands of our teachers and administrators the ability to build our curriculum and execute our curriculum. Dr. Webber explained that Steve and he did not come in and hire five (5) curriculum coordinators to try to figure everything out, instead they initiated the Content Area Leader model, where teachers did. He reported that it is ironic.

Dr. Webber stated that he was looking through some things and found a book that he used to teach; it is called, Ordinary Americans. He said that it is much like the Sherry Griesinger or Lisa Rice elementary teachers in our district who have been here for years. Dr. Webber mentioned that they may go on vacation, go into a bookstore, find a book, and say you know what? I'm putting this in my classroom library. He reported that if you were to walk into any elementary classroom in this district you would find teachers who have a lifetime of books that they chose and bought, with their own money, for their kids; amazing stuff.

Dr. Webber stated that as Dr. Matthews talks about policy, and we will be discussing this in the Curriculum Committee, these are the things that he would like people, who might not understand the world of teaching and learning, to understand that resources that the teachers curate and bring in are done with real intention to serve the needs of their students.

He said so this particular book (he held up a book) is a book from when I was a social studies teacher. Dr. Webber mentioned that it is filled with first-hand accounts of history. He reported that he will never forget the day that he was sharing one of these accounts with his seventh grade students, as a young teacher, and the principal called him to the office. Dr. Webber said the principal said he heard from another person that he was teaching about the holocaust. He shared a passage from the book, "the ovens were still hot," as a frame of reference the notion of putting every single resource through a school board or committee. Dr. Webber mentioned that it would stop teachers from doing those things and going towards them, as Dr. Matthew knows, the amount is fairly copious.

He reported that, in December 1944 a massive German attack on the Ardennes Forest of Belgium

succeeded in pushing back the allied forces after they had liberated France, known as the Battle of the Bulge. Dr. Webber stated it was the last German counter-offense of the war as allied troops advanced into Germany. He said that in 1945, they liberated concentration camps in which Jews and political prisoners were being exterminated in massive numbers, nearly 12 million people and half of them, Jews, were systematically murdered. Dr. Webber mentioned that Philip Lee, the surgeon and captain of the US army, witnessed the horror at the Buchenwald Camp. He reported that Philip Lee does go on to recount that.

Dr. Webber stated that he did not want to admit it but that was 25 years ago, as a teacher, and he would say that our teachers know how to deliver curriculum in ways that are not going to damage our children or harm them. He said, as Dr. Matthews said, he does not know a teacher, who went into this business because they love kids and that is what they want to do.

Dr. Webber expressed his appreciation for the comments made tonight and has an offer to make for the community. He mentioned that this has been an interesting year for the school board and an interesting year for each of us.

Dr. Webber reported that many members of the board had received emails, that he would categorize, as cowardly. He stated that he has seen the people in front of him right now, in the school board, whose supposed friends of theirs have attacked the personally and publicly ridiculed, mocked, and so on. Dr. Webber said that our kids see this and our kids are seeing these petitions and these words and our kids are seeing how we, as adults, are somehow modeling this behavior for them.

He mentioned that we have invested in something called restorative practices now for six (6) year in this community school District and there is another concept, an offshoot, that is simply called the listening circle. Dr. Webber reported that Sarah Lephart actually led one of these and her participated in it, about a month and a half ago.

He said basically his offer is not more or no less than four (4) of these opportunities, evening, afternoon, perhaps a Saturday, anyone how would like to show up, can show up and be heard in this circle format. Dr. Webber explained that what this means is that you would be able to speak whatever you want to, in your truth, with no expectation to dialogue, no expectation that you are to defend yourself, no expectation of any of that.

Dr. Webber took a moment to show what this would look like. He reported that a person could very well come in and say I have very strong beliefs in Christianity, for instance, and they find some of the material especially offensive and, if they could afford it, would send their student to another school. Dr. Webber stated that this scares him that a person does not have to worry about being questioned or talked at or whatnot; other folks can show up and say this speaks to me. He said that he knows that students who are questioning their sexual identity are four (4) times likely to kill themselves and this means something to him without a need to respond to any of it.

Dr. Webber mentioned that if Board members come to these circles, his expectation is that they are coming as a member of the community. He reported that the facilitator set those grounds; if a person makes a statement, it is not about asking questions of him/her. Dr. Webber said that it is

about modeling something that we do far too little of, which is listen to each other, listen without a need to respond. He mentioned that, then those professional facilitators can give us feedback on what they heard from the community. Dr. Webber reported that those facilitators would take out any bias that people may think we have and we will have an opportunity to model for children how to behave better than many of us have in the past year.

He stated that we have an opportunity to become better as a community school district together you can hold opposing viewpoints, still get along, still do good things for each other, still move forward, so that is the offer. Dr. Webber said, if folks are curious about what restorative practice is or what a circle might look like, come on in and participate and check it out. He stated that more information is coming.

Dr. Webber mentioned that Dr. Matthews charged the curriculum committee with working on some policy and taking a look at that. He reported that we will be doing that as well.

Dr. Webber thanked the people who were courageous enough to put their names behind their feeling and their thoughts. He stated that he was troubled as well that if there are accusations that any of our staff members have retribution against a student and, frankly he needs to know who those staff members are. Dr. Webber said as a person in his position, he has contacted principals, teachers and asked them if they have had any of this reported to them.

He mentioned that there is a good friend of his, a mentor, who once said, you know what we need to do, we need to get together and have a cup of coffee on occasion. Dr. Webber reported that we need to get together and we need to talk with the intent of listening. He stated that he believes we will con through this stronger and to do that it is going to take real work and real humility.

BOARD COMMUNICATION

Mrs. Murphy, Board Trustee, thanked Sheila for having everything set-up this evening. She stated that it was nice to have everything all set.

Mrs. Murphy said that it is an understatement to say the last two (2) weeks have been chaotic, but it has been a year of chaos. She expressed her appreciation for the work that we have done and that focusing on the kids is always the best thing to do. Mrs. Murphy reported that that is what keeps us moving forward. She stated that she is really anxious to read the rest of the comments from our seventh graders, so thank you.

Mr. Tom Smith, Board Vice President, also commented it was nice to have everything set-up. He reported that this weekend is the Novi Educational Foundation's No Go Green Gala, which means we cannot have our Green Gala, our major fundraising campaign every year. Mr. Smith stated that this is the second year that we have not been able to have that. He said that in lieu of that, we are having an online presence with auction items and prizes and gifts and an ability for those in the community to make donations to the educational foundation.

Mr. Smith reminded everyone that the NEF does have a website and if you visit the website you can learn about the 31 grants that were approved this year, the way the NEF functions and the teachers' requests for grants.

He mentioned that it was appropriate for him to bring up, since Dr. Matthews and Dr. Webber mentioned the great teacher that we have in the district, that Sherry and Lisa are both former teachers of the year and do just a phenomenal job. Mr. Smith reported that he was blessed to be in Ms. Rice's classroom and had read books to her students. He stated that if you could clone teachers like that and put them in front of all of our kids, we would be fortunate and blessed as a district.

Mr. Smith said that they have received quite a bit of attention, due to a request submitted on behalf of the PAASN, co-authored by Sharon Trumpy who is a member of the Novi Educational Foundation, to do the Bystander Training. He mentioned that he did not appreciate the cowardness of the autonomous anonymous email that circulated in our district full of half-truths. Mr. Smith reported that it was said that in this email, for example, that the Novi Educational Foundation supported this training and that is not true. He stated that they funded the grant that paid for up to 50 teachers to be trained.

Mr. Smith said that when the grant was submitted for further vetting (according to the email), which again was another half-truth, the vetting process was conducted by cabinet, which includes Dr. Matthews and Dr. Webber. He reported that they concluded that the idea of the teaching was so beneficial that they wanted to invite all teachers to participate and not just a select group of 50 and not just do one training, but do a couple of different sessions, which if anyone attended the training, there was positive feedback and it is possible to have somebody form an organization present a training or present material and not go off of the path to expound on other items that may be listed on an organization's website.

Mr. Smith said that Dr. Webber brought up restorative practices, restorative circles as being a kind of leading program that led to this idea of having listening circles. He reminded the community that it was the Novi Educational Foundation that approved the original grant to explore using restorative circle and restorative practices in our district.

Mr. Smith mentioned that as a parent, he had sat through one of those and they are very helpful, informative and educational, so the work that the NEF does is to bring into the district ideas and programs that the district does not have the funding for. He reported that the idea of restorative practices was submitted by Darby with regards to some of the DEI work that has been done and she referenced the Seven Habits and the Leader in Me training that has gone on in our district for years. Mr. Smith stated that, that too, has been funded by the NEF, so our district is fortunate and blessed to have an organization that has the wherewithal and the courage to explore ideas and bring other programs to our teachers and our kids, fully designed to protect them.

Mr. Smith said that he was personally attacked, in the last year, as being someone that did not care about our teachers or our kids because he wanted our kids back in school, so he did not care about the health of our kids and teachers. He reported that is another lie and it is a personal attack and it is upsetting because it is just a lie.

Mr. Smith stated that he sat with a former graduate of Novi High School and watched a program on TV. He said that this particular episode was about a young man who was gay and learning to adapt in a culture that was not embracing of the lifestyle. Mr. Smith inquired as to why she was

attaching this program and she responded that it is real interesting and kids go through this. He mentioned watched the program for about 20 minutes.

Mr. Smith reported that he applauds this young lady for bringing it to his attention and having an open mind and helping to educate him. He stated that this same young lady gave him books to read that are helping him to be a better man. Mr. Smith said that we have a lot to learn from the emails of these seventh grade students. He mentioned that our kids are brilliant and we can learn from them.

Mr. Smith reported that although his political stance might be different that some of the stuff that he is espousing, he still remains grateful for the work that the NEF does and the work they have done to promote DEI within our community.

Mrs. Hood, Board Trustee, reported that she thought there might have been some more comments from the seventh graders. Dr. Matthews said that he would have Ms. Holly send them out in the Weekly Update.

Mrs. Hood stated that all board members speak for themselves, but she wanted to thank Dr. Matthews and Dr. Webber for framing their thoughtful feedback towards all the comments, all the emails that have come in the last two (2) weeks. She said that it has been an unfortunate, chaotic two (2) weeks and she wanted to say thank you for keeping us moving forward.

Mrs. Hood mentioned one of the online comments related to comments that were made last week, at the Board meeting, that said how lame is this school board. She reported that she started thinking, as more comments came in, that it is so valuable and great to hear from kids and thought we know what we have to do as board members is just get back to what is our vision, what is our mission, that hundreds of community members spent hours and hours on this, two (2) years ago.

Mrs. Hood stated that these are words to live by; for example, our vision statement which is, students who are passionate, empowered, and prepared for their world and their future. She said because, as Mr. Smith said, the world is not how it was when we were younger and she appreciates all of the work. Mrs. Hood mentioned that Mr. McIntyre has been swamped with all the things that we approved tonight, so she appreciates it and keep going and thank you.

Mrs. Roney, Board Trustee, reported that Oakland Schools had a DEI committee meeting and there was a guest speaker, Chuck Field, who mostly talked about Title I and the funding that we are getting for COVID and the difference in school systems. She stated that they talked about the 21 day DEI challenge and Dr. Webber may be able to speak about this, but it is really interesting.

Mrs. Roney said that there were some days that were quite uncomfortable and there are a lot of things that she learned. She mentioned that one of the things is held on the third Thursday of October and it is called pronoun day. Mrs. Roney reported that it was a little video about how you refer to yourself.

Dr. Webber responded that he was happy to report that this past summer this was actually done and led by a very committed group of teachers and an administrator. He stated that they put together a

21-day challenge like that, but there are times in life, especially with COVID, where people miss those opportunities. Dr. Webber said the fact that Mrs. Roney was bringing this up tells him that perhaps that is something we should discuss. He mentioned that we are a learning institution and as you and Tom have said, we have to learn, wonder, stay curious, and maybe once in a while we will learn something about ourselves. Dr. Webber thanked them for modeling that.

Mrs. Roney said that her last comment was, knowing we have a lot of things going on, we did approve a new sex ed health textbook that goes into a lot of the LGBTQ and also covers vaping and a number of other things. She mentioned that we heard people and we made the change.

Dr. Ruskin, Board President, reported that Dr. Matthews had touched on COVID and the quarantines and she knows that there are some CDEC guidelines that are moving in the direction of a three (3) foot versus six (6) foot. She stated that Oakland County Health sometimes does not move as fast as we would like them to, so she encouraged everyone and their teams to push on them to move faster, so that we can really keep these kids in the classroom, if it is safe to do so.

Dr. Ruskin said, going back to the conversation on the number of emails we are getting right now and texts and phone calls, and questions on what we are going to do. She mentioned that her answer to everyone, right now, is that she is going to listen and let the process happen.

Dr. Ruskin reported that we have seven (7) really committed, truly amazing board members sitting around this table and a leadership team that is going to help us. She assured everyone that the committees will be meeting and talking about this and will be moving in the direction of continuing the conversation and listening to our entire community and focusing on our kids. Dr. Ruskin stated that she knows sometimes the silence is deafening and people want her to make a statement or give answers that she does not have, so we are going to let the process happen and the conversation was really good.

Dr. Ruskin expressed her appreciation to Dr. Matthews and Dr. Webber.

ADJOURNMENT

It was moved by Mr. Cook and supported by Mrs. Murphy that the Novi Board of Education Regular Board meeting be adjourned

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (remotely) (by Roll Call)

Nays: 0

MOTION CARRIED

The meeting adjourned at 9:14 p.m. The next regular meeting of the Board is scheduled for April 8, 2021 at 7:00 p.m., at the Educational Services Building and Live Streamed on YouTube with public participation via the Board of Education Public Comment Request Form.

Willy Mena, Secretary

An online recording of this meeting is available on YouTube and on the District Website: novi.k12.mi.us

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

April 8, 2021

DIRECTOR OF FINANCE

TOPIC: Approval of Bills - February 2021

The monthly bills payable for February 2021 are submitted to the Novi Board of Education for review and approval:

Net payroll		\$2,606,004.81
Withheld and employer payroll taxes		\$996,504.94
Employer and employee ORS liability		\$1,781,983.05
Expenditures of accounts payable, comprised of:		
General Fund	\$1,183,931.69	
Food Service Fund	\$160,709.30	
Capital Projects Fund	\$1,192,415.38	
Recreation Fund	\$31,187.48	
Debt Funds	\$1,300.00	
Sinking Funds	\$0.00	
Special Revenue Funds	\$25,253.47	
Pcard and EduStaff ACHs	<u>\$187,091.75</u>	
Total	\$2,781,889.07	<u>\$2,781,889.07</u>
Grand Total:		<u><u>\$8,166,381.87</u></u>

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the payment of bills for the month of February 2021 in the amount of \$8,166,381.87, as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steven Matthews, Superintendent

April 8, 2021

Date

Novi Community SD
Check Register Web Version
 from 2/1/2021 to 2/28/2021
 Check ID: AP

Vendor Name	Check Date	Check Amount
A PARTS WAREHOUSE	02/04/2021	\$182.28
BEN, MEREDITH	02/04/2021	\$50.00
BRATNEY, BETHANY	02/04/2021	\$139.80
BYRNE, GRACE	02/04/2021	\$36.54
BYRON, KACY	02/04/2021	\$345.19
CEO IMAGING SYSTEMS INC	02/04/2021	\$1,864.71
CINTAS CORPORATION #31	02/04/2021	\$190.76
CORRIGAN OIL/CORRIGAN TOWING C	02/04/2021	\$10,216.79
DELTACOM INC	02/04/2021	\$180.00
DTE ENERGY	02/04/2021	\$15,595.21
ENVIRO-CLEAN SERVICES INC	02/04/2021	\$161,589.74
GALE: A CENGAGE LEARNING CO	02/04/2021	\$5,149.58
GUPTA, BHOGI RAMESH	02/04/2021	\$62.25
INTERIM HOME HEALTHCARE OF OAK	02/04/2021	\$2,268.75
INTERIOR OFFICE SOURCE INC.	02/04/2021	\$3,450.00
M-2 AUTO PARTS INC	02/04/2021	\$12.38
MATHESON TRI-GAS INC	02/04/2021	\$1,076.95
MCMASTER-CARR SUPPLY COMPANY	02/04/2021	\$171.80
MISHRA, MAMTA	02/04/2021	\$175.00
NICHOLS PAPER & SUPPLY COMPANY	02/04/2021	\$7,987.97
NOWAK & FRAUS PLLC	02/04/2021	\$4,900.00
NXKEM PRODUCTS LLC	02/04/2021	\$192.67
PEDIATRIC HEALTH CONSULTANTS I	02/04/2021	\$15,427.26
PITSCO INC	02/04/2021	\$111.26
PLYMOUTH PT SPECIALISTS	02/04/2021	\$672.00
RELIABLE DELIVERY	02/04/2021	\$1,971.25
RIDDELL ALL AMERICAN	02/04/2021	\$4,020.77
RYAN, NICHOLAS	02/04/2021	\$27.00
SCS IMAGE GROUP	02/04/2021	\$6,211.71
SHARNOWSKI-WALTON, MELISSA	02/04/2021	\$175.00
SME	02/04/2021	\$4,000.00
STAMBOULIAN, PATRICIA	02/04/2021	\$100.00
SUN, TZELI J.	02/04/2021	\$35.00
THOMAS, CAROLINE	02/04/2021	\$74.00
TOMOMITSU, KENJI	02/04/2021	\$87.25
TROOST, KIM	02/04/2021	\$213.32
TSUKIGAWA, AKIRA	02/04/2021	\$96.50
UEDA, KEISUKE	02/04/2021	\$54.00
UNITY SCHOOL BUS PARTS INC	02/04/2021	\$395.60
WALKER, KEVIN	02/04/2021	\$70.00
WEBBER, RONALD J.	02/04/2021	\$65.34
AT&T	02/04/2021	\$1,297.76
IWAKI, HIROTAKE	02/04/2021	\$76.50
JOB, ALEXANDRA	02/04/2021	\$249.35
MOTOMURA, MIKE	02/04/2021	\$31.25
PKSA KARATE NOVI LLC	02/04/2021	\$758.40
THRUN LAW FIRM P.C.	02/04/2021	\$10,018.00
MEFSA	02/10/2021	\$254.70

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Vendor Name	Check Date	Check Amount
MICHAEL R STILLMAN (P42765)	02/10/2021	\$56.00
MISDU	02/10/2021	\$1,920.50
PIONEER CREDIT RECOVERY INC.	02/10/2021	\$28.72
UNITED STATES TREASURY	02/10/2021	\$62.00
AETNA BEHAVIORAL HEALTH LLC	02/11/2021	\$1,791.00
ANGUS, STEVE	02/11/2021	\$3,852.72
ASCENSION MICHIGAN AT WORK	02/11/2021	\$62.00
BRADLEY, JAKIYAH	02/11/2021	\$250.00
CHECK, MARY ANNE	02/11/2021	\$25.00
CHINNASWAMY, SRIDHARAN	02/11/2021	\$75.00
CINTAS CORPORATION #31	02/11/2021	\$95.38
CONSUMERS ENERGY	02/11/2021	\$16,789.80
CORRIGAN OIL/CORRIGAN TOWING C	02/11/2021	\$8,755.53
DIDIO, JAMES	02/11/2021	\$141.50
DIGITAL AGE TECHNOLOGIES INC	02/11/2021	\$170.00
DIGITAL SIGNUP	02/11/2021	\$508.60
EVER KOLD REFRIGERATION	02/11/2021	\$3,873.00
GRUNDSTROM, JENNA	02/11/2021	\$53.98
HOBART SERVICE	02/11/2021	\$429.52
HUNTINGTON NATIONAL BANK	02/11/2021	\$1,300.00
INACOMP TECHNICAL SERVICES GRO	02/11/2021	\$35.00
INAGAKI, KOICHI	02/11/2021	\$93.75
INTERIOR ENVIRONMENTS LLC	02/11/2021	\$21,165.96
JARJIS, LUMA	02/11/2021	\$100.00
JODOIN, DEBRA	02/11/2021	\$735.00
JOHNSON CONTROLS FIRE PROTECTI	02/11/2021	\$1,140.00
KILGORE, AMY	02/11/2021	\$769.07
LAPINSKI, AIKO	02/11/2021	\$75.00
LIFE INSURANCE COMPANY OF NORT	02/11/2021	\$24,224.26
LOWERY, TAMMIE	02/11/2021	\$175.00
M-2 AUTO PARTS INC	02/11/2021	\$16.65
MCDUGALL, BARBARA	02/11/2021	\$58.97
MCMORRIS, ALSINA	02/11/2021	\$360.00
NICHOLS PAPER & SUPPLY COMPANY	02/11/2021	\$6,110.31
OAKLAND UNIVERSITY	02/11/2021	\$684.50
PAPER EXPRESS INC	02/11/2021	\$1,024.00
PEARSON	02/11/2021	\$171.33
PRESIDIO NETWORKED SOLUTIONS L	02/11/2021	\$820,692.50
QUITIQUIT, PAM	02/11/2021	\$70.74
SAFEWAY SHREDDING LLC	02/11/2021	\$60.00
SECURITY DESIGNS	02/11/2021	\$970.00
SET SEG	02/11/2021	\$11,649.00
SRIRAM, ADITYA	02/11/2021	\$87.50
STATE OF MICHIGAN	02/11/2021	\$500.00
TURNITIN, LLC	02/11/2021	\$13,011.25
WEB BENEFITS DESIGN CORPORATIO	02/11/2021	\$3,642.00
ZONAR SYSTEMS INC	02/11/2021	\$1,405.24
AT&T	02/18/2021	\$4,950.89

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AT&T MOBILITY	02/18/2021	\$1,144.60
BROADCAST MUSIC INC (BMI)	02/18/2021	\$373.00
CARTER, NICOLE	02/18/2021	\$172.09
CONSUMERS ENERGY	02/18/2021	\$4,743.73
DAKTRONICS INC	02/18/2021	\$74,167.14
DATA MANAGEMENT INC.	02/18/2021	\$337.50
DIRECT ENERGY BUSINESS INC	02/18/2021	\$47,502.77
DTE ENERGY	02/18/2021	\$7,244.60
ECA SCIENCE KIT SERVICES	02/18/2021	\$5,217.86
EVER KOLD REFRIGERATION	02/18/2021	\$1,011.00
HORIZON ENGINEERING ASSOCIATES	02/18/2021	\$2,042.76
HP INC	02/18/2021	\$711.47
INOUE, TAKASHI	02/18/2021	\$30.50
JOHNSON CONTROLS FIRE PROTECTI	02/18/2021	\$1,335.37
KAJEET INC	02/18/2021	\$15,983.77
KOENIG, DANIELLE	02/18/2021	\$55.49
KONE INC	02/18/2021	\$521.83
MCDONALD, CARRI	02/18/2021	\$250.00
MICHIGAN DECA	02/18/2021	\$7,250.00
MICHIGAN HIGH SCHOOL SNOWBOARD	02/18/2021	\$600.00
MICHIGAN INTERSCHOLASTIC FOREN	02/18/2021	\$150.00
MICHIGAN SCHOOL BUSINESS OFFIC	02/18/2021	\$340.00
MOSS, DARCI	02/18/2021	\$100.82
NAGLE PAVING COMPANY	02/18/2021	\$151,919.55
PFM FINANCIAL ADVISORS LLC	02/18/2021	\$1,000.00
PITSCO INC	02/18/2021	\$44.85
PLANTE & MORAN PLLC	02/18/2021	\$8,875.00
ROBERT BOSCH TOOL CORPORATION	02/18/2021	\$41,118.45
RODRIGUEZ, KARA	02/18/2021	\$49.00
SAXTON, ROBERT	02/18/2021	\$55.99
SCAVO, LAWRENCE	02/18/2021	\$1,005.69
STASHONSKY, HANA	02/18/2021	\$99.00
TRAFFIC & SAFETY CONTROL SYSTE	02/18/2021	\$1,117.50
WESTRA, LINDSEY	02/18/2021	\$43.93
WISE ONE INSPECTION SERVICES	02/18/2021	\$350.00
YAJIMA, NAOKI	02/18/2021	\$30.50
ADN ADMINISTRATORS INC	02/25/2021	\$3,798.50
ALLIED INC	02/25/2021	\$358.00
ARO, CHARLES	02/25/2021	\$1,350.00
ASAI, MINAKO	02/25/2021	\$202.50
AT&T	02/25/2021	\$983.65
AT&T	02/25/2021	\$639.92
CINTAS CORPORATION #31	02/25/2021	\$286.14
CONTEMPORARY INDUSTRIES INC	02/25/2021	\$1,918.10
CORRIGAN OIL/CORRIGAN TOWING C	02/25/2021	\$437.03
CUMMINS BRIDGEWAY LLC	02/25/2021	\$460.36
DETROIT METRO SKATE COUNCIL	02/25/2021	\$253.00
ENGEL, JENNA	02/25/2021	\$100.00

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GORNY, KIMBERLY	02/25/2021	\$30.21
HANNA, SAMER	02/25/2021	\$75.00
INTERIM HOME HEALTHCARE OF OAK	02/25/2021	\$3,176.25
INTERNATIONAL BACCALAUREATE OR	02/25/2021	\$9,439.00
JACKSON TRUCK SERVICE INC	02/25/2021	\$943.16
JILG, REBECCA	02/25/2021	\$100.00
JOHNSON CONTROLS FIRE PROTECTI	02/25/2021	\$8,265.52
KAWAZU, KOJI	02/25/2021	\$117.00
KERBRAT, JENNIFER	02/25/2021	\$102.02
KOENIG, DANIELLE	02/25/2021	\$19.13
LAWSON PRODUCTS INC	02/25/2021	\$307.57
LENGERICH, AINSLEY	02/25/2021	\$39.99
LONEY, AMBER	02/25/2021	\$100.00
M-2 AUTO PARTS INC	02/25/2021	\$42.22
MAD SCIENCE OF DETROIT	02/25/2021	\$295.00
MESSA (MICHIGAN EDUCATION SPEC	02/25/2021	\$608,750.17
MICHIGAN DECA	02/25/2021	\$20.00
MICHIGAN PETROLEUM TECHNOLOGIE	02/25/2021	\$2,090.00
MIDWEST COLLABORATIVE FOR LIBR	02/25/2021	\$3,853.10
MIOTECH SPORTS MEDICINE SUPPLI	02/25/2021	\$7.00
NAGLE PAVING COMPANY	02/25/2021	\$34,578.73
NICHOLS PAPER & SUPPLY COMPANY	02/25/2021	\$275.69
OKANO, YASUHIRO	02/25/2021	\$124.00
OXFORD H.S.	02/25/2021	\$100.00
PETTY CASH-LISA FENCHEL OR MAR	02/25/2021	\$123.06
PREMIER RELOCATIONS LLC	02/25/2021	\$1,972.00
PRESIDIO NETWORKED SOLUTIONS L	02/25/2021	\$11,612.64
RIDDELL ALL AMERICAN	02/25/2021	\$6,967.50
RODRIGUEZ, KARA	02/25/2021	\$33.00
SAWADA, KOSUKE	02/25/2021	\$34.50
SERVICAR OF MICHIGAN INC.	02/25/2021	\$7,463.00
SORENSEN, MARY	02/25/2021	\$134.20
SOUND COM SYSTEMS	02/25/2021	\$11,335.00
SPALDING DEDECKER ASSOCIATES I	02/25/2021	\$6,800.00
SULLIVAN-CALO, LORENA	02/25/2021	\$298.30
UNITY SCHOOL BUS PARTS INC	02/25/2021	\$277.75
VELLUCCI, MARK ANDREW	02/25/2021	\$571.99
WIELAND, REBECCA	02/25/2021	\$585.00
YOUNG REMBRANDTS	02/25/2021	\$468.00
MICHAEL R STILLMAN (P42765)	02/25/2021	\$191.77
MISDU	02/25/2021	\$1,920.50
PIONEER CREDIT RECOVERY INC.	02/25/2021	\$29.92
UNITED STATES TREASURY	02/25/2021	\$62.00
		Issued: \$2,328,063.61
AP Checks Processed:	187	AP Bank Total: \$2,328,063.61
Total Checks Processed:	187	Grand Total: \$2,328,063.61

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Check Totals by by Fund Check ID: AP

Fund	Fund Description	Status	Status Desc.	Check Amount
110	General Fund	CX	Cancelled	\$45,011.19
110	General Fund	IS	Issued	\$1,047,443.48
120	Special Ed	IS	Issued	\$28,362.59
130	Community Ed	IS	Issued	\$881.54
140	Athletics	IS	Issued	\$12,381.24
150	State Grants	IS	Issued	\$3,450.00
160	Federal Grants	IS	Issued	\$41,118.45
170	Academics	IS	Issued	\$5,283.20
230	Recreation Fund	CX	Cancelled	\$6,697.05
230	Recreation Fund	IS	Issued	\$24,490.43
250	Food Service Fund	CX	Cancelled	\$154,119.23
250	Food Service Fund	IS	Issued	\$6,590.07
290	Student/School Activity Fund	IS	Issued	\$25,253.47
350	2014 Debt	IS	Issued	\$300.00
370	2017 Refunding Debt	IS	Issued	\$500.00
380	2017 Debt	IS	Issued	\$500.00
440	2017 Capital Projects Fund	CX	Cancelled	\$4,140.00
440	2017 Capital Projects Fund	IS	Issued	\$21,165.96
450	2020 Capital Projects Fund	CX	Cancelled	\$56,766.24
450	2020 Capital Projects Fund	IS	Issued	\$1,110,343.18
			Total:	2,594,797.32

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
ABRAHAM, JACQUELINE	1128300000-53220000	995.00	01/21/2021	MSU PAYMENTS	CERTIFIED FMLA SPECIALIST
ABRAHAM, JACQUELINE Total		995.00			
ABRAHAM, MARY	1124120000-55910000	94.20	01/07/2021	STAPLS7321707694000001	MISC OFFICE SUPPLIES
ABRAHAM, MARY	1111220000-53450000	47.67	01/11/2021	ZOOM.US 888-799-9666	ZOOM PLUS UPGRADE - SARAH DAVID
ABRAHAM, MARY	1111220000-55110708	1,024.00	01/12/2021	PAPER EXPRESS INC	COPY PAPER
ABRAHAM, MARY	1111220000-54910000	40.00	01/13/2021	SAFEWAY SHREDDING	OFFICE SHREDDING
ABRAHAM, MARY	1111220000-54910000	(1,559.00)	01/22/2021		DID NOT MAKE THIS PURCHASE
ABRAHAM, MARY Total		(353.13)			
AMMONS, KATHERINE	1111220000-55110717	12.95	01/05/2021	TARGET 00014654	FOODS CLASS SUPPLIES
AMMONS, KATHERINE	1111220000-55110717	4.72	01/11/2021	KROGER #895	FOODS CLASS SUPPLIES
AMMONS, KATHERINE	1111220000-55110717	19.86	01/11/2021	TARGET 00014654	FOODS CLASS SUPPLIES
AMMONS, KATHERINE Total		37.53			
BAKER, ROBERT	2929620275-57920000	42.98	01/13/2021	SAMSClub #6657	MISC SUPPLIES
BAKER, ROBERT Total		42.98			
BELANGER, KIMBERLY	1311800000-55110551	33.20	01/04/2021	AMZN MKTP US*U33DT4SC3	CARD USED FOR PERSONAL USE IN ERROR. REIMBURSED DISTRICT
BELANGER, KIMBERLY	1311800000-55110551	15.97	01/07/2021	AMZN MKTP US*2W80G1BN2	CARD USED FOR PERSONAL USE IN ERROR. REIMBURSED DISTRICT
BELANGER, KIMBERLY	1311800000-55110551	28.98	01/11/2021	AMZN MKTP US*9I19G5YF3	CARD USED FOR PERSONAL USE IN ERROR. REIMBURSED DISTRICT
BELANGER, KIMBERLY	1311800000-55110551	13.98	01/14/2021	AMAZON.COM*OG53X25V3	CARD USED FOR PERSONAL USE IN ERROR. REIMBURSED DISTRICT
BELANGER, KIMBERLY	1311800000-55110551	17.44	01/25/2021	AMZN MKTP US*FQ6CV27T3	CARD USED FOR PERSONAL USE IN ERROR. REIMBURSED DISTRICT
BELANGER, KIMBERLY	1311800000-55110551	1.09	01/28/2021	AMZN MKTP US*G33674TS3	CARD USED FOR PERSONAL USE IN ERROR. REIMBURSED DISTRICT
BELANGER, KIMBERLY Total		110.66			
BENGLE, HOLLY	1335100000-55110553	57.94	01/25/2021	AMZN MKTP US*NG0J85VH3	ITEMS FOR KIDS
BENGLE, HOLLY Total		57.94			
BOOTZ, ASHLEY	2929661104-57920000	118.60	01/11/2021	LIFE TRIBUTES SYMPATHY	FLOWERS FOR FUNERAL SERVICE
BOOTZ, ASHLEY	2929661104-57920000	34.29	01/11/2021	MARIA S ITALIAN BAKERY	FOOD FOR OFFICE
BOOTZ, ASHLEY	2929661141-57920000	600.00	01/13/2021	LEGACY CENTER	LEGACY JV AND VARSITY TOURNAMENT
BOOTZ, ASHLEY	2929661104-57920000	60.20	01/15/2021	SAMSClub #6657	OFFICE FOOD SUPPLY
BOOTZ, ASHLEY	2929661739-57920000	224.00	01/21/2021	MIDWEST GYM SUPPLY	GYMNASTICS MAT
BOOTZ, ASHLEY	2929661128-57920000	340.00	01/29/2021	MT HOLLY RESORT INC	SKI PASSES
BOOTZ, ASHLEY Total		1,377.09			
BRASIL, SANDRA	1121222349-55990000	54.25	01/27/2021	AMZN MKTP US*6W4P41LT3	MISC SUPPLIES
BRASIL, SANDRA Total		54.25			
BRATNEY, BETHANY	1122222000-55310000	123.66	01/05/2021	FOLLETT SCHOOL Solutio	NEW MATERIALS FOR LMC
BRATNEY, BETHANY	1122222000-53220000	30.00	01/06/2021	PAYPAL *MICHIGANASS	VIRTUAL CONFERENCE REG
BRATNEY, BETHANY	1122222000-55310000	172.18	01/07/2021	FOLLETT SCHOOL Solutio	NEW MATERIALS FOR LMC

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
BRATNEY, BETHANY	1111322000-57910695	2,069.55	01/13/2021	BOOKSAMILLION.COM	NEF GRANT MATERIALS - 9TH ELA
BRATNEY, BETHANY	1122222000-55310000	131.57	01/25/2021	FOLLETT SCHOOL SOLUTIO	NEW AWARD WINNERS AND MATERIALS FOR LMC
BRATNEY, BETHANY Total		2,526.96			
BROWN, ALAINA	1711322000-53450614	199.99	01/08/2021	HTTPS://THEORYOFKNOWLE	IB NEW CURRICULUM SUPPORT
BROWN, ALAINA Total		199.99			
BUNKER, JEFFREY	1126160000-55993000	80.11	01/05/2021	NAPA AUTO M-2	MTCE - REPAIR PARTS FOR GATOR
BUNKER, JEFFREY	1126118000-55993000	7.68	01/06/2021	NAPA AUTO M-2	NM5 TRACTOR - REPAIR PARTS
BUNKER, JEFFREY	1126160000-55730000	72.00	01/07/2021	HAROLDS FRAME SHOP	MTCE - REPAIR PARTS FOR 05 F350 PLOW
BUNKER, JEFFREY	1126160000-55993000	20.41	01/07/2021	HAROLDS FRAME SHOP	MTCE - REPAIR PARTS COIL SPADE TERMINALS FOR JOHN DEERE TRACTOR BRUSH
BUNKER, JEFFREY	1126160000-55993000	70.48	01/11/2021	MARKS OUTDOOR POWER EQ	MTCE - SUMMER LAWNMOWER EQUIPMENT PARTS MAINTENANCE - SPARK PLUGS
BUNKER, JEFFREY	1126160000-55993000	48.59	01/14/2021	NAPA AUTO M-2	MTCE - TRAILER HITCH FOR MTCE GATOR
BUNKER, JEFFREY	1126160000-55993000	3.50	01/19/2021	FASTENAL COMPANY 01MID	MTCE - SUMMER EQUIPMENT REPAIR PARTS
BUNKER, JEFFREY	1126160000-55990000	29.48	01/25/2021	THE HOME DEPOT #2737	MTCE GARAGE - ORGANIZING SUPPLIES
BUNKER, JEFFREY Total		332.25			
CALHOUN, STEPHANIE	1335100000-55110553	28.36	01/06/2021	TARGET 00008961	CLASSROOM SUPPLIES
CALHOUN, STEPHANIE	1335100000-55110553	32.91	01/13/2021	TARGET 00008961	CLASSROOM SUPPLIES
CALHOUN, STEPHANIE	1335100000-55110553	199.98	01/14/2021	AMZN MKTP US*L64459TJ3	CLASSROOM SUPPLIES
CALHOUN, STEPHANIE	1335100000-55110553	129.99	01/14/2021	AMZN MKTP US*MB9R66V63	CLASSROOM SUPPLIES
CALHOUN, STEPHANIE	1335100000-55110553	8.94	01/21/2021	WAL-MART #5893	CLASSROOM SUPPLIES
CALHOUN, STEPHANIE	1335100000-55110553	62.31	01/26/2021	KROGER #363	CLASSROOM SUPPLIES
CALHOUN, STEPHANIE	1335100000-55110553	(62.31)	01/27/2021	KROGER #363	CLASSROOM SUPPLIES
CALHOUN, STEPHANIE Total		400.18			
CARTER, NICOLE	2929622108-57920000	15.62	01/05/2021	WM SUPERCENTER #5893	FLOWERS -STAFF AWARD WINNER
CARTER, NICOLE	1124122000-53210000	5.00	01/18/2021	HAMBLIN RAMP 8359	PARKING FEE -VB TOURNAMENT.
CARTER, NICOLE Total		20.62			
CHARFI, HANA	1522100331-53220000	25.00	01/15/2021	MACAE	PROFESSIONAL DEVELOPMENT-ONE TEACHER
CHARFI, HANA Total		25.00			
COMB, ANDREW	1722120000-53220611	(300.00)	01/28/2021	OAKLAND SCHOOLS-RC INT	CONFERENCE REIMBURSEMENT DUE TO COVID RESTRICTIONS
COMB, ANDREW Total		(300.00)			
COOLMAN, ROBERT	1126160000-55992000	35.00	01/05/2021	CONSERVA ELECTRIC SUPP	MTCE - ELECTRICAL - STICK TESTER TOOL

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
COOLMAN, ROBERT	1126160000-55992000	145.76	01/05/2021	CONSERVA ELECTRIC SUPP	MTCE - ELECTRICAL - LED DRIVER STOCK
COOLMAN, ROBERT	1126160000-55992000	240.00	01/08/2021	CONSERVA ELECTRIC SUPP	MTCE - ELECTRICAL - BALLAST STOCK
COOLMAN, ROBERT	1126160000-55992000	332.90	01/12/2021	CONSERVA ELECTRIC SUPP	MTCE - ELECTRICAL STOCK - MOGUL BASE SOCKET AND 400W LAMPS
COOLMAN, ROBERT	1126160000-55992000	246.80	01/13/2021	CONSERVA ELECTRIC SUPP	MTCE ELECTRICAL STOCK - LED LAMPS
COOLMAN, ROBERT	1126160000-55992000	352.30	01/13/2021	CONSERVA ELECTRIC SUPP	MTCE - ELECTRICAL - BALLAST STOCK
COOLMAN, ROBERT	1126160000-55992000	548.50	01/18/2021	CONSERVA ELECTRIC SUPP	MTCE - ELECTRICAL BALLAST STOCK
COOLMAN, ROBERT	1126160000-55992000	(271.00)	01/18/2021	CONSERVA ELECTRIC SUPP	MTCE - ELECTRICAL BALLAST RETURN
COOLMAN, ROBERT Total		1,630.26			
CORRION, KRISTIN	1221926000-55990000	660.00	01/05/2021	THE FRIENDSHIP CIRCLE	TUITION PAYMENT FOR SOUL STUDIO/NATC STUDENT
CORRION, KRISTIN	1221926000-55990000	660.00	01/05/2021	THE FRIENDSHIP CIRCLE	TUITION PAYMENT FOR SOUL STUDIO/NATC STUDENT
CORRION, KRISTIN	1221926000-55990000	64.15	01/29/2021	JOSTENS INC.	CERTIFICATE OF COMPLETION PLATE SET UP FOR NATC.
CORRION, KRISTIN Total		1,384.15			
CROAD, LORI	1335100000-55110553	11.99	01/11/2021	HOBBY-LOBBY #645	CRAFTS/BOTTLES
CROAD, LORI	1335100000-55110553	12.16	01/15/2021	MICHAELS STORES 3744	CRAFT SUPPLIES
CROAD, LORI Total		24.15			
DINKELMANN, KATY	2929622175-57920000	20.00	01/07/2021	DOLLAR TREE	CARE BOX GOODIES FOR SICK STUDENTS.
DINKELMANN, KATY	2929622175-57920000	32.16	01/07/2021	TARGET 00009225	CARE BOX GOODIES FOR SICK STUDENTS.
DINKELMANN, KATY	2929622175-57920000	12.97	01/15/2021	TARGET 00009225	CARE BOX GOODIES FOR SICK STUDENTS.
DINKELMANN, KATY Total		65.13			
DIROFF, MATTHEW	1111322000-55110723	60.00	01/14/2021	J.W. PEPPER	CONCERT MUSIC
DIROFF, MATTHEW Total		60.00			
DONOVAN, KATHRYN	1128300000-55990000	43.17	01/21/2021	MARIA S ITALIAN BAKERY	HUMANEX GUESTS LUNCH.
DONOVAN, KATHRYN Total		43.17			
DRAGOO, MICHAEL	1126160000-55910000	206.96	01/25/2021	AMAZON.COM*E49NN1HB3	MTCE - DIRECTORS EYE CARE CONSOLE GAMING MONITOR
DRAGOO, MICHAEL Total		206.96			
DUQUETTE, EDWARD	1126160000-55980000	179.10	01/11/2021	LAWSON PRODUCTS	MTCE TOOLS
DUQUETTE, EDWARD	1126160000-55992000	91.35	01/13/2021	BLAKELY PRODUCTS CO	MTCE - PROTECTOR GUARD STOCK
DUQUETTE, EDWARD	1126120000-55992000	18.27	01/13/2021	BLAKELY PRODUCTS CO	MS - PROTECTOR GUARD CORNER

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
DUQUETTE, EDWARD	1126101000-55992000	4.36	01/20/2021	GREAT LAKES ACE HDWE	ESB - PAINT FOR HR OFFICE
DUQUETTE, EDWARD	1126120000-55992000	64.00	01/21/2021	REDFORD LOCK COMPANY I	MS CLASSROOM 303 DOOR LOCK
DUQUETTE, EDWARD	1126118000-55992000	161.00	01/21/2021	ROBERT BROOKE & ASSOCI	NM6 EXT DOOR - ROOF ACCESS DOOR
DUQUETTE, EDWARD	1126122000-55992000	74.56	01/25/2021	THE HOME DEPOT #2737	HS MEDAI CENTER
DUQUETTE, EDWARD	1126122000-55992000	18.60	01/27/2021	GREAT LAKES ACE HDWE	HS CAULKING FOR HS COUNSELING OFFICE BASE OF THE WALL - WO 25607
DUQUETTE, EDWARD	1126160000-55980000	89.93	01/29/2021	THE HOME DEPOT 2737	MTCE TOOLS - FLOOR BRUSH; UTILITY NOZZLE
DUQUETTE, EDWARD Total		701.17			
ERICKSON, TODD	1122218000-55310000	139.63	01/07/2021	DEMCO INC	SUPPLIES FOR LIBRARY
ERICKSON, TODD	2929618217-57920000	119.00	01/11/2021	AMAZON PRIME*HK5KM2XM3	AMAZON PRIME MEMBERSHIP RENEWAL.
ERICKSON, TODD	1122218000-55410000	509.61	01/11/2021	W T COX INFORMATION SE	MAGAZINES
ERICKSON, TODD	1122218000-55310000	1,598.18	01/13/2021	FOLLETT SCHOOL Solutio	BOOKS FOR LIBRARY
ERICKSON, TODD	1122218000-55310000	95.58	01/15/2021	FOLLETT SCHOOL Solutio	BOOKS FOR THE LIBRARY
ERICKSON, TODD	1122220000-55410000	500.47	01/18/2021	FOLLETT SCHOOL Solutio	BOOKS FOR THE LIBRARY
ERICKSON, TODD	1122218000-55410000	152.30	01/25/2021	AMAZON.COM*0T6BV7H23	BOOKS FOR LIBRARY
ERICKSON, TODD	1122218000-55410000	109.77	01/29/2021	DEMCO INC	SUPPLIES FOR LIBRARY
ERICKSON, TODD Total		3,224.54			
FENCHEL, LISA	2929618275-57920000	12.71	01/13/2021	BENITO S CAFE	STUDENT RAFFLE
FENCHEL, LISA	2929618275-57920000	12.71	01/14/2021	BENITO S CAFE	STUDENT RAFFLE
FENCHEL, LISA	1124118000-55990000	7.87	01/15/2021	THE HOME DEPOT #2737	LIGHTBULBS FOR PRINCP. OFFICE
FENCHEL, LISA	2929618275-57920000	30.72	01/22/2021	PANERA BREAD #600667 P	BAGELS FOR RETIREMENT
FENCHEL, LISA	1111118000-57910695	107.52	01/26/2021	AMAZON.COM*2G1HN4LU3	BOOKS FOR AUTHOR VISIT NEF GRANT - ERICKSON
FENCHEL, LISA Total		171.53			
FULAR, JAMES	1126160000-55980000	345.43	01/07/2021	AMAZON.COM*8625Q6EJ3	MTCE - EQUIPMENT JUMPER START FOR DISTRICT EQUIPMENT - PORTABLE LITHIUM JUMP STARTER
FULAR, JAMES	1126160000-55730000	140.59	01/07/2021	J THOMAS	MTCE - MOTOR FOR PLOW 2005 F-250
FULAR, JAMES	1126160000-55730000	610.54	01/08/2021	STORKS PLOWS	MTCE - PLOW REPAIR PARTS TRUCK #1 - PLOW HANDHELD CONTROL; EZ V PLOW DUAL ACTING CYLINDER
FULAR, JAMES	1126160000-55993000	277.48	01/11/2021	MARKS OUTDOOR POWER EQ	MTCE GROUNDS- BLADES FOR ALL Z MOWERS
FULAR, JAMES	1126122000-55993000	51.97	01/13/2021	MARKS OUTDOOR POWER EQ	HS BLADES FOR STADIUM MOWERS #1 AND #2
FULAR, JAMES	1126160000-55993000	53.89	01/13/2021	SAXTON S POWER EQUIP	MTCE - OIL FILTER AND OIL FOR MTCE FARRISS 48" MOWER

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
FULAR, JAMES	1126118000-55993000	28.66	01/18/2021	BADER AND SONS CO.	NM TRACTOR FILTERS FOR PREVENTATIVE MAINTENANCE
FULAR, JAMES	1126160000-54130000	2,029.15	01/20/2021	KELLEY SONS INC	MTCE - 2014 ENCLOSED TRAILER REPAIRS
FULAR, JAMES	1126113000-55993000	96.68	01/25/2021	MARKS OUTDOOR POWER EQ	NW SNOW BLOWER REPAIR
FULAR, JAMES	1126160000-55993000	24.78	01/29/2021	AMZN MKTP US*3M6WG8YX3	MTCE SUPPLIES - GROUNDS WINTER WORK GLOVES
FULAR, JAMES	1126160000-55991000	50.20	01/29/2021	AMZN MKTP US*3M6WG8YX3	MTCE - COVID 19 GLOVES
FULAR, JAMES	1126160000-55730000	(7.96)	01/29/2021	J THOMAS	MTCE - MOTOR FOR PLOW 2005 F-250 - SALES TAX REFUND
FULAR, JAMES Total		3,701.41			0
GORDON, BRIAN	2929661275-57920000	1,249.50	01/18/2021	HOLIDAY INNS	ROOMS FOR VOLLEYBALL STATE TOURNAMENT
GORDON, BRIAN	2929661104-57920000	32.00	01/25/2021	THE APPLE FRITTER DOUG	DONUTS FOR MEETING
GORDON, BRIAN Total		1,281.50			0
HANSEN, ANN	1311800000-53220551	24.00	01/05/2021	APPELBAUM TRAINING INS	TRAINING FOR PRESCHOOL TEACHER
HANSEN, ANN	1311800000-53220551	56.90	01/27/2021	APPELBAUM TRAINING INS	TRAINING BOOKS FOR PRESCHOOL STAFF
HANSEN, ANN Total		80.90			0
HARBAR, ERIN	1111322000-55110702	34.98	01/06/2021	AMZN MKTP US*ID7MO59V3	CORD AND FAUX LEATHER FOR VIRTUAL JEWELRY STUDENTS.
HARBAR, ERIN	1111322000-55110702	73.17	01/08/2021	AMZN MKTP US*W70TN27Z3	BEADWORK TOOLS, SAFETY GLASSES AND FILES VIRTUAL JEWELRY STUDENTS.
HARBAR, ERIN	1111322000-55110702	101.93	01/11/2021	AMZN MKTP US*CV0WQ35M3	BEADS AND PLIER KIT VIRTUAL JEWELRY STUDENTS.
HARBAR, ERIN	1111322000-55110702	25.99	01/13/2021	AMZN MKTP US*Y63UN0KO3	JUMP RINGS VIRTUAL JEWELRY STUDENTS.
HARBAR, ERIN	1111322000-55110702	34.10	01/14/2021	HARBOR FREIGHT TOOLS 6	RULERS, HAMMERS, AND GLUE VIRTUAL JEWELRY STUDENTS. (58.28 CREDIT WAS ISSUED FOR RETURNED TOOLS FROM THE FIRST SEMESTER).
HARBAR, ERIN	1111322000-55110702	27.00	01/15/2021	DOLLAR TREE	SUPPLY BOXES FOR VIRTUAL JEWELRY STUDENTS.
HARBAR, ERIN	1111322000-55110702	11.50	01/15/2021	EDPUZZLE PRO TEACHER	USED TO ASYNCHRONOUS LEARNING FOR MY 7 PREPS
HARBAR, ERIN	1111322000-55110702	30.94	01/22/2021	AMZN MKTP US*MA9JA77F3	PASTE VIRTUAL AND IN SCHOOL JEWELRY STUDENTS.
HARBAR, ERIN	1111322000-55110702	14.83	01/25/2021	AMZN MKTP US*V947M9RC3	PENCIL SHARPENER FOR VIRTUAL DRAWING STUDENTS.

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
HARBAR, ERIN	1111322000-55110702	57.62	01/25/2021	THE HOME DEPOT #2737	COPPER PIPE, SANDPAPER FOR VIRTUAL JEWELRY STUDENTS AND IN SCHOOL. PCV PIPE TO MAKE ROLLING PINS FOR VIRTUAL CERAMICS STUDENTS.
HARBAR, ERIN	1111322000-55110702	255.10	01/26/2021	DBC*BLICK ART MATERIAL	PASTEL, CHARCOAL, ERASERS, COLOR PENCILS, FOR VIRTUAL AND IN SCHOOL DRAWING STUDENTS.
HARBAR, ERIN	1111322000-55110702	105.70	01/29/2021	GFS STORE #1985	ZIP-LOCK BAGS, CUPS AND LIDS, AND TO-GO BINS FOR VIRTUAL ART STUDENTS. (FOR PAINT, GLAZE, PENCILS, PAINTBRUSHES, BEADS.....
HARBAR, ERIN Total		772.86			0
HAWKINS, STEPHANIE	1311800000-55110551	10.99	01/14/2021	AMZN MKTP US*PC2A84U33	CLAY
HAWKINS, STEPHANIE	1311800000-55110551	17.00	01/14/2021	DOLLAR TREE	VALENTINES PARTY SUPPLIES
HAWKINS, STEPHANIE	1311800000-55110551	3.68	01/15/2021	WAL-MART #5893	VEGETABLE OIL FOR SCIENCE PROJECT
HAWKINS, STEPHANIE Total		31.67			0
HERTRICH, MARINA	1111118000-55110708	1,142.00	01/08/2021	VERITIV-MIDWEST	COPY PAPER - GRADE 5
HERTRICH, MARINA	1111118000-55110708	2,284.00	01/08/2021	VERITIV-MIDWEST	COPY PAPER - GRADE 6
HERTRICH, MARINA	1111118000-55110702	62.48	01/13/2021	AMAZON.COM*DN47C1LD3	SUPPLIES FOR ART CLASSROOM (MACDOUGALL)
HERTRICH, MARINA	1111118000-54910000	40.00	01/13/2021	SAFEBAY SHREDDING	BUILDING SHREDDING
HERTRICH, MARINA	1111118000-55110799	77.75	01/13/2021	STAPLS7322188450000001	BATTERIES FOR BUILDING
HERTRICH, MARINA	1124118000-55910000	12.47	01/13/2021	STAPLS7322188450000001	OFFICE SUPPLIES
HERTRICH, MARINA	1611118482-55110000	744.12	01/14/2021	MONOPRICE, INC.	CABLES FOR CODING MICROBOTS FOR 5TH GRADERS
HERTRICH, MARINA	1124118000-55990000	9.60	01/18/2021	AMAZON.COM*H70UB32L3	BOOK FOR FENCHEL (DISTRICT BOOK STUDY)
HERTRICH, MARINA	1611118482-55110000	(42.12)	01/18/2021	MONOPRICE, INC.	TAX REFUND ON ORDER FOR
HERTRICH, MARINA	1111118000-53450000	10.00	01/18/2021	PADLET* PADLET SOFTWARE	PADLET SUBSCRIPTION - CAMPOS
HERTRICH, MARINA	1111118000-55110708	35.71	01/20/2021	AMAZON.COM*ML7TV2503	STEVENSON TEACHING SUPPLIES
HERTRICH, MARINA	1111118000-55110708	7.95	01/21/2021	AMAZON.COM*LA3PB2YK3	ZEBROWSKI TEACHING SUPPLIES
HERTRICH, MARINA	1111118000-55110708	64.92	01/21/2021	AMAZON.COM*WG6DD1TS3	ZEBROWSKI TEACHING SUPPLIES
HERTRICH, MARINA	1111118000-55110708	113.42	01/22/2021	AMAZON.COM*C591K9CS3	DUTHIE TEACHING SUPPLIES
HERTRICH, MARINA	1124118000-55990000	9.60	01/22/2021	AMAZON.COM*PH7KO3GO3	BOOK FOR BRICKEY (DISTRICT BOOK STUDY)
HERTRICH, MARINA	1111118000-55110708	59.99	01/22/2021	AMZN MKTP US*6B8NK7DX3	ZEBROWSKI TEACHING SUPPLIES
HERTRICH, MARINA	1111118000-55110708	44.70	01/22/2021	STAPLS7322772034000001	MISC TEACHING SUPPLIES - PENCIL SHARPENERS

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
HERTRICH, MARINA	1111118000-55110708	41.95	01/26/2021	AMZN MKTP US*3Y1GM8I93	MCLAFFERTY - TEACHING SUPPLIES
HERTRICH, MARINA	1111118000-55110708	36.44	01/26/2021	AMZN MKTP US*QP7S62FV3	DUTHIE TEACHING SUPPLIES
HERTRICH, MARINA	1111118000-55110708	137.04	01/27/2021	AMZN MKTP US*QL7IT3Z23	MCCLAFFERTY - TEACHING SUPPLIES
HERTRICH, MARINA	1111118000-55110708	27.99	01/27/2021	AMZN MKTP US*YN2W96U53	MCCLAFFERTY TEACHING SUPPLIES
HERTRICH, MARINA	1111118730-55110000	495.00	01/27/2021	GENERATION GENIUS	STREAMING SUBSCRIPTION FOR SCIENCE CLASSES
HERTRICH, MARINA	1111118000-55110708	21.96	01/28/2021	AMZN MKTP US*D72GS9063	ZAHRADNIK - TEACHING SUPPLIES
HERTRICH, MARINA Total		5,436.97			
HOLLY, SHEILA	1123100000-55990000	35.97	01/21/2021	STAPLS7322424531000001	NATIONAL SCHOOL BOARD SUPPLIES
HOLLY, SHEILA	1123100000-55990000	6.99	01/21/2021	STAPLS7322424531000002	NATIONAL SCHOOL BOARD SUPPLIES
HOLLY, SHEILA	2929601275-57920000	209.86	01/21/2021	SYMPATHY FLORAL STORE	ESB EMPLOYEE RELATIONS
HOLLY, SHEILA	1123100000-53220000	180.00	01/27/2021	MICHIGANASS	MASB CBA COURSES 107, 108 - MARY ANN RONEY
HOLLY, SHEILA	1123100000-53220000	270.00	01/27/2021	MICHIGANASS	MASB CBA COURSES 102, 109, 104 - MARY ANN RONEY
HOLLY, SHEILA	2929601275-57920000	84.80	01/29/2021	THE FLOWER ALLEY	ESB EMPLOYEE RELATIONS
HOLLY, SHEILA Total		787.62			
HOPPENSTEDT, DARBY	1722100000-55110630	10.18	01/15/2021	AMAZON.COM*5C1AU0AY3	BOOK FOR BOOK STUDY
HOPPENSTEDT, DARBY Total		10.18			
HOSKINS, DIANE	2929625301-57920000	112.37	01/06/2021	LEVELUPPOTBELLY295445	STUDENT DINNER
HOSKINS, DIANE	1522700332-53450000	5,382.40	01/07/2021	CASAS	CASAS
HOSKINS, DIANE	2929625301-57920000	516.07	01/11/2021	SAMSClub.COM	STUDENT LUNCHES CHILL ZONE
HOSKINS, DIANE	1513200332-55210000	13.99	01/18/2021	AMAZON.COM*MR4DO7BO3	TEXTBOOK LA
HOSKINS, DIANE	1513200332-55210000	612.67	01/18/2021	AMZN MKTP US*CO0S60P63	CLASSROOM BOOKS
HOSKINS, DIANE	1513200331-55110000	261.70	01/20/2021	PAPER EXPRESS INC	COPY PAPER
HOSKINS, DIANE	2929625301-57920000	100.77	01/21/2021	BENITO S CAFE	STUDENT DINNER
HOSKINS, DIANE	2929625301-57920000	151.18	01/22/2021	LEVELUPPOTBELLY116075	STUDENT DINNER
HOSKINS, DIANE	2929625301-57920000	148.91	01/27/2021	LEVELUPPOTBELLY489262	STUDENT DINNER
HOSKINS, DIANE	1513200332-55210000	11.95	01/29/2021	AMZN MKTP US*L89B15023	CLASSROOM BOOK
HOSKINS, DIANE	1513200332-55210000	454.54	01/29/2021	AMZN MKTP US*NG8P40ZM3	CLASSROOM BOOKS
HOSKINS, DIANE	1513200332-55210000	127.45	01/29/2021	AMZN MKTP US*QB9O23JN3	CLASSROOM BOOKS
HOSKINS, DIANE	1513200332-55210000	52.98	01/29/2021	BARNES&NOBLE.COM-BN	CLASSROOM BOOKS
HOSKINS, DIANE	1513200331-55990000	117.51	01/29/2021	STAPLS7323461698000001	OFFICE/TEACHER SUPPLY
HOSKINS, DIANE Total		8,064.49			
JOB, STACEY	1311800000-53220551	12.00	01/05/2021	APPELBAUM TRAINING INS	PRESCHOOL TRAINING
JOB, STACEY	1311800000-57410551	150.00	01/13/2021	STATE OF MICHIGAN OCAL	ECEC LICENSING FEE
JOB, STACEY	1311800000-55990551	30.98	01/18/2021	AMZN MKTP US*SD78I2Z13	PENCIL SHARPENER ECEC
JOB, STACEY	1311800000-53220551	208.00	01/20/2021	IMPACT PUBLICATIONS, I	2 HR TRAININGS

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
JOB, STACEY	1335100000-53220553	32.00	01/19/2021	APPELBAUM TRAINING INS	CARE TRAINING
JOB, STACEY	1335100000-53220553	32.00	01/21/2021	APPELBAUM TRAINING INS	CARE TRAINING
JOB, STACEY	1311800000-53220551	20.00	01/21/2021	APPELBAUM TRAINING INS	PRESCHOOL TRAINING
JOB, STACEY	1311800000-53220551	20.00	01/25/2021	APPELBAUM TRAINING INS	PRESCHOOL TRAINING
JOB, STACEY	1311800000-53220551	56.00	01/26/2021	APPELBAUM TRAINING INS	PRESCHOOL TRAINING
JOB, STACEY	1335100000-53220553	32.00	01/26/2021	APPELBAUM TRAINING INS	CARE TRAINING
JOB, STACEY	1212252191-55110000	143.92	01/27/2021	AMZN MKTP US*TO63988D3	ECSE GLOVES
JOB, STACEY	1311800000-53220551	60.00	01/27/2021	APPELBAUM TRAINING INS	PRESCHOOL TRAINING
JOB, STACEY Total		796.90			
JORDAN, CHRISTOPHER	1126118000-55992000	706.00	01/06/2021	COIL REPLACEMENT COMPA	NM5 COMMONS UNIT -COIL REPLACEMENT
JORDAN, CHRISTOPHER	1126122000-55992000	18.10	01/06/2021	ETNA DISTRIBUTORS, LLC	HS AHU 25 ADAPTER REPAIR
JORDAN, CHRISTOPHER	1126120000-55992000	121.05	01/13/2021	ETNA DISTRIBUTORS, LLC	MS DOMESTIC WATER HEATER - COUPLINGS
JORDAN, CHRISTOPHER	4126122951-54110000	115.71	01/27/2021	TRANE SUPPLY-113415	HS RTU ATRIUM - DAMPER ACTUATOR REPLACEMENT - SF PAGE 39 - HVAC CONTROLS
JORDAN, CHRISTOPHER	4126122951-54110000	103.84	01/27/2021	TRANE SUPPLY-113415	HS RTU ARIUM - AUXILLARY SWITCH - SF PG 39 - HVAC CONTROLS
JORDAN, CHRISTOPHER Total		1,064.70			0
LASH, NANCY	1111114000-55110708	62.97	01/06/2021	THERAPY SHOPPE	
LASH, NANCY	1124114000-54910000	70.55	01/12/2021	SHRED-IT	PV SHREDDING SERVICE
LASH, NANCY	1124114000-54910000	31.25	01/12/2021	WASTE INDUSTRIES - NON	PV RECYCLING SERVICE
LASH, NANCY	2929614275-57920000	1,200.00	01/20/2021	PAYPAL *NEARPOD	BRAINPOP MEMBERSHIP
LASH, NANCY Total		1,364.77			
LEPHART, SARAH	1121222349-53220000	275.00	01/15/2021	MI CENTER CIVIC EDU	CTE
LEPHART, SARAH Total		275.00			
LOCRICCHIO, ANTHONY	1122500000-55990000	137.88	01/04/2021	AMZN MKTP US*R86C56A93	HDMI CABLE, FLOOR WIRE ORGANIZER FOR NW'S TEACHER, 2 INK CARTRIDGES FOR TECH. OFFICE.
LOCRICCHIO, ANTHONY	1122500000-55990000	10.20	01/05/2021	USPS PO 2569200376	SENT BACK HP CHROMEBOOK TEST MACHINE (INACOMP).
LOCRICCHIO, ANTHONY	1122500000-55990000	24.38	01/06/2021	AMZN MKTP US*KJ9UG14G3	TECH. BOOK FOR BOOK STUDY; TECH. INTEGRATORS
LOCRICCHIO, ANTHONY	1122500000-55910000	649.50	01/11/2021	AMZN MKTP US*2Z77L7W63	STYLUS PENS FOR TOUCH SCREENS STYLUS FOR IPAD STYLUS PEN FOR TABLET (OFFICE OF ACADEMICS).
LOCRICCHIO, ANTHONY	1122500000-55910000	34.44	01/13/2021	AMZN MKTP US*1167W3XP3	LOGITECH KEYBOARD/MICE (WIRELESS) COMBO. TESTING TO BE NEW SET.

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
LOCRICCHIO, ANTHONY	1122500000-53450000	72.40	01/15/2021	TELZIO (104665)	INTERNET-BASED PHONE FOR COVID-19 EXPENSE; SOCIAL AND EMOTIONAL PHONE LINE FOR NCSD STUDENTS.
LOCRICCHIO, ANTHONY	1122500000-55990000	658.45	01/19/2021	AMZN MKTP US*BE19U7YB3	SECOND ORDER OF STYLUS PENS FOR THE OFFICE OF ACADEMICS
LOCRICCHIO, ANTHONY	1122500000-56410000	(1,699.00)	01/20/2021	AMAZON.COM	3D PRINTER NEVER SHOWED UP.
LOCRICCHIO, ANTHONY Total		(111.75)			
MCDERMOTT, JACOB	1126160000-53220000	70.00	01/26/2021	MSBO	MTCE ASSISTANT DIRECTOR - CERTIFICATION WRAP UP ETHIC WEBINAR APRIL 2021
MCDERMOTT, JACOB	1126160000-53220000	95.00	01/27/2021	MSBO	MTCE ASSISTANT DIRECTOR - CERTIFICATION ON DEMAND 7/1/20 THRU 6/30/21 EMERGENCY PREPAREDNESS MANAGEMENT
MCDERMOTT, JACOB Total		165.00			
MCDUGALL, BARBARA	2929661155-57920000	1,247.00	01/12/2021	BRANDITPRINTING.COM	EMBROIDERY ON JACKETS
MCDUGALL, BARBARA	2929661155-57920000	700.00	01/15/2021	BRANDITPRINTING.COM	SCREEN PRINTING
MCDUGALL, BARBARA	2929661156-57920000	300.00	01/15/2021	BRANDITPRINTING.COM	SCREEN PRINTING
MCDUGALL, BARBARA	2929661275-57920000	(145.00)	01/18/2021	GRAND TRAV RESORT	REFUND MIAAA CONFERENCE - HOTEL
MCDUGALL, BARBARA	2929661275-57920000	(190.00)	01/18/2021	GRAND TRAV RESORT	REFUND MIAAA CONFERENCE - HOTEL
MCDUGALL, BARBARA	2929661275-57920000	(145.00)	01/18/2021	GRAND TRAV RESORT	REFUND FOR MIAAA CONFERENCE - HOTEL
MCDUGALL, BARBARA	2929661156-57920000	130.00	01/21/2021	IN *BEER LEAGUE SPORTS	JV GOALIE JERSEY
MCDUGALL, BARBARA	1429300000-57410000	69.00	01/21/2021	PAYPAL *MITCA	MITCA MEMBERSHIP
MCDUGALL, BARBARA	1429300000-57410000	69.00	01/21/2021	PAYPAL *MITCA	MITCA MEMBERSHIP
MCDUGALL, BARBARA	2929661172-57920000	50.85	01/22/2021	BENITO S CAFE	FOOTBALL MEETING WITH NEW COACH
MCDUGALL, BARBARA	2929661156-57920000	75.00	01/25/2021	WPY*VSN PHOTO	POSTER ROSTERS)
MCDUGALL, BARBARA	2929661155-57920000	671.40	01/25/2021	WPY*VSN PHOTO	POSTER ROSTERS/SENIOR BANNERS
MCDUGALL, BARBARA Total		2,832.25			
NESMITH, RUSSELL	1126122000-55992000	298.54	01/08/2021	BEST PLUMBING SPECIALT	HS - PLUMBING - ACCUZONE SENSOR FOR HAND WASH SINK
NESMITH, RUSSELL	4126111951-54110000	16.28	01/08/2021	GREAT LAKES ACE HDWE	VO NEW FAUCET SF PG 56
NESMITH, RUSSELL	4126111951-54110000	351.54	01/11/2021	CONTRACTORS PIPE & SUP	VO NEW FAUCET FOR BATHROOM AT VILLAGE OAKS SF PG 56
NESMITH, RUSSELL	1126160000-54130000	343.96	01/14/2021	017 BELLE TIRE CP	MTCE TIRES FOR TRAILER
NESMITH, RUSSELL	1126160000-55992000	4.97	01/14/2021	THE HOME DEPOT #2737	MTCE/TRANSPR - BATTERIES FOR GATE

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
NESMITH, RUSSELL	1126170000-55992000	4.97	01/14/2021	THE HOME DEPOT #2737	MTCE/TRANSPR - BATTERIES FOR GATE
NESMITH, RUSSELL	1126122000-55992000	183.55	01/14/2021	THE HOME DEPOT #2737	HS CART REPAIR - CASTORS AND PLYWOOD
NESMITH, RUSSELL	1126113000-55992000	205.84	01/14/2021	THE HOME DEPOT 2737	NW HAND CART REPAIR - WO 25638
NESMITH, RUSSELL	1126160000-55992000	189.36	01/18/2021	BEST PLUMBING SPECIALT	MTCE - PLUMBING STOCK - VACUUM BREAKER KITS, STEMS
NESMITH, RUSSELL	4126114951-54110000	19.00	01/18/2021	CONTRACTORS PIPE & SUP	PV CUSTODIAL CLOSET SERVICE SINK FAUCET REPAIR SF PG 56
NESMITH, RUSSELL	1126160000-55992000	40.24	01/18/2021	THE HOME DEPOT #2737	MTCE - PLUMBING STOCK - BRAIDED SUPPLY LINES USED TO CONNECT FAUCET
NESMITH, RUSSELL	1126160000-55992000	296.52	01/19/2021	BEST PLUMBING SPECIALT	MTCE - PLUMBING STOCK - CERAMIC CARTRIDGES
NESMITH, RUSSELL	1126122000-55992000	359.28	01/25/2021	BEST PLUMBING SPECIALT	HS SCIENCE ROOMS - VACUUMN BREAKER KITS WO 25654
NESMITH, RUSSELL	1126122000-55992000	24.98	01/27/2021	THE HOME DEPOT #2737	HS BATHROOM NEXT TO 1731 - REPLACED TOILET SEAT - WO 25664
NESMITH, RUSSELL	1126115000-55992000	24.98	01/27/2021	THE HOME DEPOT #2737	DF BATHROOM ROOM 209 - REPLACED TOILET SEAT - WO 25684
NESMITH, RUSSELL	1126160000-55992000	99.92	01/27/2021	THE HOME DEPOT #2737	MTCE PLUMBING STOCK - TOILET SEATS
NESMITH, RUSSELL Total		2,463.93			
OAKES, ROBERT	1126122000-55992000	(568.87)	01/13/2021	MOTION INDUSTRIES MI09	HS GREENHOUSE REPAIR RETURN
OAKES, ROBERT	1126113000-55992000	855.00	01/27/2021	R L DEPPMANN CO	NW HVAC MOTOR REPLACEMENT
OAKES, ROBERT	1126122000-55992000	1,476.00	01/27/2021	R L DEPPMANN CO	HS MOTOR PUMP 20 - BALL BEARING
OAKES, ROBERT	1126122000-55992000	1,417.50	01/27/2021	R L DEPPMANN CO	HS BEARING ASSEMBLY FOR ROOM 118
OAKES, ROBERT	1126160000-55980000	47.90	01/28/2021	THE HOME DEPOT #2737	MTCE - HVAC VAN STOCK - WRENCH, PIPE BRUSH, UTILITY KNIFE
OAKES, ROBERT Total		3,227.53			
PARK, CATHRYN	1722100000-53450000	(1.65)	01/05/2021	ZOOM.US	TAX REFUND FROM 10/27/20 ZOOM TRANSACTION
PARK, CATHRYN	1722100000-57410611	120.00	01/07/2021	DETROIT ECONOMIC CLUB	DETROIT ECONOMIC CLUB ASSOCIATE MEMBERSHIP-DR. RJ WEBBER
PARK, CATHRYN	1711220000-53450611	27,586.34	01/07/2021	SAVVAS LEARNING	CMP3 1 YR. DIGITAL LICENSE ONLY- GRADE 7/8 (12/31/20-12/30/21)

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
PARK, CATHRYN	1711118000-53450611	12,875.61	01/07/2021	SAVVAS LEARNING	CMP3 1 YR. DIGITAL LICENSE ONLY- GRADE 6 (12/31/20-12/30/21)
PARK, CATHRYN	1722100000-55910611	13.98	01/11/2021	AMAZON.COM*HJ0P56F63	9V BATTERY PURCHASE
PARK, CATHRYN	1722100000-53220611	50.00	01/13/2021	DEPRESSION CENTER	DEPRESSION ON COLLEGE CAMPUSES VIRTUAL CONFERENCE- DARBY HOPPENSTEDT
PARK, CATHRYN	1722100000-53220611	50.00	01/13/2021	DEPRESSION CENTER	DEPRESSION ON COLLEGE CAMPUSES VIRTUAL CONFERENCE/DR. RJ WEBBER
PARK, CATHRYN	1722100000-55110630	96.00	01/22/2021	AMAZON.COM*FW0D54IA3	10 COPIES OF DEI BOOK STUDY BOOK: "WHITE FRAGILITY..."
PARK, CATHRYN	1612500482-55110000	34.47	01/22/2021	AMZN MKTP US*G03P94UD3	MATH INTERVENTION SUPPLIES FOR AT-HOME LEARNING.
PARK, CATHRYN Total		40,824.75			
PATEL, SHAILEE	1222600000-55990000	9.20	01/08/2021	DELTA	MISC
PATEL, SHAILEE Total		9.20			
POHLONSKI, EMILY	1111322730-55110000	14.98	01/11/2021	AMAZON.COM*3U4145093	SANDWICH BAGS FOR TAKE HOME SCIENCE KITS
POHLONSKI, EMILY	1111322730-55110000	29.94	01/11/2021	AMZN MKTP US*TS15F4AQ3	TOOTHPICKS FOR BIOLOGY LAB
POHLONSKI, EMILY	1111322730-55110000	20.15	01/14/2021	AMZN MKTP US*2D34428F3	BEADS AND PIPE CLEANERS FOR BIOLOGY LAB
POHLONSKI, EMILY	1111322730-55110000	6.99	01/14/2021	AMZN MKTP US*UL6125YN3	BEADS AND PIPE CLEANERS FOR BIOLOGY LAB
POHLONSKI, EMILY	1111322730-55110000	6.99	01/15/2021	AMZN MKTP US*DT2HI6Z43	BEADS AND PIPE CLEANERS FOR BIOLOGY LAB
POHLONSKI, EMILY	1111322730-55110000	31.22	01/15/2021	AMZN MKTP US*KY0OS8123	BEADS AND PIPE CLEANERS FOR BIOLOGY LAB
POHLONSKI, EMILY	1111322730-55110000	453.40	01/18/2021	AMZN MKTP US*W24O60ZR3	SURGICAL KITS FOR MED CAREERS
POHLONSKI, EMILY	1111322730-55110000	10.99	01/20/2021	AMAZON.COM*8J9TV9FH3	STORAGE BAGS FOR TAKE HOME SCIENCE KITS
POHLONSKI, EMILY	1111322730-55110000	70.92	01/21/2021	CAROLINA BIOLOGIC SUPP	PIG HEARTS FOR DISSECTION IN MED CAREERS
POHLONSKI, EMILY	1111322730-55110000	4.89	01/22/2021	AMZN MKTP US*4N90I4UR3	TOOTHPICKS FOR BIOLOGY LAB
POHLONSKI, EMILY Total		650.47			
ROSS, NICOLE	1111322000-55110720	17.80	01/11/2021	WALGREENS #4454	PHOTO PRINTS FROM PHOTO SHOOT FOR HALL SHOWCASE
ROSS, NICOLE	2929622129-57920000	45.89	01/25/2021	WEISSMAN DESIGNS FOR D	COSTUMES FOR NOVI DANCE COMPANY
ROSS, NICOLE	2929622129-57920000	269.10	01/25/2021	WEISSMAN DESIGNS FOR D	COSTUMES FOR NOVI DANCE COMPANY
ROSS, NICOLE Total		332.79			

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
RUDY, MICHELLE	1311800000-55110551	10.84	01/25/2021	AMZN MKTP US*LL64L0U93	STAR STUDENT PENCILS AND HAPPY BIRTHDAY PENCILS
RUDY, MICHELLE	1311800000-55110551	3.62	01/26/2021	MICHAELS #9490	BEADS AND BUBBLES FOR PROJECTS
RUDY, MICHELLE	1311800000-55110551	13.04	01/29/2021	MICHAELS STORES 3744	FOAM FLOWER KITS, GLITTER GLUE, INCENTIVE STICKERS
RUDY, MICHELLE Total		27.50			
RUTKOWSKI, MELANIE	1722111000-53220611	276.00	01/08/2021	OAKLAND SCHOOLS-RC INT	AVMR 2 FOR REBECCA HOFFBAUER
RUTKOWSKI, MELANIE	1722112000-53220611	184.00	01/08/2021	OAKLAND SCHOOLS-RC INT	AVMR 2 FOR REBECCA HOFFBAUER
RUTKOWSKI, MELANIE	1611322482-55110000	126.00	01/18/2021	AMZN MKTP US*5P66039S3	BAGGIES FOR HEADPHONE USE DURING COVID
RUTKOWSKI, MELANIE	1100000000-11925000	34.95	01/21/2021	FLAMEZEN.COM	FRAUD CHARGE
RUTKOWSKI, MELANIE	1611322482-55110000	6.72	01/21/2021	STAPLS7322611843000001	LABELS FOR HEADPHONES TO USE DURING ASSESSMENTS DURING COVID
RUTKOWSKI, MELANIE	1100000000-11925000	(34.95)	01/26/2021		FRAUD CREDIT
RUTKOWSKI, MELANIE	1100000000-11925000	(34.95)	01/27/2021	FLAMEZEN.COM	FRAUD CREDIT
RUTKOWSKI, MELANIE Total		557.77			
SCHOPIERAY, KRISTEN	1128300000-55990000	309.55	01/28/2021	THE MASTER TEACHER	2020 YEARS OF SERVICE AWARDS.
SCHOPIERAY, KRISTEN	1128300000-55990000	5.53	01/29/2021	STAPLS7323388474000001	KITCHENETTE SUPPLIES.
SCHOPIERAY, KRISTEN Total		315.08			
SCHURIG, CLAIRE	1111322724-55110000	2.00	01/21/2021	MUSICNOTES.COM	MUSIC FOR SWEETHEART'S CABARET.
SCHURIG, CLAIRE	1111322724-55110000	6.99	01/21/2021	MUSICNOTES.COM	MUSIC FOR SWEETHEART'S CABARET.
SCHURIG, CLAIRE	1111322724-55110000	2.00	01/22/2021	MUSICNOTES.COM	MUSIC FOR SWEETHEART'S CABARET.
SCHURIG, CLAIRE	1111322724-55110000	5.99	01/22/2021	MUSICNOTES.COM	MUSIC FOR SWEETHEART'S CABARET.
SCHURIG, CLAIRE	1111322724-55110000	5.79	01/22/2021	MUSICNOTES.COM	MUSIC FOR SWEETHEART'S CABARET.
SCHURIG, CLAIRE	1111322724-55110000	2.00	01/22/2021	MUSICNOTES.COM	MUSIC FOR SWEETHEART'S CABARET.
SCHURIG, CLAIRE Total		24.77			
SHAHER, RACHELLE	1111112000-55110723	61.35	01/07/2021	PLANK ROAD PUBLISHING	MUSIC TEACHER CLASSROOM BUDGET. BELT PRIZES FOR RECORDERS
SHAHER, RACHELLE	1111112000-55110708	50.98	01/08/2021	AMAZON.COM*UW9QR8J03	MARDIGIAN. CLASSROOM BUDGET
SHAHER, RACHELLE	2929612701-57920000	79.84	01/21/2021	AMZN MKTP US*8347253Y3	LEADER IN ME. VALENTINE BRACELETS FOR STUDENTS.

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
SHAHER, RACHELLE	1111112000-53450000	119.00	01/21/2021	BRAINPOP	LEE AND MACARTHUR CLASSROOM BUDGET. SUBSCRIPTION
SHAHER, RACHELLE	1111112000-57910695	659.06	01/25/2021	LITERATI BOOKSTORE	NEF GRANT FOR KASSIA MASSEY.
SHAHER, RACHELLE	1111112000-57910695	71.83	01/28/2021	AMAZON.COM*BY2BE9W03	RYAN SMITH. NEF GRANT
SHAHER, RACHELLE	2929612275-57920000	474.26	01/29/2021	SCHOLASTIC EDUCATION	ASHLEY MARTIN. GRANT RECEIVED FROM COMMUNITY FEDERAL.
SHAHER, RACHELLE Total		1,516.32			
SHIELDS, SEBRINA	1212226194-57910695	21.78	01/27/2021	AMAZON.COM*1L1A81ZF3	MATERIALS FOR GRANT WITH NEF
SHIELDS, SEBRINA	1212226194-57910695	5.99	01/28/2021	AMZN MKTP US*5H8IZ0973	GRANT MATERIALS NEF
SHIELDS, SEBRINA	1212226194-57910695	5.99	01/28/2021	AMZN MKTP US*CC8FQ35K3	NEF GRANT MATERIALS
SHIELDS, SEBRINA	1212226194-57910695	525.35	01/28/2021	AMZN MKTP US*V10729P13	GRANT MATERIALS NEF
SHIELDS, SEBRINA Total		559.11			
SOUTHWORTH, ANGELA	1111220706-55910000	9.99	01/11/2021	APPLE.COM/BILL	PASSING TIME MUSIC
SOUTHWORTH, ANGELA	2929620410-57920000	175.00	01/18/2021	SCRIPPS SPELLING BEE	SPELLING BEE ENROLLMENT
SOUTHWORTH, ANGELA Total		184.99			
SOVEL, SHEILA	2929641355-57920000	11.19	01/04/2021	AMAZON.COM*YT6VJ5AP3	VIRTUAL TEACHING EXPENSES
SOVEL, SHEILA	2929641355-57920000	10.00	01/06/2021	TEACHERSPAYTEACHERS.CO	VIRTUAL TEACHING EXPENSES
SOVEL, SHEILA	2929641355-57920000	13.90	01/14/2021	AMZN MKTP US*ZJ2VL4ME3	VIRTUAL TEACHING EXPENSES
SOVEL, SHEILA	2929641355-57920000	40.27	01/15/2021	AMZN MKTP US*806W76U43	VIRTUAL TEACHING CLASSROOM EXPENSES
SOVEL, SHEILA	2929641355-57920000	10.07	01/25/2021	AMZN MKTP US*U774Q5PO3	VIRTUAL CLASSROOM TEACHING EXPENSES
SOVEL, SHEILA Total		85.43			
SOWDERS, ERICA	1111220000-55110715	66.65	01/21/2021	AMAZON.COM*DW5HL1IW3	SUPPLIES FOR THE WOOD SHOP.
SOWDERS, ERICA Total		66.65			
STORM, KERI	1311800000-55110551	7.69	01/12/2021	TARGET 00013136	CRAFT SUPPLIES
STORM, KERI	1311800000-55110551	3.37	01/29/2021	MEIJER # 034	CRAFT SUPPLIES
STORM, KERI Total		11.06			
STRICKER, CHRISTINE	1335100000-55110553	22.26	01/11/2021	DOLLAR TREE	CRAFT SUPPLIES
STRICKER, CHRISTINE	1335100000-55110553	10.74	01/26/2021	WAL-MART #5048	CRAFT SUPPLIES
STRICKER, CHRISTINE Total		33.00			
THEOPHELIS, ANASTASIA	1126100000-55990000	109.00	01/07/2021	AMZN MKTP US*972EN7I63	PPE FOR SELF-CONTAINED CLASSROOMS
THEOPHELIS, ANASTASIA	1212200000-53190000	537.25	01/12/2021	ARGOTRANS SINV-33950	TRANSLATORS FOR IEP MEETINGS AND STUDENT EVALUATIONS
THEOPHELIS, ANASTASIA	1212211194-55110000	18.31	01/18/2021	AMAZON.COM*VO1P20J53	GAIT BELT FOR A STUDENT AT VO
THEOPHELIS, ANASTASIA	1221600000-55110021	127.50	01/21/2021	SP * MHS: MULTI-HEALTH	SOCIAL WORKER TESTING SUPPLIES/PROTOCOLS
THEOPHELIS, ANASTASIA	1221600000-55110021	128.00	01/22/2021	AWL*PEARSON EDUCATION	SOCIAL WORKER ASSESSMENT PROTOCOLS

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
THEOPHELIS, ANASTASIA	1221400000-55110021	628.60	01/28/2021	AWL*PEARSON EDUCATION	PSYCHOLOGIST TESTING PROTOCOLS
THEOPHELIS, ANASTASIA Total		1,548.66			
TURNER, NANCY	1126160000-55910000	49.90	01/06/2021	STAPLS7321606650000001	MTCE 2021 CALENDARS
TURNER, NANCY	1126160000-53450000	110.00	01/07/2021	ARC LAKESIDE BLUEPRINT	MTCE MONTHLY SKYSITE
TURNER, NANCY	1126160000-55710000	164.73	01/11/2021	SUBURBAN PROPANE	BOSCO PROPERTY PROPANE
TURNER, NANCY	1126100000-54910829	1,771.04	01/12/2021	ARCH ENVIRONMENTAL GRO	DISTRICT STORM WATER MGT
TURNER, NANCY	1126113000-54120000	180.00	01/12/2021	CTEC	NW - ADJUSTED SETTINGS ON AV SYSTEM - PROVIDED QUOTE FOR NEW WIRELESS MIC SYSTEM
TURNER, NANCY	1126170000-54120000	1,973.51	01/12/2021	HYDRO-CHEM SYSTEMS INC	BUS WASH REPAIR
TURNER, NANCY	1126122000-54120000	245.50	01/12/2021	IN *AQUATIC SOURCE, LL	HS POOL - LABOR TO CHECK AND REPAIR CLA VALVE AUTOFILL
TURNER, NANCY	1126122000-55990000	83.10	01/12/2021	LEONARDS SYRUPS	HS POOL CO2 BULK
TURNER, NANCY	1126600000-54910000	4,161.00	01/12/2021	SONITROL GREAT LAKES M	DISTRICT SECURITY SYSTEM
TURNER, NANCY	1126161000-53840000	1,277.80	01/12/2021	WASTE MGMT WM EZPAY	DISTRICT RUBBISH REMOVAL
TURNER, NANCY	2326161000-53840000	425.93	01/12/2021	WASTE MGMT WM EZPAY	RF RUBBISH REMOVAL
TURNER, NANCY	1126122000-55991000	43.10	01/13/2021	NICHOLS	HS TORK TOWELS
TURNER, NANCY	1126120000-55991000	43.10	01/13/2021	NICHOLS	MS TORK TOWELS
TURNER, NANCY	1126112000-55991000	43.10	01/13/2021	NICHOLS	OH TORK TOWELS
TURNER, NANCY	1126113000-55991000	129.30	01/13/2021	NICHOLS	NW TORK TOWELS
TURNER, NANCY	1126114000-55991000	43.10	01/13/2021	NICHOLS	PV TORK TOWELS
TURNER, NANCY	1126111000-55991000	43.10	01/13/2021	NICHOLS	VO TORK TOWELS
TURNER, NANCY	1126170000-55990000	24.52	01/13/2021	QUALITY FIRST AID	TRANSP FIRST AID SUPPLIES
TURNER, NANCY	1126160000-55990000	57.46	01/13/2021	QUALITY FIRST AID	MTCE FIRST AID SUPPLIES
TURNER, NANCY	1126160000-55910000	7.99	01/14/2021	STAPLS7321606650000002	MTCE - OFFICE CALENDAR
TURNER, NANCY	1126160000-55997000	238.41	01/15/2021	CINTAS CORP	MTCE UNIFORMS - BO DUQUETTE SWEATSHIRT; POPOUR FIRST ORDER
TURNER, NANCY	4126114951-54110000	1,889.00	01/18/2021	COMMERICAL GLASS, LLC	PV COMMERICAL GLASS INSTALL WINDOE RM 200 PARKVIEW WO 24576 SF PG 34
TURNER, NANCY	4126115951-54110000	1,738.00	01/18/2021	COMMERICAL GLASS, LLC	DF SKYLIGHT WINDOW REPLACEMENT SF PG 34
TURNER, NANCY	1126160000-55710000	510.10	01/18/2021	CORRIGAN OIL #2 - BRI	MTCE ETHANOL 315.50 GROSS
TURNER, NANCY	1126160000-55710000	134.77	01/18/2021	CORRIGAN OIL #2 - BRI	MTCE ETHANOL 75.8 GROSS
TURNER, NANCY	1126105000-54110000	335.00	01/18/2021	POWERVAC	NATC SNAKED TOILET
TURNER, NANCY	1126600000-54910000	53.50	01/18/2021	PROTECTION ONE ALARM	ECEC ALARM SYSTEM 1/22/21 TO 2/21/21
TURNER, NANCY	1126160000-55992000	28.99	01/18/2021	STAPLS7322606694000001	MTCE C BATTERIES
TURNER, NANCY	1126152000-54110000	228.81	01/20/2021	CUMMINS INC - S6	ECEC FULL PM QTRYLY MTCE
TURNER, NANCY	1126160000-55730000	31.08	01/20/2021	NAPA AUTO M-2	MTCE PLOW TRUCK 1 REPAIR - 2005 F250

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
TURNER, NANCY	1126122000-54120000	350.90	01/21/2021	IN *AQUATIC SOURCE, LL	HS POOL - LABOR TO CHECK CONTROLLER IN ALARM FOUND CLOGGED ACID INJECTOR; REPLACED BAD SQUEEZE TUBE, STENNER AND INJECTOR
TURNER, NANCY	4126118951-54110000	3,227.00	01/22/2021	FIRE SYSTEMS OF MICHIG	NM UPGRADE NON COMPLIANT KITCHEN -SF PG 31
TURNER, NANCY	4126160951-54110000	4,905.00	01/22/2021	IDN HARDWARE SALES-INC	MTCE DOOR FRAME MACHINED AND INSTALLED TO FIT THE EXISTING OPENING - SF PG 23
TURNER, NANCY	1126160000-55730000	107.47	01/22/2021	NAPA AUTO M-2	MTCE TRUCK #8 F550 GREEN DUMP TRUCK BATTERY
TURNER, NANCY	1126160000-53610000	40.00	01/22/2021	PRINTNOLOGY INC	MTCE - TURNER BUSINESS CARDS
TURNER, NANCY	1126160000-53610000	77.25	01/22/2021	PRINTNOLOGY INC	MTCE STOCK - CLOSED AREA SIGNS
TURNER, NANCY	1126160000-53610000	1,092.47	01/22/2021	PRINTNOLOGY INC	DISTRICT - COVID 19 OXIVIR LABELS
TURNER, NANCY	1126122000-55990000	381.62	01/22/2021	PRINTNOLOGY INC	HS SNEEZE GUARDS
TURNER, NANCY	1126120000-55990000	992.20	01/22/2021	PRINTNOLOGY INC	MS SNEEZE GUARDS
TURNER, NANCY	1126118000-55990000	2,900.29	01/22/2021	PRINTNOLOGY INC	NM SNEEZE GUARDS
TURNER, NANCY	1126160000-55990000	1,526.47	01/22/2021	PRINTNOLOGY INC	MTCE - STOCK - SNEEZE GUARDS
TURNER, NANCY	1126115000-55990000	1,221.18	01/22/2021	PRINTNOLOGY INC	DF SNEEZE GUARDS
TURNER, NANCY	1126114000-55990000	1,297.50	01/22/2021	PRINTNOLOGY INC	PV SNEEZE GUARDS
TURNER, NANCY	1126113000-55990000	76.32	01/22/2021	PRINTNOLOGY INC	NW SNEEZE GUARDS
TURNER, NANCY	1126112000-55990000	1,297.50	01/22/2021	PRINTNOLOGY INC	OH SNEEZE GUARDS
TURNER, NANCY	1126111000-55990000	2,442.35	01/22/2021	PRINTNOLOGY INC	VO SNEEZE GUARDS
TURNER, NANCY	1126152000-55990000	76.32	01/22/2021	PRINTNOLOGY INC	ECEC SNEEZE GUARDS
TURNER, NANCY	1126126000-55990000	152.65	01/22/2021	PRINTNOLOGY INC	NATC SNEEZE GUARDS
TURNER, NANCY	1126170000-54910000	432.50	01/25/2021	ARCH ENVIRONMENTAL GRO	TRANSPR - UST A/B OPERATOR CONSULTING
TURNER, NANCY	4126122951-54110000	862.50	01/25/2021	BASS	HS REPLACED NON COMMUNICATING CONTROLLER IN RM E271 - AAM SBC-VAV TA - SF PG 39
TURNER, NANCY	1126160000-55710000	329.16	01/25/2021	CORRIGAN OIL #2 - BRI	MTCE ETHANOL 189.0 GROSS
TURNER, NANCY	1126122000-54120000	556.50	01/25/2021	CROWN EQUIPMENT CORP	HS GENIE LIFT REPAIR
TURNER, NANCY	1126112000-54110000	210.00	01/25/2021	POWERVAC	OH DRAIN CLEANING
TURNER, NANCY	1126122000-55990000	79.51	01/25/2021	PRINTNOLOGY INC	HS SNEEZE GUARD FEET
TURNER, NANCY	1126120000-55990000	206.72	01/25/2021	PRINTNOLOGY INC	MS SNEEZE GUARD FEET
TURNER, NANCY	1126118000-55990000	604.25	01/25/2021	PRINTNOLOGY INC	NM SNEEZE GUARD FEET
TURNER, NANCY	1126160000-55990000	318.02	01/25/2021	PRINTNOLOGY INC	MTCE STOCK SNEEZE GUARD FEET
TURNER, NANCY	1126115000-55990000	254.42	01/25/2021	PRINTNOLOGY INC	DF SNEEZE GUARD FEET
TURNER, NANCY	1126114000-55990000	270.32	01/25/2021	PRINTNOLOGY INC	PV SNEEZE GUARD FEET

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
TURNER, NANCY	1126113000-55990000	15.90	01/25/2021	PRINTNOLOGY INC	NW SNEEZE GUARD FEET
TURNER, NANCY	1126112000-55990000	270.32	01/25/2021	PRINTNOLOGY INC	OH SNEEZE GUARD FEET
TURNER, NANCY	1126111000-55990000	508.84	01/25/2021	PRINTNOLOGY INC	VO SNEEZE GUARD FEET
TURNER, NANCY	1126152000-55990000	15.90	01/25/2021	PRINTNOLOGY INC	ECEC SNEEZE GUARD FEET
TURNER, NANCY	1126126000-55990000	31.80	01/25/2021	PRINTNOLOGY INC	NATC SNEEZE GUARD FEET
TURNER, NANCY	1126113000-54110000	700.00	01/26/2021	HOH WATER TECHNOLOGY	NW JAN QTRLY WATER TREATMENT
TURNER, NANCY	1126114000-54110000	300.00	01/26/2021	HOH WATER TECHNOLOGY	PV JAN QTRLY WATER TREATMENT
TURNER, NANCY	1126152000-54110000	600.00	01/26/2021	HOH WATER TECHNOLOGY	ECEC JAN QTRLY WATER TREATMENT
TURNER, NANCY Total		44,796.09			
VALENTINE, CYNTHIA	1127170000-55910000	85.14	01/07/2021	STAPLS7321741108000001	OFFICE SUPPLIES
VALENTINE, CYNTHIA	1127170000-53220000	180.00	01/11/2021	OAKLAND SCHOOLS-RC INT	BEGINNING BUS DRIVER OTTE AND SCHULTZ
VALENTINE, CYNTHIA	1127170000-54910000	62.50	01/27/2021	FMCSA D&A CLEARINGHOUS	FMCSA MANDATORY CLEARINGHOUSE CHECK
VALENTINE, CYNTHIA Total		327.64			
VANEIZENGA, JAMES	1111322725-55110000	88.99	01/07/2021	J.W. PEPPER	BOXES FOR MUSIC LIBRARY AND SCORE FOR A SOLITARY WISH
VANEIZENGA, JAMES	1111322725-55110000	56.25	01/11/2021	GAMBLE MUSIC	BOXES FOR MUSIC LIBRARY
VANEIZENGA, JAMES	1111322725-55110000	5.00	01/18/2021	J.W. PEPPER	SCORE FOR CHRISTMAS PIPES
VANEIZENGA, JAMES	1111322725-55110000	(257.90)	01/19/2021	SHARPRODUCTS*800-248-7	CREDIT BACK FOR BASS STRINGS WRONG CHARGE
VANEIZENGA, JAMES	1111322725-55110000	243.30	01/19/2021	SHARPRODUCTS*800-248-7	SET OF BASS STRINGS
VANEIZENGA, JAMES Total		135.64			
VUICHARD, TATIANA	1311800000-55110551	49.95	01/07/2021	AMZN MKTP US*0V2VU9O03	PRESCHOOL TEACHING SUPPLIES.
VUICHARD, TATIANA	1311800000-55110551	46.71	01/07/2021	AMZN MKTP US*6C3CA64J3	PRESCHOOL TEACHING SUPPLIES.
VUICHARD, TATIANA	1311800000-55110551	111.06	01/08/2021	STAPLS7320531080006001	PRESCHOOL TEACHING SUPPLIES.
VUICHARD, TATIANA	1311800000-55110551	50.00	01/13/2021	AMZN MKTP US*6O1632T13	PRESCHOOL TEACHING SUPPLIES.
VUICHARD, TATIANA	1331100000-55990000	42.39	01/13/2021	STAPLES 00109520	INK CARTRIDGE FOR PRINTER.
VUICHARD, TATIANA	2331100000-53840000	40.00	01/22/2021	SAFEWAY SHREDDING	ECEC/CE SHREDDING SERVICE.
VUICHARD, TATIANA Total		340.11			
WARECK, MICHELE	1111322000-54910000	60.00	01/07/2021	SAFEWAY SHREDDING	SHREDDING SERVICES FOR NOVI HIGH SCHOOL.
WARECK, MICHELE	2929622123-57920000	10.63	01/11/2021	AMAZON.COM*YY2NO0L53	LAMINATING SHEETS FOR SPECIAL NEEDS DEPARTMENT.
WARECK, MICHELE	2929622746-57920000	127.12	01/11/2021	AMZN MKTP US*9R7HT9763	COMMUNICATION SUPPLIES AND MOUTH GUARDS FOR BOARDER CROSS CLUB.
WARECK, MICHELE	2929622746-57920000	46.00	01/11/2021	AMZN MKTP US*C29PM70Q3	SKI AND SNOWBOARD WAX FOR BOARDER CROSS CLUB.
WARECK, MICHELE	2929622170-57920000	700.00	01/12/2021	PAYPAL *UNIVERSITYM	MODEL UN CONFERENCE FEE.

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
WARECK, MICHELE	1126122000-55990000	158.89	01/11/2021	ZOOM.US 888-799-9666	ZOOM UPGRADE FOR COUNSELING OFFICE.
WARECK, MICHELE	1111322000-57410000	12.99	01/12/2021	AMAZON PRIME*EH3CI04S3	MONTHLY PRIME MEMBERSHIP TO PURCHASE ITEMS FOR NOVI HIGH SCHOOL. NO RECEIPT AVAILABLE.
WARECK, MICHELE	2929622123-57920000	35.67	01/12/2021	AMZN MKTP US*PC1VZ5M33	BOOKLET BINDING SUPPLIES FOR SPECIAL NEEDS DEPARTMENT.
WARECK, MICHELE	1111322730-55110000	60.45	01/12/2021	UNCLE JIMS WORM FARM	SCIENCE CLASSROOM SUPPLIES.
WARECK, MICHELE	1124122000-53220000	99.00	01/15/2021	MASSP	MASSP SCHOOL ADMINISTRATION CONFERENCE FEE.
WARECK, MICHELE	1111322000-55110726	1,046.00	01/15/2021	MILLCRAFT PAPER	COPY PAPER FOR NOVI HIGH SCHOOL.
WARECK, MICHELE	2929622152-57920000	133.95	01/15/2021	NEFF ORDERS/REP	VISUAL ARTS LETTERS.
WARECK, MICHELE	1111322000-54910741	164.00	01/15/2021	SESAC	WOVI RADIO STATION MUSIC LICENSE.
WARECK, MICHELE	1111322000-54910000	347.82	01/15/2021	WASTE MGMT WM EZPAY	RECYCLING SERVICES FOR NOVI HIGH SCHOOL.
WARECK, MICHELE	2929622746-57920000	(46.00)	01/18/2021	AMZN MKTP US	REFUND OF SKI AND SNOWBOARD WAX. THIS WAS ORDERED TWICE.
WARECK, MICHELE	2929622746-57920000	(127.12)	01/18/2021	AMZN MKTP US	REFUND FOR COMMUNICATION EQUIPMENT AND MOUTH GUARDS FOR BOARDER CROSS. THIS WAS ORDERED TWICE.
WARECK, MICHELE	2929622174-57920000	76.94	01/20/2021	OFFICEMAX/DEPOT 6614	PSAT/PLAT TESTING SUPPLIES.
WARECK, MICHELE	2929622174-57920000	114.43	01/20/2021	WM SUPERCENTER #2700	PSAT/PLAN TESTING SUPPLIES.
WARECK, MICHELE	1121222000-55910000	53.92	01/21/2021	AMZN MKTP US*TM6O49F43	COUNSELING OFFICE SUPPLIES.
WARECK, MICHELE	1121222000-55910000	99.09	01/21/2021	AMZN MKTP US*V507Y25Y3	COUNSELING OFFICE SUPPLIES.
WARECK, MICHELE	1121222000-55910000	13.42	01/22/2021	AMZN MKTP US*2W6V75EV3	COUNSELING OFFICE SUPPLIES.
WARECK, MICHELE	2929622125-57920000	99.86	01/22/2021	SP * SHOP DECA	DECA PINS AND PATCHES.
WARECK, MICHELE	1111322000-55110708	335.29	01/25/2021	STAPLS7323112427000001	MAIN OFFICE GENERAL SUPPLIES.
WARECK, MICHELE	2929622197-57920000	51.00	01/26/2021	JOSTENS INC.	ADDITIONAL YEARBOOK CORRECTION SHEETS.
WARECK, MICHELE	1111322000-54910000	60.00	01/26/2021	SAFEWAY SHREDDING	SHREDDING SERVICES FOR NOVI HIGH SCHOOL.
WARECK, MICHELE	2929622125-57920000	10.00	01/27/2021	SQ *DECA INC.	DECA STUDENT MEMBERSHIP FEE.
WARECK, MICHELE	1111322000-55210799	129.90	01/27/2021	SUPERIOR TEXT LLC	ESL ECONOMICS CLASSROOM TEXTBOOKS.
WARECK, MICHELE Total		3,873.25			
WEBBER, RONALD	1722100000-53450000	119.88	01/28/2021	DROPBOX*CFD8BYYYZTQJ	DROPBOX R.J. WEBBER SUBSCRIPTION RENEWAL 1/27/21-1/26/22

NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
WEBBER, RONALD Total		119.88			
WESNER, KIMBERLY	1122220000-55310000	19.68	01/08/2021	AMAZON.COM*Z20NA4S03	BOOKS FOR THE LIBRARY MEDIA CENTER.
WESNER, KIMBERLY	1122220000-55310000	24.00	01/12/2021	JUNIOR LIBRARY GUILD	BOOKS FOR THE LIBRARY MEDIA CENTER.
WESNER, KIMBERLY	1122220000-55310000	846.30	01/12/2021	JUNIOR LIBRARY GUILD	JUNIOR LIBRARY GUILD SUBSCRIPTION - BOOKS FOR LIBRARY
WESNER, KIMBERLY	1122220000-53450000	50.00	01/13/2021	BREAKOUT	DIGITAL BREAKOUT SUBSCRIPTION
WESNER, KIMBERLY	1122220000-55310000	17.39	01/14/2021	AMAZON.COM*B83U55H53	BOOKS FOR THE LIBRARY MEDIA CENTER
WESNER, KIMBERLY	1122220000-55310000	124.43	01/21/2021	AMAZON.COM*PQ9UN8WR3	BOOKS FOR THE LIBRARY MEDIA CENTER.
WESNER, KIMBERLY	1122220000-55410000	136.99	01/28/2021	SUBSCRIPTION SVCSAMER	PROFESSIONAL MAGAZINES SUBSCRIPTION
WESNER, KIMBERLY Total		1,218.79			
WILLIAMS, LAKEISA	1122211000-55310000	426.33	01/05/2021	FOLLETT SCHOOL SOLUTIO	MEDIA CENTER
WILLIAMS, LAKEISA	1111111000-55110702	419.56	01/07/2021	SSI*SCHOOL SPECIALTY	ART SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110702	7.24	01/08/2021	SSI*SCHOOL SPECIALTY	SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	1,046.80	01/12/2021	PAPER EXPRESS INC	OFFICE PAPER
WILLIAMS, LAKEISA	1111111000-55110729	175.00	01/15/2021	BRAINPOP	STAFF SUBSCRIPTION
WILLIAMS, LAKEISA	1111111000-57910695	4,710.00	01/15/2021	GLOBAL VENDING GROUP I	NEF GRANT
WILLIAMS, LAKEISA	1122211000-55310000	29.62	01/19/2021	FOLLETT SCHOOL SOLUTIO	MEDIA CENTER
WILLIAMS, LAKEISA	1111111000-55110708	36.10	01/25/2021	STAPLS7322946010000001	TEACHER SUPPLIES
WILLIAMS, LAKEISA	1124111000-55910000	10.49	01/26/2021	AMZN MKTP US*230FG6MW3	OFFICE SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	61.62	01/26/2021	SHRED-IT USA LLC	OFFICE (SHRED FEE)
WILLIAMS, LAKEISA	1124111000-55990000	208.10	01/27/2021	AMAZON.COM*D46UD1NR3	STAFF / OFFICE EQUIPMENT
WILLIAMS, LAKEISA Total		7,130.86			
WILSON, KAREN	1311800000-55110551	5.63	01/05/2021	AMAZON.COM*VU65I3VM3	CLASS MATERIALS
WILSON, KAREN	1311800000-55110551	11.61	01/12/2021	AMZN MKTP US*3C7X617D3	CLASS MATERIALS
WILSON, KAREN	1311800000-55110551	45.74	01/15/2021	OTC BRANDS INC	CLASS MATERIALS
WILSON, KAREN	1311800000-55110551	10.45	01/26/2021	KROGER #632	CLASS MATERIALS
WILSON, KAREN Total		73.43			
WOLF, RACHAEL	1611851343-55110000	28.02	01/14/2021	DOLLAR TREE	VALENTINES DAY SUPPLIES
WOLF, RACHAEL	1611851343-55110000	87.74	01/21/2021	TARGET 00008722	CLASSROOM SUPPLIES
WOLF, RACHAEL Total		115.76			
Grand Total		150,163.31			

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
April 8, 2021**

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

TOPIC: Personnel Recommendations

Gary Kinzer, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
Valentine, Karley	ECEC	Secretary	New Hire	Level B	04-12-21

B. Retirements and Resignations

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Balconi, Jodi	NW	2 nd Grade Teacher	Resigned	06-11-21
Deighton, Andrea	PV	Kindergarten Teacher	Resigned	06-11-21
DeMonaco, Kathryn	MS	Special Ed Teacher	Resigned	03-15-21
Dubiel, Ashley	MS	Special Ed Teacher	Resigned	06-11-21
Mandel, Kristine	NM	5 th Grade Teacher	Resigned	06-11-21
McDermott, Jacob	MAINT	Asst. Dir. Maint./Oper.	Resigned	03-26-21
Koomen, Kristyne	HS	Administrative Asst.	Resigned	03-19-21

C. Leaves of Absence

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Gray, Kaitlin	MS	ELA/Theater Teacher	LOA #2-Child Care	2021-2022 School Year
Mimbs, Danielle	NW	2 nd Grade Teacher	LOA #2-Child Care	2021-2022 School Year
Orr, Heydie	NM	Social Worker	LOA #2-Child Care	2021-2022 School Year

RECOMMENDATION: That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**


Steven M. Matthews, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
April 8, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Furnishings Purchase – Package A

Quotations were received for the Phase 1 Bond Program – Furnishing Package A by multiple furniture contractors. Each furniture contractor has referenced the cooperative bid contract utilized to determine pricing within their quotes.

The scope of new furnishings is inclusive of five schools identified as Phase 1 buildings (Orchard Hills Elementary, Village Oaks Elementary, Novi Meadows Elementary Soccer Pavilion, Novi Middle School and Novi High School). TMP recommends the procurement of the Furnishings Package for Phase 1 as follows:

<u>MANUFACTURER CATEGORY</u>	<u>FURNITURE CONTRACTOR</u>	<u>AMOUNT</u>	<u>CONTRACT</u>
Category A: Allsteel	Interior Environments	\$138,666.02	Omnia
Category B: Trendway	Interior Environments	\$77,019.63	NCPA
Category C: Smith System	NBS Commercial Interiors	\$40,639.50	E&I
Category D: VS America	VS America / GLFS	\$184,201.50	Omnia
Category E: KI	Interior Office Source	\$37,732.29	Sourcewell
Category F: Media Technologies	NBS Commercial Interiors	\$25,678.04	NCPA
Category G: Steelcase	NBS Commercial Interiors	\$46,233.36	E&I
Category H: Norva Nivel	Interior Environments	\$9,046.80	Buy Board
Category I: Gressco	Interior Environments	\$897.15	TIPS
Category J: Lakeshore Learning	Lakeshore Learning	\$11,734.36	Omnia
Category K: Wenger	Wenger	\$24,393.20	Omnia
Category L: Feather Block	Core-Lite Industries	\$2,100.00	---
Category M: Clinton Industries	School Specialty	\$7,529.47	REMC
Category N: Carolina OFS	NBS Commercial Interiors	\$1,590.56	Omnia
Category O: Sico Inc.	GLFS	\$54,070.00	Buy Board
Category P: Egan Visual	Interior Environments	\$6,923.94	NCPA
Category Q: Ergotron	Yeo & Yeo	\$4,010.00	REMC
Category R: Joy Carpets & Co.	NBS Commercial Interiors	\$3,315.00	---
Category S: Safco Products	Interior Environments	\$3,677.40	National IPA
Category T: NOT USED	---	---	---
Category U: Davis Furniture	NBS Commercial Interiors	\$590.00	---
Category V: Copernicus	School Specialty	\$1,719.84	REMC

TOTAL AMOUNT: *\$681,768.06*

This was presented for information and discussion at the March 18, 2021 Board meeting and comes back tonight for approval.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Furnishings Package for Phase 1 in the amount of \$681,768.06, as outlined above.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent



February 26, 2021

Mr. Greg R. McIntyre
 Assistant Superintendent of Business and Operations
 Novi Community School District
 25345 Taft Road
 Novi, MI 48374

Re: Furnishings Package A
 Orchard Hills Elementary Remodeling
 Village Oaks Elementary Remodeling
 Novi Meadows Elementary Soccer Pavilion
 Novi Middle School Remodeling
 Novi High School Secure Entry Additions
 TMP Project Nos. 19135, 19137, 19138C, 19139, 19140

Dear Mr. McIntyre:

Quotations were received for the Phase 1 Bond Program – Furnishing Package A by multiple furniture contractors. Each furniture contractor has referenced the cooperative bid contract utilized to determine pricing within their quotes. The table below identifies each Category's associated costs and contract. There are three categories that cooperative bid contracts were not available. The total combined dollar amount for these categories is \$6,005. These products were still specified, in an effort to match existing standards.

The scope of new furnishings is inclusive of five schools identified as Phase 1 buildings (Orchard Hills Elementary, Village Oaks Elementary, Novi Meadows Elementary Soccer Pavilion, Novi Middle School and Novi High School). TMP recommends the procurement of the Furnishings Package for Phase 1 as follows:

<u>MANUFACTURER CATEGORY</u>	<u>FURNITURE CONTRACTOR</u>	<u>AMOUNT</u>	<u>CONTRACT</u>
Category A: Allsteel	Interior Environments	\$138,666.02	Omnia
Category B: Trendway	Interior Environments	\$77,019.63	NCPA
Category C: Smith System	NBS Commercial Interiors	\$40,639.50	E&I
Category D: VS America	VS America / GLFS	\$184,201.50	Omnia
Category E: KI	Interior Office Source	\$37,732.29	Sourcewell
Category F: Media Technologies	NBS Commercial Interiors	\$25,678.04	NCPA
Category G: Steelcase	NBS Commercial Interiors	\$46,233.36	E&I
Category H: Norva Nivel	Interior Environments	\$9,046.80	Buy Board
Category I: Gressco	Interior Environments	\$897.15	TIPS
Category J: Lakeshore Learning	Lakeshore Learning	\$11,734.36	Omnia
Category K: Wenger	Wenger	\$24,393.20	Omnia
Category L: Feather Block	Core-Lite Industries	\$2,100.00	---
Category M: Clinton Industries	School Specialty	\$7,529.47	REMC
Category N: Carolina OFS	NBS Commercial Interiors	\$1,590.56	Omnia

Category O: Sico Inc.	GLFS	\$54,070.00	Buy Board
Category P: Egan Visual	Interior Environments	\$6,923.94	NCPA
Category Q: Ergotron	Yeo & Yeo	\$4,010.00	REMC
Category R: Joy Carpets & Co.	NBS Commercial Interiors	\$3,315.00	---
Category S: Safco Products	Interior Environments	\$3,677.40	National IPA
Category T: NOT USED	---	---	---
Category U: Davis Furniture	NBS Commercial Interiors	\$590.00	---
Category V: Copernicus	School Specialty	\$1,719.84	REMC
TOTAL AMOUNT:		\$681,768.06	

We are happy to report that these furniture quotes fall under the total amount budgeted for furnishings in this phase, resulting in a variance of \$422,196.94. The balance of this package will be utilized for future bond project furnishing packages.

Sincerely,

TMP ARCHITECTURE, INC.



Sarah Watson

SMW/smw

Enclosure (Front End Documents, Specifications, Quotes, and Furnishing Package Presentations)



Category Descriptions
Furnishing Package A
TMP Project Nos. 19135, 19137, 19138C, 19139, 19140

<u>MANUFACTURER CATEGORY</u>	<u>PRODUCT DESCRIPTION</u>
Category A: Allsteel	<i>Sit-Stand Workstations, Office Workstations, Metal Storage, and Meeting Tables.</i>
Category B: Trendway	<i>Guest Chairs, Conference Chairs, and Task Chairs</i>
Category C: Smith System	<i>Activity Tables, Makerspace Tables, Low Classroom Tables, Media Center Group Tables, Mobile Storage, and Mobile Teacher Desks</i>
Category D: VS America	<i>Student Chairs, Student Stools, Makerspace Stools, Teacher Chairs, Media Center Mobile Bookcases, Media Center Group Tables, Student Classroom Tables, Mobile Storage and Teacher Chairs</i>
Category E: KI	<i>Clinic Stools, Mobile Nesting Tables and Mobile Lounge Furniture</i>
Category F: Media Technologies	<i>Media Center Lounge Furniture and Media Center Fixed Bookcases</i>
Category G: Steelcase	<i>Meeting Space Credenza, Media Center Lounge Furniture, Markerboard Tables, Laptop Tables, Reception Soft Seating, and Staff Spaces Stool</i>
Category H: Norva Nivel	<i>Student Floor Cushions, Bean Bags, and Mobile Teaching Kiosk</i>
Category I: Gressco	<i>Sensory Wall Panels</i>
Category J: Lakeshore Learning	<i>Kindergarten Classroom Storage, Imaginative Play Furniture, and Book Bins</i>
Category K: Wenger	<i>Music Classroom Conductor Chair, Conductor Stand, and Seated Choral Risers</i>
Category L: Feather Block	<i>Music Classroom Conductor Podium</i>
Category M: Clinton Industries	<i>Clinic Recovery Couch and Taping Table</i>
Category N: Carolina OFS	<i>Media Center Rocker</i>
Category O: Sico Inc.	<i>Cafeteria Tables</i>
Category P: Egan Visual	<i>Mobile Markerboards and Tackboards</i>
Category Q: Ergotron	<i>Mobile Sit-Stand Desk</i>

Category R: Joy Carpets & Co.	<i>Activity Area Rug</i>
Category S: Safco Products	<i>Coat Rack, Storage Shelves, and Classroom Mailboxes</i>
Category T: Not Used	---
Category U: Davis Furniture	<i>Coat Hooks</i>
Category V: Copernicus	<i>Kindergarten Classroom Easel</i>

FURNISHINGS SPECIFICATIONS:

PROJECT:

ORCHARD HILLS ELEMENTARY REMODELING (19135),
VILLAGE OAKS ELEMENTARY REMODELING (19137),
NOVI MEADOWS ELEMENTARY SOCCER PAVILION (19138C),
NOVI MIDDLE SCHOOL REMODELING (19139),
NOVI HIGH SCHOOL SECURE ENTRY ADDITIONS (19140)

FURNISHINGS PACKAGE A

OWNER:

Novi Community School District
25345 Taft Road
Novi, MI 48374

TMP PROJECT NO.: 19135, 19137, 19138C, 19139, 19140

DATE: February 26, 2021

ISSUED FOR FURNITURE QUOTES

ARCHITECT

TMP ARCHITECTURE, INC.
1191 West Square Lake Road
Bloomfield Hills, Michigan 48302-0374

PH (248) 338-4561
FX (248) 338-0223
Email info@tmp-architecture.com

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008050-F	Contractor Code of Conduct
013300-F	Submittal Procedures

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Availability of Electronic Files

FURNISHING SPECIFICATIONS

SPECIFICATIONS

Orchard Hills Elementary Remodeling (19135)
Village Oaks Elementary Remodeling (19137)
Novi Meadows Elementary Soccer Pavilion (19138C)
Novi Middle School Remodeling (19139)
Novi High School Secure Entry Additions (19140)

Category A: Allsteel
Category B: Trendway
Category C: Smith System
Category D: VS America
Category E: KI
Category F: Media Technologies
Category G: Steelcase, Turnstone, Coalesse
Category H: Norva Nivel
Category I: Gressco Ltd.
Category J: Lakeshore Learning Materials
Category K: Wenger
Category L: Feather Block
Category M: Clinton Industries Inc.
Category N: Carolina OFS
Category O: Sico Inc.
Category P: Egan Visual
Category Q: Ergotron
Category R: Joy Carpets & Co.
Category S: Safco Products
Category T: NOT USED
Category U: Davis Furniture Industries
Category V: Copernicus Educational Products

LIST OF DRAWINGS

Orchard Hills Elementary Remodeling (19135)

A12.1B	Furniture Plan – Orchard Hills
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Village Oaks Elementary Remodeling (19137)

A12.1B	Furniture Plan – Village Oaks
A12.1D	Furniture Plan – Village Oaks
A12.1E	Furniture Plan – Village Oaks
A12.1F	Furniture Plan – Village Oaks

Novi Meadows Elementary Soccer Pavilion (19138C)

A12.1	Furniture Plan – Meadows Soccer Pavilion
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Novi Middle School Remodeling (19139)

A12.1F	Furniture Plan – Novi Middle School
A12.1H	Furniture Plan – Novi Middle School

Novi High School Secure Entry Additions (19140)

A12.1Be	Furniture Plan – Novi High School
A12.1Bw	Furniture Plan – Novi High School

END OF SECTION

GENERAL CONDITIONS

1. PROJECT LOCATION:

- A. Orchard Hills Elementary School (19135)
41900 Quince St
Novi, MI 48375
- B. Village Oaks Elementary School (19137)
23333 Willowbrook Dr
Novi, MI 48375
- C. Novi Meadows Soccer Pavilion (19138C)
25549 Taft Rd
Novi, MI 48374
- D. Novi Middle School (19139)
49000 W 11 Mile Rd
Novi, MI 48374
- E. Novi High School (19140)
24062 Taft Rd
Novi, MI 48375

2. OWNER RESPONSIBILITIES

- A. The Owner is defined as:

Novi Community School District
25345 Taft Road
Novi, MI 48374
- B. The Owner and the Architect shall reserve the authority to stop work on a given segment of work or item to ensure proper interpretation and execution of the requirements of this specification.
- C. Owner shall familiarize himself/herself with and follow Manufacturer's recommended guidelines for maintenance and cleaning.
- D. The Owner's representative will accept items being delivered. The Owner's representative will inform the Architect of missing or damaged items. All paperwork noting condition of furnishings will come through the Architect.
- E. The Owner and Architect shall conduct a final inspection of all merchandise ordered to assure that all items meet specifications, are in new and undamaged condition, are assembled or installed properly and placed in their properly designated locations.

3. ARCHITECT RESPONSIBILITIES

- A. The Architect is defined as:

TMP ARCHITECTURE, INC.
1191 W. Square Lake Road
Bloomfield Hills, MI 48302-0374

- B. The Architect shall be the interpreter of all work covered in this document.
 - C. The Architect shall visit the project periodically to inspect the work. After installation, final inspection of all furniture will be made and the Architect shall work with the Owner in establishing a punch list of necessary corrections to furniture.
 - D. Approval of all materials, fabrics, finishes, colors and details shall be made by the Architect.
4. DEALER RESPONSIBILITIES
- A. The Dealer is defined as:
 - 1. The entity(s) awarded the contract(s) to provide, manufacture, deliver, and/or install furniture at the project location(s) detailed above.
 - B. QUOTE REQUIREMENTS
 - 1. The Owner reserves the right to hold the quotes for ninety (90) days.
 - 2. A sworn and notarized statement disclosing any familial relationship existing between the Dealer and any member of the school board, school superintendents, or chief executive must accompany each quote, as well as the Non-Collusion Affidavit and a signed Certification of Compliance – Iran Economic Sanctions Act. .
 - 3. If consortium or cooperative pricing is utilized to produce the quote, the quote must reference the specific consortium or cooperative pricing contract information.
 - 4. The Contract shall be awarded when a Dealer has been issued a Purchase Order, but the terms of the Contract shall not be deemed to have been perfected until a Certificate of Insurance is delivered to the Owner.
 - C. TAXES
 - 1. The Owner is a federally constituted government body and is not subjected to Michigan State or Federal excise taxes.
 - D. INSURANCE REQUIREMENTS
 - 1. At the time of contract award, Dealer shall obtain the following insurance, at its own expense, to be maintained until completion of the Work or its final acceptance.
 - a. Comprehensive General Liability and Automobile Liability insurance covering personal injury of death in the amount of \$1,000,000 per person, \$1,000,000 per occurrence, and property damage of \$1,000,000 per occurrence, unless otherwise specified by Owner, and Workmen's Compensation and Employer's Liability insurance in accordance with applicable law; and to indemnify and hold Owner harmless against damages, claims, losses, and expenses, including reasonable attorney's fees and court costs, resulting from injuries or damages, including death, to persons or property arising from Dealer's performance under contract.
 - b. Certificates of insurance, in duplicate, indicating the job site and evidencing all required coverage must be submitted to and approved by Owner's Agent and Owner prior to the commencement of any of the work.
 - c. All policies shall expressly require thirty (30) days written notice to the Owner, at the above address, of the cancellation or material alteration of such policy.

- d. Certificates of Insurance shall specifically name Novi Community School District as the insured.
- e. Certificates of Insurance are to be submitted at the time of contract award.

E. DOCUMENTS

- 1. The Contract Documents contemplate a finished piece work of such character and quality as is described therein and is reasonably inferable from them. The Dealer agrees that the Contract Sum for the work hereunder includes sufficient money allowance to make his work complete and operable, fitting with the work of other Dealers and the Owner, and in compliance with good practice. He agrees that minor discrepancies or omissions, the failure to show repeated details, or the repetition on any drawings of the figures or notes given on another shall not be the cause for additional charges or claims.
- 2. The drawings are intended to show the general arrangement, design and extent of the work and are partly diagrammatic. They are not intended to be scaled for roughing-in measurements or to serve as shop drawings.
- 3. In the case of an inconsistency between Drawings and Specifications or within either Document not clarified by addendum, the better quality or greater quantity of Work shall be provided in accordance with the Architect's interpretation.

F. FABRICS

- 1. All same pattern and color fabrics must be supplied from the same dye lot.
- 2. Where "COM" fabric is specified, the Dealer shall order the specified fabric and have it delivered to the Furniture Manufacturer at the appropriate time.
 - a. It is the Dealer's responsibility to submit a sample of the specified "COM" fabric to the manufacturer to obtain required yardage requirements.
 - b. Upon receipt and before application of the fabric, the Manufacturer shall inspect and advise Dealer of any flaws. The replacement of any flawed fabric will be the responsibility of the Dealer.

G. INSTALLATION

- 1. Any metal files shall be leveled horizontally and plumbed vertically; no bolting necessary.
- 2. The Dealer shall identify one person from his installation crew, acceptable to Owner, who shall act as liaison with the Owner and Architect. This person shall have the authority to direct installation changes/modifications.
- 3. The Dealer is responsible for removing from the project all the waste materials and rubbish resulting from his operations and installation including all packing cartons and debris. **Removal is to occur on a daily basis. Failure to do so will result in the Owner doing so and the cost thereof shall be charged to the Dealer as a deduction in his contract price.**
- 4. The Dealer shall provide an adequate number of qualified, experienced installers, in harmony with other works at the site.

5. The Dealer shall obtain and provide any and all permits necessary to complete the installation, billing the cost directly to the Owner as it occurs.
6. The Dealer shall be responsible for final cleaning of all the furniture items installed by his crew. All protective materials shall be removed, all surfaces cleaned of dirt, smears, fingerprints, etc. All items are to be prepared for final acceptance by Owner.

5. DELIVERY AND INSTALLATION SCHEDULES

- A. Contractor shall guarantee delivery between 8:00 a.m. and 4:00 p.m. on the dates listed below. **The Owner will not accept early delivery.**

1. August 9th, 2021 – August 20th, 2021 – 19135, 19137, 19138C, 19140(west)
2. December 9th, 2021 – December 13th, 2021 – 19140(east)

Installation must be completed by the end date of each respective phase, unless otherwise indicated by the Architect and Owner.

2. These dates are subject to change depending on construction schedule of the building(s). See paragraph D below in reference to the Pre-Installation Notice.
- B. The Dealer shall work with the Manufacturer(s) and its representative to establish production and delivery schedules in keeping with the dates set above.
- C. Approximately three (3) to four (4) weeks prior to required installation date, a pre-installation notice will be issued by the Architect. The purpose of this notice is to confirm actual installation dates.
- D. Upon receipt of the Pre-Installation notice the Furnishings Contractor shall be responsible for contacting the Building Contractor to coordinate the use of loading dock and staging areas with other building trades on the project.
- E. Once the actual dates are confirmed in the Pre-Installation Notice, it is the Contractor's responsibility to provide any storage or handling required at no extra cost to the Owner. Storage and extra handling required after the dates confirmed in the Pre-Installation Notice shall be provided by the Contractor at the costs provided on the Bid Proposal Form.
- F. It is the Dealer's responsibility to receive furnishings delivered from the Manufacturer and to deliver those furnishings to the job site(s) at the time of installation. **Drop shipping is unacceptable** and if it occurs will result in a deduction in the Dealer's contract price in the amount of cost incurred by the Owner or Owner's representative receiving and handling the drop shipment.
- G. If a delivery truck is turned away from the installation site by anyone other than the Architect, before leaving the site, a representative from the Dealer, or delivery company must contact the Architect to validate the order. If a delivery truck leaves the site without contacting the Architect, the contractor is responsible for any additional delivery costs incurred.

6. DAMAGE TO FURNITURE

- A. The Manufacturer/Dealer is responsible for all damages and losses until the installation has been completed and accepted by the Owner and Architect. The Owner will judge the damage.
- B. Damaged or defective furniture shall be replaced and/or repaired at no cost to Owner.
- C. Contractor shall provide all protection necessary to carpeting, walls, and other surfaces.

7. PAYMENT TERMS

- A. The Owner will pay a deposit, if required by the successful Dealer for custom or specialty items. The deposit sum shall be mutually agreed upon by the Owner and contractor prior to contract award.
- B. Upon completion of installation and Architect's initial punch list, an amount to total 80% of the total bid category will be paid to the Contractor.
- C. Upon final approval from the Architect, based on substantial completion of the punch list items, final and complete payment will be made.
- D. Invoices shall be formatted by Category and clearly labeled and shall be sent directly to:

Novi Community School District
Mr. Gregory McIntyre
25345 Taft Road
Novi, MI 48374

8. NO ADVERTISING CLAUSE

- A. No written publication or photographs will be allowed without written approval of Novi Community School District.

9. WARRANTIES

- A. The Dealer shall provide written documentation from the Manufacturer, which guarantees items against defects in materials, manufacture and workmanship, for a period of one (1) year from the day of project completion and Owner acceptance. Upon notification from the Owner, the Dealer or Manufacturer shall, by repair, replacement, or otherwise, place the item in a condition satisfactory to the Owner in every respect. Usual wear and tear and results of Owner's accidents are exempted from the requirements of this guarantee. Everything required to fulfill this guarantee shall be done without additional cost to the Owner. The products or workmanship of any Subcontractor are to be covered in the primary Manufacturer's guarantee.
- B. The following shall be considered defects, without being limited thereto:
 - 1. Permanent etching, staining, discoloration, fading, and other deterioration of finishes.
 - 2. Operational failures, binding, and the like, in finish cabinet hardware.
 - 3. Deformation, warpage, opening up of joints, telegraphing of cores, delamination of veneers, or other finishing materials, failures in fastening and anchorage, sagging of panels.

FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT

As required by Public Act 232 of 2004, all bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of Novi Community School District Board of Education or the Superintendent of Schools. The Board of Education shall not accept a bid that does not include this sworn and notarized disclosure statement.

The undersigned, the owner or authorized officer of _____ (the "Bidder"), pursuant to the familial disclosure requirement provided in the Novi Community School District advertisement for construction bids, hereby represent and warrant, except as provided below, that no familial relationships exist between the owner(s) or any employee of the company and any member of the Novi Community School District Board of Education or the Superintendent of Schools. If such a relationship exists, please explain:

Attach additional pages if necessary

By: _____ (Bidder Signature)

Title: _____ (type or print)

Date: _____

Subscribed and Sworn to Before Me:

This _____ day of _____, 20____ A.D., in and for the

County of _____, Michigan.

My Commission expires _____.

Signature of Notary

NON-COLLUSION AFFIDAVIT

STATE OF MICHIGAN)
)
WAYNE COUNTY) ss:

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/she further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, gift, fee, commission or thing of value on account of such sale.

Bidder (Firm)

Signature of Bidder or Agent

Subscribed and sworn to before me this _____ day of _____, 20____.

My commission expires: _____

County of residence: _____

Notary Public Signature

Seal

CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named company (the "Company"), pursuant to the compliance certification requirement provided in the Novi Community School District Request For Proposal (the "RFP"), hereby certifies, represents, and warrants that the Company (which includes its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Company is awarded a contract by the Novi Community School District Board of Education as a result of the aforementioned RFP, the Company is not and will not become an "Iran Linked Business" at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Novi Community School District' investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

Name of Company

Name and Title of Authorized Representative

Signature

Date

END OF SECTION

DEALER CODE OF CONDUCT

1. DEALER CODE OF CONDUCT

- A. The purpose of Novi Community School District and its employees is to provide a safe, positive learning environment for the students of the District. In providing that environment it is mandatory that all employees, visitors, and contractors follow certain levels of conduct, dress, and demeanor. This Code of Conduct outlines the expectations of Novi Community School District for persons both contemplating performing work and performing work for Novi Community School District in the capacity of a dealer, contractor or subcontractor. These rules will become part of the mandatory working conditions of the contract and failure to comply by any dealer, contractor, subcontractor, management, employee, or contracted consultant may result in the cancellation of the contract.
- B. In general it is expected that everyone entering a Novi Community School District facility, whether a school, support facility, or the surrounding grounds, must dress, act, and talk in a manner that is conducive to the education process of children while assuring their overall safety and security. The following rules have been established to assure that this is done:
1. Every dealer employee that enters or leaves the building must sign in and out at either the school office or the building engineer's office as designated by the school administrator. This sign-in sheet must record the name, time in and out, the firm, and the signature of the individual.
 2. All individuals shall be furnished by their company a badge or identification that is to be worn while in the building. Such identification shall clearly indicate the individual's name and the name of the firm they are working for.
 3. Prior to the beginning of a job, the dealer shall furnish the building engineer with a list of individuals expected to be on the job, contact persons with phone numbers, and a schedule of the activities to take place.
 4. The dealer shall provide the building engineer with a scope of work and check with him prior to drilling or penetrating any walls, floors, or ceilings.
 5. Each person working in a school building or on school property shall comply with the following:
 - a. No drinking or possession of liquor or alcoholic beverages and or possession of any kind of illicit drugs or narcotics.
 - b. No use of District facilities or equipment including telephone, computers, internet access, fax, kitchen, maintenance or office equipment.
 - c. No smoking or use of any tobacco products anywhere within the building at anytime nor outside the school on District property during normal school hours (This is a law and punishable as a civil infraction by local authorities).

- d. A reasonable standard of dress must be followed. Within the educational facilities where students and parents are or can be present, this is to mean clothing or attire must be suitable for the work and must not bear images or writing depicting anything to be construed as obscene in nature or promoting or portraying alcoholic beverages or use, drugs, narcotics, tobacco or establishments that serve or promote the use of these substances.
 - e. There shall be no use of profanity or obscene language or gestures.
 - f. Language, gestures, or other actions that depict sexual or ethnic harassment or intimidation will not be permitted.
6. The dealer is responsible for a clean and safe workplace. To that end the following will be adhered to:
- a. All work areas, walkways, and stairs must be kept clear of debris and loosely scattered materials.
 - b. Material storage is to be in an area designated by the Building Engineer
 - c. All work areas are to be cleaned by the contractor prior to leaving. Building staff will not be responsible for cleaning work areas.
 - d. All trash, debris, and material must be removed from the worksite each day and disposed of off site. District dumpsters and trash containers are not to be used by contractors for disposal.
 - e. All contractor tools and equipment must be kept in good working order, with guards and safety devices in place and working. Defective tools must be taken out of service. District tools and equipment will not be loaned to dealers.
 - f. Dealers are to provide and use required protective safety equipment and comply with all local, state, and federal safety laws and regulations.
 - g. Dealers are responsible for the reporting of accidents both to the District and their management and to obtain any emergency treatment that may be required.
 - h. Upon leaving a jobsite all doors and windows must be locked, secured, or left as they were found prior to beginning the work.
 - i. Dealers are to provide their own site safety plan for areas that they are working in.
 - j. Dealers are reminded that there may be asbestos insulation in our buildings. They are not to disturb any insulation or enter any areas that contain asbestos containing building materials. If they have any questions, contact the building engineer for direction.
 - k. Dealer is not to disable or interfere with any fire or burglary system equipment or telephone lines servicing such equipment. If equipment needs to be removed, relocated, or temporarily disabled, the contractor needs to coordinate this with the building engineer.

7. The District will not tolerate acts of theft, vandalism, fighting, or abuse of the facilities or activities that threaten the security and safety of the school environment and its students, staff, and employees.
- C. In summary, good judgment must be used to protect the learning environment. **Failure to comply with the above or to exhibit conduct which is deemed not in the best interest of Novi Community School District will be grounds for immediate removal from the building and the project.**

****END OF SECTION****

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 SUBMITTAL PROCEDURES

- A. Use the transmittal form, located at the back of this section, with each shop drawing submittal.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
 - 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 - 2. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.
 - a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow enough time for submittal review, including time for resubmittals. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
 - 1. Allow 15 working days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required.
 - 2. Resubmittal Review: Allow 15 working days for review of each resubmittal.
- D. Identification: Place a permanent label or title block on each submittal for identification.
 - 1. Clearly state which category and Item No. the submittal references.
- E. Samples:
 - 1. Where a custom or special finish is specified, the Contractor shall submit a minimum of two (2) samples, (6" x 6" or larger) to match Architect's control sample, for Architect's approval. This may include but is not limited to wood, fabric, metal, plastic laminate, etc.
- F. WARRANTIES
 - 1. The Dealer shall provide written documentation from the Manufacturer, which guarantees items against defects in materials, manufacture and workmanship, for a period of one (1) year from the day of final settlement with Owner for the item. Final settlement shall not relieve the Manufacturer from liability for such defects, and upon notification from Owner, the Dealer or Manufacturer shall, by repair, replacement, or otherwise, place the item in a condition satisfactory to the Owner in every respect. Usual wear and tear and results of Owner's accidents are exempted from the requirements of this guarantee. Everything required to fulfill this guarantee shall be

done without additional cost to the Owner. The products or workmanship of any Subcontractor are to be covered in the primary Manufacturer's guarantee.

2. The following shall be considered defects, without being limited thereto:
 - a. Permanent etching, staining, discoloration, fading, and other deterioration of finishes.
 - b. Operational failures, binding, and the like, in finish cabinet hardware.
 - c. Deformation, warpage, opening up of joints, telegraphing of cores, delamination of veneers, or other finishing materials, failures in fastening and anchorage, sagging of panels.

G. Maintenance Instructions

1. The Dealer shall provide Maintenance and Cleaning Instructions as written by the Manufacturer for each item of furniture.

TMP SHOP DRAWING AND SAMPLE TRANSMITTAL FORM

DEALER:	PROJECT TITLE AND LOCATION:	DATE SUBMITTED: _____	NEW _____	SUB. NO. _____
		CHECKER: _____	RESUB. _____	RESUB. NO. _____
		TMP PROJECT NO. _____		

SPEC SECTION NO.	NO. PRINT	NO. SEPI	NO. CAT.	NO. SAMPLES	SUBCONTRACTOR/MFR.	ITEM DESCRIPTION	*ACTION CODE	DATE CHECKED	DATE RETURNED	NO. COPIES

The undersigned certifies that the above submitted items have been reviewed in detail and are correct and in strict conformance with the contract documents except as otherwise noted. NOTE: Approval of items submitted does not relieve contractor from complying with all requirements of the contract documents.		* ACTION DEFINITION R = REVIEWED – NO EXCEPTIONS NOTED RN = REVIEWED WITH CORRECTIONS NOTED RR = REVISE AND SEND RECORD COPY X = NOT APPROVED – RESUBMIT NA = NO ACTION REQ'D
DEALER'S COMMENTS: ARCHITECT'S COMMENTS:	_____ DEALER'S NAME _____ SIGNATURE cc: Owner Consultant	

AVAILABILITY OF ELECTRONIC FILES (FURNISHINGS)

PART 1 – GENERAL

1.1 POLICY

- A. As a service to bidders, contractors, subcontractor, vendors, material suppliers and others needing electronic copies of drawing files, the Architect will provide CAD files in the form of a CD-ROM in accordance with the following policy:
1. By acceptance it is understood and agreed that the data and medium being supplied is to be used only for the project referenced.
 2. It is further understood and agreed that the undersigned will hold TMP Architecture harmless and indemnify TMP Architecture from all claims, liabilities, losses, etc., including attorney's fees arising out of the use or misuse of the transferred items.
 3. It is understood and agreed that the items transmitted are prepared from CAD files current at the time of preparation. All files are AutoCAD 2004.
 4. This information does not waive the need to verify and review current field conditions and the status of Addenda and/or Bulletin documentation.
 5. As a record of information to be transmitted, TMP Architecture will prepare a duplicate back-up for its files, which may be electronic or hard-copy.
 6. Compensation for providing this material will be as follows:
 - a. Base Fee of \$250 for 1 to 3 drawings.
 - b. Base Fee of \$500 for 4 to 10 drawings.
 - c. For each additional drawing after 10 the fee is \$40.00 per drawing (i.e., 11 drawings = \$540).
 7. Payment must be provided along with a signed copy of the Release Letter before files will be released.

1.2 REQUEST PROCEDURE

- A. To receive files the attached Release Letter must be completed in full and submitted to the Construction Manager (or General Contractor) to be forwarded to the Project Manager at TMP Architecture.
1. An original signed copy of the Release Letter must be submitted; faxed or emailed copies will not be accepted.
 2. Upon remittance of the signed Release Letter and Fee, allow five working days for processing.
 3. No email transmissions of documents will be provided.

Date: _____

Firm Requesting Files:

Name: _____

Company: _____

Address: _____

City, State, Zip: _____

Re: Letter of Authorization for CAD File Transfers

Furnishings Project Name: _____

TMP Project No. : _____ Bid Pack No. : _____

Dear Sir:

Per your request, TMP Architecture will transmit the requested CAD files in the form of CD-ROM upon receipt of an original signed copy of this letter with conditions of agreement as stated.

1. By acceptance it is understood and agreed that the data and medium being supplied is to be used only for the project referenced.
2. It is further understood and agreed that the undersigned will hold TMP Architecture harmless and indemnify TMP Architecture from all claims, liabilities, losses, etc., including attorney's fees arising out of the use or misuse of the transferred items.
3. It is understood and agreed that the items transmitted are prepared from CAD files current at the time of preparation. All files are AutoCAD 2004.
4. This information does not waive the need to verify and review current field conditions and the status of Addenda and/or Bulletin documentation.
5. As a record of information to be transmitted, we will prepare a duplicate back-up for our files, which may be electronic or hard-copy.
6. Compensation for providing this material will be as follows: Base Fee of \$250 for 1 to 3 drawings and a Base Fee of \$500 for 4 to 10 drawings; for each additional drawing after 10 the fee is \$40.00 per drawing (i.e., 11 drawings = \$540). Payment must be provided along with a signed copy of this form before files will be released. Please remit to TMP Architecture and allow five working days for processing.

Fee: \$ _____ Drawings: _____

Signed: _____ Printed Name/Title: _____

Firm Requesting: _____

Phone: _____ Fax: _____

To Be Completed By TMP Architecture, Inc.

Released (signed by): _____ TMP Architecture, Inc.

Printed Name/Title: _____ Date: _____

****END OF SECTION****

CATEGORY A:

ALLSTEEL

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 24, 2021

BID CATEGORY A: ALLSTEEL

Page No: 1 of 32

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
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**Note: Finishes, details, and sizing may differ from specified product.*

General Notes:

1. Products shall meet or exceed all applicable ANSI/BIFMA Standards.
2. Products shall be backed by a limited lifetime warranty.
3. Supplier shall indicated their product warranty levels.
4. All pedestals to have finished back and sides and include leveling glides.
5. Dealer to provide all necessary hardware for unit to stand alone or attach counter tops as required for stability.
6. All drawer suspensions are to be steel slides with precision ball bearings.
7. All storage to be locking if offered as an option.
8. Dealer to submit typical workstation shop drawings in plan view w/isometric views showing all component configurations prior to placing orders.

Keying:

1. All "Individual" workstations shall be keyed alike, different from the next.
2. All storage within the same room shall be keyed alike
3. All freestanding storage within a open office should be keyed alike, different from workstation(s)
4. All freestanding storage within a private office should be keyed alike, matching workstation
5. Dealer is responsible for creating and providing the keying schedule.
6. Provide two (2) master keys for owner.


Workstation Finishes:

1. Typical Paint – Pewter P8D (19135, 19137, 19138C, 19139, 19140)
2. Sit-Stand Desk Paint – Silver PR6 (19135, 19137, 19138C, 19139, 19140)
3. Laminate – Silver Mesh LT8D (19140)
4. Laminate – Natural Maple LWD (19135, 19137, 19139)
5. Tackboard Fabric – Sarto: Mist (19140)
6. Tackboard Fabric – Sarto: Fog (19135, 19137, 19139)

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 24, 2021

BID CATEGORY A: ALLSTEEL


Page No: 2 of 32

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A1	13	Allsteel	ELF830N		<p>Essentials Metal Storage Lateral File, Freestanding, 2-High Size: 30"W x 18"D x 28"H Beveled Pull (B) Standard Lock (STD) Paint: Pewter P8D</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>3 B133 - Reception</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>2 F110 – Reception</p> <p><u>Novi Middle School (19139):</u></p> <p>1 F102- Reception 2 F110 – Reception 1 F115 – Student Reception</p> <p><u>Novi High School (19140):</u></p> <p>2 E201 – Welcome Center (Phase 2 Install) 2 W201 – Welcome Center</p>	

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 24, 2021

BID CATEGORY A: ALLSTEEL


Page No: 3 of 32

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A2	8	Allsteel	ELF336N		<p>Essentials Metal Storage Lateral File, 3-High Size: 36"W x 18"D x 39"H Beveled Pull (B) Standard Lock (STD) Include HPL "common top" as noted per location Paint: Pewter P8D Laminate: Natural Maple LWD</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>2 B133 – Reception <i>(include (1) common top)</i> 4 B113 – Office <i>(include (1) common top)</i></p> <p><u>Novi Middle School (19139):</u></p> <p>2 F116 – Office <i>(include (1) common top)</i></p>	

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 24, 2021

BID CATEGORY A: ALLSTEEL


Page No: 4 of 32

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
A3	9	Allsteel	ELF436N		<p>Essentials Metal Storage Lateral File, 4-High Size: 36"W x 18"D x 52.5"H Beveled Pull (B) Standard Lock (STD) Paint: Pewter P8D</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>5 B137 – Storage</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>4 F112 - Storage</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 24, 2021

BID CATEGORY A: ALLSTEEL


Page No: 5 of 32

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A4	14	Allsteel	AM387-203		<p>Essentials Metal Storage Mobile Pedestal File, BBF Size: 15"W x 19-7/8"D x 28"H Beveled Pull (B) Standard Lock (STD) Paint: Pewter P8D</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>3 B133 – Reception</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>2 F114 – Waiting</p> <p><u>Novi Middle School (19139):</u></p> <p>1 F102- Reception 2 F110 – Reception 1 F115 – Student Reception</p> <p><u>Novi High School (19140):</u></p> <p>2 E201 – Welcome Center (Phase 2 Install) 2 W201 – Welcome Center 1 W207 – Reception/Waiting</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A5	7	Allsteel	AM388-202		<p>Essentials Metal Storage Mobile Pedestal File, FF Size: 15"W x 19-7/8"D x 28"H Beveled Pull (B) Standard Lock (STD) Paint: Pewter P8D</p> <p>Locations:</p> <p><u>Novi Middle School (19139):</u></p> <p>2 F110 – Reception</p> <p><u>Novi High School (19140):</u></p> <p>2 E201 – Welcome Center <i>(Phase 2 Install)</i> 2 W201 – Welcome Center 1 W207 – Reception/Waiting</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
A6	NOT USED					<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
A7	4	Allsteel	ESC330		<p>Essentials Metal Storage Storage Cabinet – 39"H Size: 30"W x 18" Beveled Pull (B) Standard Lock (STD) Include HPL "common top" as noted per location Paint: Pewter P8D Laminate: Natural Maple LWD</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>2 B113 – Office <i>(include (1) common top)</i> 2 B117 – Office <i>(include (1) common top)</i></p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A8	5	Allsteel	ESC536		<p>Essentials Metal Storage Storage Cabinet – 64"H Size: 36"W x 18" Beveled Pull (B) Standard Lock (STD) Paint: Pewter P8D</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>3 B113 – Office</p> <p><u>Meadows Soccer Pavilion (19138C):</u></p> <p>1 A101 – Officials / Taping Room</p> <p><u>Novi Middle School (19139):</u></p> <p>1 F112 - Clinic</p>	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A9	4	Allsteel	EBC330		<p>Essentials Metal Storage Bookcase – 39"H Size: 30"W x 18" Include HPL "common top" as noted per location Paint: Pewter P8D Laminate A (19137): Natural Maple LWD Laminate B (19140): Silver Mesh LT8D</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>2 B122 – Staff Office <i>(include (1) common top)</i></p> <p><u>Novi High School (19140):</u></p> <p>1 E209 – SRO <i>(include (1) common top) – Phase 2 Install</i></p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A10	1	Allsteel	EBC42		<p>Essentials Metal Storage Bookcase – 41”H Size: 34.5”W x 12-5/8”D Paint: Pewter P8D Laminate: Natural Maple LWD</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	
				1	B122 – Staff Office	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
A11	1	Allsteel	ESC536		<p>Essentials Metal Storage Bookcase – 64”H Size: 36”W x 18” Paint: Pewter P8D</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>1 B113 – Office</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

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						<i>*Note: Finishes, details, and sizing may differ from specified product.</i>
A12	4	Allsteel	YPWP421218LM		Align Metal Storage 42.5'H Wardrobe – 12"W Metal Case / Metal Front 18"D Wardrobe Hinges on Left Paint: Pewter P8D	
				Locations:		
				<u>Novi Middle School (19139):</u>		
				2	F110 – Reception	
				2	F116 - Office	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A13	8	Allsteel	EBC336		<p>Essentials Metal Storage Bookcase – 39"H Size: 36"W x 18" Include HPL "common top" as noted per location Paint: Pewter P8D Laminate: Natural Maple LWD</p> <p>Locations:</p> <p><u>Novi Middle School (19139):</u></p> <p>4 H118 –Office (include (2) common tops) 2 F125 – Office (include (2) common tops) 2 F126 – Office (include (1) common top, I-shaped with leg support in corner)</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A14	6	Allsteel	AMPTLF36SQR		Structure Table Square Top Size: 36' x 36" No Cutout (CO)	
			AMPTXM29C		Medium X-Base Seated Height with Casters Paint: Pewter P8D Laminate: Natural Maple Edge: Match Laminate	
					<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>1 B138 – Office 3 B120 – Teacher Collab.</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 F111 – Office 1 B122 - Office</p>	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A15	3	Allsteel	AMPTLF30SQR		Structure Table Square Top Size: 30" x 30" No Cutout (CO)	
			AMPTXM29C		Medium X-Base Seated Height with Casters Paint: Pewter P8D Laminate: Natural Maple Edge: Match Laminate	
					<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>1 B118 – Office / Breakout 1 B119 – Office / Breakout</p> <p><u>Novi Middle School (19139):</u></p> <p>1 F125 - Office</p>	

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<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
A16	3	Allsteel	AMPTLF30RND		Structure Table Round Top Size: 30” Dia. No Cutout (CO)	
			AMPTXM29C		Medium X-Base Seated Height with Casters	
					Paint: Pewter P8D Laminate: Silver Mesh LT8D Edge: Match Laminate	
Locations:						
<u>Novi High School (19140):</u>						
				1	E202 – Assistant Principal <i>(Phase 2 Install)</i>	
				1	E203 – Assistant Principal <i>(Phase 2 Install)</i>	
				1	W212 – Assistant Principal	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A17	1	Allsteel	AMPTLF24SQR		Structure Table Square Top Size: 24"x24" No Cutout (CO)	
			AMPTXM29C		Medium X-Base Seated Height with Casters Paint: Pewter P8D Laminate: Silver Mesh LT8D Edge: Match Laminate	
					Locations: <u>Novi High School (19140):</u>	
				1	E204 – Kitchenette (Phase 2 Install)	

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<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
A18	2	Allsteel	AMPTLF36RND		Structure Table Round Top Size: 36” Dia. No Cutout (CO)	
			AMPTXM29C		Medium X-Base Seated Height with Casters Paint: Pewter P8D Laminate: Silver Mesh LT8D Edge: Match Laminate	
Locations:						
<u>Novi High School (19140):</u>						
				1	W202 – Meeting Room	
				1	W214 - Principal	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A19	4	Allsteel	OH1536RD		<p>Metal Overheads Receding Door Overheads 36"W x 15"H x 13.25"D Paint: Pewter P8D</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p>	
				4	B113 - Office	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A20	2	Allsteel			<p>Workstation 1</p> <p>Includes the following components</p> <p>(1) Altitude A6 Sit-Stand Desk, 72" x 30" (grommet, screen, cable management)</p> <p>(1) Fixed height work surface with legs with grommet (centered)</p> <p>(1) Lateral File, 2-High, 30"W</p> <p>(1) Mobile Pedestal File, BBF</p> <p>(1) Mobile Pedestal File, FF</p> <p>(2) Receding Door Overheads</p> <p>(1) Tackboard, mounted between fixed height work surface and overhead storage</p> <p>(1) Personal Storage Tower, 24"W x 65"H (wardrobe left, door, file, file)</p>	
<p>Locations:</p>						
<p><u>Orchard Hills Elementary (19135):</u></p>						
				1	B138 – Office	
<p><u>Village Oaks Elementary (19137):</u></p>						
				1	F111 – Office	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A21	6	Allsteel			<p>Workstation 2</p> <p>Includes the following components</p> <p>(1) Altitude A6 Sit-Stand Desk(with grommet, cable management) <i>Size varies per location, see below</i></p> <p>(1) Mobile Pedestal File, BBF</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>1 B145 – Kitchen Office – 66” x 30”</p> <p>2 B113 – Office – 66” x 30”</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 D111 – Kitchen Office– 66” x 30”</p> <p><u>Novi High School (19140):</u></p> <p>1 E109 – SRO (<i>Phase 2 Installation</i>) – 54” x 30”</p> <p>1 W206 – Counting Room – 66” x 30”</p>	

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**Note: Finishes, details, and sizing may differ from specified product.*

A22 8 Allsteel

Workstation 3

Includes the following components

- (1) Altitude A6 Sit-Stand Desk, 54" x 30" (grommet, screen, cable management)
- (1) Fixed height work surface with legs with grommet (centered)
- (1) Lateral File, 2-High, 30"W
- (1) Mobile Pedestal File, BBF
- (2) Receding Door Overheads
- (1) Tackboard, mounted between fixed height work surface and overhead storage
- (1) Personal Storage Tower, 24"W x 65"H (wardrobe left, door, file, file)
- (1) Bookcase, 36"W x 18"D x 39"H, with common top

Locations:

Orchard Hills Elementary (19135):

- 1 B118 – Office
- 1 B119 – Office

Novi Middle School (19139):

- 1 F103 – Office
- 1 F104 – Office
- 1 F105 – Office
- 1 F108 – Office
- 1 F109 – Office

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A23	4	Allsteel		1	F123 – Office Workstation 4	
<p>Includes the following components (1) Altitude A6 Sit-Stand Desk, 60" x 30" (with grommet and cable management) (1) Mobile Pedestal File, BBF (1) Personal Storage Tower, 18"W x 65"H (wardrobe left, door, file, file) (3) Bookcase, 34.5"W x 12-5/8"D x 41"H</p>						
<p>Locations:</p>						
<p><u>Village Oaks Elementary (19137):</u></p>						
				1	D106 - Office	
				1	D107 - Office	
				1	D108 – Office	
				1	D109 – Office	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A24	5	Allsteel			<p>Workstation 5</p> <p>Includes the following components</p> <p>(1) Altitude A6 Sit-Stand Desk, 60" x 30" (with grommet and cable management)</p> <p>(1) Mobile Pedestal File, BBF</p> <p>(1) Personal Storage Tower, 18"W x 65"H (wardrobe left, door, file, file)</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>2 E117 – Collaboration</p> <p>3 B122 – Office <i>(include (1) additional personal storage tower)</i></p>	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A25	1	Allsteel			<p>Workstation 6</p> <p>Includes the following components</p> <ul style="list-style-type: none"> (1) Altitude A6 Sit-Stand Desk, 78" x 30" (grommet, screen, cable management) (2) Fixed height work surface with legs with grommet (centered) (2) Lateral File, 2-High, 30"W (2) Mobile Pedestal File, BBF (2) Receding Door Overheads (1) Tackboard, mounted between fixed height work surface and overhead storage (1) Personal Storage Tower, 24"W x 65"H (wardrobe left, door, file, file) 	
<p>Locations:</p> <p><u>Novi Middle School (19139):</u></p>						
				1	F125 – Office	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A26	1	Allsteel			<p>Workstation 7</p> <p>Includes the following components</p> <ul style="list-style-type: none"> (1) Altitude A6 Sit-Stand Desk, 78" x 30" (grommet, screen, cable management) (1) Fixed height work surface with legs with grommet (centered) (1) Lateral File, 2-High, 30"W (1) Mobile Pedestal File, BBF (1) Receding Door Overhead (1) Tackboard, mounted between fixed height work surface and overhead storage (1) Personal Storage Tower, 24"W x 65"H (wardrobe left, door, file, file) 	
<p>Locations:</p> <p><u>Novi Middle School (19139):</u></p>						
				1	F126 – Office	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A27	1	Allsteel			<p>Workstation 8</p> <p>Includes the following components</p> <p>(3) Altitude A6 Sit-Stand Desk, 54" x 30" (grommet, screen, cable management)</p> <p>(3) Fixed height work surface with legs with grommets (centered)</p> <p>(3) Lateral File, 2-High, 30"W</p> <p>(3) Mobile Pedestal File, BBF</p> <p>(6) Receding Door Overhead</p> <p>(3) Tackboard, mounted between fixed height work surface and overhead storage</p> <p>(2) Personal Storage Tower, 24"W x 65"H (wardrobe left, door, file, file)</p>	
<p>Locations:</p> <p><u>Novi Middle School (19139):</u></p>						
				1	H118 – Office	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A28	1	Allsteel			<p>Workstation 9</p> <p>Includes the following components</p> <ul style="list-style-type: none"> (1) Altitude A6 Sit-Stand Desk, 66" x 30" (grommet, screen, cable management) (1) Fixed height work surface with legs with grommets (centered) (3) Lateral File, 2-High, 30"W (1) Mobile Pedestal File, BBF (1) Receding Door Overhead (1) Tackboard, mounted between lateral file and overhead storage 	
<p>Locations:</p> <p><u>Novi High School (19140):</u></p>						
				1	E202 – Assistant Principal (<i>Phase 2 Install</i>)	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A29	2	Allsteel			<p>Workstation 10</p> <p>Includes the following components</p> <p>(1) Altitude A6 Sit-Stand Desk, 66" x 30" (grommet, screen, cable management)</p> <p>(1) Fixed height work surface with legs with grommet (centered)</p> <p>(1) Lateral File, 2-High, 30"W</p> <p>(1) Mobile Pedestal File, BBF</p> <p>(2) Receding Door Overheads</p> <p>(1) Tackboard, mounted between fixed height work surface and overhead storage</p> <p>(1) Personal Storage Tower, 24"W x 65"H (wardrobe left, door, file, file)</p>	
<p>Locations:</p> <p><u>Novi High School (19140):</u></p>						
				1	E203 – Assistant Principal <i>(Phase 2 Install)</i>	
				1	W212 – Assistant Principal	
				1	W203 – Nurse Office	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A30	1	Allsteel			<p>Workstation 11</p> <p>Includes the following components</p> <ul style="list-style-type: none"> (1) Altitude A6 Sit-Stand Desk, 54" x 30" (grommet, cable management) (1) Fixed height work surface with legs with grommet (centered) (2) Lateral File, 2-High, 30"W (1) Mobile Pedestal File, BBF (2) Receding Door Overheads (1) Tackboard, mounted between fixed height work surface and overhead storage <p>Locations:</p> <p><u>Novi High School (19140):</u></p>	
				1	E209 – SRO (Phase 2 Installation)	

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<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A31	1	Allsteel			<p>Workstation 12</p> <p>Includes the following components</p> <p>(1) Altitude A6 Sit-Stand Desk, 60" x 30" (grommet , cable management)</p> <p>(2) Lateral File, 2-High, 36"W (include common top)</p> <p>(1) Lateral File, 3-High, 36"W (with common top)</p> <p>(1) Mobile Pedestal File, BBF</p> <p>(1) Receding Door Overheads</p> <p>(1) Tackboard, mounted between lateral file and overhead storage</p>	
<p>Locations:</p> <p><u>Novi High School (19140):</u></p>						
				1	W213 - Clerical	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
A32	2	Allsteel			<p>Workstation 13</p> <p>Includes the following components</p> <ul style="list-style-type: none"> (1) Altitude A6 Sit-Stand Desk, 60" x 30" (grommet, cable management) (1) Fixed height work surface with legs with grommet (centered) (1) Lateral File, 2-High, 30"W (1) Mobile Pedestal File, BBF (2) Receding Door Overheads (1) Tackboard, mounted between fixed height work surface and overhead storage (1) Personal Storage Tower, 24"W x 65"H (wardrobe left, door, file, file) 	
<p>Locations:</p> <p><u>Novi High School (19140):</u></p>						
				1	W214 – Principal	


CATEGORY B:

TRENDWAY

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BID CATEGORY B: TRENDWAY


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
B1	13	Trendway	TV455		<p>Live Stack Chair with fixed black arms & glides</p> <p>Frame – Black Back Upholstery – Cadence, Pearl ZOP Seat Upholstery - Cadence, Quartz ZOT</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>7 B133 - Reception</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>6 F114 – Waiting</p>	

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BID CATEGORY B: TRENDWAY


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
B2	14	Trendway	TV455		<p>Live Stack Chair with fixed black arms & glides</p> <p>Frame – Black Back Upholstery – Cadence, Opal Z0N Seat Upholstery - Cadence, Quartz Z0T</p> <p>Locations:</p> <p><u>Novi Middle School (19139):</u></p> <p>1 F115 – Student Reception</p> <p><u>Novi High School (19140):</u></p> <p>3 E201 – East Welcome Center <i>(phase 2 installation)</i> 5 W201 – West Welcome Center 4 W207 – Reception / Waiting 1 W204 – Clinic Room</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
B3	126	Trendway	ZEG100		<p>Zego Nesting Chair with fixed black arms, nesting seat, casters</p> <p>Frame – Black Seat Upholstery – Zego, Gray Z05 Back Upholstery - Zego Mesh</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>3 B118 – Office / Breakout 3 B119 – Office / Breakout 10 B127 - Conference 4 B138 – Office</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>4 B122 – Office 24 B134 – Collaboration / Workroom 4 F111 – Office</p> <p><u>Meadows Soccer Pavilion (19138C):</u></p> <p>4 A101 – Officials / Taping</p>	

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BID CATEGORY B: TRENDWAY


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p style="text-align: right;"><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
<u>Novi Middle School (19139):</u>						
	2				F103 – Office	
	2				F104 – Office	
	2				F105 – Office	
	2				F108 – Office	
	2				F109 – Office	
	1				F116 – Office	
	2				F123 – Office	
	5				F125 – Office	
	2				F126 – Office	
	4				H118 - Office	
<u>Novi High School (19140):</u>						
	2				E202 – Assistant Principal <i>(phase 2 installation)</i>	
	2				E203 – Assistant Principal <i>(phase 2 installation)</i>	
	2				E204 – Kitchenette <i>(phase 2 installation)</i>	
	4				E205 – Workroom <i>(phase 2 installation)</i>	
	4				E210 – Meeting Room <i>(phase 2 installation)</i>	
	4				E211 – Meeting Room <i>(phase 2 installation)</i>	
	4				E212 – Corridor <i>(phase 2 installation)</i>	
	4				W202 – Meeting Room	
	1				W203 – Nurse Office	
	4				W211 – Workroom	
	2				W212 – Assistant Principal	
	4				W214 – Principal Office	
	9				W215 – Conference Room	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
B4	8	Trendway	SID100		T51 Task Chair With black plastic base With hard carpet casters Includes synchro-tilt mechanism, 5 position tilt stop, Adjustable lumbar support, Seat depth adjustment, and Forward seat tilt Fabric – Black T36	
					Locations:	
					<u>Orchard Hills Elementary (19135):</u>	
				1	B115 – Media Center	
					<u>Village Oaks Elementary (19137):</u>	
				1	F133 - Classroom	
				1	F135 – Classroom	
				1	F137 – Classroom	
				1	F139 - Classroom	
					<u>Novi Middle School (19139):</u>	
				3	H118 – Office	


CATEGORY C:

SMITH SYSTEM

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
C1	2	Smith System	04128D		<p>Interchange Half Moon Activity Table Size: 36"D x 72"W x 22'-34"H With Casters (actual height range 25" – 37") With 4mm T-Mold Edge</p> <p>Laminate – Fusion Maple 0709-60 Edge – Navy I Frame: Platinum PLT</p> <p>Set tables @ 27"H</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>1 B121 – Office / Breakout 1 B122 – Office / Breakout</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
C2	4	Smith System	04128D		<p>Interchange Half Moon Activity Table Size: 36"D x 72"W With Low-Range Leg Inserts (17"-21") With Casters (actual height range 20"-24") With 4mm T-Mold Edge</p> <p>Custom Laminate – Wilsonart, Frosty White 1573-09 (gloss markerboard finish) Edge – Navy I Frame: Platinum PLT</p> <p>Set tables @ 24"H</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 F133 - Classroom 1 F135 – Classroom 1 F137 – Classroom 1 F139 - Classroom</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
C3	9	Smith System	04128D		<p>Interchange Half Moon Activity Table Size: 36"D x 72"W x 22'-34"H With Casters (actual height range 25" – 37") With 4mm T-Mold Edge</p> <p>Custom Laminate – Wilsonart, Frosty White 1573-09 (gloss markerboard finish) Edge – Navy I Frame: Platinum PLT</p> <p>Set tables @ 27"H</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 D106 – Office 1 D107 – Office 1 D108 – Office 1 D109 – Office 2 E117 – Collaboration 1 B125 - Collab 1 B126 - Collab 1 B127 - Collab</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
C4	4	Smith System	25740		<p>Planner Activity Table Size: 48" x 90" With Casters (actual height range 25" – 37") With 4mm T-Mold Edge</p> <p>Laminate – Pewter Mesh 4878-60 Edge – Orange U Frame: Platinum PLT</p> <p>Set tables @ 28"H</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>4 B114 – Makerspace</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
C5	4	Smith System	25740		<p>Planner Activity Table Size: 48" x 90" With Casters (actual height range 25" – 37") With 4mm T-Mold Edge</p> <p>Laminate – Pewter Mesh 4878-60 Edge – Purple K Frame: Platinum PLT</p> <p>Set tables @ 28"H</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>4 E112 – Makerspace</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
						<div><p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p></div>
C6	5	Smith System	01504		Café Table Round Top Size: 36” dia. With 4mm T-Mold Edge 24” Circular Base – 16”H	
			01450		Laminate – Classic Linen 4943-60 Edge – Navy Frame: Platinum PLT	
Locations:						
<u>Village Oaks Elementary (19137):</u>						
				1	F133 - Classroom	
				1	F135 – Classroom	
				1	F137 – Classroom	
				1	F139 - Classroom	
				1	E117 – Collaboration	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
C7	NOT USED					<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
C8	6	Smith System	EL5S60		<p>Elemental 5-Star 60" With Adjustable Height Legs (19" -33") With Caster (actual height 21.5"-35.5") With 4mm T-Mold Edge</p> <p>Laminate – Fusion Maple 7909-60 Edge – Navy I Frame: Platinum PLT</p> <p>Set tables @ 27"H</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>6 E108 – Media Center</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
C9	8	Smith System	61002400H		<p>Cascade Cabinet Peg Boards</p> <p>Mega-Cabinet Open w/ Twenty-Four 3" SW totes</p> <p>Size: 19"D x 43"W x 43.3"H</p> <p>With Casters</p> <p>With Whiteboard Back</p> <p>Finish: Platinum PLT</p>	
					<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p>	
					<p>4 B114 – Makerspace</p>	
					<p><u>Village Oaks Elementary (19137):</u></p>	
					<p>4 E112 – Makerspace</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<div><div></div><div><p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p></div></div>						
C10	2	Smith System	521V00000P		<p>Cascade Mid-Cabinet Doors with shelves & riser Size: 19"D x 29"W x 50"H With Casters</p> <p>Laminate – Fusion Maple 7909-60 Edge: Navy I Case: Navy I</p>	
<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p>						
				1	B121 – Office / Breakout	
				1	B122 – Office / Breakout	

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BID CATEGORY C: SMITH SYSTEM

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
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C11	4	Smith System	26159		<p>Cascade Teacher Desk Single Pedestal, Right-Handed Box, Box, File Size: 24" x 54" x 30.25"H With Casters With 4mm T-Mold Edge</p> <p>Laminate – Classic Linen 4943-60 Edge – Black B Frame: Platinum PLT</p>	
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**Note: Finishes, details, and sizing may differ from specified product.*



Locations:

Village Oaks Elementary (19137):

1	F133 - Classroom
1	F135 – Classroom
1	F137 – Classroom
1	F139 - Classroom

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
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C12 3 Smith System 26159

Cascade Teacher Desk
 Single Pedestal, Right-Handed
 Box, Box, File
 Size: 24" x 54" x 30.25"H
 With Casters
 With 4mm T-Mold Edge

 Laminate – Fusion Maple 7909-60
 Edge – Platinum P
 Frame: Platinum PLT

**Note: Finishes, details, and sizing may differ from specified product.*



Locations:

Novi Middle School (19139):

- 1 H122 – Choir
- 1 H102 – Band
- 1 H111 - Orchestra


CATEGORY D:

VS AMERICA

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
D1	8	VS America	31509		<p>PantoMove – Lupo Five-star foot chair Adjustable Height – 16” – 21” Seat Shell Size – M Hard Castors 3D Rocking Plastic Color – Dolphin Grey 078 Metal Color – Anthracite 063</p>	
					<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p>	
				8	B120 – Teacher Collab	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
D2	9	VS America	31509		<p>PantoMove – Lupo Five-star foot chair Adjustable Height – 16” – 21” Seat Shell Size – M 2-Component Glides 3D Rocking Plastic Color – Dolphin Grey 078 Metal Color – Anthracite 063</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>7 B115 – Media Center 2 B117 – Office</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
D3	8	VS America	31509		PantoMove – Lupo Five-star foot chair Adjustable Height – 16” – 21” Seat Shell Size – M Hard Castors 3D Rocking Plastic Color – Dark Blue 029 Metal Color – Anthracite 063	
					Locations: <u>Village Oaks Elementary (19137):</u>	
				8	E117 – Collaboration	

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<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
D4	18	VS America	31508 (custom)		PantoMove – Lupo Five-star foot chair with Arms Adjustable Height – 13.25” – 17.25” Seat Shell Size – L Hard Castors 3D Rocking Plastic Color – Dolphin Grey 078 Metal Color – Anthracite 063	
					Locations:	
					<u>Village Oaks Elementary (19137):</u>	
				6	B125 - Collab	
				6	B126 - Collab	
				6	B127 - Collab	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
D5	8	VS America	31400		<p>PantoSwing – Lupo Forward-Flexing Cantilever Chair Seat Height – 17" (green) Seat Shell Size – M 2-Component Glides Plastic Color – Light Blue 030 Metal Color – Anthracite 063</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>4 B121 – Office / Breakout 4 B122 – Office / Breakout</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
D6	87	VS America	31400		PantoSwing – Lupo Forward-Flexing Cantilever Chair Seat Height – 17” (green) Seat Shell Size – M 2-Component Glides Plastic Color – Dark Blue 029 Metal Color – Anthracite 063	
					Locations:	
					<u>Orchard Hills Elementary (19135):</u>	
				38	B115 – Media Center	
					<u>Village Oaks Elementary (19137):</u>	
				4	D106 – Office	
				4	D107 – Office	
				4	D108 – Office	
				4	D109 – Office	
				33	E108 – Media Center	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
D7	96	VS America	31400		<p>PantoSwing – Lupo Forward-Flexing Cantilever Chair Seat Height – 13-7/8" (yellow) Seat Shell Size – S 2-Component Glides Plastic Color – Dolphin Grey 078 Metal Color – Anthracite 063</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>24 F133 - Classroom 24 F135 – Classroom 24 F137 – Classroom 24 F139 - Classroom</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
D8	8	VS America	31400		<p>PantoSwing – Lupo Forward-Flexing Cantilever Chair Seat Height – 17" (green) Seat Shell Size – M 2-Component Glides Plastic Color – Dolphin Grey 078 Metal Color – Anthracite 063</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	
				8	E117 – Collaboration	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
D9	9	VS America	03825		Hokki – Stool Seat Height – 15” (red) Plastic Color – Light Green 033	
					Locations:	
					<u>Orchard Hills Elementary (19135):</u>	
				5	B115 – Media Center	
				2	B121 – Office / Breakout	
				2	B122 – Office / Breakout	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
D10	5	VS America	03825		Hokki – Stool Seat Height – 15” (red) Plastic Color – Light Blue 030	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
				5	<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>B115 – Media Center</p>	

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<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
D11	49	VS America	03825		Hokki – Stool Seat Height – 15” (red) Plastic Color – Purple 036	
					Locations: <u>Village Oaks Elementary (19137):</u> 6 F133 - Classroom 6 F135 – Classroom 6 F137 – Classroom 6 F139 - Classroom 2 D106 – Office 2 D107 – Office 2 D108 – Office 2 D109 – Office 4 E117 – Collaboration 4 E115 – Media Center 3 B125 - Collab 3 B126 - Collab 3 B127 - Collab	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
D12	4	VS America	03825		<p>Hokki – Stool</p> <p>Seat Height – 15” (red)</p> <p>Plastic Color – Dark Grey 073</p>	
					<p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	
				4	E115 – Media Center	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
D13	32	VS America	03826		<p>Solo Four-Legged Stool Plastic Glides Seat Height – 18-1/8” Metal Color – Anthracite 063 Wood Seat – Light Blue 022</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
				32	B114 – Makerspace	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
D14	28	VS America	03826		<p>Solo Four-Legged Stool Plastic Glides Seat Height – 18-1/8” Metal Color – Anthracite 063 Wood Seat – Dark Blue 029</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
				28	E112 – Makerspace	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<div> <div> <p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> </div> <div>  </div> </div>						
D15	2	VS America	31506		PantoMove – Lupo Five-star foot chair Adjustable Height – 16.5” – 21.5” Seat Shell Size – L Hard Castors Omit 3D Rocking Plastic Color – Dark Blue 029 Metal Color – Anthracite 063	
					Locations: <u>Orchard Hills Elementary (19135):</u>	
				1	B121 – Office / Breakout	
				1	B122 – Office / Breakout	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
D16	4	VS America	31508		<p>PantoMove – Lupo Five-star foot chair Adjustable Height – 13.75” – 17.25” Seat Shell Size – L Hard Castors Omit 3D Rocking Plastic Color – Black Grey (073) Metal Color – Anthracite 063</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 F133 - Classroom 1 F135 – Classroom 1 F137 – Classroom 1 F139 - Classroom</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
D17	9	VS America	31506		PantoMove – Lupo Five-star foot chair Adjustable Height – 16.5” – 21.5” Seat Shell Size – L Hard Castors Omit 3D Rocking Plastic Color – Black Grey 073 Metal Color – Anthracite 063	
					Locations: <u>Village Oaks Elementary (19137):</u> 2 E117 – Collaboration 1 D106 – Office 1 D107 – Office 1 D108 – Office 1 D109 – Office 1 B125 - Collab 1 B126 - Collab 1 B127 - Collab	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
D18	1	VS America	30188		<p>Series Lounge Chair Round Chair Seat Height: 17" (green) Upholstery – Camira, Xtreme, Dark Blue Metal Color – Chrome 060 Plastic Glides</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	
				1	B123 – Resource Support	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
D19	66	VS America	45303		Shift+ Transfer Mobile Shelving Elements Double-Sided Size: 41-5/8"W x 43-3/8"H x 20-7/8"D Casters Includes magnet for linking & sliding handle Adjustable Shelves Laminate – Grey White 031 Metal – Anthracite 063	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>38 B115 – Media Center</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>28 E108 – Media Center</p>						

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
D20	3	VS America	01470		<p>Puzzle</p> <p>Freely-shaped table for schools</p> <p>Size: 64" x 44-7/8"</p> <p>Table Height: 28" (green)</p> <p>Adjustable Plastic Glides</p> <p>Laminate – Grey White 031</p> <p>Metal – Anthracite 063</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>2 B115 – Media Center</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 E108 – Media Center</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
D21	8	VS America	01446		Shift+ FusionFlip Table with Folding Top Size: 55.5"W x 31"D Table Height: 28" (Green) Mobile (with casters) Laminate – Grey White 031 Metal – Anthracite 063	 <p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>
					Locations: <u>Orchard Hills Elementary (19135):</u> 8 B115 – Media Center	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
D22	116	VS America	01426		<p>TriTable III Triangle Table Dimensions: 43-3/4" x 31-1/2" x 31-1/2" Adjustable Height – 23-1/4" – 32-3/8" 2-Component Glides Metal – Anthracite 063 Laminate – Natural Beech</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>8 E117 – Collaboration (set table height: 27") 4 B125 – Collab (set table height: 28") 4 B126 – Collab (set table height: 28") 4 B127 – Collab (set table height: 28") 24 F133 – Classroom (set table height: 24") 24 F135 – Classroom (set table height: 24") 24 F137 – Classroom (set table height: 24") 24 F139 - Classroom (set table height: 24")</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
D23	15	VS America	45323		Shift+ Transfer Mobile Cabinet Mobile Cabinet Element with Doors Size: 41-5/8"W x 36"H x 16-3/4"D Includes casters Includes magnet for linking & sliding handle Adjustable Shelves (match body) Metal – Anthracite 063 Laminate – Grey White 031 Locations: <u>Village Oaks Elementary (19137):</u> 2 B125 - Collab 2 B126 - Collab 2 B127 - Collab <u>Novi Middle School (19139):</u> 3 H122 – Choir 3 H102 – Band 3 H111 - Orchestra	


CATEGORY E:

KI

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
E1	5	KI	KICL12		<p>Medical and Laboratory Stools Upholstered seat, caters, and Pneumatic seat height adjustment NFR Size: 16"Dia. x 16"-21"SH Base: Chrome Upholstery: Pallas, Haven, Iron Ore</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>1 B136 - Clinic</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 F113 – Clinic</p> <p><u>Novi Middle School (19139):</u></p> <p>1 F112 - Clinic</p> <p><u>Novi High School (19140):</u></p> <p>1 W204 – Clinic Room 1 W205 – Clinic Room</p>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E2	6	KI	PINR2448T		Pirouette Tables Nesting, Rectangular, 29"H (training) Size: 24" x 48", T-Base Edge: 74P No grommet, PowerUP, or Wire Management (NNN) No modesty panel (NMP) Include 4 casters (4EC) Surface: Kensington Maple 10776-60 (LKM) Edge Color: Kensington Maple (EKM) Leg: Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>2 B127 – Conference</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 F133 - Classroom 1 F135 – Classroom 1 F137 – Classroom 1 F139 - Classroom</p>						

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E3	5	KI	PINR2466T		Pirouette Tables Nesting, Rectangular, 29"H (training) Size: 24" x 66", T-Base Edge: 74P No grommet, PowerUP, or Wire Management (NNN) No modesty panel (NMP) Include 4 casters (4EC) Surface: Kensington Maple 10776-60 (LKM) Edge Color: Kensington Maple (EKM) Leg: Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>1 B117 – Office</p> <p>4 B127 – Conference</p>						

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E4	4	KI	PINR3084C		Pirouette Tables Nesting, Rectangular, 29"H (collaborative) Size: 30" x 84", T-Base Edge: 74P No grommet, PowerUP, or Wire Management (NNN) No modesty panel (NMP) Include 4 casters (4EC) Surface: Kensington Maple 10776-60 (LKM) Edge Color: Kensington Maple (EKM) Leg: Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
<p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>4 B134 – Collaboration / Workroom</p>						

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E5	2	KI	PINR2466T		Pirouette Tables Nesting, Rectangular, 29"H (training) Size: 24" x 66", T-Base Edge: 74P No grommet, PowerUP, or Wire Management (NNN) No modesty panel (NMP) Include 4 casters (4EC) Surface: North Sea D90-60 (LNA) Edge Color: Blue Grey Edge (EGR) Leg: Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
<p>Locations:</p> <p><u>Novi Middle School (19139):</u></p>						
				1	F101 – Vestibule	
				1	F120 - Workroom	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E6	1	KI	PINR1836T		Pirouette Tables Nesting, Rectangular, 29"H (training) Size: 18" x 36", T-Base Edge: 74P No grommet, PowerUP, or Wire Management (NNN) No modesty panel (NMP) Include 4 casters (4EC) Surface: North Sea D90-60 (LNA) Edge Color: Blue Grey Edge (EGR) Leg: Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
					Locations: <u>Novi Middle School (19139):</u> 1 F116 - Office	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E7	1	KI	PINR3060T		Pirouette Tables Nesting, Rectangular, 29"H (training) Size: 30" x 60", T-Base Edge: 74P No grommet, PowerUP, or Wire Management (NNN) No modesty panel (NMP) Include 4 casters (4EC) Surface: North Sea D90-60 (LNA) Edge Color: Blue Grey Edge (EGR) Leg: Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
					Locations: <u>Novi Middle School (19139):</u> 1 H118 - Office	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)				
E8	2	KI	PINR3060T		<p>Pirouette Tables Nesting, Rectangular, 29"H (training) Size: 30" x 60", T-Base Edge: 74P No grommet, PowerUP, or Wire Management (NNN) No modesty panel (NMP) Include 4 casters (4EC) Surface: Crisp Linen Laminate 4942-38 (LR1) Edge Color: Blue Grey Edge (EGR) Leg: Blue Grey (GR)</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 				
<p>Locations:</p> <p><u>Novi High School (19140):</u></p> <table><tr><td>1</td><td>E205 – Workroom (phase 2 install)</td></tr><tr><td>1</td><td>W211 – Workroom</td></tr></table>							1	E205 – Workroom (phase 2 install)	1	W211 – Workroom
1	E205 – Workroom (phase 2 install)									
1	W211 – Workroom									

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E9	2	KI	PINR3066T		Pirouette Tables Nesting, Rectangular, 29"H (training) Size: 30" x 66", T-Base Edge: 74P No grommet, PowerUP, or Wire Management (NNN) No modesty panel (NMP) Include 4 casters (4EC) Surface: Crisp Linen Laminate 4942-38 (LR1) Edge Color: Blue Grey Edge (EGR) Leg: Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
<p>Locations:</p> <p><u>Novi High School (19140):</u></p>						
				1	E210 – Meeting Room <i>(phase 2 install)</i>	
				1	E211 – Meeting Room <i>(phase 2 install)</i>	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E10	4	KI	PINR2466T		Pirouette Tables Nesting, Rectangular, 29"H (training) Size: 24" x 66", T-Base Edge: 74P No grommet, PowerUP, or Wire Management (NNN) No modesty panel (NMP) Include 4 casters (4EC) Surface: Crisp Linen Laminate 4942-38 (LR1) Edge Color: Blue Grey Edge (EGR) Leg: Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
				4	Locations: <u>Novi High School (19140):</u> W215 – Conference	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E11	1	KI	PINR2448T		Pirouette Tables Nesting, Rectangular, 29"H (training) Size: 24" x 48", T-Base Edge: 74P No grommet, PowerUP, or Wire Management (NNN) No modesty panel (NMP) Include 4 casters (4EC) Surface: Crisp Linen Laminate 4942-38 (LR1) Edge Color: Blue Grey Edge (EGR) Leg: Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
					Locations: <u>Novi High School (19140):</u> 1 W215 – Conference	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E12	1	KI	TLT604/FC		KI Tattoo Slim Seating Slim Corner, Right Facing Four-Leg on Casters No power (NP) No moisture barrier (NMB) Size: 22"W x 22"D x 29"H, 18"SH Contrasting Upholstery Upholstery 1 – Pallas, Deflect, Felt Upholstery 2 – Pallas, Deflect, Shibori Base – Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
				1	Locations: <u>Orchard Hills Elementary (19135):</u> B120 – Teacher Collab	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
E13	3	KI	TLS600/FC		KI Tattoo Slim Seating Slim Seat, Four-Leg on Casters No power (NP) No moisture barrier (NMB) Size: 44W x 22"D x 29"H, 18"SH: Contrasting Upholstery Upholstery 1 – Pallas, Deflect, Felt Upholstery 2 – Pallas, Deflect, Shibori Base – Blue Grey (GR)	
<p>Locations:</p>						
<p><u>Orchard Hills Elementary (19135):</u></p>						
				3	B120 – Teacher Collab	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
E14	7	KI	TL3600/NC		KI Tattoo Slim Seating Ottoman Four-Leg on Casters No power (NP) No moisture barrier (NMB) Size: 22"W x 22"D x 29"H, 18"SH: Non-contrast Upholstery 2 – Pallas, Deflect, Shibori Base – Blue Grey (GR)	
					Locations: <u>Orchard Hills Elementary (19135):</u> 7 B120 – Teacher Collab	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E15	1	KI	TLT604/FC		KI Tattoo Slim Seating Slim Corner, Right Facing Four-Leg on Casters No power (NP) No moisture barrier (NMB) Size: 22"W x 22"D x 29"H, 18"SH Contrasting Upholstery Upholstery 1 – Pallas, Deflect, Felt Upholstery 2 – Pallas, Deflect, Cotton Base – Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
				1	Locations: <u>Village Oaks Elementary (19137):</u> B134 – Collaboration / Workroom	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E16	1	KI	TLT603/FC		KI Tattoo Slim Seating Slim Corner, Left Facing Four-Leg on Casters No power (NP) No moisture barrier (NMB) Size: 22"W x 22"D x 29"H, 18"SH Contrasting Upholstery Upholstery 1 – Pallas, Deflect, Felt Upholstery 2 – Pallas, Deflect, Cotton Base – Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
				1	Locations: <u>Village Oaks Elementary (19137):</u> B134 – Collaboration / Workroom	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
E17	3	KI	TLS600/FC		KI Tattoo Slim Seating Slim Seat, Four-Leg on Casters No power (NP) No moisture barrier (NMB) Size: 44W x 22"D x 29"H, 18"SH: Contrasting Upholstery Upholstery 1 – Pallas, Deflect, Felt Upholstery 2 – Pallas, Deflect, Cotton Base – Blue Grey (GR)	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
<p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>						
				3	B134 – Collaboration / Workroom	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
E18	6	KI	TL3600/NC		KI Tattoo Slim Seating Ottoman Four-Leg on Casters No power (NP) No moisture barrier (NMB) Size: 22"W x 22"D x 29"H, 18"SH: Non-contrast Upholstery 2 – Pallas, Deflect, Cotton Base – Blue Grey (GR)	
					<p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	
				6	B134 – Collaboration / Workroom	

CATEGORY F:
MEDIA TECHNOLOGIES

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BID CATEGORY F: MEDIA TECHNOLOGIES

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
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**Note: Finishes, details, and sizing may differ from specified product.*

F1	2	Media Tech	FRED		Fred Lounge Chair Size: 24"H x 15"W x 42"L Upholstery (Top/Back 1) - Momentum – Canter EPU, Kiwi Green Upholstery (Side 2) – ArcCom, Fragment, Cobalt	
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Locations:

Orchard Hills Elementary (19135):


2 B115- Media Center



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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
F2	1	Media Tech	FTDJ-30		<p>Full Time Jr. – Round Ottoman With Self-Leveling Glides Size: 30" Dia. x 16"SH Upholstery – ArcCom, Fragment, Cobalt</p>	
					<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p>	
				1	B115 – Media Center	

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BID CATEGORY F: MEDIA TECHNOLOGIES


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
F3	2	Media Tech	PBLOX-17-14		<p>Blox Ottoman Crescent "Pac-Man" Size: 17" Dia. x 14"SH Upholstery – Momentum, Canter EPU, Adobe</p>	
					<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p>	
				2	B115 – Media Center	

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BID CATEGORY F: MEDIA TECHNOLOGIES


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
F4	2	Media Tech	PBLOX-17-14		<p>Blox Ottoman Crescent "Pac-Man" Size: 17" Dia. x 14"SH Upholstery – Momentum, Canter EPU, Kiwi Green</p>	
					<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p>	
				2	B115 – Media Center	

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BID CATEGORY F: MEDIA TECHNOLOGIES

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
F5	3	Media Tech	PBLOX-17-14		<p>Blox Ottoman Crescent "Pac-Man" Size: 17" Dia. x 14"SH Upholstery – Momentum, Canter EPU, Citrus</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>3 B115 – Media Center</p>	

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BID CATEGORY F: MEDIA TECHNOLOGIES

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
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**Note: Finishes, details, and sizing may differ from specified product.*

F6	1	Media Tech	QBLOX-17-14		Blox Ottoman Cube Size: 17" W x 17"D x 14"H Upholstery – Momentum, Canter EPU, Citrus	
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Locations:


Orchard Hills Elementary (19135):

1	B115 – Media Center
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BID CATEGORY F: MEDIA TECHNOLOGIES


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
F7	1	Media Tech	TBLOX-21-14		<p>Blox Ottoman Triangle Size: 21" Sides x 14"H Upholstery – Momentum, Canter EPU, Adobe</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>1 B115 – Media Center</p>	

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BID CATEGORY F: MEDIA TECHNOLOGIES


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
F8	9	Media Tech	V21-3612		Bookmark Standard Bookcases 21-Series - Single Faced Standard Units Size: 36"H x 37"W x 12"D Initial Finish: Natural Maple –NM 30	<div> <p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>  </div>
				9	Locations: <u>Orchard Hills Elementary (19135):</u> B115 – Media Center	

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BID CATEGORY F: MEDIA TECHNOLOGIES


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
F9	14	Media Tech	V21-3612A		Bookmark Standard Bookcases 21-Series - Single Faced Standard Units Size: 36"H x 36"W x 12"D Adder Finish: Natural Maple –NM 30	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
				14	Locations: <u>Orchard Hills Elementary (19135):</u> B115 – Media Center	

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BID CATEGORY F: MEDIA TECHNOLOGIES

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
F10	1	Media Tech	V21-6012		Bookmark Standard Bookcases 21-Series - Single Faced Standard Units Size: 60"H x 37"W x 12"D Initial Finish: Natural Maple –NM 30	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
				1	B115 – Media Center	


Locations:

Orchard Hills Elementary (19135):

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BID CATEGORY F: MEDIA TECHNOLOGIES

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
F11	5	Media Tech	V21-6012A		Bookmark Standard Bookcases 21-Series - Single Faced Standard Units Size: 60"H x 36"W x 12"D Adder Finish: Natural Maple –NM 30	
				5	Locations: <u>Orchard Hills Elementary (19135):</u> B115 – Media Center	

**Note: Finishes, details, and sizing may differ from specified product.*

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BID CATEGORY F: MEDIA TECHNOLOGIES

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
F12	2	Media Tech	V21-6012MS		Bookmark Standard Bookcases 21-Series - Single Faced Standard Units Size: 60"H x 37"W x 12"D Initial With Magazine Shelves Finish: Natural Maple –NM 30	<div> <p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>  </div>
				Locations: <u>Orchard Hills Elementary (19135):</u> 2 B115 – Media Center		


CATEGORY G:

STEELCASE, TURNSTONE, COALESSE

Furnishing Package A
Novi Community School District
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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE

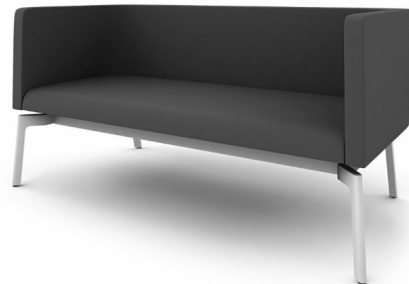
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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
G1	4	Turnstone	TS8TRUNK		Bivi Trunk Size: 60" W x 14"D x 16"H High Pressure Laminate Trunk Top HPL (top)– Mist 2811 Paint (case) – Fog 7236	
			TS8STEHL2		Freestanding Legs for Trunk Includes leveling glides Size: 2"D x 42.25"W x 11.5"H Paint (legs) – Sterling Metallic 4798	
Locations:						
<u>Orchard Hills Elementary (19135):</u>						
				1	B120 – Teacher Collab.	
				1	B127 – Conference	
<u>Novi High School (19140):</u>						
				1	W214 – Principal Office	
				1	W215 – Conference Room	

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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
G2	4	Turnstone	TS8RS		Bivi Rumble Seat Size: 60" W x 28"D x 28.5"H Upholstery – ArcCom, Prism, Sky	
			TS8RSL2		Freestanding Legs for Rumble Seat Includes leveling glides Size: 28"D x 12"H Paint (legs) – Sterling Metallic 4798	
Locations:						
<u>Orchard Hills Elementary (19135):</u>						
				4	B115 – Media Center	

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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
G3	2	Turnstone	TS8RS		Bivi Rumble Seat Size: 60" W x 28"D x 28.5"H Upholstery – ArcCom, Prism, Kiwi	
			TS8RSL2		Freestanding Legs for Rumble Seat Includes leveling glides Size: 28"D x 12"H Paint (legs) – Sterling Metallic 4798	
Locations: <u>Orchard Hills Elementary (19135):</u>						
				2	B115 – Media Center	

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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE

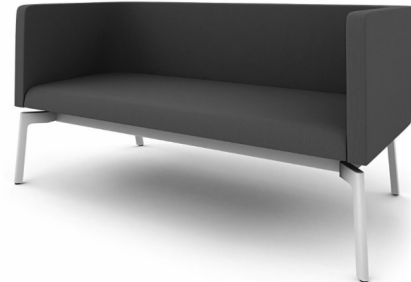
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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
G4	4	Turnstone	TS8RS		<p>Bivi Rumble Seat Size: 60" W x 28"D x 28.5"H Upholstery – ArcCom, Prism, Amethyst</p>	
			TS8RSL2		<p>Freestanding Legs for Rumble Seat Includes leveling glides Size: 28"D x 12"H Paint (legs) – Sterling Metallic 4798</p>	
					<p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	
				4	E108 – Media Center	

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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
G5	2	Turnstone	TS8RS		Bivi Rumble Seat Size: 60" W x 28"D x 28.5"H Upholstery – ArcCom, Prism, Ash	
			TS8RSL2		Freestanding Legs for Rumble Seat Includes leveling glides Size: 28"D x 12"H Paint (legs) – Sterling Metallic 4798	
Locations:						
				<u>Village Oaks Elementary (19137):</u>		
				2	E108 – Media Center	

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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
G6	6	Turnstone	TS4TPT		Campfire Paper Table With Glass Top High Pressure Laminate Base HPL (base)– Warm Oak	<div><i>*Note: Finishes, details, and sizing may differ from specified product.</i></div> 
			TS4TPTG		Glass Top Tempered Glass	
			Locations: <u>Orchard Hills Elementary (19135):</u> 3 B115 – Media Center <u>Village Oaks Elementary (19137):</u> 3 E108 – Media Center			

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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
G7	13	Coalesse	COLAGTP		<p>Lagunitas Personal Table Size: 13"D x 24"W x 25"H Laminate (surface) – Maple 2886 Edge (surface) – Fusion Maple 6091 Paint (base) – Sterling Metallic 4798</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>2 B120 – Teacher Collab 4 B115 – Media Center</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>2 B134 – Collaboration/Workroom 4 E108 – Media Center</p> <p><u>Novi Middle School (19139):</u></p> <p>1 F115 – Student Reception</p>	

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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
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**Note: Finishes, details, and sizing may differ from specified product.*

G8	2	Steelcase	N3LCUBEL		B-Free Large Cube with Straight Top Block Size: 29.5"D x 31"W x 17-1/8"H Upholstery Cube – CF Stinson, Lara, Titanium Upholstery Top Block – CF Stinson, Lara, Plum	
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Locations:

Village Oaks Elementary (19137):

2	F114 – Waiting
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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
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**Note: Finishes, details, and sizing may differ from specified product.*

G9	2	Steelcase	N3LCUBEL		B-Free Large Cube with Straight Top Block Size: 29.5"D x 31"W x 17-1/8"H Upholstery Cube – CF Stinson, Lara, Titanium Upholstery Top Block – CF Stinson, Lara, Champion	
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Locations:


Village Oaks Elementary (19137):

2	F114 – Waiting
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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
G10	2	Steelcase	N3LCUBES		B-Free Small Cube Size: 16-3/4”D x 16-3/4”W x 17-1/8”H Upholstery Cube – CF Stinson, Lara, Plum	
					Locations: <u>Village Oaks Elementary (19137):</u>	
				2	F114 – Waiting	

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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
G11	5	Turnstone	TS30702		<p>Scoop Stool With Upholstered Seat Plastic (seat) – White Paint (legs) – Sterling Metallic Upholstery – CF Stinson, Lara, Mid-Blue</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>5 B134 – Collaboration/Workroom</p>	

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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
G12	2	Turnstone	TS30702		<p>Scoop Stool With Upholstered Seat Plastic (seat) – White Paint (legs) – Sterling Metallic Upholstery – CF Stinson, Lara, Titanium</p> <p>Locations:</p> <p><u>Novi High School (19140):</u></p> <p>2 W210 – Lounge</p>	

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BID CATEGORY G: STEELCASE, TURNSTONE, COALESSE

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
G13	1	Turnstone	TS4TPSTS48		<p>Campfire Standing Height Slim Table Size: 18"D x 48"W x 42"H High Pressure Laminate No power receptacles HPL Laminate (surface & sides) – Mist 2811 Edge – Match Laminate Paint (frame & footshelf) – Champagne Metallic 4750</p> <p>Locations:</p> <p><u>Novi High School (19140):</u></p> <p>1 W210 – Lounge</p>	


CATEGORY H:

NORVA NIVEL

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BID CATEGORY H: NORVA NIVEL

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
						<i>*Note: Finishes, details, and sizing may differ from specified product.</i>
H1	40	Norva Nivel	WKPAD		<p>WORKPAD Pads Collection: Kid Essentials Size: 16" Dia. x 2"H</p> <p>Upholstery – Momentum, Nifty, Surge</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>8 F133 - Classroom 8 F135 – Classroom 8 F137 – Classroom 8 F139 – Classroom 8 E117 – Collaboration</p>	

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BID CATEGORY H: NORVA NIVEL

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
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**Note: Finishes, details, and sizing may differ from specified product.*

H2	1	Norva Nivel	CPADLG		CRASHPOD Cushions Square Size: 47"L x 47"H Upholstery – Momentum, Canter EPU, Kiwi Green	
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Locations:

Village Oaks Elementary (19137):


1	B123– Resource Support
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BID CATEGORY H: NORVA NIVEL

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
H3	3	Norva Nivel	SCADDESK		<p>Scaddie Mobile Desk Size: 24"L x 20"W x 39"H Laminate: North Sea Edge: Lapis Blue</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 B125– Collab 1 B126 – Collab 1 B127 - Collab</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 


CATEGORY I:

GRESSCO

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BID CATEGORY I: GRESSCO


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
I1	1	Gressco	120370		<p>Closures Sensory Wall Activity Panel by HABA Size: 17"H x 16"W x 2"D Direct-Wall Mounting</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 B123 – Resource Support</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

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BID CATEGORY I: GRESSCO


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
I2	1	Gressco	120373		<p>Rainmaker Sensory Wall Activity Panel by HABA</p> <p>Size: 17"H x 16"W x 2"D</p> <p>Direct-Wall Mounting</p>	
					<p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	
				1	B123 – Resource Support	

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
I3	1	Gressco	120389		<p>Gear Wheels Sensory Wall Activity Panel by HABA</p> <p>Size: 17"H x 16"W x 2"D</p> <p>Direct-Wall Mounting</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	
				1	B123 – Resource Support	


CATEGORY J:

LAKESHORE LEARNING MATERIALS

Furnishing Package A
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BID CATEGORY J: LAKESHORE LEARNING


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
J1	8	Lakeshore	DG277		<p>Heavy-Duty Medium Store Anything Shelves Size: 55"W x 15"D x 30'H Laminate: Maple</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>2 F133 - Classroom 2 F135 – Classroom 2 F137 – Classroom 2 F139 - Classroom</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

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BID CATEGORY J: LAKESHORE LEARNING


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)							
J2	4	Lakeshore	DG242		Heavy-Duty Preschool Storage Unit Size: 46.5"W x 15"D x 30"H Laminate: Maple	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 							
<p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <table><tr><td>1</td><td>F133 - Classroom</td></tr><tr><td>1</td><td>F135 – Classroom</td></tr><tr><td>1</td><td>F137 – Classroom</td></tr><tr><td>1</td><td>F139 - Classroom</td></tr></table>							1	F133 - Classroom	1	F135 – Classroom	1	F137 – Classroom	1
1	F133 - Classroom												
1	F135 – Classroom												
1	F137 – Classroom												
1	F139 - Classroom												

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BID CATEGORY J: LAKESHORE LEARNING


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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
J3	4	Lakeshore	LC250X		<p>Hardwood Kitchen Set</p> <p>Includes the following: Hutch Cabinet – 23"W x 11.25"D x 40"H Sink – 19"W x 11.25"D x 26"H Stove – 18"W x 11.25"D x 26"H Refrigerator – 16"W x 11.25"D x 36"H</p> <p>Laminate: Maple</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 F133 - Classroom 1 F135 – Classroom 1 F137 – Classroom 1 F139 - Classroom</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

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Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
J4	20	Lakeshore	AA758X		<p>Connect & Store Book Bins Size: 14"L x 5.25"W x 7.25"H Set of 6 Colors</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>5 F133 - Classroom 5 F135 – Classroom 5 F137 – Classroom 5 F139 - Classroom</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 


CATEGORY K:

WENGER

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY K: WENGER


Page No: 1 of 3

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
K1	2	Wenger	157F091		<p>Conductor's Chair Adjustable Height: 26.5" – 36.5" SH Frame: Black Upholstery: Black</p> <p>Locations:</p> <p><u>Novi Middle School (19139):</u></p> <p>1 H102 – Band 1 H111 - Orchestra</p>	

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY K: WENGER

Page No: 2 of 3

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
K2	3	Wenger	236C011		<p>Flex Conductor's Stand HPL Desk Adjustable Height: 36" – 52.5" HPL & Frame: Black</p> <p>Locations:</p> <p><u>Novi Middle School (19139):</u></p> <p>1 H102 – Band 1 H111 – Orchestra 1 H122 - Choir</p>	

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY K: WENGER

Page No: 3 of 3

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
K3	1	Wenger	280200072		<p>Choral Seated Risers StageTek Tiered Riser Staging System Set 135 3 Tiers, 8" Rise, 3' Deep Overall Size: 26'-11"W x 16'-6"D</p> <p>Consisting of the Following: (3) 6'-0" rectangular section (4) pie sections Fixed Height Legs Front Closures Right & Left Side Closures, Notched for Guardrails Back, Left, and Right Guardrails (for elevations above 8") Front Closure Panel Braces for Chair Stops, for levels as needed All Necessary Leg-to-Leg Connectors</p> <p>Deck Surface: Black Cracked Ice Closure Material: Black Cracked Ice</p> <p>Reference Quote No.: 3205460</p> <p>Locations:</p> <p><u>Novi Middle School (19139):</u></p>	
				1	H122 – Choir	


CATEGORY L:

FEATHER BLOCK

Novi Bond Projects Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY L: FEATHER BLOCK

Page No: 1 of 1

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
L1	2	Feather Block	Basic 12		<p>Basic 12 Conductor Podium with Deluxe Steel Railing – 2.25” Podium Color: Black Railing Color: Black Powder Coat Finish Size: 42” x 42” x 12”</p> <p>Locations:</p> <p><u>Novi Middle School (19139):</u></p> <p>1 H102 – Band 1 H111 - Orchestra</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 

CATEGORY M:

CLINTON INDUSTRIES INC.

Novi Bond Projects Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 25, 2021

BID CATEGORY M: CLINTON INDUSTRIES

Page No: 1 of 3

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
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**Note: Finishes, details, and sizing may differ from specified product.*

M1	2	Clinton Ind.	3713-16		Upholstered Apron Couch with Double Drawer Storage Adjustable Pillow Headrest Cabinet Style Base with Laminate & Steel Drawers Size: 72"L x 27"W x 20"H Laminate: Maple 1MP Upholstery: Wedgewood 3WW Drawer Handling Indicated By Location	
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Locations:

Orchard Hills Elementary (19135):

1 B136 – Clinic – Right Handed

Village Oaks Elementary (19137):

1 F113 – Clinic – Left Handed

Novi Bond Projects Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 25, 2021

BID CATEGORY M: CLINTON INDUSTRIES

Page No: 2 of 3

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
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**Note: Finishes, details, and sizing may differ from specified product.*

M2	4	Clinton Ind.	3713-16		Upholstered Apron Couch with Double Drawer Storage Adjustable Pillow Headrest Cabinet Style Base with Laminate & Steel Drawers Size: 72"L x 27"W x 20"H Laminate: Gray 1GR Upholstery: Black 3BK Drawer Handling Indicated By Location	
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Locations:

Novi Middle School (19139):

2 F112 – Clinic – Left & Right Handed


Novi High School (19140):

1 W204 – Clinic - Left Handed
 1 W205 – Clinic - Right Handed

Novi Bond Projects Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 25, 2021

BID CATEGORY M: CLINTON INDUSTRIES

Page No: 3 of 3

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
M3	1	Clinton Ind.	1702-30		<p>Taping Table with Shelf Solid Wood Legs, H-braces and Laminated Full Shelf Size: 48"L x 30"W x 36"H Wood: Natural Upholstery: Black 3BK</p> <p>Locations:</p> <p><u>Meadows Soccer Pavilion (19138C):</u></p>	
				1	A101 – Officials / Taping	


CATEGORY N:

CAROLINA OFS

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY N: CAROLINA OFS


Page No: 1 of 2

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
N1	1	Carolina	1480		<p>Saven Rocker Lite/High Back Rocker No Arm Cap No Head Pillow Size: 27.75"W x 29.5"D x 46.5"H Leg Finish: Polished Aluminum (PAL) Upholstery: Grade 3, CF Stinson, Lara, Wizard</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p>	
				1	B115 – Media Center	

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY N: CAROLINA OFS

Page No: 2 of 2

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
N2	1	Carolina	1480		<p>Saven Rocker Lite/High Back Rocker No Arm Cap No Head Pillow Size: 27.75"W x 29.5"D x 46.5"H Leg Finish: Polished Aluminum (PAL) Upholstery: Grade 3, CF Stinson, Lara, Titanium</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	
				1	E109 – Media Center, Existing Reading Area	


CATEGORY O:

SICO INC.

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY O: SICO


Page No: 1 of 2

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
O1	34	Sico	STTB61		Graduate Oval 1 with (8) stools Table Height: 27" Size: 60" L x 54"W Plastic Laminate: Platinum D315-60 Stool Plastic: Shadow Grey Seat Table Leg: Chrome (C) Armor Edge Color: Shadow Gray (12) Caster Thread Guard: Black 111	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
					Locations: <u>Orchard Hills Elementary (19135):</u> 18 B141 - Cafeteria <u>Village Oaks Elementary (19137):</u> 16 D117 – Cafeteria	

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY O: SICO

Page No: 2 of 2

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)	
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>							
O2	4	Sico	TTE61		Graduate Oval ADA with (6) Stools & (2) Open Table Height: 27" Size: 60" L x 54"W Plastic Laminate: Platinum D315-60 Stool Plastic: Shadow Grey Seat Table Leg: Chrome (C) Armor Edge Color: Shadow Gray (12) Caster Thread Guard: Black 111		
					Locations:		
					<u>Orchard Hills Elementary (19135):</u>		
				2	B141 - Cafeteria		
					<u>Village Oaks Elementary (19137):</u>		
				2	D117 – Cafeteria		


CATEGORY P:

EGAN VISUAL

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 24, 2021

BID CATEGORY P: EGAN VISUAL


Page No: 1 of 2

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
P1	5	Egan Visual	VSF4854EE		<p>V-Series Mobile 4 Point Base (VSF) Surface (both sides): EVS (E) Size: 48"W x 54"H x 20"D</p> <p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>2 B115 – Media Center</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 E117 – Collaboration</p> <p><u>Meadows Soccer Pavilion (19138C):</u></p> <p>1 A102 – Team Room 1 A103 – Team Room</p>	

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 24, 2021

BID CATEGORY P: EGAN VISUAL

Page No: 2 of 2

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
P2	3	Egan Visual	VSF4854EF		<p>V-Series Mobile 4 Point Base (VSF) Surface (side A): EVS (E) Surface (side B): Fabric (F) Size: 48"W x 54"H x 20"D</p> <p>Fabric: Manner (466177) – 031 Smoky</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 
				3	B125 - Collab	


CATEGORY Q:

ERGOTRON

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY Q: ERGOTRON

Page No: 1 of 1

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
Q1	10	Ergotron	24-547-003		LearnFit Sit-Stand Desk Height Range: 29”H – 44”H Color: Grey/Silver With Storage Bin Accessory	
					Locations:	
					<u>Orchard Hills Elementary (19135):</u>	
				1	B114 - Makerspace	
					<u>Village Oaks Elementary (19137):</u>	
				1	E112 – Makerspace	
				2	E117 – Collaboration	
					<u>Novi High School (19140):</u>	
				1	E201 – Welcome Center <i>(Phase 2 Install)</i>	
				1	E202 – Assistant Principal Office <i>(Phase 2 Install)</i>	
				1	E203 – Assistant Principal Office <i>(Phase 2 Install)</i>	
				1	W201 – Welcome Center	
				1	W212 – Assistant Principal Office	
				1	W214 – Principal Office	

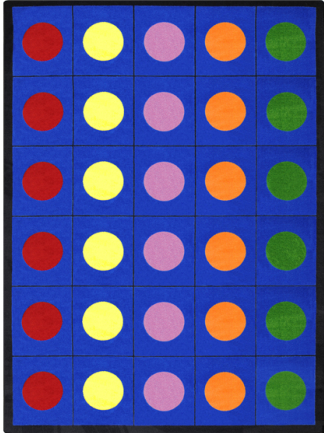
CATEGORY R:

JOY CARPETS & CO.

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY R: JOY CARPETS & CO.

Page No: 1 of 1

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
R1	4	Joy Carpets	1430		<p>Lots of Dots Collection: Kid Essentials Color: 01 Primary Fiber: 100% Stainmaster Nylon Backing: SoftFlex Size: 10'-9" x 13-2" (rectangle)</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 F133 - Classroom 1 F135 – Classroom 1 F137 – Classroom 1 F139 - Classroom</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p> 


CATEGORY S:

SAFCO PRODUCTS

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 26, 2021

BID CATEGORY S: SAFCO



Page No: 1 of 5

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
S1	4	SAFCO	4241BL		Hook Head Coat Rack Finish: Black" Size: 15" Dia. x 68"H Locations: <u>Orchard Hills Elementary (19135):</u> 1 B137 - Storage <u>Village Oaks Elementary (19137):</u> 1 F112 –Storage <u>Novi High School (19140):</u> 1 E205 – Workroom (Phase 2 Install) 1 W211 - Workroom	

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 26, 2021

BID CATEGORY S: SAFCO



Page No: 2 of 5

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
S2	1	SAFCO	6251		48" x 12" Industrial Shelf Pack Shelf Weight Capacity: 950 Finish: Grey	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>   <p>Shelving post kit sold separately</p>
				1	<p>Locations:</p> <p><u>Orchard Hills Elementary (19135):</u></p> <p>B126 - Storage</p>	

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 26, 2021

BID CATEGORY S: SAFCO

Page No: 3 of 5

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
S3	9	SAFCO	6250		36" x 12" Industrial Shelf Pack Shelf Weight Capacity: 1250 Finish: Grey	 
Locations:						
<u>Orchard Hills Elementary (19135):</u>						
			1	B126 - Storage		
<u>Meadows Soccer Pavilion (19138C):</u>						
			8	A106 –Storage		


Shelving post kit sold separately

Shelving post kit sold separately

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 26, 2021

BID CATEGORY S: SAFCO


Page No: 4 of 5

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
S4	10	SAFCO	6256		Industrial Shelving Post Pack Includes (4) 85" high posts Finish: Grey	
					Locations:	
					<u>Orchard Hills Elementary (19135):</u>	
				2	B126 - Storage	
					<u>Meadows Soccer Pavilion (19138C):</u>	
				8	A106 –Storage	

Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 26, 2021

BID CATEGORY S: SAFCO

Page No: 5 of 5

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
S5	4	Safco	9921BLR		<p>E-Z Stor Literature Organizer 36 Letter Size Compartments Finish: Black Size: 37.5"W x 12.75"D x 36"H</p> <p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p> <p>1 F133 - Classroom 1 F135 – Classroom 1 F137 – Classroom 1 F139 - Classroom</p>	<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>  <p><small>Contents not included.</small></p>


CATEGORY U:

DAVIS FURNITURE INDUSTRIES

Novi Bond Projects Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY U: DAVIS FURNITURE

Page No: 1 of 1

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<i>*Note: Finishes, details, and sizing may differ from specified product.</i>						
U1	2	Davis Furniture	Plane		Coat Hook (set of 2) Painted Finish: Plane-Grey Size: 1-7/8”w x 1-15/16”d x 5-15/16”H	
					Locations:	
					<u>Novi High School (19140):</u>	
				1	E202 – Assistant Principal’s Office <i>(Phase 2 Install)</i>	
				1	W213 – Clerical	


CATEGORY V:

COPERNICUS EDUCATION PRODUCTS

Novi Bond Projects Furnishing Package A
Novi Community School District
TMP Project No.: 19135, 19137, 19138C, 19139, 19140
February 15, 2021

BID CATEGORY V: COPERNICUS EDUCATIONAL PRODUCTS

Page No: 1 of 1

Item	Total Qty.	Manufacturer	Model No.	Location Qty.	Description	Example Image (Reference Only)
<p><i>*Note: Finishes, details, and sizing may differ from specified product.</i></p>						
V1	4	Copernicus	RC005		<p>Classic Royal Reading Writing Center Size: 56.5"H x 33"W x 27"D Includes the following: Front Magnetic Dry Erase Surface Rear Removable double-sided dry erase board (lined) (4) Sliding Open Tubs Book Ledge (multiple positions) Middle Shelf Big Book Racks Snap-On Chart Paper Hooks 2" Locking Casters</p>	
					<p>Locations:</p> <p><u>Village Oaks Elementary (19137):</u></p>	
				<p>1 F133 - Classroom 1 F135 – Classroom 1 F137 – Classroom 1 F139 - Classroom</p>		



NOVI

48700 Grand River Ave.
Novi, MI 48374
248.213.3010

DATE: 02/26/21

PROPOSAL: 72590
PROJECT#: 67-42

PROPOSAL FOR:

Novi Community Schools
25345 TAFT RD
NOVI MI 48374

INSTALL AT:

Novi Middle School
TAG: 2021 SCHOOL PACKAGE
49000 ELEVEN MILE RD
NOVI MI 48374

SALESPERSON

POD A

CUSTOMER P/O...:

CONTRACT

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TRENDWAY NCPA CONTRCT #07-26		
2	1	TV455	LIVE STACK CHAIR W/ GLIDES AND ARMS BLACK STANDARD BLACK NYLON PAD GLIDES NO CAL 133 STANDARD SEATING FABRICS GRD A HIGHEST OF DIFF. FABRICS GRD A-GUILFORD CADENCE QUARTZ STANDARD SEATING FABRICS GRD A-GUILFORD CADENCE OPAL BLACK ARMS TAG #1: B2	187.20	187.20
3	24	ZEG100	ZEGO FLIP NESTING CHAIR, 7 SEAT FABRICS ZEGO BLACK STEEL FRAME ZEGO GREY NO CAL 133 TAG #1: B3	305.55	7,333.20
4	3	SID100	T51 TASK W/BLACK TRIM, UPHOLSTERED BLACK STANDARD HARD CASTERS PETITE CYLINDER TAG #1: B4	519.75	1,559.25
5	1	FREIGHT	TRENDWAY FREIGHT	275.00	275.00
6	1	LABOR	TRENDWAY INSTALLATION	385.00	385.00
			TRENDWAY TOTAL		9,739.65
			Allsteel OMNIA Contract #R191802		
8	2	AMKF22	Master Key CLR: No Color Choice	6.09	12.18
9	4	ELF830NB	Ess Lat 30W 28H 2-12" Drws Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike CONTINUED...	344.05	1,376.20

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: A1		
10	2	ELF336NB	Ess Lat 36W 39-1/8H 3-12" Drws Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A2	482.30	964.60
11	1	AFNLFTP-721 8LS2	Lateral File Top 72Wx18D Lam-to Span 2 Units L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A2	157.15	157.15
12	4	AM387-203B	Basic Mobile Ped BBF 28H 19-7/8D Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A4	204.74	818.96
13	2	AM388-202B	Basic Mobile Ped FF 28H 19-7/8D Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A5	204.74	409.48
14	1	ESC536B	Essentials 64-1/4Hx36W StorageCabinet Beveled P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A8	530.60	530.60
15	4	YPWP421218L M	Align 42x12x18 LH Wardrobe MetFront Plinth Flush Plinth Integral P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A12	446.60	1,786.40
16	8	EBC336	Ess Bookcase 3H 36W Open Cabinet P1 Paint Opts Pewter TAG #1: A13	296.80	2,374.40
17	1	AFNLFTP-721 8LS2	Lateral File Top 72Wx18D Lam-to Span 2 Units L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A13	157.15	157.15

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
18	2	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A13	115.85	231.70
19	1	T51854SN	18Dx54W Rectangular W/S w/Flat Edge No Groms L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A13	116.58	116.58
20	1	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A13	115.85	115.85
21	1	Z6PL40HR	Hgt Adj Post Leg 40-1/2H RH Flat/Sq Eg P1 Paint Opts CLR: Pewter TAG #1: A13	99.76	99.76
22	1	AMPTLF30SQR	Structure 30" X 30" Square Top Lam Square Edge Standard Wood L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A15	109.44	109.44
23	1	AMPTXM29C	Structure X Base Med. Seated Height with Casters P1 Paint Grade Pewter TAG #1: A15	165.24	165.24
24	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 111 Quantity: 1 TAG #1: F102	11.60	11.60
25	1	LKFE7SLV	Lock Core Kit Silver - 7 Cores 2 Keys Key Number Key Number 112 Quantity: 1 TAG #1: F110	40.60	40.60
26	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 113 Quantity: 1 TAG #1: F115	11.60	11.60

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
27	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 114 Quantity: 1 TAG #1: F116	11.60	11.60
28	1	LKFE1SLV	Lock Core Kit Silver - 1 Core 2 Keys Key Number Key Number 115 Quantity: 1 TAG #1: F112	5.80	5.80
29	1	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A22 TAG #2: 30x54 F103 - Office	147.61	147.61
30	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A22 TAG #2: 54-A6 F103 - Office	499.09	499.09
31	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: CMT F103 - Office	28.13	28.13
32	1	K6DME1142L	42W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A22 F103 - Office TAG #2: MP 42	154.86	154.86
33	1	9120R7224	Spcl Size 60-1/8-72Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 72" W 24" Depth TAG #1: A22 F103 - Office	227.94	227.94
34	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: LSPL F103 - Office	71.63	143.26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
35	2	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A22 TAG #2: OH 36	233.16	466.32
			F103 - Office		
36	2	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A22 TAG #2: TB 20x36	186.76	373.52
			F103 - Office		
37	2	TWTH	Horizontal Wall Track TAG #1: A22	24.94	49.88
			F103 - Office		
38	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A22 TAG #2: MB/B/F	220.40	220.40
			F103 - Office		
39	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: LF 2/30	432.25	432.25
			F103 - Office		
40	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: PT 65x24x24-L	822.15	822.15
			F103 - Office		
41	1	EBC330	Essentials Bkcase 39 1/8H (3H) 30W 18D Open Cab P1 Paint Opts Pewter TAG #1: A22	263.55	263.55
			F103 - Office		
42	1	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A22	115.85	115.85
			F103 - Office		

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
43	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 101 Quantity: 1 TAG #1: A22 F103 - Office	29.00	29.00
44	1	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A22 TAG #2: 30x54 F104 - Office	147.61	147.61
45	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A22 TAG #2: 54-A6 F104 - Office	499.09	499.09
46	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: CMT F104 - Office	28.13	28.13
47	1	K6DME1142L	42W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: MP 42 F104 - Office	154.86	154.86
48	1	9120R7224	Spcl Size 60-1/8-72Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 72" W 24" Depth TAG #1: A22 F104 - Office	227.94	227.94
49	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: LSPL F104 - Office	71.63	143.26
50	2	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike CONTINUED...	233.16	466.32

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: A22 F104 - Office TAG #2: OH 36		
51	2	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A22 TAG #2: TB 20x36 F104 - Office	186.76	373.52
52	2	TWTH	Horizontal Wall Track TAG #1: A22 F104 - Office	24.94	49.88
53	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A22 F104 - Office TAG #2: MB/B/F	220.40	220.40
54	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 F104 - Office TAG #2: LF 2/30	432.25	432.25
55	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 F104 - Office TAG #2: PT 65x24x24-L	822.15	822.15
56	1	EBC330	Essentials Bkcase 39 1/8H (3H) 30W 18D Open Cab P1 Paint Opts Pewter F104 - Office TAG #1: A22	263.55	263.55
57	1	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A22 F104 - Office	115.85	115.85
58	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 102 Quantity: 1 TAG #1: A22 F104 - Office	29.00	29.00

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
59	1	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A22 TAG #2: 30x54 F105 - Office	147.61	147.61
60	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A22 TAG #2: 54-A6 F105 - Office	499.09	499.09
61	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: CMT F105 - Office	28.13	28.13
62	1	K6DME1142L	42W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A22 F105 - Office TAG #2: MP 42	154.86	154.86
63	1	9120R7224	Spcl Size 60-1/8-72Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 72" W 24" Depth TAG #1: A22 F105 - Office	227.94	227.94
64	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: LSPL F105 - Office	71.63	143.26
65	2	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A22 F105 - Office TAG #2: OH 36	233.16	466.32

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
66	2	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A22 TAG #2: TB 20x36 F105 - Office	186.76	373.52
67	2	TWTH	Horizontal Wall Track TAG #1: A22 F105 - Office	24.94	49.88
68	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A22 TAG #2: MB/B/F F105 - Office	220.40	220.40
69	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: LF 2/30 F105 - Office	432.25	432.25
70	1	YPTP652424L FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: PT 65x24x24-L F105 - Office	822.15	822.15
71	1	EBC330	Essentials Bkcase 39 1/8H (3H) 30W 18D Open Cab P1 Paint Opts Pewter F105 - Office TAG #1: A22	263.55	263.55
72	1	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A22 F105 - Office	115.85	115.85
73	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 103 Quantity: 1 TAG #1: A22 F105 - Office	29.00	29.00
74	1	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center CONTINUED...	147.61	147.61

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			Grommet Plastic Grommet TAG #1: A22 TAG #2: 30x54 F108 - Office		
75	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A22 TAG #2: 54-A6 F108 - Office	499.09	499.09
76	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: CMT F108 - Office	28.13	28.13
77	1	K6DME1142L	42W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A22 F108 - Office TAG #2: MP 42	154.86	154.86
78	1	9120R7224	Spcl Size 60-1/8-72Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 72" W 24" Depth TAG #1: A22 F108 - Office	227.94	227.94
79	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: LSPL F108 - Office	71.63	143.26
80	2	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A22 TAG #2: OH 36 F108 - Office	233.16	466.32
81	2	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A22 TAG #2: TB 20x36 F108 - Office	186.76	373.52

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
82	2	TWTH	Horizontal Wall Track TAG #1: A22	24.94	49.88
83	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A22 TAG #2: MB/B/F	220.40	220.40
			F108 - Office		
84	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: LF 2/30	432.25	432.25
			F108 - Office		
85	1	YPTP652424L FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: PT 65x24x24-L	822.15	822.15
			F108 - Office		
86	1	EBC330	Essentials Bkcase 39 1/8H (3H) 30W 18D Open Cab P1 Paint Opts Pewter TAG #1: A22	263.55	263.55
			F108 - Office		
87	1	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A22	115.85	115.85
			F108 - Office		
88	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 104 Quantity: 1 TAG #1: A22	29.00	29.00
			F108 - Office		
89	1	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A22 TAG #2: 30x54	147.61	147.61
			F109 - Office		

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
90	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A22 TAG #2: 54-A6 F109 - Office	499.09	499.09
91	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: CMT F109 - Office	28.13	28.13
92	1	K6DME1142L	42W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A22 F109 - Office TAG #2: MP 42	154.86	154.86
93	1	9120R7224	Spcl Size 60-1/8-72Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 72" W 24" Depth TAG #1: A22 F109 - Office	227.94	227.94
94	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: LSPL F109 - Office	71.63	143.26
95	2	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A22 F109 - Office TAG #2: OH 36	233.16	466.32
96	2	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A22 TAG #2: TB 20x36 F109 - Office	186.76	373.52
97	2	TWTH	Horizontal Wall Track TAG #1: A22 F109 - Office	24.94	49.88

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
98	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A22 TAG #2: MB/B/F F109 - Office	220.40	220.40
99	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: LF 2/30 F109 - Office	432.25	432.25
100	1	YPTP652424L FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: PT 65x24x24-L F109 - Office	822.15	822.15
101	1	EBC330	Essentials Bkcase 39 1/8H (3H) 30W 18D Open Cab P1 Paint Opts Pewter F109 - Office TAG #1: A22	263.55	263.55
102	1	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A22 F109 - Office	115.85	115.85
103	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 105 Quantity: 1 TAG #1: A22 F109 - Office	29.00	29.00
104	1	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A22 TAG #2: 30x54 F123 - Office	147.61	147.61
105	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A22 TAG #2: 54-A6	499.09	499.09

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
106	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: CMT F123 - Office	28.13	28.13
107	1	K6DME1142L	42W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: MP 42 F123 - Office	154.86	154.86
108	1	9120R7224	Spcl Size 60-1/8-72Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 72" W 24" Depth TAG #1: A22 F123 - Office	227.94	227.94
109	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: LSPL F123 - Office	71.63	143.26
110	2	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A22 F123 - Office TAG #2: OH 36	233.16	466.32
111	2	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A22 TAG #2: TB 20x36 F123 - Office	186.76	373.52
112	2	TWTH	Horizontal Wall Track TAG #1: A22	24.94	49.88
113	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A22 TAG #2: MB/B/F F123 - Office	220.40	220.40

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
114	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: LF 2/30 F123 - Office	432.25	432.25
115	1	YPTP652424L FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: PT 65x24x24-L F123 - Office	822.15	822.15
116	1	EBC330	Essentials Bkcase 39 1/8H (3H) 30W 18D Open Cab P1 Paint Opts Pewter TAG #1: A22 F123 - Office	263.55	263.55
117	1	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A22 F123 - Office	115.85	115.85
118	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 104 Quantity: 1 TAG #1: A22 F123 - Office	29.00	29.00
119	1	AF5RS7830D	78Wx30D Rect Lam Flat Edge Work Surface w Stiffener L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A25 TAG #2: 30x78 F125 - Office	192.85	192.85
120	1	A6MREC3S2LT F	A6 Max 3 Stage 2 Leg T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A25 TAG #2: 78-A6 F125 - Office	692.81	692.81
121	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A25 TAG #2: CMT F125 - Office	28.13	28.13

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
122	1	K6DME1160L	60W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A25 F125 - Office TAG #2: MP 60	194.88	194.88
123	1	9120R6024	Spcl Size 48-1/8-60Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 60" W 24" Depth TAG #1: A25 F125 - Office	191.40	191.40
124	1	9120R7224	Spcl Size 60-1/8-72Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 72" W 24" Depth TAG #1: A25 F125 - Office	227.94	227.94
125	4	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A25 TAG #2: LSPL F125 - Office	71.63	286.52
126	2	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A25 F125 - Office TAG #2: OH 36	233.16	466.32
127	2	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A25 TAG #2: TB 20x36 F125 - Office	186.76	373.52
128	2	TWTH	Horizontal Wall Track TAG #1: A25 F125 - Office	24.94	49.88
129	2	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock CONTINUED...	220.40	440.80

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: A25 TAG #2: MB/B/F		
			F125 - Office		
130	2	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A25 TAG #2: LF 2/30	432.25	864.50
			F125 - Office		
131	1	YPTP652424L FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A25 TAG #2: PT 65x24x24-L	822.15	822.15
			F125 - Office		
132	1	LKFE7SLV	Lock Core Kit Silver - 7 Cores 2 Keys Key Number Key Number 106 Quantity: 1 TAG #1: A25	40.60	40.60
			F125 - Office		
133	1	AF5RS7830D	78Wx30D Rect Lam Flat Edge Work Surface w Stiffener L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A26 TAG #2: 30x78	192.85	192.85
			F126 - Office		
134	1	A6MREC3S2LT F	A6 Max 3 Stage 2 Leg T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A26 TAG #2: 78-A6	692.81	692.81
			F126 - Office		
135	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A26 TAG #2: CMT	28.13	28.13
			F126 - Office		
136	1	K6DME1160L	60W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A26 TAG #2: MP 60	194.88	194.88
			F126 - Office		

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
137	1	9120R4824	Spcl Size 42-1/8-48Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 48" W 24" Depth TAG #1: A26 F126 - Office	156.31	156.31
138	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A26 F126 - Office TAG #2: LSPL	71.63	143.26
139	1	OH1548RD	15H x48W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A26 F126 - Office TAG #2: OH 48	268.83	268.83
140	1	ZWMTB2048	Strd 20Hx48W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A26 F126 - Office TAG #2: TB 20x48	191.69	191.69
141	1	TWTH	Horizontal Wall Track TAG #1: A26 F126 - Office	24.94	24.94
142	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A26 F126 - Office TAG #2: MB/B/F	220.40	220.40
143	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A26 F126 - Office TAG #2: LF 2/30	432.25	432.25
144	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A26 F126 - Office TAG #2: PT 65x24x24-R	822.15	822.15

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
145	1	LKFE4SLV	Lock Core Kit Silver - 4 Cores 2 Keys Key Number Key Number 107 Quantity: 1 TAG #1: A26 F126 - Office	23.20	23.20
146	3	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A27 TAG #2: 30x54 H118 - Office	147.61	442.83
147	3	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A27 TAG #2: 54-A6 H118 - Office	499.09	1,497.27
148	3	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A27 TAG #2: CMT H118 - Office	28.13	84.39
149	1	K6DME1142L	42W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A27 H118 - Office TAG #2: MP 42	154.86	154.86
150	3	9120R7224	Spcl Size 60-1/8-72Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 72" W 24" Depth TAG #1: A27 H118 - Office	227.94	683.82
151	6	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A27 TAG #2: LSPL H118 - Office	71.63	429.78
152	6	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike CONTINUED...	233.16	1,398.96

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: A27 H118 - Office TAG #2: OH 36		
153	6	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A27 TAG #2: TB 20x36 H118 - Office	186.76	1,120.56
154	6	TWTH	Horizontal Wall Track TAG #1: A27 H118 - Office	24.94	149.64
155	3	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A27 TAG #2: MB/B/F H118 - Office	220.40	661.20
156	3	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A27 TAG #2: LF 2/30 H118 - Office	432.25	1,296.75
157	1	YPTP652424L FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A27 TAG #2: PT 65x24x24-L H118 - Office	822.15	822.15
158	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A27 TAG #2: PT 65x24x24-R H118 - Office	822.15	822.15
159	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number Sequence Start Key Number 108 Quantity: 2 TAG #1: A27 H118 - Office	58.00	58.00
160	1	LKFE4SLV	Lock Core Kit Silver - 4 Cores 2 Keys Key Number Key Number 110 Quantity: 1 CONTINUED...	23.20	23.20



NOVI
48700 Grand River Ave.
Novi, MI 48374
248.213.3010

DATE: 02/26/21
PROPOSAL: 72590
PROJECT#: 67-42

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: A27 H118 - Office		
162	1	FREIGHT	ALLSTEEL FREIGHT	2,300.00	2,300.00
163	1	LABOR	ALLSTEEL INSTALLATION	4,600.00	4,600.00
			ALLSTEEL TOTAL		58,159.31

TERMS AND CONDITIONS OF SALE PER THE ATTACHED

DEPOSIT REQUIRED: 23,800.00

ACCEPTED BY _____

DATE ACCEPTED _____

SUBTOTAL.....: 60,338.96

FREIGHT.....: 2,575.00

INSTALL.....: 4,985.00

TOTAL 67,898.96

**Balco Interiors LLC and IE Connect LLC -
d/b/a INTERIOR ENVIRONMENTS
TERMS AND CONDITIONS OF SALE**

1. PROPOSALS AND ORDERS

A. **TERM:** All prices quoted by Interior Environments ("Seller") are valid for 30 days from date of proposal.

B. **OFFER AND ACCEPTANCE:** All orders for the purchase of goods and services from Seller require a proposal prepared by Seller which has been approved and signed by an authorized signatory of Buyer. Seller's proposal shall constitute an offer and Buyer's approval of the proposal shall constitute acceptance of that offer. If Buyer submits a purchase order before Seller issues a proposal, Seller's proposal shall constitute a counteroffer and Buyer's approval of the Seller's proposal shall constitute acceptance of that counter offer without any additional terms or conditions.

C. **AGREEMENT:** Following the offer and acceptance described above and Seller's payment as provided in paragraph 2 below, an "Agreement" between the parties shall be deemed to have been formed with such Agreement comprised solely of Seller's proposal together with these Terms and Conditions of Sale. The Agreement shall be deemed to supersede any prior written or oral agreements and any different or conflicting terms in any quote, invoice, Buyer purchase order, shipper or any other document. For the avoidance of doubt, any different, additional or conflicting terms provided on any ancillary Buyer document(s) are expressly rejected by Seller.

D. **MODIFICATIONS/CHANGES/CANCELLATIONS:** Any requested modification to an Agreement is subject to the approval of Seller and the manufacturer or supplier of the goods ordered. Buyer will pay any and all additional charges resulting from order modifications, cancellations, and changes. Express Ship Orders cannot be changed or cancelled. All goods are custom manufactured to customer specifications and, therefore, cannot be returned. Restocking programs are not available. Any modifications of an Agreement must be made via a signed and dated revised proposal.

2. CREDIT APPROVAL AND DEPOSITS

All orders are subject to credit approval. A deposit of 50% is required on all orders greater than \$5,000.00. No interest shall accrue on such deposits. Orders less than \$5,000.00 must be paid in full. The Agreement is deemed entered upon such payment by Buyer.

3. OWNERSHIP AND RISK OF LOSS

Transfer of title to the goods as between Seller and Buyer shall be deemed to have occurred when the Agreement is entered, and thereafter Buyer shall insure against risk of loss. If the goods are first received on behalf of Buyer by Seller, such goods shall be considered held by Seller subject to bailment for the sole benefit of Buyer.

4. PAYMENT

A. **TIMING:** Any remaining balance on goods purchased under this Agreement and any related installation or other services will be invoiced upon delivery of the goods to the job site or, if installed by Seller, following substantial completion. Direct shipments from manufacturers will be invoiced upon shipment from the manufacturer. Any goods being held at Buyer's request,

due to delays or otherwise, will be invoiced for product only upon Seller's receipt of same with separate invoicing for installation or other related services upon substantial completion.

B. **PAYMENT TERMS:** Seller has the right to increase its prices at any time upon notice to Buyer to reflect any and all unusual or unforeseen increases in Seller cost, provided that any such increase shall be limited to the increase actually incurred by Seller. Buyer will not offset or recoup any claim against amounts due Seller. All invoices are due on the date noted on the related invoice. A monthly service charge of 1.5% (18% A.P.R.) will be assessed on all unpaid balances, including accrued but unpaid monthly service charges, after the invoice due date. A service charge of three percent (3%) of the invoice amount will be added to all invoices paid by credit card.

C. **FREIGHT:** Buyer is solely responsible for any applicable freight and handling charges, including tariffs, for delivery from the manufacturer to Seller and is FOB origin. If not included in the proposal, such charges are not included in a price quotation and will be invoiced to Buyer separately after the Seller is invoiced by the carrier or manufacturer.

D. **TAXES:** Buyer is solely responsible for any applicable sales, use, excise, or other taxes. If not included in the proposal, applicable taxes will be invoiced separately. If Buyer possesses tax-exempt status, a certificate of resale, or tax exemption is to be provided prior to order placement.

E. **DELAYS:** If Buyer is unable or unwilling to receive goods at the prescribed shipping site on the mutually agreed delivery date any goods thereafter stored by Seller will be at Buyer's expense until such time as Buyer is able to accept delivery. Seller shall have no obligation or liability to Buyer whatsoever for failure to ship goods by a particular date.

5. DELIVERY AND INSTALLATION

A. **DELIVERY AND INSTALLATION:** Any contracted delivery and installation will be made during Seller's normal business hours of 7:00 a.m. to 3:30 p.m., Monday through Friday. Overtime delivery or installation performed at the Buyer's request will be subject to labor rates reflecting time-and-a-half for weekdays and double time for weekends and holidays. If applicable trade regulations require employing union tradesmen to complete the installation or delivery, any additional incremental costs will be invoiced to and paid by the Buyer. Seller shall not be liable for failure or delay in installation due to the installation site not being ready for installation. Any shipping, delivery, and performance dates are estimates only, and time is not of the essence. Seller may ship or direct shipments of all the goods at one time or in portions from time to time. Seller has the right, but not the obligation, to determine the method of shipment and routing of the goods, unless otherwise stated in Seller's delivery and installation proposal or acknowledgement.

B. **SELLER'S RESPONSIBILITIES:** Unless received by Buyer or Buyer's agent directly, Seller will receive, inspect, stage, and if contracted, install Buyer's goods. All furnishings will be left clean and in working order. Carton and packing materials will be removed to the Buyer's waste disposal containers, and the premises will be left broom clean. At Seller's option, Seller may direct shipments directly to the job site.

C. **BUYER'S ACCEPTANCE:** Buyer agrees to have an agent on the premises at the agreed upon time to accept goods, deliveries, installation, and completed work. All goods and services shall be considered accepted after Buyer or his agent has signed an acknowledgement document(s). All claims or exceptions must be made in writing the date the work is substantially

complete. Notwithstanding the foregoing, if Buyer or Buyer's agent is unavailable or unwilling to sign acknowledgment document(s), Buyer shall be deemed to have accepted the goods and services "as is" or as otherwise noted by Seller on the acknowledgement document.

D. DROP SHIPMENTS: In case of drop shipments where goods are delivered without installation, Buyer will receive, inspect, and install ordered goods. Buyer is also responsible for filing necessary freight claims in the event of damage. Buyer shall have no claims against Seller due to damage and may not withhold payment on account thereof.

E. CONDITION OF JOB SITE: Buyer's job site shall be clean, clear of all obstructions, and free of debris prior to any Seller installation. Charges will be assessed to the Buyer for excessive handling, storage and transportation incurred because of site conditions, activity of other trades, or other reasons not specifically identified in the price quotation, at a standard hourly rate, or at actual charges plus fees, if labor is performed by a third party.

F. JOB SITE SERVICES: Buyer will furnish electrical current, heating, lighting, trash disposal containers, hoisting and/or elevator services, and suitable unobstructed dock space and staging areas at the job site without charge to Seller if Seller is to provide installation. If Seller is required to remove or handle existing furniture, the additional cost of moving and transporting shall be billed to the Buyer on an hourly basis. Once installation has begun, Buyer agrees to assume any expense incurred by Seller due to changes made at the Buyer's request or for any reason beyond Seller's reasonable commercial control.

G. ELECTRICAL INSTALLATION: A licensed electrician may be required to install electrical product including outlets, task lights, and hook-ups to base building power. If Seller determines that an electrician is required, Buyer will be responsible for contracting and paying the electrician.

H. PROTECTION OF DELIVERED GOODS: Buyer is responsible for security and safekeeping of goods after delivery to Buyer's site, or into storage negotiated by Buyer if the job site is not ready on an agreed upon delivery date, and Buyer shall assume any risk of damage or loss thereof.

I. CONCEALED DAMAGED GOODS: Buyer is required to report all concealed or damage packaged goods within seven (7) business days or receipt. In addition, Buyer is required to report all damage goods revealed upon unpackaging within seven (7) days of the same. Likewise, Buyer is required Buyer must send pictures of damaged goods, packages and labels to initiate any available warranty claim(s). Failure to report damages within the required reporting period with the required information may negate any warranty claims and Buyer shall accept responsibility for any and all costs associated with replacement or repairs of damaged goods.

6. ADDITIONAL TERMS

A. DISCLAIMER OF WARRANTIES: BUYER AGREES THAT THE GOODS ARE OF THE SIZE AND DESIGN SELECTED BY BUYER AND THAT BUYER IS SATISFIED THAT SAME IS SUITABLE FOR BUYER'S PURPOSES. SELLER HAS MADE NO REPRESENTATION OR WARRANTY AS TO ANY MATTER WHATSOEVER. SELLER DISCLAIMS AND BUYER EXPRESSLY WAIVES AS TO SELLER, ALL WARRANTIES WITH RESPECT TO THE GOODS, INCLUDING BUT NOT LIMITED TO ALL EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, QUALITY, CAPACITY, OR WORKMANSHIP. NOTHING CONTAINED HEREIN SHALL

DIMINISH THE RIGHT OF BUYER TO EXERCISE ALL RIGHTS AND REMEDIES AGAINST THE MANUFACTURER OF THE GOODS FOR MANUFACTURER WARRANTIES. IN NO EVENT SHALL SELLER BE LIABLE UNDER ANY THEORY AT LAW OR EQUITY FOR ANY LOSS OF USE, REVENUE, ANTICIPATED PROFIT OR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THE DESIGN AND USE OF THE GOODS. SELLER SHALL ADVISE BUYER OF ALL RELATED MANUFACTURERS' WARRANTIES UPON BUYER'S REQUEST.

B. RESALE: On any resale of the goods, Buyer shall contractually limit its buyer's warranty against both Buyer and Seller to the same extent that Paragraph 6(A) above limits the warranty offered by Seller.

C. ACTS BEYOND REASONABLE CONTROL: Seller shall not be liable for any delay or failure to deliver any or all of the goods caused by installation site delays, labor disputes, strikes, acts of God, or other delays beyond the reasonable control of Seller.

D. ASSIGNMENT: Buyer shall not assign its rights or obligations under this Agreement without the prior written consent of Seller.

E. INDEMNIFICATION: Buyer shall indemnify, defend, and hold harmless Seller with respect to all damages, losses, claims, and expenses, including, without limitation, consequential and incidental damages and reasonable attorney fees arising from or related to : i) Buyer's breach of any of Buyer's obligations under this Agreement and from; ii) Seller's interior design, project management, delivery, installation, or any other services except when caused by Seller's gross negligence or willful misconduct.

F. DEFAULT: If Buyer fails to pay any amount herein provided within ten (10) days after the same is due and payable, or if Buyer fails to observe, keep, or perform any other provision of this Agreement, then Seller shall have the right to exercise any one or more of the following remedies without prejudice to such remedies as may otherwise exist at law or in equity: i) to declare the entire amount due hereunder immediately due and payable without notice or demand to Buyer; ii) to sue for and recover all payments, then accrued or thereafter accruing; iii) to take possession of the goods provided hereunder, without demand or notice wherever located, without any court order or other process of law. Buyer hereby grants free and full access to the premises and hereby waives any and all damages occasioned by such taking of possession.

G. NO WAIVER: Seller's waiver of any right on one occasion shall not be a waiver of any future exercise of that right.

H. TIME FOR BRINGING ACTION: Any action that Buyer brings against Seller that arises out of or relates to the goods and services provided by Seller to Buyer must be brought by Buyer within one year after the cause of action accrues.

I. LAW: The Agreement shall be deemed entered into, and performed in substantial part, in Oakland County, Michigan. The Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, without regard to its conflict of law provisions. The parties hereto agree to submit to the exclusive personal jurisdiction of the state or federal courts serving Oakland County, Michigan for the resolution of any claim or cause of action that arises from or related to this Agreement or the goods or services provided by Seller.

**NOVI**

48700 Grand River Ave.
Novi, MI 48374
248.213.3010

DATE: 02/26/21

PROPOSAL: 72592
PROJECT#: 67-42

PROPOSAL FOR:

Novi Community Schools
ATTN: SARAH WATSON - TMP
25345 TAFT RD

NOVI MI 48374

INSTALL AT:

Village Oaks Elementary - Novi Schools
ATTN: SARAH WATSON - TMP
23333 WILLOWBROOK DR

NOVI MI 48374

SALESPERSON
POD A

CUSTOMER P/O..:

CONTRACT #

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
			VILLAGE OAKS Elem.		
			TRENDWAY		
2	1	CONTRACT	TRENDWAY NCPA CONTRCT #07-26	0.00	0.00
3	6	TV455	LIVE STACK CHAIR W/ GLIDES AND ARMS BLACK STANDARD BLACK NYLON PAD GLIDES NO CAL 133 STANDARD SEATING FABRICS GRD A HIGHEST OF DIFF. FABRICS GRD A-GUILFORD CADENCE QUARTZ STANDARD SEATING FABRICS GRD A-GUILFORD CADENCE PEARL (Standard) BLACK ARMS TAG #1: B1	187.20	1,123.20
4	32	ZEG100	ZEGO FLIP NESTING CHAIR, 7 SEAT FABRICS ZEGO BLACK STEEL FRAME ZEGO GREY NO CAL 133 TAG #1: B3	305.55	9,777.60
5	4	SID100	T51 TASK W/BLACK TRIM, UPHOLSTERED BLACK STANDARD HARD CASTERS PETITE CYLINDER TAG #1: B4	519.75	2,079.00
6	1	FREIGHT	TRENDWAY FREIGHT	400.00	400.00
7	1	LABOR	TRENDWAY INSTALLATION	560.00	560.00
TRENDWAY TOTAL					13,939.80

NORVA NIVEL

NOVI
48700 Grand River Ave.
Novi, MI 48374
248.213.3010

DATE: 02/26/21
PROPOSAL: 72592
PROJECT#: 67-42

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
8	1		Norva Nivel BUYBOARD Contract #584-19	0.00	0.00
			TAG #1: Norva Nivel Contract		
9	40	11-SG022	WORKPAD PAD 16" DIA X 2"H MOMENTUEM NIFTY SURGE TAG #1: H1	75.60	3,024.00
10	1	99-0002	CRASH POD CUSHION LARGE SQUARE SIZE 47" X 47" MOMENTUEM CANTER EPU, KIWI GREEN TAG #1: H2	352.80	352.80
11	3	13-DG020	MOBILE SCADDIE DESK Frame/Surface - North Sea D90-60 Edge - Lapis Blue D417-60 TAG #1: H3	1,890.00	5,670.00
NORVA NIVEL TOTAL					9,046.80
			GRESSCO		
14	1	CONTRACT	GRESSCO TIPS CONTRACT #190401	0.00	0.00
15	1	120370	Closures Sensory Wall Activity Panel by HABA Size: 17H x 16W x 2D Direct-Wall Mounting TAG #1: I1	169.15	169.15
16	1	120373	Rainmaker Sensory Wall Activity Panel by HABA Size: 17H x 16W x 2D Direct-Wall Mounting TAG #1: I2	314.50	314.50
17	1	120389	Gear Wheels Sensory Wall Activity Panel by HABA Size: 17H x 16W x 2D Direct-Wall Mounting TAG #1: I3	263.50	263.50
19	1	LABOR	GRESSCO INSTALLATION	150.00	150.00
GRESSCO TOTAL					897.15
			EGAN		
20	1		EGAN NCPA CONTRACT #07-25	0.00	0.00

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
21	1	VSF4854EE	V-Series Mobile 4 Point Base (VSF) Surface (both sides): EVS (E) Size: 48W x 54H x 20D TAG #1: P1	723.69	723.69
22	1	ACEOTM12M	Pen Tray with Two Markers and Egan Cloth TAG #1: P1	61.49	61.49
23	3	VSF4854EF	V-Series Mobile 4 Point Base (VSF) Surface (side A): EVS (E) Surface (side B): Fabric (F) Size: 48W x 54H x 20D Fabric: Manner (466177) 031 Smoky TAG #1: P2	776.19	2,328.57
24	3	ACEOTM12M	Pen Tray with Two Markers and Egan Cloth TAG #1: P2	61.49	184.47
25	1	FREIGHT	EGAN FREIGHT	50.00	50.00
26	1	LABOR	EGAN INSTALLATION	125.00	125.00
EGAN TOTAL					3,473.22
SAFCO					
28	1		Safco National IPA #R142211 TAG #1: Mayline Contract	0.00	0.00
29	1	4241BL	Hook Head Coat Rack, Black TAG #1: S1	51.88	51.88
30	4	9221	E-Z Stor Literature Org.-36 Compartment Black TAG #1: S5	261.45	1,045.80
31	1	FREIGHT	SAFCO FREIGHT	25.00	25.00
32	1	LABOR	SAFCO INSTALLATION	100.00	100.00

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			SAFCO TOTAL		1,222.68
ALLSTEEL					
34	1		Allsteel OMNIA Contract #R191802	0.00	0.00
TAG #1: ALS Contract					
35	2	ELF830NB	Ess Lat 30W 28H 2-12" Drws Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A1	353.88	707.76
36	4	ELF436NB	Ess Lat 36W 52-1/2H 4-12" Drws Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A3	637.56	2,550.24
37	2	AM387-203B	Basic Mobile Ped BBF 28H 19-7/8D Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A4	215.33	430.66
38	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 113 Quantity: 1 TAG #1: F110	12.20	12.20
39	1	LKFE4SLV	Lock Core Kit Silver - 4 Cores 2 Keys Key Number Key Number 114 Quantity: 1 TAG #1: F112	24.40	24.40
40	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 115 Quantity: 1 TAG #1: F114	12.20	12.20
41	2	EBC330	Essentials Bkcase 39 1/8H (3H) 30W 18D Open Cab P1 Paint Opts Pewter TAG #1: A9	271.08	542.16
42	1	AFNLFTP-601 8LS2	Lateral File Top 60Wx18D Lam-to Span 2 Units L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A9	148.68	148.68

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
43	1	EBC42	Essentials Bkcase 39 1/8H (3H) 30W 18D Open Cab P1 Paint Opts Pewter TAG #1: A10	271.08	271.08
44	2	AMPTLF36SQR	Structure 36" X 36" Square Top Lam Square Edge Standard Wood L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A14	127.80	255.60
45	2	AMPTXM29C	Structure X Base Med. Seated Height with Casters P1 Paint Grade Pewter TAG #1: A14	165.24	330.48
46	1	AF5RS7230D	72Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A20 TAG #2: 30x72	197.03	197.03
47	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A20 TAG #2: 72-A6	524.91	524.91
48	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A20 TAG #2: CMT	29.59	29.59
49	1	K6DME1160L	60W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A20 TAG #2: MP 60	204.96	204.96
50	1	9120R8424	Spcl Size 72-1/8-84Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 84" W 24" Depth TAG #1: A20	310.49	310.49

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
51	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A20 TAG #2: LSPL F111 - Office	75.34	150.68
52	2	OH1548RD	15H x48W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A20 F111 - Office TAG #2: OH 48	282.74	565.48
53	2	ZWMTB2042	Strd 20Hx42W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A20 TAG #2: TB 20x42 F111 - Office	200.08	400.16
54	2	TWTH	Horizontal Wall Track TAG #1: A20 F111 - Office	26.23	52.46
55	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A20 F111 - Office TAG #2: MB/B/F	231.80	231.80
56	1	YPPM271518F FMB	F/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A20 F111 - Office TAG #2: MF/F	231.80	231.80
57	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A20 F111 - Office TAG #2: LF 2/30	444.60	444.60
58	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A20 TAG #2: PT 65x24x24-R F111 - Office	845.64	845.64

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
59	1	LKFE6SLV	Lock Core Kit Silver - 6 Cores 2 Keys Key Number Key Number 101 Quantity: 1 TAG #1: A20 F111 - Office	36.60	36.60
60	1	AF5RS6630D	66Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A21 TAG #2: 30x66 D111 - Kitchen Office	190.93	190.93
61	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A21 TAG #2: 66-A6	524.91	524.91
62	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A21 TAG #2: CMT	29.59	29.59
63	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A21 TAG #2: MB/B/F	231.80	231.80
64	1	LKFE1SLV	Lock Core Kit Silver - 1 Core 2 Keys Key Number Key Number 102 Quantity: 1 TAG #1: A21	6.10	6.10
65	1	AF5RS6030	60Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A23 TAG #2: 30x60 D106 - Office	159.82	159.82
66	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A23 TAG #2: 60-A6	524.91	524.91

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
67	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A23 TAG #2: CMT	29.59	29.59
68	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A23 TAG #2: MB/B/F	231.80	231.80
69	1	YPTP651824R FFM	Align 65x18x24 Personal Twr MetFront Plinth Flush Plinth Square Silver P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A23 TAG #2: PT 65x24x18-L	776.88	776.88
70	3	EBC42	Ess Bookcase 34-1/2Wx12-5/8Dx41H 3-Shelf P1 Paint Opts CLR: Pewter TAG #1: A23 TAG #2: BC 41x12x34	291.96	875.88
71	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 103 Quantity: 1 TAG #1: A23	12.20	12.20
72	1	AF5RS6030	60Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A23 TAG #2: 30x60 D107 - Office	159.82	159.82
73	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A23 TAG #2: 60-A6	524.91	524.91
74	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A23 TAG #2: CMT	29.59	29.59

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
75	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A23 TAG #2: MB/B/F	231.80	231.80
76	1	YPTP651824L FFM	Align 65x18x24 Personal Twr MetFront Plinth Flush Plinth Square Silver P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A23 TAG #2: PT 65x24x18-L	776.88	776.88
77	3	EBC42	Ess Bookcase 34-1/2Wx12-5/8Dx41H 3-Shelf P1 Paint Opts CLR: Pewter TAG #1: A23 TAG #2: BC 41x12x34	291.96	875.88
78	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 104 Quantity: 1 TAG #1: A23	12.20	12.20
79	1	AF5RS6030	60Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A23 TAG #2: 30x60 D108 - Office	159.82	159.82
80	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A23 TAG #2: 60-A6	524.91	524.91
81	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A23 TAG #2: CMT	29.59	29.59
82	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A23 TAG #2: MB/B/F	231.80	231.80

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
83	1	YPTP651824R FFM	Align 65x18x24 Personal Twr MetFront Plinth TAG #1: A23 TAG #2: PT 65x24x18-L	783.36	783.36
84	3	EBC42	Ess Bookcase 34-1/2Wx12-5/8Dx41H 3-Shelf P1 Paint Opts CLR: Pewter TAG #1: A23 TAG #2: BC 41x12x34	291.96	875.88
85	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 105 Quantity: 1 TAG #1: A23	12.20	12.20
86	1	AF5RS6030	60Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A23 TAG #2: 30x60 D109 - Office	159.82	159.82
87	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A23 TAG #2: 60-A6 E117 - Collab	524.91	524.91
88	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A23 TAG #2: CMT	29.59	29.59
89	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A23 TAG #2: MB/B/F	231.80	231.80
90	1	YPTP651824L FFM	Align 65x18x24 LH Personal Twr MetFront Plinth Flush Plinth Square Silver P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A23 TAG #2: PT 65x24x18-L	776.88	776.88

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
91	3	EBC42	Ess Bookcase 34-1/2Wx12-5/8Dx41H 3-Shelf P1 Paint Opts CLR: Pewter TAG #1: A23 TAG #2: BC 41x12x34	247.36	742.08
92	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 106 Quantity: 1 TAG #1: A23	12.20	12.20
93	2	AF5RS6030	60Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A24 TAG #2: 30x60	159.82	319.64
94	2	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A24 TAG #2: 60-A6	524.91	1,049.82
95	2	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A24 TAG #2: CMT	29.59	59.18
96	2	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A24 TAG #2: MB/B/F	231.80	463.60
97	1	YPTP651824L FFM	Align 65x18x24 Personal Twr MetFront Plinth Flush Plinth Square Silver P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A24 TAG #2: PT 65x24x18-L	776.88	776.88
98	1	YPTP651824R FFM	Align 65x18x24 Personal Twr MetFront Plinth Flush Plinth Square Silver P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A24 TAG #2: PT 65x24x18-R	776.88	776.88

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
99	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number Sequence Start Key Number 107 Quantity: 2 TAG #1: A24	24.40	24.40
100	3	AF5RS6030	60Wx30D Rect Lam Flat Edge Single Surface L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A24 TAG #2: 30x60 B122 - Office	159.82	479.46
101	3	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A24 TAG #2: 60-A6	524.91	1,574.73
102	3	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A24 TAG #2: CMT	29.59	88.77
103	3	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A24 TAG #2: MB/B/F	231.80	695.40
104	2	YPTP651824L FFM	Align 65x18x24 Personal Twr MetFront Plinth Flush Plinth Square Silver P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A24 TAG #2: PT 65x24x18-L	776.88	1,553.76
105	2	YPTP651824R FFM	Align 65x18x24 Personal Twr MetFront Plinth Flush Plinth Square Silver P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A24 TAG #2: PT 65x24x18-R	776.88	1,553.76
106	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number Sequence Start Key Number 109 Quantity: 3 TAG #1: A24	36.60	36.60



NOVI
48700 Grand River Ave.
Novi, MI 48374
248.213.3010

DATE: 02/26/21
PROPOSAL: 72592
PROJECT#: 67-42

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
107	1	LKFE1SLV	Lock Core Kit Silver - 1 Core 2 Keys Key Number Key Number 112 Quantity: 1 TAG #1: A24	6.10	6.10
108	2	AMKF22	Master Key CLR: No Color Choice	6.41	12.82
110	1	FREIGHT	ALLSTEEL FREIGHT	1,200.00	1,200.00
111	1	LABOR	ALLSTEEL INSTALLATION	2,600.00	2,600.00
ALLSTEEL TOTAL					34,083.79

TERMS AND CONDITIONS OF SALE PER THE ATTACHED

DEPOSIT REQUIRED: 21,900.00

ACCEPTED BY _____

DATE ACCEPTED _____

SUBTOTAL.....: 57,453.44

FREIGHT.....: 1,675.00

INSTALL.....: 3,535.00

TOTAL 62,663.44

**Balco Interiors LLC and IE Connect LLC -
d/b/a INTERIOR ENVIRONMENTS
TERMS AND CONDITIONS OF SALE**

1. PROPOSALS AND ORDERS

A. **TERM:** All prices quoted by Interior Environments ("Seller") are valid for 30 days from date of proposal.

B. **OFFER AND ACCEPTANCE:** All orders for the purchase of goods and services from Seller require a proposal prepared by Seller which has been approved and signed by an authorized signatory of Buyer. Seller's proposal shall constitute an offer and Buyer's approval of the proposal shall constitute acceptance of that offer. If Buyer submits a purchase order before Seller issues a proposal, Seller's proposal shall constitute a counteroffer and Buyer's approval of the Seller's proposal shall constitute acceptance of that counter offer without any additional terms or conditions.

C. **AGREEMENT:** Following the offer and acceptance described above and Seller's payment as provided in paragraph 2 below, an "Agreement" between the parties shall be deemed to have been formed with such Agreement comprised solely of Seller's proposal together with these Terms and Conditions of Sale. The Agreement shall be deemed to supersede any prior written or oral agreements and any different or conflicting terms in any quote, invoice, Buyer purchase order, shipper or any other document. For the avoidance of doubt, any different, additional or conflicting terms provided on any ancillary Buyer document(s) are expressly rejected by Seller.

D. **MODIFICATIONS/CHANGES/CANCELLATIONS:** Any requested modification to an Agreement is subject to the approval of Seller and the manufacturer or supplier of the goods ordered. Buyer will pay any and all additional charges resulting from order modifications, cancellations, and changes. Express Ship Orders cannot be changed or cancelled. All goods are custom manufactured to customer specifications and, therefore, cannot be returned. Restocking programs are not available. Any modifications of an Agreement must be made via a signed and dated revised proposal.

2. CREDIT APPROVAL AND DEPOSITS

All orders are subject to credit approval. A deposit of 50% is required on all orders greater than \$5,000.00. No interest shall accrue on such deposits. Orders less than \$5,000.00 must be paid in full. The Agreement is deemed entered upon such payment by Buyer.

3. OWNERSHIP AND RISK OF LOSS

Transfer of title to the goods as between Seller and Buyer shall be deemed to have occurred when the Agreement is entered, and thereafter Buyer shall insure against risk of loss. If the goods are first received on behalf of Buyer by Seller, such goods shall be considered held by Seller subject to bailment for the sole benefit of Buyer.

4. PAYMENT

A. **TIMING:** Any remaining balance on goods purchased under this Agreement and any related installation or other services will be invoiced upon delivery of the goods to the job site or, if installed by Seller, following substantial completion. Direct shipments from manufacturers will be invoiced upon shipment from the manufacturer. Any goods being held at Buyer's request,

due to delays or otherwise, will be invoiced for product only upon Seller's receipt of same with separate invoicing for installation or other related services upon substantial completion.

B. **PAYMENT TERMS:** Seller has the right to increase its prices at any time upon notice to Buyer to reflect any and all unusual or unforeseen increases in Seller cost, provided that any such increase shall be limited to the increase actually incurred by Seller. Buyer will not offset or recoup any claim against amounts due Seller. All invoices are due on the date noted on the related invoice. A monthly service charge of 1.5% (18% A.P.R.) will be assessed on all unpaid balances, including accrued but unpaid monthly service charges, after the invoice due date. A service charge of three percent (3%) of the invoice amount will be added to all invoices paid by credit card.

C. **FREIGHT:** Buyer is solely responsible for any applicable freight and handling charges, including tariffs, for delivery from the manufacturer to Seller and is FOB origin. If not included in the proposal, such charges are not included in a price quotation and will be invoiced to Buyer separately after the Seller is invoiced by the carrier or manufacturer.

D. **TAXES:** Buyer is solely responsible for any applicable sales, use, excise, or other taxes. If not included in the proposal, applicable taxes will be invoiced separately. If Buyer possesses tax-exempt status, a certificate of resale, or tax exemption is to be provided prior to order placement.

E. **DELAYS:** If Buyer is unable or unwilling to receive goods at the prescribed shipping site on the mutually agreed delivery date any goods thereafter stored by Seller will be at Buyer's expense until such time as Buyer is able to accept delivery. Seller shall have no obligation or liability to Buyer whatsoever for failure to ship goods by a particular date.

5. DELIVERY AND INSTALLATION

A. **DELIVERY AND INSTALLATION:** Any contracted delivery and installation will be made during Seller's normal business hours of 7:00 a.m. to 3:30 p.m., Monday through Friday. Overtime delivery or installation performed at the Buyer's request will be subject to labor rates reflecting time-and-a-half for weekdays and double time for weekends and holidays. If applicable trade regulations require employing union tradesmen to complete the installation or delivery, any additional incremental costs will be invoiced to and paid by the Buyer. Seller shall not be liable for failure or delay in installation due to the installation site not being ready for installation. Any shipping, delivery, and performance dates are estimates only, and time is not of the essence. Seller may ship or direct shipments of all the goods at one time or in portions from time to time. Seller has the right, but not the obligation, to determine the method of shipment and routing of the goods, unless otherwise stated in Seller's delivery and installation proposal or acknowledgement.

B. **SELLER'S RESPONSIBILITIES:** Unless received by Buyer or Buyer's agent directly, Seller will receive, inspect, stage, and if contracted, install Buyer's goods. All furnishings will be left clean and in working order. Carton and packing materials will be removed to the Buyer's waste disposal containers, and the premises will be left broom clean. At Seller's option, Seller may direct shipments directly to the job site.

C. **BUYER'S ACCEPTANCE:** Buyer agrees to have an agent on the premises at the agreed upon time to accept goods, deliveries, installation, and completed work. All goods and services shall be considered accepted after Buyer or his agent has signed an acknowledgement document(s). All claims or exceptions must be made in writing the date the work is substantially

complete. Notwithstanding the foregoing, if Buyer or Buyer's agent is unavailable or unwilling to sign acknowledgment document(s), Buyer shall be deemed to have accepted the goods and services "as is" or as otherwise noted by Seller on the acknowledgement document.

D. DROP SHIPMENTS: In case of drop shipments where goods are delivered without installation, Buyer will receive, inspect, and install ordered goods. Buyer is also responsible for filing necessary freight claims in the event of damage. Buyer shall have no claims against Seller due to damage and may not withhold payment on account thereof.

E. CONDITION OF JOB SITE: Buyer's job site shall be clean, clear of all obstructions, and free of debris prior to any Seller installation. Charges will be assessed to the Buyer for excessive handling, storage and transportation incurred because of site conditions, activity of other trades, or other reasons not specifically identified in the price quotation, at a standard hourly rate, or at actual charges plus fees, if labor is performed by a third party.

F. JOB SITE SERVICES: Buyer will furnish electrical current, heating, lighting, trash disposal containers, hoisting and/or elevator services, and suitable unobstructed dock space and staging areas at the job site without charge to Seller if Seller is to provide installation. If Seller is required to remove or handle existing furniture, the additional cost of moving and transporting shall be billed to the Buyer on an hourly basis. Once installation has begun, Buyer agrees to assume any expense incurred by Seller due to changes made at the Buyer's request or for any reason beyond Seller's reasonable commercial control.

G. ELECTRICAL INSTALLATION: A licensed electrician may be required to install electrical product including outlets, task lights, and hook-ups to base building power. If Seller determines that an electrician is required, Buyer will be responsible for contracting and paying the electrician.

H. PROTECTION OF DELIVERED GOODS: Buyer is responsible for security and safekeeping of goods after delivery to Buyer's site, or into storage negotiated by Buyer if the job site is not ready on an agreed upon delivery date, and Buyer shall assume any risk of damage or loss thereof.

I. CONCEALED DAMAGED GOODS: Buyer is required to report all concealed or damage packaged goods within seven (7) business days or receipt. In addition, Buyer is required to report all damage goods revealed upon unpackaging within seven (7) days of the same. Likewise, Buyer is required Buyer must send pictures of damaged goods, packages and labels to initiate any available warranty claim(s). Failure to report damages within the required reporting period with the required information may negate any warranty claims and Buyer shall accept responsibility for any and all costs associated with replacement or repairs of damaged goods.

6. ADDITIONAL TERMS

A. DISCLAIMER OF WARRANTIES: BUYER AGREES THAT THE GOODS ARE OF THE SIZE AND DESIGN SELECTED BY BUYER AND THAT BUYER IS SATISFIED THAT SAME IS SUITABLE FOR BUYER'S PURPOSES. SELLER HAS MADE NO REPRESENTATION OR WARRANTY AS TO ANY MATTER WHATSOEVER. SELLER DISCLAIMS AND BUYER EXPRESSLY WAIVES AS TO SELLER, ALL WARRANTIES WITH RESPECT TO THE GOODS, INCLUDING BUT NOT LIMITED TO ALL EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, QUALITY, CAPACITY, OR WORKMANSHIP. NOTHING CONTAINED HEREIN SHALL

DIMINISH THE RIGHT OF BUYER TO EXERCISE ALL RIGHTS AND REMEDIES AGAINST THE MANUFACTURER OF THE GOODS FOR MANUFACTURER WARRANTIES. IN NO EVENT SHALL SELLER BE LIABLE UNDER ANY THEORY AT LAW OR EQUITY FOR ANY LOSS OF USE, REVENUE, ANTICIPATED PROFIT OR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THE DESIGN AND USE OF THE GOODS. SELLER SHALL ADVISE BUYER OF ALL RELATED MANUFACTURERS' WARRANTIES UPON BUYER'S REQUEST.

B. RESALE: On any resale of the goods, Buyer shall contractually limit its buyer's warranty against both Buyer and Seller to the same extent that Paragraph 6(A) above limits the warranty offered by Seller.

C. ACTS BEYOND REASONABLE CONTROL: Seller shall not be liable for any delay or failure to deliver any or all of the goods caused by installation site delays, labor disputes, strikes, acts of God, or other delays beyond the reasonable control of Seller.

D. ASSIGNMENT: Buyer shall not assign its rights or obligations under this Agreement without the prior written consent of Seller.

E. INDEMNIFICATION: Buyer shall indemnify, defend, and hold harmless Seller with respect to all damages, losses, claims, and expenses, including, without limitation, consequential and incidental damages and reasonable attorney fees arising from or related to : i) Buyer's breach of any of Buyer's obligations under this Agreement and from; ii) Seller's interior design, project management, delivery, installation, or any other services except when caused by Seller's gross negligence or willful misconduct.

F. DEFAULT: If Buyer fails to pay any amount herein provided within ten (10) days after the same is due and payable, or if Buyer fails to observe, keep, or perform any other provision of this Agreement, then Seller shall have the right to exercise any one or more of the following remedies without prejudice to such remedies as may otherwise exist at law or in equity: i) to declare the entire amount due hereunder immediately due and payable without notice or demand to Buyer; ii) to sue for and recover all payments, then accrued or thereafter accruing; iii) to take possession of the goods provided hereunder, without demand or notice wherever located, without any court order or other process of law. Buyer hereby grants free and full access to the premises and hereby waives any and all damages occasioned by such taking of possession.

G. NO WAIVER: Seller's waiver of any right on one occasion shall not be a waiver of any future exercise of that right.

H. TIME FOR BRINGING ACTION: Any action that Buyer brings against Seller that arises out of or relates to the goods and services provided by Seller to Buyer must be brought by Buyer within one year after the cause of action accrues.

I. LAW: The Agreement shall be deemed entered into, and performed in substantial part, in Oakland County, Michigan. The Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, without regard to its conflict of law provisions. The parties hereto agree to submit to the exclusive personal jurisdiction of the state or federal courts serving Oakland County, Michigan for the resolution of any claim or cause of action that arises from or related to this Agreement or the goods or services provided by Seller.

**NOVI**

48700 Grand River Ave.
Novi, MI 48374
248.213.3010

DATE: 02/25/21

PROPOSAL: 72591
PROJECT#: 67-42

PROPOSAL FOR:

Novi Community Schools
25345 TAFT RD
NOVI MI 48374

INSTALL AT:

Orchard Hills Elementary School
TAG: 2021 SCHOOL PACKAGE
41900 QUINCE ST
NOVI MI 48375

SALESPERSON
POD A

CUSTOMER P/O...

CONTRACT #

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
			Orchard Hills Elem.		
			TRENDWAY NCPA CONTRCT #07-26		
3	7	TV455	LIVE STACK CHAIR W/ GLIDES AND ARMS BLACK STANDARD BLACK NYLON PAD GLIDES NO CAL 133 STANDARD SEATING FABRICS GRD A HIGHEST OF DIFF. FABRICS GRD A-GUILFORD CADENCE QUARTZ STANDARD SEATING FABRICS GRD A-GUILFORD CADENCE PEARL (Standard) BLACK ARMS TAG #1: B1	187.20	1,310.40
4	20	ZEG100	ZEGO FLIP NESTING CHAIR, 7 SEAT FABRICS ZEGO BLACK STEEL FRAME ZEGO GREY NO CAL 133 TAG #1: B3	305.55	6,111.00
5	1	SID100	T51 TASK W/BLACK TRIM, UPHOLSTERED BLACK STANDARD HARD CASTERS PETITE CYLINDER TAG #1: B4	519.75	519.75
6	1	FREIGHT	TRENDWAY FREIGHT	240.00	240.00
7	1	LABOR	TRENDWAY INSTALLATION	350.00	350.00
TRENDWAY SUBTOTAL:					8,531.15
			EGAN NCPA CONTRACT #07-25		
9	2	VSF4854EE	V-Series Mobile 4 Point Base (VSF) Surface (both sides): EVS (E) Size: 48W x 54H x 20D CONTINUED...	723.69	1,447.38

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: P1		
10	2	ACEOTM12M	Pen Tray with Two Markers and Egan Cloth	61.49	122.98
			TAG #1: P1		
11	1	FREIGHT	EGAN FREIGHT	30.00	30.00
12	1	LABOR	EGAN INSTALLATION	125.00	125.00
EGAN SUBTOTAL:					1,725.36
			Safco National IPA #R142211		
15	1	4241BL	Hook Head Coat Rack, Black	51.88	51.88
			TAG #1: S1		
16	1	6251AND6256	Industrial Steel Shelving 12 x 48", 6 Shelf Pack and Post Pack	175.96	175.96
			TAG #1: S2 & S4		
17	1	6250AND6256	Industrial Steel Shelving 12 x 36", 6 Shelf Pack and Post Pack	175.96	175.96
			TAG #1: S3 & S4		
19	1	LABOR	SAFCO INSTALLATION	150.00	150.00
SAFCO SUBTOTAL:					553.80
			Allsteel OMNIA Contract #R191802		
22	3	ELF830NB	Ess Lat 30W 28H 2-12" Drws Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A1	353.88	1,061.64
23	6	ELF336NB	Ess Lat 36W 39-1/8H 3-12" Drws Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A2	496.08	2,976.48

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
24	3	AFNLFTP-721 8LS2	Lateral File Top 72Wx18D Lam-to Span 2 Units L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A2	161.64	484.92
25	5	ELF436NB	Ess Lat 36W 52-1/2H 4-12" Drws Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A3	637.56	3,187.80
26	3	AM387-203B	Basic Mobile Ped BBF 28H 19-7/8D Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A4	215.33	645.99
27	4	ESC330B	Essentials 39-1/8Hx30W Storage Cab Bevel Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A7	352.08	1,408.32
28	2	AFNLFTP-601 8LS2	Lateral File Top 60Wx18D Lam-to Span 2 Units L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A7	148.68	297.36
29	3	ESC536B	Essentials 64-1/4Hx36W StorageCabinet Beveled P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A8	545.76	1,637.28
30	1	EBC536	Ess Bookcase 5H 36W Open Cabinet P1 Paint Opts Pewter TAG #1: A11	439.20	439.20
31	4	AMPTLF36SQR	Structure 36" X 36" Square Top Lam Square Edge Standard Wood L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A14	127.80	511.20
32	4	AMPTXM29C	Structure X Base Med. Seated Height with Casters P1 Paint Grade Pewter TAG #1: A14	165.24	660.96

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
33	2	AMPTLF30SQR	Structure 30" X 30" Square Top Lam Square Edge Standard Wood L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A15	109.44	218.88
34	2	AMPTXM29C	Structure X Base Med. Seated Height with Casters P1 Paint Grade Pewter TAG #1: A15	165.24	330.48
35	4	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A19	245.22	980.88
36	4	TWTH	Horizontal Wall Track TAG #1: A19	26.23	104.92
37	1	LKFE8SLV	Lock Core Kit Silver - 8 Cores 2 Keys Key Number Key Number 107 Quantity: 1 TAG #1: B133	48.80	48.80
38	1	LKFE8SLV	Lock Core Kit Silver - 8 Cores 2 Keys Key Number Key Number 108 Quantity: 1 TAG #1: B113	48.80	48.80
39	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 108 Quantity: 1 TAG #1: B113	30.50	30.50
40	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 109 Quantity: 1 TAG #1: B137	30.50	30.50
41	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 110 Quantity: 1 TAG #1: B117	12.20	12.20

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
42	1	AF5RS7230D	72Wx30D Rect Lam Flat Edge Single Surface L1 FSC Woodgrain Lam Opts CLR: Natural Maple-FSC Certifd Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A20 TAG #2: 30x72 B138 - Office	197.03	197.03
43	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A20 TAG #2: 72-A6 B138 - Office	524.91	524.91
44	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A20 TAG #2: CMT B138 - Office	29.59	29.59
45	1	K6DME1160L	60W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A20 TAG #2: MP 60 B138 - Office	204.96	204.96
46	1	9120R9624	Spcl Size 84-1/8-96Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 96" W 24" Depth TAG #1: A20 B138 - Office	320.56	320.56
47	1	Z5SC66	54W External Supt Channel for 66W W/S TAG #1: A20 B138 - Office TAG #2: SC 54	25.01	25.01
48	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A20 TAG #2: LSPL B138 - Office	75.34	150.68
49	2	OH1548RD	15H x48W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike CONTINUED...	282.74	565.48

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: A20 TAG #2: OH 48 B138 - Office		
50	2	ZWMTB2048	Strd 20Hx48W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A20 TAG #2: TB 20x48	201.61	403.22
51	2	TWTH	Horizontal Wall Track B138 - Office TAG #1: A20	26.23	52.46
52	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A20 TAG #2: MB/B/F B138 - Office	231.80	231.80
53	1	YPPM271518F FMB	F/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A20 TAG #2: MF/F B138 - Office	231.80	231.80
54	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A20 TAG #2: LF 2/30 B138 - Office	444.60	444.60
55	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A20 TAG #2: PT 65x24x24-R B138 - Office	845.64	845.64
56	1	LKFE6SLV	Lock Core Kit Silver - 6 Cores 2 Keys Key Number Key Number 101 Quantity: 1 TAG #1: A20 B138 - Office	36.60	36.60
57	1	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 FSC Woodgrain Lam Opts CLR: Natural Maple-FSC Certifd Edg: Natural Maple *Prev EDD* Center CONTINUED...	155.25	155.25

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			Grommet Plastic Grommet TAG #1: A22 TAG #2: 30x54 B118 - Office		
58	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A22 TAG #2: 54-A6 B118 - Office	524.91	524.91
59	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: CMT B118 - Office	29.59	29.59
60	1	K6DME1142L	42W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: MP 42 B118 - Office	162.87	162.87
61	1	9120R8424	Spcl Size 72-1/8-84Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 78" W 24" Depth TAG #1: A22 B118 - Office	310.49	310.49
62	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: LSPL B118 - Office	75.34	150.68
63	1	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A22 B118 - Office TAG #2: OH 36	245.22	245.22
64	1	OH1542RD	15H x42W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike CONTINUED...	260.47	260.47

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: A22 TAG #2: OH 42 B118 - Office		
65	1	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A22 TAG #2: TB 20x36 B118 - Office	196.42	196.42
66	1	ZWMTB2042	Strd 20Hx42W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A22 TAG #2: TB 20x42 B118 - Office	200.08	200.08
67	2	TWTH	Horizontal Wall Track TAG #1: A22	26.23	52.46
68	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull Pl Paint Opts CLR: Pewter Omit Lock TAG #1: A22 TAG #2: MB/B/F B118 - Office	231.80	231.80
69	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel Pl Paint Opts CLR: Pewter Pl Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: LF 2/30 B118 - Office	444.60	444.60
70	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel Pl Paint Opts CLR: Pewter Pl Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: PT 65x24x24-R B118 - Office	845.64	845.64
71	1	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* TAG #1: A22 TAG #2: 18x36 B118 - Office	119.16	119.16
72	1	EBC336	Ess Bookcase 3H 36W Open Cabinet Pl Paint Opts CLR: Pewter TAG #1: A22 TAG #2: BC 39x18x36 B118 - Office	305.28	305.28

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
73	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 102 Quantity: 1 TAG #1: A22 B118 - Office	30.50	30.50
74	1	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 FSC Woodgrain Lam Opts CLR: Natural Maple-FSC Certifd Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A22 TAG #2: 30x54 B119 - Office	155.25	155.25
75	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A22 TAG #2: 54-A6 B119 - Office	524.91	524.91
76	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: CMT B119 - Office	29.59	29.59
77	1	K6DME1142L	42W End Mounting Laminate Modesty Standard Wood L1 Woodgrain Lam Opts Natural Maple Natural Maple *Prev EDD* P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: MP 42 B119 - Office	162.87	162.87
78	1	9120R8424	Spcl Size 72-1/8-84Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: Natural Maple *Prev EDD* 78" W 24" Depth TAG #1: A22 B119 - Office	310.49	310.49
79	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: LSPL B119 - Office	75.34	150.68
80	1	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike CONTINUED...	245.22	245.22

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: A22 B119 - Office TAG #2: OH 36		
81	1	OH1542RD	15H x42W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A22 B119 - Office TAG #2: OH 42	260.47	260.47
82	1	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A22 TAG #2: TB 20x36 B119 - Office	196.42	196.42
83	1	ZWMTB2042	Strd 20Hx42W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Fog TAG #1: A22 TAG #2: TB 20x42 B119 - Office	200.08	200.08
84	2	TWTH	Horizontal Wall Track TAG #1: A22 B119 - Office	26.23	52.46
85	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A22 TAG #2: MB/B/F B119 - Office	231.80	231.80
86	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: LF 2/30 B119 - Office	444.60	444.60
87	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A22 TAG #2: PT 65x24x24-R B119 - Office	845.64	845.64
88	1	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Woodgrain Lam Opts Lam: Natural Maple-Former D Edg: CONTINUED...	119.16	119.16

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			Natural Maple *Prev EDD* TAG #1: A22 TAG #2: 18x36 B119 - Office		
89	1	EBC336	Ess Bookcase 3H 36W Open Cabinet P1 Paint Opts CLR: Pewter TAG #1: A22 TAG #2: BC 39x18x36 B119 - Office	305.28	305.28
90	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 103 Quantity: 1 TAG #1: A22 B119 - Office	30.50	30.50
91	1	AF5RS6630D	66Wx30D Rect Lam Flat Edge Single Surface L1 FSC Woodgrain Lam Opts CLR: Natural Maple-FSC Certifd Edg: Natural Maple *Prev EDD* Center Grommet Plastic Grommet TAG #1: A21 TAG #2: 30x66 B145 - Office	190.93	190.93
92	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A21 TAG #2: 66-A6 B145 - Office	524.91	524.91
93	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A21 TAG #2: CMT B145 - Office	29.59	29.59
94	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A21 TAG #2: MB/B/F B145 - Office	231.80	231.80
95	1	LKFE1SLV	Lock Core Kit Silver - 1 Core 2 Keys Key Number Key Number 104 Quantity: 1 TAG #1: A21 B145 - Office	6.10	6.10
96	2	AF5RS6630D	66Wx30D Rect Lam Flat Edge Single Surface L1 FSC Woodgrain Lam Opts CLR: Natural Maple-FSC Certifd Edg: Natural Maple *Prev EDD* Center CONTINUED...	190.93	381.86

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			Grommet Plastic Grommet TAG #1: A21 TAG #2: 30x66 B113 - Office		
97	2	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A21 B113 - Office TAG #2: 66-A6	524.91	1,049.82
98	2	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A21 B113 - Office TAG #2: CMT	29.59	59.18
99	2	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A21 B113 - Office TAG #2: MB/B/F	231.80	463.60
100	1	LKFE1SLV	Lock Core Kit Silver - 1 Core 2 Keys Key Number Key Number Sequence Start Key Number 105 Quantity: 2 TAG #1: A21 B113 - Office	12.20	12.20
101	2	AMKF22	Master Key CLR: No Color Choice	6.41	12.82
103	1	FREIGHT	ALLSTEEL FREIGHT	1,200.00	1,200.00
104	1	LABOR	ALLSTEEL INSTALLATION	2,185.90	2,185.90
ALLSTEEL SUBTOTAL:					34,261.00

TERMS AND CONDITIONS OF SALE PER THE ATTACHED

		SUBTOTAL.....:	40,790.41
DEPOSIT REQUIRED:	15,800.00	FREIGHT.....:	1,470.00
		INSTALL.....:	2,810.90
ACCEPTED BY _____			
DATE ACCEPTED _____		TOTAL	45,071.31
PAGE 12 OF 12			

**Balco Interiors LLC and IE Connect LLC -
d/b/a INTERIOR ENVIRONMENTS
TERMS AND CONDITIONS OF SALE**

1. PROPOSALS AND ORDERS

A. **TERM:** All prices quoted by Interior Environments ("Seller") are valid for 30 days from date of proposal.

B. **OFFER AND ACCEPTANCE:** All orders for the purchase of goods and services from Seller require a proposal prepared by Seller which has been approved and signed by an authorized signatory of Buyer. Seller's proposal shall constitute an offer and Buyer's approval of the proposal shall constitute acceptance of that offer. If Buyer submits a purchase order before Seller issues a proposal, Seller's proposal shall constitute a counteroffer and Buyer's approval of the Seller's proposal shall constitute acceptance of that counter offer without any additional terms or conditions.

C. **AGREEMENT:** Following the offer and acceptance described above and Seller's payment as provided in paragraph 2 below, an "Agreement" between the parties shall be deemed to have been formed with such Agreement comprised solely of Seller's proposal together with these Terms and Conditions of Sale. The Agreement shall be deemed to supersede any prior written or oral agreements and any different or conflicting terms in any quote, invoice, Buyer purchase order, shipper or any other document. For the avoidance of doubt, any different, additional or conflicting terms provided on any ancillary Buyer document(s) are expressly rejected by Seller.

D. **MODIFICATIONS/CHANGES/CANCELLATIONS:** Any requested modification to an Agreement is subject to the approval of Seller and the manufacturer or supplier of the goods ordered. Buyer will pay any and all additional charges resulting from order modifications, cancellations, and changes. Express Ship Orders cannot be changed or cancelled. All goods are custom manufactured to customer specifications and, therefore, cannot be returned. Restocking programs are not available. Any modifications of an Agreement must be made via a signed and dated revised proposal.

2. CREDIT APPROVAL AND DEPOSITS

All orders are subject to credit approval. A deposit of 50% is required on all orders greater than \$5,000.00. No interest shall accrue on such deposits. Orders less than \$5,000.00 must be paid in full. The Agreement is deemed entered upon such payment by Buyer.

3. OWNERSHIP AND RISK OF LOSS

Transfer of title to the goods as between Seller and Buyer shall be deemed to have occurred when the Agreement is entered, and thereafter Buyer shall insure against risk of loss. If the goods are first received on behalf of Buyer by Seller, such goods shall be considered held by Seller subject to bailment for the sole benefit of Buyer.

4. PAYMENT

A. **TIMING:** Any remaining balance on goods purchased under this Agreement and any related installation or other services will be invoiced upon delivery of the goods to the job site or, if installed by Seller, following substantial completion. Direct shipments from manufacturers will be invoiced upon shipment from the manufacturer. Any goods being held at Buyer's request,

due to delays or otherwise, will be invoiced for product only upon Seller's receipt of same with separate invoicing for installation or other related services upon substantial completion.

B. **PAYMENT TERMS:** Seller has the right to increase its prices at any time upon notice to Buyer to reflect any and all unusual or unforeseen increases in Seller cost, provided that any such increase shall be limited to the increase actually incurred by Seller. Buyer will not offset or recoup any claim against amounts due Seller. All invoices are due on the date noted on the related invoice. A monthly service charge of 1.5% (18% A.P.R.) will be assessed on all unpaid balances, including accrued but unpaid monthly service charges, after the invoice due date. A service charge of three percent (3%) of the invoice amount will be added to all invoices paid by credit card.

C. **FREIGHT:** Buyer is solely responsible for any applicable freight and handling charges, including tariffs, for delivery from the manufacturer to Seller and is FOB origin. If not included in the proposal, such charges are not included in a price quotation and will be invoiced to Buyer separately after the Seller is invoiced by the carrier or manufacturer.

D. **TAXES:** Buyer is solely responsible for any applicable sales, use, excise, or other taxes. If not included in the proposal, applicable taxes will be invoiced separately. If Buyer possesses tax-exempt status, a certificate of resale, or tax exemption is to be provided prior to order placement.

E. **DELAYS:** If Buyer is unable or unwilling to receive goods at the prescribed shipping site on the mutually agreed delivery date any goods thereafter stored by Seller will be at Buyer's expense until such time as Buyer is able to accept delivery. Seller shall have no obligation or liability to Buyer whatsoever for failure to ship goods by a particular date.

5. DELIVERY AND INSTALLATION

A. **DELIVERY AND INSTALLATION:** Any contracted delivery and installation will be made during Seller's normal business hours of 7:00 a.m. to 3:30 p.m., Monday through Friday. Overtime delivery or installation performed at the Buyer's request will be subject to labor rates reflecting time-and-a-half for weekdays and double time for weekends and holidays. If applicable trade regulations require employing union tradesmen to complete the installation or delivery, any additional incremental costs will be invoiced to and paid by the Buyer. Seller shall not be liable for failure or delay in installation due to the installation site not being ready for installation. Any shipping, delivery, and performance dates are estimates only, and time is not of the essence. Seller may ship or direct shipments of all the goods at one time or in portions from time to time. Seller has the right, but not the obligation, to determine the method of shipment and routing of the goods, unless otherwise stated in Seller's delivery and installation proposal or acknowledgement.

B. **SELLER'S RESPONSIBILITIES:** Unless received by Buyer or Buyer's agent directly, Seller will receive, inspect, stage, and if contracted, install Buyer's goods. All furnishings will be left clean and in working order. Carton and packing materials will be removed to the Buyer's waste disposal containers, and the premises will be left broom clean. At Seller's option, Seller may direct shipments directly to the job site.

C. **BUYER'S ACCEPTANCE:** Buyer agrees to have an agent on the premises at the agreed upon time to accept goods, deliveries, installation, and completed work. All goods and services shall be considered accepted after Buyer or his agent has signed an acknowledgement document(s). All claims or exceptions must be made in writing the date the work is substantially

complete. Notwithstanding the foregoing, if Buyer or Buyer's agent is unavailable or unwilling to sign acknowledgment document(s), Buyer shall be deemed to have accepted the goods and services "as is" or as otherwise noted by Seller on the acknowledgement document.

D. DROP SHIPMENTS: In case of drop shipments where goods are delivered without installation, Buyer will receive, inspect, and install ordered goods. Buyer is also responsible for filing necessary freight claims in the event of damage. Buyer shall have no claims against Seller due to damage and may not withhold payment on account thereof.

E. CONDITION OF JOB SITE: Buyer's job site shall be clean, clear of all obstructions, and free of debris prior to any Seller installation. Charges will be assessed to the Buyer for excessive handling, storage and transportation incurred because of site conditions, activity of other trades, or other reasons not specifically identified in the price quotation, at a standard hourly rate, or at actual charges plus fees, if labor is performed by a third party.

F. JOB SITE SERVICES: Buyer will furnish electrical current, heating, lighting, trash disposal containers, hoisting and/or elevator services, and suitable unobstructed dock space and staging areas at the job site without charge to Seller if Seller is to provide installation. If Seller is required to remove or handle existing furniture, the additional cost of moving and transporting shall be billed to the Buyer on an hourly basis. Once installation has begun, Buyer agrees to assume any expense incurred by Seller due to changes made at the Buyer's request or for any reason beyond Seller's reasonable commercial control.

G. ELECTRICAL INSTALLATION: A licensed electrician may be required to install electrical product including outlets, task lights, and hook-ups to base building power. If Seller determines that an electrician is required, Buyer will be responsible for contracting and paying the electrician.

H. PROTECTION OF DELIVERED GOODS: Buyer is responsible for security and safekeeping of goods after delivery to Buyer's site, or into storage negotiated by Buyer if the job site is not ready on an agreed upon delivery date, and Buyer shall assume any risk of damage or loss thereof.

I. CONCEALED DAMAGED GOODS: Buyer is required to report all concealed or damage packaged goods within seven (7) business days or receipt. In addition, Buyer is required to report all damage goods revealed upon unpackaging within seven (7) days of the same. Likewise, Buyer is required Buyer must send pictures of damaged goods, packages and labels to initiate any available warranty claim(s). Failure to report damages within the required reporting period with the required information may negate any warranty claims and Buyer shall accept responsibility for any and all costs associated with replacement or repairs of damaged goods.

6. ADDITIONAL TERMS

A. DISCLAIMER OF WARRANTIES: BUYER AGREES THAT THE GOODS ARE OF THE SIZE AND DESIGN SELECTED BY BUYER AND THAT BUYER IS SATISFIED THAT SAME IS SUITABLE FOR BUYER'S PURPOSES. SELLER HAS MADE NO REPRESENTATION OR WARRANTY AS TO ANY MATTER WHATSOEVER. SELLER DISCLAIMS AND BUYER EXPRESSLY WAIVES AS TO SELLER, ALL WARRANTIES WITH RESPECT TO THE GOODS, INCLUDING BUT NOT LIMITED TO ALL EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, QUALITY, CAPACITY, OR WORKMANSHIP. NOTHING CONTAINED HEREIN SHALL

DIMINISH THE RIGHT OF BUYER TO EXERCISE ALL RIGHTS AND REMEDIES AGAINST THE MANUFACTURER OF THE GOODS FOR MANUFACTURER WARRANTIES. IN NO EVENT SHALL SELLER BE LIABLE UNDER ANY THEORY AT LAW OR EQUITY FOR ANY LOSS OF USE, REVENUE, ANTICIPATED PROFIT OR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THE DESIGN AND USE OF THE GOODS. SELLER SHALL ADVISE BUYER OF ALL RELATED MANUFACTURERS' WARRANTIES UPON BUYER'S REQUEST.

B. RESALE: On any resale of the goods, Buyer shall contractually limit its buyer's warranty against both Buyer and Seller to the same extent that Paragraph 6(A) above limits the warranty offered by Seller.

C. ACTS BEYOND REASONABLE CONTROL: Seller shall not be liable for any delay or failure to deliver any or all of the goods caused by installation site delays, labor disputes, strikes, acts of God, or other delays beyond the reasonable control of Seller.

D. ASSIGNMENT: Buyer shall not assign its rights or obligations under this Agreement without the prior written consent of Seller.

E. INDEMNIFICATION: Buyer shall indemnify, defend, and hold harmless Seller with respect to all damages, losses, claims, and expenses, including, without limitation, consequential and incidental damages and reasonable attorney fees arising from or related to : i) Buyer's breach of any of Buyer's obligations under this Agreement and from; ii) Seller's interior design, project management, delivery, installation, or any other services except when caused by Seller's gross negligence or willful misconduct.

F. DEFAULT: If Buyer fails to pay any amount herein provided within ten (10) days after the same is due and payable, or if Buyer fails to observe, keep, or perform any other provision of this Agreement, then Seller shall have the right to exercise any one or more of the following remedies without prejudice to such remedies as may otherwise exist at law or in equity: i) to declare the entire amount due hereunder immediately due and payable without notice or demand to Buyer; ii) to sue for and recover all payments, then accrued or thereafter accruing; iii) to take possession of the goods provided hereunder, without demand or notice wherever located, without any court order or other process of law. Buyer hereby grants free and full access to the premises and hereby waives any and all damages occasioned by such taking of possession.

G. NO WAIVER: Seller's waiver of any right on one occasion shall not be a waiver of any future exercise of that right.

H. TIME FOR BRINGING ACTION: Any action that Buyer brings against Seller that arises out of or relates to the goods and services provided by Seller to Buyer must be brought by Buyer within one year after the cause of action accrues.

I. LAW: The Agreement shall be deemed entered into, and performed in substantial part, in Oakland County, Michigan. The Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, without regard to its conflict of law provisions. The parties hereto agree to submit to the exclusive personal jurisdiction of the state or federal courts serving Oakland County, Michigan for the resolution of any claim or cause of action that arises from or related to this Agreement or the goods or services provided by Seller.



NOVI
48700 Grand River Ave.
Novi, MI 48374
248.213.3010

DATE: 02/25/21

PROPOSAL: 72589
PROJECT#: 67-42

PROPOSAL FOR:
Novi Community Schools

25345 TAFT RD

NOVI MI 48374

INSTALL AT:
Novi Meadows Soccer Pavilion

25549 TAFT RD
TAG: 2021 SCHOOL PACKAGE
NOVI MI 48374

SALESPERSON
POD A

CUSTOMER P/O..:

CONTRACT #

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TRENDWAY NCPA CONTRCT #07-26		
2	4	ZEG100	ZEGO FLIP NESTING CHAIR, 7 SEAT FABRICS ZEGO BLACK STEEL FRAME ZEGO GREY NO CAL 133 TAG #1: B3	305.55	1,222.20
3	1	FREIGHT	TRENDWAY FREIGHT	45.00	45.00
4	1	LABOR	TRENDWAY INSTALLATION	100.00	100.00
TRENDWAY SUBTOTAL:					1,367.20
			EGAN NCPA CONTRACT #07-25		
6	2	VSF4854EE	V-Series Mobile 4 Point Base (VSF) Surface (both sides): EVS (E) Size: 48W x 54H x 20D TAG #1: P1	723.69	1,447.38
7	2	ACEOTM12M	Pen Tray with Two Markers and Egan Cloth TAG #1: P1	61.49	122.98
8	1	FREIGHT	EGAN FREIGHT	30.00	30.00
EGAN SUBTOTAL:					1,600.36
D	1	LABOR	EGAN INSTALLATION	125.00	125.00

Safco National IPA #R142211

Egan Subtotal: \$1,725.36*



NOVI
48700 Grand River Ave.
Novi, MI 48374
248.213.3010

DATE: 02/25/21
PROPOSAL: 72589
PROJECT#: 67-42

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
12	8	6250AND6256	Industrial Steel Shelving 12 x 36", 6 Shelf Pack and Post Pack TAG #1: S3 & S4	140.27	1,122.16
13	1	FREIGHT	SAFCO FREIGHT	75.00	75.00
14	1	LABOR	SAFCO INSTALLATION	500.00	500.00
SAFCO SUBTOTAL:					1,697.16
Allsteel OMNIA Contract #R191802					
17	1	ESC536B	Essentials 64-1/4Hx36W StorageCabinet Beveled P1 Paint Opts Pewter Standard Random key TAG #1: A8	552.24	552.24
19	1	FREIGHT	ALLSTEEL FREIGHT	25.00	25.00
20	1	LABOR	ALLSTEEL INSTALLATION	100.00	100.00
ALLSTEEL SUBTOTAL:					677.24

TERMS AND CONDITIONS OF SALE PER THE ATTACHED

DEPOSIT REQUIRED:		1,900.00	SUBTOTAL.....:	4,466.96
ACCEPTED BY _____			FREIGHT.....:	175.00
DATE ACCEPTED _____			INSTALL.....:	825.00
PAGE 2 OF 2			TOTAL	5,466.96

**Balco Interiors LLC and IE Connect LLC -
d/b/a INTERIOR ENVIRONMENTS
TERMS AND CONDITIONS OF SALE**

1. PROPOSALS AND ORDERS

A. **TERM:** All prices quoted by Interior Environments ("Seller") are valid for 30 days from date of proposal.

B. **OFFER AND ACCEPTANCE:** All orders for the purchase of goods and services from Seller require a proposal prepared by Seller which has been approved and signed by an authorized signatory of Buyer. Seller's proposal shall constitute an offer and Buyer's approval of the proposal shall constitute acceptance of that offer. If Buyer submits a purchase order before Seller issues a proposal, Seller's proposal shall constitute a counteroffer and Buyer's approval of the Seller's proposal shall constitute acceptance of that counter offer without any additional terms or conditions.

C. **AGREEMENT:** Following the offer and acceptance described above and Seller's payment as provided in paragraph 2 below, an "Agreement" between the parties shall be deemed to have been formed with such Agreement comprised solely of Seller's proposal together with these Terms and Conditions of Sale. The Agreement shall be deemed to supersede any prior written or oral agreements and any different or conflicting terms in any quote, invoice, Buyer purchase order, shipper or any other document. For the avoidance of doubt, any different, additional or conflicting terms provided on any ancillary Buyer document(s) are expressly rejected by Seller.

D. **MODIFICATIONS/CHANGES/CANCELLATIONS:** Any requested modification to an Agreement is subject to the approval of Seller and the manufacturer or supplier of the goods ordered. Buyer will pay any and all additional charges resulting from order modifications, cancellations, and changes. Express Ship Orders cannot be changed or cancelled. All goods are custom manufactured to customer specifications and, therefore, cannot be returned. Restocking programs are not available. Any modifications of an Agreement must be made via a signed and dated revised proposal.

2. CREDIT APPROVAL AND DEPOSITS

All orders are subject to credit approval. A deposit of 50% is required on all orders greater than \$5,000.00. No interest shall accrue on such deposits. Orders less than \$5,000.00 must be paid in full. The Agreement is deemed entered upon such payment by Buyer.

3. OWNERSHIP AND RISK OF LOSS

Transfer of title to the goods as between Seller and Buyer shall be deemed to have occurred when the Agreement is entered, and thereafter Buyer shall insure against risk of loss. If the goods are first received on behalf of Buyer by Seller, such goods shall be considered held by Seller subject to bailment for the sole benefit of Buyer.

4. PAYMENT

A. **TIMING:** Any remaining balance on goods purchased under this Agreement and any related installation or other services will be invoiced upon delivery of the goods to the job site or, if installed by Seller, following substantial completion. Direct shipments from manufacturers will be invoiced upon shipment from the manufacturer. Any goods being held at Buyer's request,

due to delays or otherwise, will be invoiced for product only upon Seller's receipt of same with separate invoicing for installation or other related services upon substantial completion.

B. **PAYMENT TERMS:** Seller has the right to increase its prices at any time upon notice to Buyer to reflect any and all unusual or unforeseen increases in Seller cost, provided that any such increase shall be limited to the increase actually incurred by Seller. Buyer will not offset or recoup any claim against amounts due Seller. All invoices are due on the date noted on the related invoice. A monthly service charge of 1.5% (18% A.P.R.) will be assessed on all unpaid balances, including accrued but unpaid monthly service charges, after the invoice due date. A service charge of three percent (3%) of the invoice amount will be added to all invoices paid by credit card.

C. **FREIGHT:** Buyer is solely responsible for any applicable freight and handling charges, including tariffs, for delivery from the manufacturer to Seller and is FOB origin. If not included in the proposal, such charges are not included in a price quotation and will be invoiced to Buyer separately after the Seller is invoiced by the carrier or manufacturer.

D. **TAXES:** Buyer is solely responsible for any applicable sales, use, excise, or other taxes. If not included in the proposal, applicable taxes will be invoiced separately. If Buyer possesses tax-exempt status, a certificate of resale, or tax exemption is to be provided prior to order placement.

E. **DELAYS:** If Buyer is unable or unwilling to receive goods at the prescribed shipping site on the mutually agreed delivery date any goods thereafter stored by Seller will be at Buyer's expense until such time as Buyer is able to accept delivery. Seller shall have no obligation or liability to Buyer whatsoever for failure to ship goods by a particular date.

5. DELIVERY AND INSTALLATION

A. **DELIVERY AND INSTALLATION:** Any contracted delivery and installation will be made during Seller's normal business hours of 7:00 a.m. to 3:30 p.m., Monday through Friday. Overtime delivery or installation performed at the Buyer's request will be subject to labor rates reflecting time-and-a-half for weekdays and double time for weekends and holidays. If applicable trade regulations require employing union tradesmen to complete the installation or delivery, any additional incremental costs will be invoiced to and paid by the Buyer. Seller shall not be liable for failure or delay in installation due to the installation site not being ready for installation. Any shipping, delivery, and performance dates are estimates only, and time is not of the essence. Seller may ship or direct shipments of all the goods at one time or in portions from time to time. Seller has the right, but not the obligation, to determine the method of shipment and routing of the goods, unless otherwise stated in Seller's delivery and installation proposal or acknowledgement.

B. **SELLER'S RESPONSIBILITIES:** Unless received by Buyer or Buyer's agent directly, Seller will receive, inspect, stage, and if contracted, install Buyer's goods. All furnishings will be left clean and in working order. Carton and packing materials will be removed to the Buyer's waste disposal containers, and the premises will be left broom clean. At Seller's option, Seller may direct shipments directly to the job site.

C. **BUYER'S ACCEPTANCE:** Buyer agrees to have an agent on the premises at the agreed upon time to accept goods, deliveries, installation, and completed work. All goods and services shall be considered accepted after Buyer or his agent has signed an acknowledgement document(s). All claims or exceptions must be made in writing the date the work is substantially

complete. Notwithstanding the foregoing, if Buyer or Buyer's agent is unavailable or unwilling to sign acknowledgment document(s), Buyer shall be deemed to have accepted the goods and services "as is" or as otherwise noted by Seller on the acknowledgement document.

D. DROP SHIPMENTS: In case of drop shipments where goods are delivered without installation, Buyer will receive, inspect, and install ordered goods. Buyer is also responsible for filing necessary freight claims in the event of damage. Buyer shall have no claims against Seller due to damage and may not withhold payment on account thereof.

E. CONDITION OF JOB SITE: Buyer's job site shall be clean, clear of all obstructions, and free of debris prior to any Seller installation. Charges will be assessed to the Buyer for excessive handling, storage and transportation incurred because of site conditions, activity of other trades, or other reasons not specifically identified in the price quotation, at a standard hourly rate, or at actual charges plus fees, if labor is performed by a third party.

F. JOB SITE SERVICES: Buyer will furnish electrical current, heating, lighting, trash disposal containers, hoisting and/or elevator services, and suitable unobstructed dock space and staging areas at the job site without charge to Seller if Seller is to provide installation. If Seller is required to remove or handle existing furniture, the additional cost of moving and transporting shall be billed to the Buyer on an hourly basis. Once installation has begun, Buyer agrees to assume any expense incurred by Seller due to changes made at the Buyer's request or for any reason beyond Seller's reasonable commercial control.

G. ELECTRICAL INSTALLATION: A licensed electrician may be required to install electrical product including outlets, task lights, and hook-ups to base building power. If Seller determines that an electrician is required, Buyer will be responsible for contracting and paying the electrician.

H. PROTECTION OF DELIVERED GOODS: Buyer is responsible for security and safekeeping of goods after delivery to Buyer's site, or into storage negotiated by Buyer if the job site is not ready on an agreed upon delivery date, and Buyer shall assume any risk of damage or loss thereof.

I. CONCEALED DAMAGED GOODS: Buyer is required to report all concealed or damage packaged goods within seven (7) business days or receipt. In addition, Buyer is required to report all damage goods revealed upon unpackaging within seven (7) days of the same. Likewise, Buyer is required Buyer must send pictures of damaged goods, packages and labels to initiate any available warranty claim(s). Failure to report damages within the required reporting period with the required information may negate any warranty claims and Buyer shall accept responsibility for any and all costs associated with replacement or repairs of damaged goods.

6. ADDITIONAL TERMS

A. DISCLAIMER OF WARRANTIES: BUYER AGREES THAT THE GOODS ARE OF THE SIZE AND DESIGN SELECTED BY BUYER AND THAT BUYER IS SATISFIED THAT SAME IS SUITABLE FOR BUYER'S PURPOSES. SELLER HAS MADE NO REPRESENTATION OR WARRANTY AS TO ANY MATTER WHATSOEVER. SELLER DISCLAIMS AND BUYER EXPRESSLY WAIVES AS TO SELLER, ALL WARRANTIES WITH RESPECT TO THE GOODS, INCLUDING BUT NOT LIMITED TO ALL EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, QUALITY, CAPACITY, OR WORKMANSHIP. NOTHING CONTAINED HEREIN SHALL

DIMINISH THE RIGHT OF BUYER TO EXERCISE ALL RIGHTS AND REMEDIES AGAINST THE MANUFACTURER OF THE GOODS FOR MANUFACTURER WARRANTIES. IN NO EVENT SHALL SELLER BE LIABLE UNDER ANY THEORY AT LAW OR EQUITY FOR ANY LOSS OF USE, REVENUE, ANTICIPATED PROFIT OR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THE DESIGN AND USE OF THE GOODS. SELLER SHALL ADVISE BUYER OF ALL RELATED MANUFACTURERS' WARRANTIES UPON BUYER'S REQUEST.

B. RESALE: On any resale of the goods, Buyer shall contractually limit its buyer's warranty against both Buyer and Seller to the same extent that Paragraph 6(A) above limits the warranty offered by Seller.

C. ACTS BEYOND REASONABLE CONTROL: Seller shall not be liable for any delay or failure to deliver any or all of the goods caused by installation site delays, labor disputes, strikes, acts of God, or other delays beyond the reasonable control of Seller.

D. ASSIGNMENT: Buyer shall not assign its rights or obligations under this Agreement without the prior written consent of Seller.

E. INDEMNIFICATION: Buyer shall indemnify, defend, and hold harmless Seller with respect to all damages, losses, claims, and expenses, including, without limitation, consequential and incidental damages and reasonable attorney fees arising from or related to : i) Buyer's breach of any of Buyer's obligations under this Agreement and from; ii) Seller's interior design, project management, delivery, installation, or any other services except when caused by Seller's gross negligence or willful misconduct.

F. DEFAULT: If Buyer fails to pay any amount herein provided within ten (10) days after the same is due and payable, or if Buyer fails to observe, keep, or perform any other provision of this Agreement, then Seller shall have the right to exercise any one or more of the following remedies without prejudice to such remedies as may otherwise exist at law or in equity: i) to declare the entire amount due hereunder immediately due and payable without notice or demand to Buyer; ii) to sue for and recover all payments, then accrued or thereafter accruing; iii) to take possession of the goods provided hereunder, without demand or notice wherever located, without any court order or other process of law. Buyer hereby grants free and full access to the premises and hereby waives any and all damages occasioned by such taking of possession.

G. NO WAIVER: Seller's waiver of any right on one occasion shall not be a waiver of any future exercise of that right.

H. TIME FOR BRINGING ACTION: Any action that Buyer brings against Seller that arises out of or relates to the goods and services provided by Seller to Buyer must be brought by Buyer within one year after the cause of action accrues.

I. LAW: The Agreement shall be deemed entered into, and performed in substantial part, in Oakland County, Michigan. The Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, without regard to its conflict of law provisions. The parties hereto agree to submit to the exclusive personal jurisdiction of the state or federal courts serving Oakland County, Michigan for the resolution of any claim or cause of action that arises from or related to this Agreement or the goods or services provided by Seller.



NOVI
48700 Grand River Ave.
Novi, MI 48374
248.213.3010

DATE: 02/26/21

PROPOSAL: 72280

PROJECT#: 67-42

PROPOSAL FOR:

Novi Community Schools

25345 TAFT RD

NOVI MI 48374

INSTALL AT:

Novi High School

SARAH WATSON TMP 248-338-4561

24062 TAFT RD

TAG: 2021 SCHOOL PACKAGE

NOVI MI 48375

SALESPERSON

POD A

CUSTOMER P/O..:

CONTRACT #

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
			NOVI HS		
			TRENDWAY NCPA CONTRCT #07-26		
1	13	TV455	LIVE STACK CHAIR W/ GLIDES AND ARMS BLACK STANDARD BLACK NYLON PAD GLIDES NO CAL 133 STANDARD SEATING FABRICS GRD A HIGHEST OF DIFF. FABRICS GRD A-GUILFORD CADENCE QUARTZ STANDARD SEATING FABRICS GRD A-GUILFORD CADENCE OPAL BLACK ARMS TAG #1: B2	187.20	2,433.60
2	46	ZEG100	ZEGO FLIP NESTING CHAIR, 7 SEAT FABRICS ZEGO BLACK STEEL FRAME ZEGO GREY NO CAL 133 TAG #1: B3	305.55	14,055.30
3	1	FREIGHT	TRENDWAY FREIGHT	500.00	500.00
4	1	LABOR	TRENDWAY INSTALLATION	723.08	723.08
			TRENDWAY TOTAL		17,711.98
			Safco National IPA #R142211		
5	2	4241BL	Hook Head Coat Rack, Black TAG #1: S1	51.88	103.76
6	1	FREIGHT	SAFCO FREIGHT	25.00	25.00

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
7	1	LABOR	SAFCO INSTALLATION	75.00	75.00
SAFCO TOTAL					203.76
Allsteel OMNIA Contract #R191802					
8	4	ELF830NB	Ess Lat 30W 28H 2-12" Drws Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A1	353.88	1,415.52
9	5	AM387-203B	Basic Mobile Ped BBF 28H 19-7/8D Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A4	215.33	1,076.65
10	5	AM388-202B	Basic Mobile Ped FF 28H 19-7/8D Bev Pull P1 Paint Opts Pewter omt Core to Ord key Alike TAG #1: A5	215.33	1,076.65
11	1	LKFE6SLV	Lock Core Kit Silver - 6 Cores 2 Keys Key Number Key Number 115 Quantity: 1 TAG #1: E201	36.60	36.60
12	1	LKFE6SLV	Lock Core Kit Silver - 6 Cores 2 Keys Key Number Key Number 116 Quantity: 1 TAG #1: W201	36.60	36.60
13	1	LKFE2SLV	Lock Core Kit Silver - 2 Cores 2 Keys Key Number Key Number 117 Quantity: 1 TAG #1: W207	12.20	12.20
14	1	EBC330	Essentials Bkcase 39 1/8H (3H) 30W 18D Open Cab P1 Paint Opts Pewter TAG #1: A9	271.08	271.08
15	1	AFNLFTP-301 8L	Lateral File Top 30Wx18D Laminate L1 Core Lam Opts Lam: Silver Mesh Edg: Loft TAG #1: A9	105.48	105.48

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
16	3	AMPTLF30RND	Structure 30" Diameter Round Top Lam SqrEdge Standard Wood L1 Core Lam Opts Lam: Silver Mesh Edg: Loft TAG #1: A16	116.64	349.92
17	3	AMPTXM29C	Structure X Base Med. Seated Height with Casters P1 Paint Grade Pewter TAG #1: A16	165.24	495.72
18	1	AMPTLF24SQR	Structure 24" X 24" Square Top Lam Square Edge Standard Wood L1 Core Lam Opts Lam: Silver Mesh Edg: Loft TAG #1: A17	95.04	95.04
19	1	AMPTXM29C	Structure X Base Med. Seated Height with Casters P1 Paint Grade Pewter TAG #1: A17	165.24	165.24
20	2	AMPTLF36RND	Structure 36" Diameter Round Top Lam SqrEdge Standard Wood L1 Core Lam Opts Lam: Silver Mesh Edg: Loft TAG #1: A18	144.36	288.72
21	2	AMPTXM29C	Structure X Base Med. Seated Height with Casters P1 Paint Grade Pewter TAG #1: A18	165.24	330.48
22	1	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 Core Lam Opts Lam: Silver Mesh Edg: Loft Center Grommet Plastic Grommet TAG #1: A21 TAG #2: 30x54 E109 - SRO	155.25	155.25
23	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A21 TAG #2: 54-A6 E109 - SRO	524.91	524.91
24	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A21 E109 - SRO	29.59	29.59
25	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock CONTINUED...	231.80	231.80

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
			TAG #1: A21 TAG #2: MB/B/F	E109 - SRO	
26	1	LKFE1SLV	Lock Core Kit Silver - 1 Core 2 Keys Key Number Key Number 101 Quantity: 1 TAG #1: A21	6.10	6.10
			E109 - SRO		
27	1	AMF22	Master Key CLR: No Color Choice	7.56	7.56
			E109 - SRO		
28	1	AF5RS6630D	66Wx30D Rect Lam Flat Edge Single Surface L1 Core Lam Opts Lam: Silver Mesh Edg: Loft Center Grommet Plastic Grommet TAG #1: A21 W206 Counting Room TAG #2: 30x66	190.93	190.93
29	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A21 W206 Counting Room TAG #2: 66-A6	524.91	524.91
30	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A21 W206 Counting Room TAG #2: CMT	29.59	29.59
31	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A21 W206 Counting Room TAG #2: MB/B/F	231.80	231.80
32	1	LKFE1SLV	Lock Core Kit Silver - 1 Core 2 Keys Key Number Key Number 101 Quantity: 1 TAG #1: A21 W206 Counting Room	6.10	6.10
33	1	AF5RS6630D	66Wx30D Rect Lam Flat Edge Single Surface L1 Core Lam Opts Lam: Silver Mesh Edg: Loft Center Grommet Plastic Grommet TAG #1: A28 TAG #2: 30x66	190.93	190.93
			E202 - Assistant Principal		

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
34	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A28 TAG #2: 66-A6 E202 - Assistant Principal	524.91	524.91
35	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A28 E202 - Assistant Principal	29.59	29.59
36	1	K6DME1160L	60W End Mounting Laminate Modesty Standard Wood L1 Core Lam Opts Lam: Loft Edge: Loft P1 Paint Opts CLR: Pewter TAG #1: A28 TAG #2: MP 60 E202 - Assistant Principal	204.96	204.96
37	1	9120R8424	Spcl Size 72-1/8-84Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Core Lam Opts Lam: Silver Mesh Edg: Loft 84" W 24" Depth TAG #1: A28 E202 - Assistant Principal	310.49	310.49
38	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A28 TAG #2: LSPL E202 - Assistant Principal	75.34	150.68
39	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A28 E202 - Assistant Principal TAG #2: MB/B/F	231.80	231.80
40	1	OH1530RD	15H x30W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A28 E202 - Assistant Principal TAG #2: OH 30	231.80	231.80
41	1	ZWMTB2030	Strd 20Hx30W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Mist TAG #1: A28 TAG #2: TB 20x30 E202 - Assistant Principal	193.98	193.98

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
42	1	TWTH	Horizontal Wall Track TAG #1: A28 E202 - Assistant Principal	26.23	26.23
43	1	AFNLFTP-301 8L	Lateral File Top 30Wx18D Laminate L1 Core Lam Opts Lam: Silver Mesh Edg: Loft TAG #1: A28 TAG #2: 18x30 E202 - Assistant Principal	105.48	105.48
44	3	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A28 TAG #2: LF 2/30 E202 - Assistant Principal	444.60	1,333.80
45	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 102 Quantity: 1 TAG #1: A28 E202 - Assistant Principal	30.50	30.50
46	1	AF5RS6630D	66Wx30D Rect Lam Flat Edge Single Surface L1 Core Lam Opts Lam: Silver Mesh Edg: Loft Center Grommet Plastic Grommet TAG #1: A29 TAG #2: 30x66 E203 - Assistant Principal	190.93	190.93
47	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A29 TAG #2: 66-A6 E203 - Assistant Principal	524.91	524.91
48	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A29 E203 - Assistant Principal	29.59	29.59
49	1	9120R6024	Spcl Size 48-1/8-60Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Core Lam Opts Lam: Silver Mesh Edg: Loft 60" W 24" Depth TAG #1: A29 E203 - Assistant Principal	201.30	201.30
50	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter CONTINUED...	75.34	150.68

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: A29 TAG #2: LSPL E203 - Assistant Principal		
51	1	OH1560RD	15H x60W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt 2 Cores To Ord key Alike TAG #1: A29 TAG #2: OH 60 E203 - Assistant Principal	425.48	425.48
52	1	ZWMTB2060	Strd 20Hx60W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Mist TAG #1: A29 TAG #2: TB 20x60	206.18	206.18
53	1	TWTH	Horizontal Wall Track TAG #1: A29 E203 - Assistant Principal	26.23	26.23
54	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A29 TAG #2: MB/B/F E203 - Assistant Principal	231.80	231.80
55	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A29 TAG #2: LF 2/30 E203 - Assistant Principal	444.60	444.60
56	1	YPTP652424L FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A29 TAG #2: PT 65x24x24-L E203 - Assistant Principal	845.64	845.64
57	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 103 Quantity: 1 TAG #1: A29 E203 - Assistant Principal	30.50	30.50
58	1	AF5RS6630D	66Wx30D Rect Lam Flat Edge Single Surface L1 Core Lam Opts Lam: Silver Mesh Edg: Loft Center Grommet CONTINUED...	190.93	190.93

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
			Plastic Grommet TAG #1: A29 W212 Assist Principal TAG #2: 30x66		
59	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A29 W212 Assist Principal TAG #2: 66-A6	524.91	524.91
60	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A29 W212 Assist Principal TAG #2: CMT	29.59	29.59
61	1	K6DME1160L	60W End Mounting Laminate Modesty Standard Wood L1 Core Lam Opts Lam: Loft Edge: Loft P1 Paint Opts CLR: Pewter TAG #1: A29 W212 Assist Principal TAG #2: MP 60	204.96	204.96
62	1	9120R6024	Spcl Size 48-1/8-60Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Core Lam Opts Lam: Silver Mesh Edg: Loft 60" W 24" Depth TAG #1: A29 W212 Assist Principal	201.30	201.30
63	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A29 W212 Assist Principal TAG #2: LSPL	75.34	150.68
64	1	OH1560RD	15H x60W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt 2 Cores To Ord key Alike TAG #1: A29 W212 Assist Principal TAG #2: OH 60	425.48	425.48
65	1	ZWMTB2060	Strd 20Hx60W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Mist TAG #1: A29 W212 Assist Principal TAG #2: TB 20x60	206.18	206.18

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
66	1	TWTH	Horizontal Wall Track TAG #1: A29 W212 Assist Principal	26.23	26.23
67	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A29 W212 Assist Principal TAG #2: MB/B/F	231.80	231.80
68	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A29 W212 Assist Principal TAG #2: LF 2/30	444.60	444.60
69	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A29 W212 Assist Principal TAG #2: PT 65x24x24-R	845.64	845.64
70	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 102 Quantity: 1 TAG #1: A29 W212 Assist Principal	30.50	30.50
71	1	AF5RS6630D	66Wx30D Rect Lam Flat Edge Single Surface L1 Core Lam Opts Lam: Silver Mesh Edg: Loft Center Grommet Plastic Grommet TAG #1: A29 W203 Nurse TAG #2: 30x66	190.93	190.93
72	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A29 W203 Nurse TAG #2: 66-A6	524.91	524.91
73	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A29 W203 Nurse TAG #2: CMT	29.59	29.59

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
74	1	K6DME1160L	60W End Mounting Laminate Modesty Standard Wood L1 Core Lam Opts Lam: Loft Edge: Loft P1 Paint Opts CLR: Pewter TAG #1: A29 W203 Nurse TAG #2: MP 60	204.96	204.96
75	1	9120R6024	Spcl Size 48-1/8-60Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Core Lam Opts Lam: Silver Mesh Edg: Loft 60" W 24" Depth TAG #1: A29 W203 Nurse	201.30	201.30
76	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A29 W203 Nurse TAG #2: LSPL	75.34	150.68
77	1	OH1560RD	15H x60W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt 2 Cores To Ord key Alike TAG #1: A29 W203 Nurse TAG #2: OH 60	425.48	425.48
78	1	ZWMTB2060	Strd 20Hx60W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Mist TAG #1: A29 W203 Nurse TAG #2: TB 20x60	206.18	206.18
79	1	TWTH	Horizontal Wall Track TAG #1: A29 W203 Nurse	26.23	26.23
80	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A29 W203 Nurse TAG #2: MB/B/F	231.80	231.80
81	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A29 W203 Nurse TAG #2: LF 2/30	444.60	444.60

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
82	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A29 W203 Nurse TAG #2: PT 65x24x24-R	845.64	845.64
83	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 103 Quantity: 1 TAG #1: A29 W203 Nurse	30.50	30.50
84	1	AF5RS5430	54Wx30D Rect Lam Flat Edge Single Surface L1 Core Lam Opts Lam: Silver Mesh Edg: Loft Center Grommet Plastic Grommet TAG #1: A30 E209 ESO_2 TAG #2: 30x54	155.25	155.25
85	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A30 E209 ESO_2 TAG #2: 54-A6	524.91	524.91
86	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A30 E209 ESO_2	29.59	29.59
87	1	9120R7224	Spcl Size 60-1/8-72Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Core Lam Opts Lam: Silver Mesh Edg: Loft 66" W 24" Depth TAG #1: A30 E209 ESO_2	239.73	239.73
88	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A30 E209 ESO_2 TAG #2: LSPL	75.34	150.68
89	1	OH1530RD	15H x30W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A30 E209 ESO_2 TAG #2: OH 30	231.80	231.80

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
90	1	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A30 E209 ESO_2 TAG #2: OH 36	245.22	245.22
91	1	ZWMTB2030	Strd 20Hx30W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Mist TAG #1: A30 E209 ESO_2 TAG #2: TB 20x30	193.98	193.98
92	1	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Mist TAG #1: A30 E209 ESO_2 TAG #2: TB 20x36	196.42	196.42
93	2	TWTH	Horizontal Wall Track TAG #1: A30 E209 ESO_2	26.23	52.46
94	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A30 E209 ESO_2 TAG #2: MB/B/F	231.80	231.80
95	2	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A30 E209 ESO_2 TAG #2: LF 2/30	444.60	889.20
96	1	LKFE3SLV	Lock Core Kit Silver - 3 Cores 2 Keys Key Number Key Number 109 Quantity: 1 TAG #1: A30 E209 ESO_2	18.30	18.30
97	1	AF5RS6030	60Wx30D Rect Lam Flat Edge Single Surface L1 Core Lam Opts Lam: Silver Mesh Edg: Loft Center Grommet Plastic Grommet TAG #1: A31 W213 Clerical Office TAG #2: 30x60	159.82	159.82

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
98	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A31 W213 Clerical Office TAG #2: 60-A6	524.91	524.91
99	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A31 W213 Clerical Office TAG #2: CMT	29.59	29.59
100	1	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A31 W213 Clerical Office TAG #2: OH 36	245.22	245.22
101	1	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Mist TAG #1: A31 W213 Clerical Office TAG #2: TB 20x36	196.42	196.42
102	1	TWTH	Horizontal Wall Track TAG #1: A31 W213 Clerical Office	26.23	26.23
103	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A31 W213 Clerical Office TAG #2: MB/B/F	231.80	231.80
104	1	AFNLFTP-361 8L	Lateral File Top 36Wx18D Laminate L1 Core Lam Opts Lam: Silver Mesh Edg: Loft TAG #1: A31 W213 Clerical Office TAG #2: 18x36	119.16	119.16
105	1	AFNLFTP-721 8L	Lateral File Top 72Wx18D Laminate L1 Core Lam Opts Lam: Silver Mesh Edg: Loft TAG #1: A31 W213 Clerical Office TAG #2: 18x72	161.64	161.64
106	2	YPLP283618F FM	Align 28x36x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock CONTINUED...	492.48	984.96

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			TAG #1: A31 W213 Clerical Office TAG #2: LF 2/36		
107	1	ELF336NB	Ess Lat 36W 39-1/8H 3-12" Drws Bev Pull P1 Paint Opts CLR: Pewter omt Core to Ord key Alike TAG #1: A31 W213 Clerical Office TAG #2: LF 3/36	496.08	496.08
108	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 104 Quantity: 1 TAG #1: A31 W213 Clerical Office	30.50	30.50
109	1	AF5RS6030	60Wx30D Rect Lam Flat Edge Single Surface L1 Core Lam Opts Lam: Silver Mesh Edg: Loft Center Grommet Plastic Grommet TAG #1: A32 W214 Principal TAG #2: 30x60	159.82	159.82
110	1	A6REC3S2LTF	A6 3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Nickel Standard Glide Memory Preset TAG #1: A32 W214 Principal TAG #2: 60-A6	524.91	524.91
111	1	CMT36	Cable Mgmt Kit 36W P1 Paint Opts CLR: Pewter TAG #1: A32 W214 Principal TAG #2: CMT	29.59	29.59
112	1	9120R7224	Spcl Size 60-1/8-72Wx18-1/8-24D Flat Eg Centered 4-1/2" From Rear Plastic Grommet L1 Core Lam Opts Lam: Silver Mesh Edg: Loft 72" W 24" Depth TAG #1: A32 W214 Principal	239.73	239.73
113	2	Y629LKNP	Lt Scale 29-1/2H Leg Non-handed Pntd P1 Paint Opts CLR: Pewter TAG #1: A32 W214 Principal TAG #2: LSPL	75.34	150.68
114	2	OH1536RD	15H x36W Receding Door Overhead-No Pull Sys:Stride-DNA-Optimize P1 Paint Opts CLR: Pewter omt Core to Ord CONTINUED...	245.22	490.44

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			key Alike TAG #1: A32 W214 Principal TAG #2: OH 36		
115	2	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard GRD A FAB FAB: Sarto Clr: Mist TAG #1: A32 W214 Principal TAG #2: TB 20x36	196.42	392.84
116	2	TWTH	Horizontal Wall Track TAG #1: A32 W214 Principal	26.23	52.46
117	1	YPPM271518B BFMB	B/B/F MobilePed 27Hx15Wx18D MetalFrnt Bevel Pull P1 Paint Opts CLR: Pewter Omit Lock TAG #1: A32 W214 Principal TAG #2: MB/B/F	231.80	231.80
118	1	YPLP283018F FM	Align 28x30x18 2H Lateral Plinth MetFront Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A32 W214 Principal TAG #2: LF 2/30	444.60	444.60
119	1	YPTP652424R FFM	Align 65x24x24 Personal Twr MetFront Plinth Flush Plinth Bevel P1 Paint Opts CLR: Pewter P1 Paint Opts Match Case Omit Lock TAG #1: A32 W214 Principal TAG #2: PT 65x24x24-R	845.64	845.64
120	1	LKFE5SLV	Lock Core Kit Silver - 5 Cores 2 Keys Key Number Key Number 105 Quantity: 1 TAG #1: A32 W214 Principal	30.50	30.50
121	2	AMKF22	Master Key CLR: No Color Choice	6.41	12.82
122	1	FREIGHT	ALLSTEEL FREIGHT	1,250.00	1,250.00
123	1	LABOR	ALLSTEEL INSTALLATION	4,400.00	4,400.00



NOVI
48700 Grand River Ave.
Novi, MI 48374
248.213.3010

DATE: 02/26/21
PROPOSAL: 72280
PROJECT#: 67-42

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			ALLSTEEL TOTAL		37,214.53

TERMS AND CONDITIONS OF SALE PER THE ATTACHED

DEPOSIT REQUIRED: 19,300.00

ACCEPTED BY _____

DATE ACCEPTED _____

SUBTOTAL.....: 48,157.19

FREIGHT.....: 1,775.00

INSTALL.....: 5,198.08

TOTAL 55,130.27

**Balco Interiors LLC and IE Connect LLC -
d/b/a INTERIOR ENVIRONMENTS
TERMS AND CONDITIONS OF SALE**

1. PROPOSALS AND ORDERS

A. **TERM:** All prices quoted by Interior Environments ("Seller") are valid for 30 days from date of proposal.

B. **OFFER AND ACCEPTANCE:** All orders for the purchase of goods and services from Seller require a proposal prepared by Seller which has been approved and signed by an authorized signatory of Buyer. Seller's proposal shall constitute an offer and Buyer's approval of the proposal shall constitute acceptance of that offer. If Buyer submits a purchase order before Seller issues a proposal, Seller's proposal shall constitute a counteroffer and Buyer's approval of the Seller's proposal shall constitute acceptance of that counter offer without any additional terms or conditions.

C. **AGREEMENT:** Following the offer and acceptance described above and Seller's payment as provided in paragraph 2 below, an "Agreement" between the parties shall be deemed to have been formed with such Agreement comprised solely of Seller's proposal together with these Terms and Conditions of Sale. The Agreement shall be deemed to supersede any prior written or oral agreements and any different or conflicting terms in any quote, invoice, Buyer purchase order, shipper or any other document. For the avoidance of doubt, any different, additional or conflicting terms provided on any ancillary Buyer document(s) are expressly rejected by Seller.

D. **MODIFICATIONS/CHANGES/CANCELLATIONS:** Any requested modification to an Agreement is subject to the approval of Seller and the manufacturer or supplier of the goods ordered. Buyer will pay any and all additional charges resulting from order modifications, cancellations, and changes. Express Ship Orders cannot be changed or cancelled. All goods are custom manufactured to customer specifications and, therefore, cannot be returned. Restocking programs are not available. Any modifications of an Agreement must be made via a signed and dated revised proposal.

2. CREDIT APPROVAL AND DEPOSITS

All orders are subject to credit approval. A deposit of 50% is required on all orders greater than \$5,000.00. No interest shall accrue on such deposits. Orders less than \$5,000.00 must be paid in full. The Agreement is deemed entered upon such payment by Buyer.

3. OWNERSHIP AND RISK OF LOSS

Transfer of title to the goods as between Seller and Buyer shall be deemed to have occurred when the Agreement is entered, and thereafter Buyer shall insure against risk of loss. If the goods are first received on behalf of Buyer by Seller, such goods shall be considered held by Seller subject to bailment for the sole benefit of Buyer.

4. PAYMENT

A. **TIMING:** Any remaining balance on goods purchased under this Agreement and any related installation or other services will be invoiced upon delivery of the goods to the job site or, if installed by Seller, following substantial completion. Direct shipments from manufacturers will be invoiced upon shipment from the manufacturer. Any goods being held at Buyer's request,

due to delays or otherwise, will be invoiced for product only upon Seller's receipt of same with separate invoicing for installation or other related services upon substantial completion.

B. **PAYMENT TERMS:** Seller has the right to increase its prices at any time upon notice to Buyer to reflect any and all unusual or unforeseen increases in Seller cost, provided that any such increase shall be limited to the increase actually incurred by Seller. Buyer will not offset or recoup any claim against amounts due Seller. All invoices are due on the date noted on the related invoice. A monthly service charge of 1.5% (18% A.P.R.) will be assessed on all unpaid balances, including accrued but unpaid monthly service charges, after the invoice due date. A service charge of three percent (3%) of the invoice amount will be added to all invoices paid by credit card.

C. **FREIGHT:** Buyer is solely responsible for any applicable freight and handling charges, including tariffs, for delivery from the manufacturer to Seller and is FOB origin. If not included in the proposal, such charges are not included in a price quotation and will be invoiced to Buyer separately after the Seller is invoiced by the carrier or manufacturer.

D. **TAXES:** Buyer is solely responsible for any applicable sales, use, excise, or other taxes. If not included in the proposal, applicable taxes will be invoiced separately. If Buyer possesses tax-exempt status, a certificate of resale, or tax exemption is to be provided prior to order placement.

E. **DELAYS:** If Buyer is unable or unwilling to receive goods at the prescribed shipping site on the mutually agreed delivery date any goods thereafter stored by Seller will be at Buyer's expense until such time as Buyer is able to accept delivery. Seller shall have no obligation or liability to Buyer whatsoever for failure to ship goods by a particular date.

5. DELIVERY AND INSTALLATION

A. **DELIVERY AND INSTALLATION:** Any contracted delivery and installation will be made during Seller's normal business hours of 7:00 a.m. to 3:30 p.m., Monday through Friday. Overtime delivery or installation performed at the Buyer's request will be subject to labor rates reflecting time-and-a-half for weekdays and double time for weekends and holidays. If applicable trade regulations require employing union tradesmen to complete the installation or delivery, any additional incremental costs will be invoiced to and paid by the Buyer. Seller shall not be liable for failure or delay in installation due to the installation site not being ready for installation. Any shipping, delivery, and performance dates are estimates only, and time is not of the essence. Seller may ship or direct shipments of all the goods at one time or in portions from time to time. Seller has the right, but not the obligation, to determine the method of shipment and routing of the goods, unless otherwise stated in Seller's delivery and installation proposal or acknowledgement.

B. **SELLER'S RESPONSIBILITIES:** Unless received by Buyer or Buyer's agent directly, Seller will receive, inspect, stage, and if contracted, install Buyer's goods. All furnishings will be left clean and in working order. Carton and packing materials will be removed to the Buyer's waste disposal containers, and the premises will be left broom clean. At Seller's option, Seller may direct shipments directly to the job site.

C. **BUYER'S ACCEPTANCE:** Buyer agrees to have an agent on the premises at the agreed upon time to accept goods, deliveries, installation, and completed work. All goods and services shall be considered accepted after Buyer or his agent has signed an acknowledgement document(s). All claims or exceptions must be made in writing the date the work is substantially

complete. Notwithstanding the foregoing, if Buyer or Buyer's agent is unavailable or unwilling to sign acknowledgment document(s), Buyer shall be deemed to have accepted the goods and services "as is" or as otherwise noted by Seller on the acknowledgement document.

D. DROP SHIPMENTS: In case of drop shipments where goods are delivered without installation, Buyer will receive, inspect, and install ordered goods. Buyer is also responsible for filing necessary freight claims in the event of damage. Buyer shall have no claims against Seller due to damage and may not withhold payment on account thereof.

E. CONDITION OF JOB SITE: Buyer's job site shall be clean, clear of all obstructions, and free of debris prior to any Seller installation. Charges will be assessed to the Buyer for excessive handling, storage and transportation incurred because of site conditions, activity of other trades, or other reasons not specifically identified in the price quotation, at a standard hourly rate, or at actual charges plus fees, if labor is performed by a third party.

F. JOB SITE SERVICES: Buyer will furnish electrical current, heating, lighting, trash disposal containers, hoisting and/or elevator services, and suitable unobstructed dock space and staging areas at the job site without charge to Seller if Seller is to provide installation. If Seller is required to remove or handle existing furniture, the additional cost of moving and transporting shall be billed to the Buyer on an hourly basis. Once installation has begun, Buyer agrees to assume any expense incurred by Seller due to changes made at the Buyer's request or for any reason beyond Seller's reasonable commercial control.

G. ELECTRICAL INSTALLATION: A licensed electrician may be required to install electrical product including outlets, task lights, and hook-ups to base building power. If Seller determines that an electrician is required, Buyer will be responsible for contracting and paying the electrician.

H. PROTECTION OF DELIVERED GOODS: Buyer is responsible for security and safekeeping of goods after delivery to Buyer's site, or into storage negotiated by Buyer if the job site is not ready on an agreed upon delivery date, and Buyer shall assume any risk of damage or loss thereof.

I. CONCEALED DAMAGED GOODS: Buyer is required to report all concealed or damage packaged goods within seven (7) business days or receipt. In addition, Buyer is required to report all damage goods revealed upon unpackaging within seven (7) days of the same. Likewise, Buyer is required Buyer must send pictures of damaged goods, packages and labels to initiate any available warranty claim(s). Failure to report damages within the required reporting period with the required information may negate any warranty claims and Buyer shall accept responsibility for any and all costs associated with replacement or repairs of damaged goods.

6. ADDITIONAL TERMS

A. DISCLAIMER OF WARRANTIES: BUYER AGREES THAT THE GOODS ARE OF THE SIZE AND DESIGN SELECTED BY BUYER AND THAT BUYER IS SATISFIED THAT SAME IS SUITABLE FOR BUYER'S PURPOSES. SELLER HAS MADE NO REPRESENTATION OR WARRANTY AS TO ANY MATTER WHATSOEVER. SELLER DISCLAIMS AND BUYER EXPRESSLY WAIVES AS TO SELLER, ALL WARRANTIES WITH RESPECT TO THE GOODS, INCLUDING BUT NOT LIMITED TO ALL EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, QUALITY, CAPACITY, OR WORKMANSHIP. NOTHING CONTAINED HEREIN SHALL

DIMINISH THE RIGHT OF BUYER TO EXERCISE ALL RIGHTS AND REMEDIES AGAINST THE MANUFACTURER OF THE GOODS FOR MANUFACTURER WARRANTIES. IN NO EVENT SHALL SELLER BE LIABLE UNDER ANY THEORY AT LAW OR EQUITY FOR ANY LOSS OF USE, REVENUE, ANTICIPATED PROFIT OR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THE DESIGN AND USE OF THE GOODS. SELLER SHALL ADVISE BUYER OF ALL RELATED MANUFACTURERS' WARRANTIES UPON BUYER'S REQUEST.

B. RESALE: On any resale of the goods, Buyer shall contractually limit its buyer's warranty against both Buyer and Seller to the same extent that Paragraph 6(A) above limits the warranty offered by Seller.

C. ACTS BEYOND REASONABLE CONTROL: Seller shall not be liable for any delay or failure to deliver any or all of the goods caused by installation site delays, labor disputes, strikes, acts of God, or other delays beyond the reasonable control of Seller.

D. ASSIGNMENT: Buyer shall not assign its rights or obligations under this Agreement without the prior written consent of Seller.

E. INDEMNIFICATION: Buyer shall indemnify, defend, and hold harmless Seller with respect to all damages, losses, claims, and expenses, including, without limitation, consequential and incidental damages and reasonable attorney fees arising from or related to : i) Buyer's breach of any of Buyer's obligations under this Agreement and from; ii) Seller's interior design, project management, delivery, installation, or any other services except when caused by Seller's gross negligence or willful misconduct.

F. DEFAULT: If Buyer fails to pay any amount herein provided within ten (10) days after the same is due and payable, or if Buyer fails to observe, keep, or perform any other provision of this Agreement, then Seller shall have the right to exercise any one or more of the following remedies without prejudice to such remedies as may otherwise exist at law or in equity: i) to declare the entire amount due hereunder immediately due and payable without notice or demand to Buyer; ii) to sue for and recover all payments, then accrued or thereafter accruing; iii) to take possession of the goods provided hereunder, without demand or notice wherever located, without any court order or other process of law. Buyer hereby grants free and full access to the premises and hereby waives any and all damages occasioned by such taking of possession.

G. NO WAIVER: Seller's waiver of any right on one occasion shall not be a waiver of any future exercise of that right.

H. TIME FOR BRINGING ACTION: Any action that Buyer brings against Seller that arises out of or relates to the goods and services provided by Seller to Buyer must be brought by Buyer within one year after the cause of action accrues.

I. LAW: The Agreement shall be deemed entered into, and performed in substantial part, in Oakland County, Michigan. The Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, without regard to its conflict of law provisions. The parties hereto agree to submit to the exclusive personal jurisdiction of the state or federal courts serving Oakland County, Michigan for the resolution of any claim or cause of action that arises from or related to this Agreement or the goods or services provided by Seller.



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax
2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax
3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax
5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax
4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Quotation 333902

Quote Date 02/25/21

Customer Order

Project 210272

Customer N00148

Terms NET 10 DAYS

Expiration Date

Account Representative ANNE MARIE TREMBERTH (HCT)

Quote To

Christine Diatkar
Novi Community School District
25345 Taft Rd
Novi, MI, 48374-2423

Ship To

Sarah Watson
Novi Community School District
Orchard Hills Elementary
41900 Quince St
Novi, MI, 48375

Phone +1 (248) 449-1200

Cell +1 (248) 449-1218

Fax +1 (248) 449-1219

cdiatkar@NOVISCHOOLS.NET

Phone +1 (248) 338-4561

swatson@tmp-architecture.com

Sales Location Troy

Target Installation: 8/9/21 - 8/20/21

Following contracts utilized for pricing on these quotes:

Category C/ Smith System: E&I +Additional NBS preferred discounting

Category F/ Media Technologies: NCPA Contract

Category G/ Steelcase: E&I

Category N/ Carolina: Omnia

Category R/ Joy Carpets: Std discounting, no contract

Category U/ Davis: Std discounting, no contract

School responsible for contract membership enrollment. Changes to specifications and quantity could effect tiered contract pricing.

Pricing valid for 30 days.

****STEELCASE PRICE INCREASE EFFECTIVE 4.19.21****

Please verify finish selections prior to order placement.

If due to unforeseen circumstances the building is not ready to receive furniture, additional fees may be incurred to double handle and/or store the furniture. Circumstances include, but are not limited to construction delays and COVID-19.

Storage is included free for 30 days.

Quote includes Non-Union labor for NBS to receive, deliver and install during Normal Business Hours; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately.

Purchase Order and 40% Deposit is required before order placement; please reference NBS quote number on PO. Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.

Thank you!

Description	Quantity	Unit Price	Extended Price
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SMITH SYSTEMS

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

Description		Quantity	Unit Price	Extended Price
1	04128 - Interchange Half Moon Activity Table Size: 36"D x 72"W x 22'-34"H With Casters (actual height range 25" – 37") With 4mm T-Mold Edge Laminate – Fusion Maple 0709-60 Edge – Navy I Frame: Platinum PLT SMITH SYST Tag For C1	2	363.29	726.58
	Qty Description <hr/> 1 B121 Office / Breakout 1 B122 Office / Breakout			
2	17576 - 3" CASTER PK 4LK 3/8THD PU TRD SMITH SYST Tag For C1	2	43.35	86.70
3	25740 - Planner Activity Table Size: 48" x 90" With Casters (actual height range 25" – 37") With 4mm T-Mold Edge Laminate – Pewter Mesh 4878-60 Edge – Orange U Frame: Platinum PLT SMITH SYST Tag For C4	4	552.62	2,210.48
	Qty Description <hr/> 4 B114 MAKER'S SPACE			
4	17576 - 3" CASTER PK 4LK 3/8THD PU TRD SMITH SYST Tag For C4	4	43.35	173.40
5	61002400H - Cascade Cabinet Peg Boards Mega-Cabinet Open w/ Twenty-Four 3" SW totes Size: 19"D x 43"W x 43.3"H With Casters With Whiteboard Back Finish: Platinum PLT SMITH SYST Tag For C9	4	1,137.07	4,548.28
	Qty Description <hr/> 4 B114 MAKERSPACE			
6	521V00000P - Cascade Mid-Cabinet Doors with shelves & riser	2	693.66	1,387.32

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
6	Size: 19"D x 29"W x 50"H With Casters Laminate – Fusion Maple 7909-60 Edge: Navy I Case: Navy I SMITH SYST Tag For C10 <div> <div>Qty Description</div> <div>1 B121 – Office / Breakout</div> <div>1 B122 – Office / Breakout</div> </div>			
7	FREIGHT - FREIGHT CHARGE SMITH SYST	1	1,675.00	1,675.00
8	LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY	1	900.00	900.00
Sub Total				11,707.76
Total				11,707.76
MEDIA TECHNOLOGIES				
9	FRED-G7 - 980-009336-000 Fred Lounge Chair Size: 24"H x 15"W x 42"L Upholstered, Grade 7 high-density foam interior, grade 7 fabric exterior Upholstery (Top/Back 1) - Momentum – Canter EPU, Kiwi Green Upholstery (Side 2) – ArcCom, Fragment, Cobalt MEDIA TECH Tag For F1 <div> <div>Qty Description</div> <div>2 B115- Media Center</div> </div>	2	579.73	1,159.46
10	FTDJ-30-G8 - 980-180367-000 Full Time Ottoman, 30"Dia x 16"H, Round Fully upholstered ottoman, 1"H self-adjusting glides With Self-Leveling Glides	1	1,152.00	1,152.00

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yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
10	Upholstery – ArcCom, Fragment, Cobalt MEDIA TECH Tag For F2 <div> <div>Qty Description</div> <div>1 B115 MEDIA CENTER</div> </div>			
11	PBLOX-17-14-G3 - 980-008313-000 Blox Seating - Pac-Man 17"Dia x 14"H, Grade 3 high-density foam interior, grade 3 fabric exterior - Pac-Man shape Upholstery – Momentum, Canter EPU, Adobe MEDIA TECH Tag For F3 <div> <div>Qty Description</div> <div>2 B115 MEDIA CENTER</div> </div>	2	288.53	577.06
12	PBLOX-17-14-G3 - 980-008313-000Blox Ottoman Blox Seating - Pac-Man 17"Dia x 14"H, Grade 3 high-density foam interior, grade 3 fabric exterior - Pac-Man shape Upholstery – Momentum, Canter EPU, Kiwi Green MEDIA TECH Tag For F4 <div> <div>Qty Description</div> <div>2 B115 MEDIA CENTER</div> </div>	2	288.53	577.06
13	PBLOX-17-14-G3 - 980-008313-000 Blox Seating - Pac-Man 17"Dia x 14"H, Grade 3 high-density foam interior, grade 3 fabric exterior - Pac-Man shape Upholstery – Momentum, Canter EPU, Citrus MEDIA TECH Tag For F5 <div> <div>Qty Description</div> <div>3 B115 MEDIA CENTER</div> </div>	3	288.53	865.59
14	QBLOX-17-14-G3 - 980-008327-000 Blox Seating - Cube 17"W x 17"D x 14"H, Grade 3 high-density foam interior, grade 3 fabric exterior - Cube shape Upholstery – Momentum, Canter EPU, Citrus MEDIA TECH Tag For F6 <div> <div>Qty Description</div> <div>1 B115 MEDIA CENTER</div> </div>	1	292.80	292.80
15	TBLOX-21-14-G3 - 980-008334-000 Blox Seating - Triangle 21" x 21" x 21" x 14"H, Grade 3	1	282.67	282.67

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yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
15 high-density foam interior, grade 3 fabric exterior - Triangle shape Upholstery – Momentum, Canter EPU, Adobe MEDIA TECH Tag For F7 <div> Qty Description 1 B115 MEDIA CENTER </div>			
16 V21-3612M - 960-002182-000 Bookmark Shelving Single Faced Starter 37"W x 12"D x 36"H maple veneer construction, 1 adjustable 1" veneer core and 1 base shelf Finish: Natural Maple –NM 30 MEDIA TECH Tag For F8 <div> Qty Description 9 B115 MEDIA CENTER </div>	9	568.00	5,112.00
17 V21-3612AM - 960-002184-000 Bookmark Shelving Single Faced Adder 36"W x 12"D x 36"H maple veneer construction, 1 adjustable 1" veneer core and 1 base shelf Finish: Natural Maple –NM 30 MEDIA TECH Tag For F9 <div> Qty Description 14 B115 MEDIA CENTER </div>	14	468.80	6,563.20
18 V21-6012M - 960-002692-000 Bookmark Shelving Single Faced Starter 37"W x 12"D x 60"H maple veneer construction, 3 adjustable 1" veneer core and 1 base shelf Finish: Natural Maple –NM 30 MEDIA TECH Tag For F10 <div> Qty Description 1 B115 MEDIA CENTER </div>	1	780.80	780.80
19 V21-6012AM - 960-002693-000 Bookmark Shelving Single Faced Adder 36"W x 12"D x 60"H maple veneer construction, 3 adjustable 1" veneer core and 1 base shelf Finish: Natural Maple –NM 30 MEDIA TECH Tag For F11 <div> Qty Description 5 B115 MEDIA CENTER </div>	5	653.87	3,269.35

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yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
20	V21-6012M - 960-002692-000 Bookmark Shelving Single Faced Starter 37"W x 12"D x 60"H maple veneer construction, 3 adjustable 1" veneer core and 1 base shelf Finish: Natural Maple –NM 30 MEDIA TECH Tag For F12 <div> Qty Description 2 B115 MEDIA CENTER </div>	2	780.80	1,561.60
21	21-12SHM-MAG - 960-024205-000 Wood Magazine Shelf 35"W x 12"D, Maple wood bookcase magazine shelf, Maple Finish: Natural Maple –NM 30 MEDIA TECH Tag For F12 <div> Qty Description 8 4 EA. UNIT/ B115 MEDIA CENTER </div>	8	82.13	657.04
22	31-LK - 990-000614-000 Leveling Kit for use on 11/21/31 Series shelving, 1 set needed for an adder and 2 sets needed for a starter. 800-000091-000 + 800-000007-000 MEDIA TECH	43	5.87	252.41
23	FC - FREIGHT CHARGE MEDIA TECH	1	1,075.00	1,075.00
24	LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY	1	1,500.00	1,500.00
Sub Total				25,678.04
Total				25,678.04

SC/TURNSTONE/COALESSE

25	TS8TRUNK - Bivi; Storage-End, Trunk Width: 60.00000	2	741.52	1,483.04
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TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
25	Top Surface Finish: Solid HPL 2811 - MIST			
	Edge Finish: Plastic - PG1 6636 - MIST			
	Case Finish: Textured Paint 7236 - FOG			
	Support: Freestanding Leg			
	Leg Finish: Smooth Metallic 4798 - STERLING METALLIC			
	STEELCASE			
	Tag For G1			
	Qty Description			
	1 B120 TEACHER COLLAB			
	1 B127 CONFERENCE			
26	TS8STEHL2 - Bivi; Leg-Trunk, Freestanding	2	212.52	425.04
	Leg Finish: Smooth Metallic 4798 - STERLING METALLIC			
	STEELCASE			
	Tag For G1			
27	TS8RS - Bivi; Seat-Rumble	4	1,794.46	7,177.84
	Width: 60.00000			
	Color Scheme: Non Contrasting			
	Seat Finish: Graded In Prc. Grp. 5 59DE - GRADED IN PR.			
	GRP. 5			
	ARC-COM FABRICS INC			
	Purchaser: VENDOR			
	Pattern: PRISM			
	Color: SKY -60233			
	Direction: HORIZONTAL			
	Support: Freestanding Leg			
	Leg Finish: Smooth Metallic 4798 - STERLING METALLIC			
	Accessory Bracket: Hidden Accessory Bracket			
	STEELCASE			
	Tag For G2			
	Qty Description			
	4 B115 MEDIA CENTER			
29	TS8RSL2 - Bivi; Leg-Seat, Freestanding	4	362.94	1,451.76
	Width: 60.00000			
	Leg Finish: Smooth Metallic 4798 - STERLING METALLIC			
	STEELCASE			
	Tag For G2			
30	TS8RS - Bivi; Seat-Rumble	2	1,794.46	3,588.92
	Width: 60.00000			

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
30 Color Scheme: Non Contrasting Seat Finish: Graded In Prc. Grp. 5 59DE - GRADED IN PR. GRP. 5 ARC-COM FABRICS INC Purchaser: VENDOR Pattern: PRISM Color: KIWI -60228 Direction: HORIZONTAL Support: Freestanding Leg Leg Finish: Smooth Metallic 4798 - STERLING METALLIC Accessory Bracket: Hidden Accessory Bracket STEELCASE Tag For G3 <div> <div>Qty Description</div> <div>2 B115 MEDIA CENTER</div> </div>			
32 TS8RSL2 - Bivi; Leg-Seat, Freestanding Width: 60.00000 Leg Finish: Smooth Metallic 4798 - STERLING METALLIC STEELCASE Tag For G3	2	362.94	725.88
33 TS4TPT - Campfire; Paper Table BASE: 2539 WARM OAK (HPL) TBL OPTS: *OPT:TABLE OPTIONS GLASS: NO PAPER WITH GLASS TOP STEELCASE Tag For G6 <div> <div>Qty Description</div> <div>3 B115 MEDIA CENTER</div> </div>	3	522.10	1,566.30
34 COLAGTP - Lagunitas; Table-Personal, 13D x 24W x 25H Top Finish: Woodgrain HPL 2886 - MAPLE LAMINATE (T328) Edge Finish: Plastic - PG1 6091 - FUSION MAPLE PVC EDGE (62 Base Finish: Smooth Metallic 4798 - STERLING METALLIC COALESSE Tag For G7 <div> <div>Qty Description</div> <div>2 B120 TEACHER COLLAB</div> <div>4 B115 MEDIA CENTER</div> </div>	6	357.52	2,145.12
35 LOT - Non-Union, normal hours.	1	755.00	755.00

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yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
35 Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY				
Sub Total				19,318.90
Total				19,318.90
CAROLINA				
36 1480 - Saven Lite/High Back Rocker with Stationary Arms 27.75x29.5x46.5 Arm Cap: X9: None Legs: PAL: Polished Aluminum Head Pillow: X9: No Selection of Option Grade: 3: Grade 3 Material ETC3: Non-Carded Grade 3 Material ==>CF STINSON LARA WIZARD Barrier: X9: No Selection of Option CAROLINA B Tag For N1		1	770.28	770.28
<div> <div>Qty</div> <div>Description</div> </div> <div>1 B115 MEDIA CENTER</div>				
37 LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month.		1	25.00	25.00

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

Description	Quantity	Unit Price	Extended Price
<div>37</div> <div>*OVERTIME RATES</div> <div>M-F after 8 hours and Saturdays = \$65.00/ hour</div> <div>Sundays & Holidays are double time = \$87.50/ hour</div> <div>NBS TROY</div>			
Sub Total			795.28
Total			795.28
Quotation Totals			
Sub Total			57,499.98
Grand Total			57,499.98

End of Quotation

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax
2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax
3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax
5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax
4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Quotation 333904

Quote Date 02/25/21

Customer Order

Project 210275

Customer N00148

Terms NET 10 DAYS

Expiration Date

Account Representative ANNE MARIE TREMBERTH (HCT)

Quote To

Christine Diatikar
Novi Community School District
25345 Taft Rd
Novi, MI, 48374-2423

Ship To

Sarah Watson
Novi Community School District
Novi Middle School
49000 W 11 Mile Rd
Novi, MI, 48374

Phone +1 (248) 449-1200

Cell +1 (248) 449-1218

Fax +1 (248) 449-1219

cdiatikar@NOVISCHOOLS.NET

Phone +1 (248) 338-4561

swatson@tmp-architecture.com

Sales Location Troy

Target Installation: 8/9/21 - 8/20/21

Following contracts utilized for pricing on these quotes:

Category C/ Smith System: E&I +Additional NBS preferred discounting

Category F/ Media Technologies: NCPA Contract

Category G/ Steelcase: E&I

Category N/ Carolina: Omnia

Category R/ Joy Carpets: Std discounting, no contract

Category U/ Davis: Std discounting, no contract

School responsible for contract membership enrollment. Changes to specifications and quantity could effect tiered contract pricing.

Pricing valid for 30 days.

****STEELCASE PRICE INCREASE EFFECTIVE 4.19.21****

Please verify finish selections prior to order placement.

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Storage is included free for 30 days.

Quote includes Non-Union labor for NBS to receive, deliver and install during Normal Business Hours; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately.

Purchase Order and 40% Deposit is required before order placement; please reference NBS quote number on PO. Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.

Thank you!

Description	Quantity	Unit Price	Extended Price
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SMITH SYSTEMS

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
1	<div><div>26159 - Cascade Teacher Desk Single Pedestal, Right-Handed Box, Box, File Size: 24" x 54" x 30.25"H With Casters With 4mm T-Mold Edge Laminate – Fusion Maple 7909-60 Edge – Platinum P Frame: Platinum PLT SMITH SYST Tag For C12</div><div><div>Qty</div><div>Description</div><div>1 H122 – Choir</div><div>1 H102 – Band</div><div>1 H111 - Orchestra</div></div></div>	3	514.21	1,542.63
2	<div><div>FREIGHT - FREIGHT CHARGE SMITH SYST</div></div>	1	415.00	415.00
3	<div><div>LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY</div></div>	1	275.00	275.00
Sub Total				2,232.63
Total				2,232.63
SC/TURNSTONE/COALESSE				
4	<div><div>COLAGTP - Lagunitas; Table-Personal, 13D x 24W x 25H Top Finish: Woodgrain HPL 2886 - MAPLE LAMINATE (T328) Edge Finish: Plastic - PG1 6091 - FUSION MAPLE PVC EDGE (62 Base Finish: Smooth Metallic 4798 - STERLING METALLIC COALESSE Tag For G7</div><div><div>Qty</div><div>Description</div><div>1 F115 STUDENT RECEPTION</div></div></div>	1	357.52	357.52

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
5 LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY	1	25.00	25.00
Sub Total			382.52
Total			382.52
Quotation Totals			
Sub Total			2,615.15
Grand Total			2,615.15

End of Quotation

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2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax
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3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax
5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax
4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Quotation 333903

Quote Date 02/25/21

Customer Order

Project 210273

Customer N00148

Terms NET 10 DAYS

Expiration Date

Account Representative ANNE MARIE TREMBERTH (HCT)

Quote To

Christine Diatkar
Novi Community School District
25345 Taft Rd
Novi, MI, 48374-2423

Ship To

Sarah Watson
Novi Community School District
Village Oaks Elementary
23333 Willowbrook Dr
Novi, MI, 48375

Phone +1 (248) 449-1200

Cell +1 (248) 449-1218

Fax +1 (248) 449-1219

cdiatkar@NOVISCHOOLS.NET

Phone +1 (248) 338-4561

swatson@tmp-architecture.com

Sales Location Troy

Target Installation: 8/9/21 - 8/20/21

Following contracts utilized for pricing on these quotes:

Category C/ Smith System: E&I +Additional NBS preferred discounting

Category F/ Media Technologies: NCPA Contract

Category G/ Steelcase: E&I

Category N/ Carolina: Omnia

Category R/ Joy Carpets: Std discounting, no contract

Category U/ Davis: Std discounting, no contract

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Pricing valid for 30 days.

****STEELCASE PRICE INCREASE EFFECTIVE 4.19.21****

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Purchase Order and 40% Deposit is required before order placement; please reference NBS quote number on PO. Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.

Thank you!

Description	Quantity	Unit Price	Extended Price
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SMITH SYSTEMS

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
1	<div><div>04128 - Interchange Half Moon Activity Table</div><div>Size: 36"D x 72"W</div><div>With Low-Range Leg Inserts (17"-21)</div><div>With Casters (actual height range 20"-24")</div><div>With 4mm T-Mold Edge</div><div>Custom Laminate – Wilsonart, Frosty White 1573-09 (gloss markerboard finish)</div><div>Edge – Navy I</div><div>Frame: Platinum PLT</div><div>SMITH SYST</div><div>Tag ForC2</div></div>	4	363.29	1,453.16
	<div><div>QtyDescription</div><div>1F133 CLASSROOM</div><div>1F135 CLASSROOM</div><div>1F137 CLASSROOM</div><div>1F139 CLASSROOM</div></div>			
2	<div><div>17576 - 3" CASTER PK 4LK</div><div>3/8THD PU TRD</div><div>SMITH SYST</div><div>Tag ForC2</div></div>	4	43.35	173.40
3	<div><div>77159 - INTR LEG INSERT 4-PACK 18.25"-22.25"</div><div>SMITH SYST</div><div>Tag ForC2</div></div>	4	31.28	125.12
4	<div><div>04128 - Interchange Half Moon Activity Table</div><div>Size: 36"D x 72"W x 22'-34"H</div><div>With Casters (actual height range 25" – 37")</div><div>With 4mm T-Mold Edge</div><div>Custom Laminate – Wilsonart, Frosty White 1573-09 (gloss markerboard finish)</div><div>Edge – Navy I</div><div>Frame: Platinum PLT</div><div>SMITH SYST</div><div>Tag ForC3</div></div>	9	363.29	3,269.61
	<div><div>QtyDescription</div><div>1D106 – Office</div><div>1D107 – Office</div><div>1D108 – Office</div><div>1D109 – Office</div><div>2E117 – Collaboration</div><div>1B125 - Collab</div><div>1B126 - Collab</div><div>1B127 - Collab</div></div>			

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price												
5	17576 - 3" CASTER PK 4LK 3/8THD PU TRD SMITH SYST Tag For C3	9	43.35	390.15												
6	25740 - Planner Activity Table Size: 48" x 90" With Casters (actual height range 25" – 37") With 4mm T-Mold Edge Laminate – Pewter Mesh 4878-60 Edge – Purple K Frame: Platinum PLT SMITH SYST Tag For C5 <table><tr><th>Qty</th><th>Description</th></tr><tr><td>4</td><td>E112</td></tr></table>	Qty	Description	4	E112	4	552.62	2,210.48								
Qty	Description															
4	E112															
7	17576 - 3" CASTER PK 4LK 3/8THD PU TRD SMITH SYST Tag For C5	4	43.35	173.40												
8	01504 - Café Table Round Top Size: 36" dia. With 4mm T-Mold Edge Laminate – Classic Linen 4943-60 Edge – Navy SMITH SYST Tag For C6 <table><tr><th>Qty</th><th>Description</th></tr><tr><td>1</td><td>F133 - Classroom</td></tr><tr><td>1</td><td>F135 - Classroom</td></tr><tr><td>1</td><td>F137 - Classroom</td></tr><tr><td>1</td><td>F139 - Classroom</td></tr><tr><td>1</td><td>E117 – Collaboration</td></tr></table>	Qty	Description	1	F133 - Classroom	1	F135 - Classroom	1	F137 - Classroom	1	F139 - Classroom	1	E117 – Collaboration	5	104.82	524.10
Qty	Description															
1	F133 - Classroom															
1	F135 - Classroom															
1	F137 - Classroom															
1	F139 - Classroom															
1	E117 – Collaboration															
9	01450 - Circular Base, 24" diameter, coffee table height FRAME: PLATINUM PLT SMITH SYST Tag For C6	5	159.15	795.75												
11	EL5S60 - Elemental 5-Star 60" With Adjustable Height Legs (19" -33") With Caster (actual height 21.5"-35.5") With 4mm T-Mold Edge Laminate – Fusion Maple 7909-60	6	442.87	2,657.22												

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
11	Edge – Navy I Frame: Platinum PLT SMITH SYST Tag For C8			
<div>Qty Description</div> <div>6 E108 MEDIA CENTER</div>				
12	17578 - 5-PIECE CASTER PACK MADE FOR 5 LEGGED TABLES SMITH SYST Tag For C8	6	68.60	411.60
13	61002400H - Cascade Cabinet Peg Boards Mega-Cabinet Open w/ Twenty-Four 3” SW totes Size: 19”D x 43”W x 43.3”H With Casters With Whiteboard Back Finish: Platinum PLT SMITH SYST Tag For C9	4	1,137.07	4,548.28
<div>Qty Description</div> <div>4 E112 – Makerspace</div>				
14	26159 - Cascade Teacher Desk Single Pedestal, Right-Handed Box, Box, File Size: 24” x 54” x 30.25”H With Casters With 4mm T-Mold Edge Laminate – Classic Linen 4943-60 Edge – Black B Frame: Platinum PLT SMITH SYST Tag For C11	4	514.21	2,056.84
<div>Qty Description</div> <div>1 F133 - Classroom</div> <div>1 F135 - Classroom</div> <div>1 F137 - Classroom</div> <div>1 F139 - Classroom</div>				
15	LAMINATE - SPECIAL LAMINATE LAMINATE UP-CHARGE SMITH SYST	1	400.00	400.00
16	FREIGHT - FREIGHT CHARGE SMITH SYST	1	5,000.00	5,000.00

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Description		Quantity	Unit Price	Extended Price				
17	<p>LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product</p> <p>Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month.</p> <p>*OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY</p>	1	2,510.00	2,510.00				
Sub Total				26,699.11				
Total				26,699.11				
SC/TURNSTONE/COALESSE								
18	<p>TS8RS - Bivi; Seat-Rumble Width: 60.00000 Color Scheme: Non Contrasting Seat Finish: Graded In Prc. Grp. 5 59DE - GRADED IN PR. GRP. 5 ARC-COM FABRICS INC Purchaser: VENDOR Pattern: PRISM Color: AMETHYST -60237 Direction: HORIZONTAL Support: Freestanding Leg Leg Finish: Smooth Metallic 4798 - STERLING METALLIC Accessory Bracket: Hidden Accessory Bracket STEELCASE Tag For G4</p> <table><thead><tr><th>Qty</th><th>Description</th></tr></thead><tbody><tr><td>4</td><td>E108 MEDIA CENTER</td></tr></tbody></table>	Qty	Description	4	E108 MEDIA CENTER	4	1,794.46	7,177.84
Qty	Description							
4	E108 MEDIA CENTER							
20	<p>TS8RSL2 - Bivi; Leg-Seat, Freestanding Width: 60.00000 Leg Finish: Smooth Metallic 4798 - STERLING METALLIC STEELCASE Tag For G4</p>	4	362.94	1,451.76				
21	<p>TS8RS - Bivi; Seat-Rumble Width: 60.00000 Color Scheme: Non Contrasting</p>	2	1,794.46	3,588.92				

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yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
21 Seat Finish: Graded In Prc. Grp. 5 59DE - GRADED IN PR. GRP. 5 ARC-COM FABRICS INC Purchaser: VENDOR Pattern: PRISM Color: ASH -60245 Direction: HORIZONTAL Support: Freestanding Leg Leg Finish: Smooth Metallic 4798 - STERLING METALLIC Accessory Bracket: Hidden Accessory Bracket STEELCASE Tag For G5 <div> <div>Qty Description</div> <div>2 E108 MEDIA CENTER</div> </div>			
23 TS8RSL2 - Bivi; Leg-Seat, Freestanding Width: 60.00000 Leg Finish: Smooth Metallic 4798 - STERLING METALLIC STEELCASE Tag For G5	2	362.94	725.88
24 TS4TPT - Campfire; Paper Table BASE: 2539 WARM OAK (HPL) TBL OPTS: *OPT:TABLE OPTIONS GLASS: NO PAPER WITH GLASS TOP STEELCASE Tag For G6 <div> <div>Qty Description</div> <div>3 E108 MEDIA CENTER</div> </div>	3	522.10	1,566.30
25 COLAGTP - Lagunitas; Table-Personal, 13D x 24W x 25H Top Finish: Woodgrain HPL 2886 - MAPLE LAMINATE (T328) Edge Finish: Plastic - PG1 6091 - FUSION MAPLE PVC EDGE (62) Base Finish: Smooth Metallic 4798 - STERLING METALLIC COALESSE Tag For G7 <div> <div>Qty Description</div> <div>2 B120 TEACHER COLLAB</div> <div>4 B115 MEDIA CENTER</div> </div>	6	357.52	2,145.12
26 N3LCUBEL - B-Free; Cube, Large, 29 1/2D x 17 3/32H x 31 1/2W Cube Finish: Graded In Prc. Grp. 4 59DD - GRADED IN PR. GRP. 4	2	955.80	1,911.60

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
26	CF STINSON INC - Acct 140021 Purchaser: VENDOR Pattern: LARA -LRA Color: TITANIUM -LRA82 Direction: HORIZONTAL Top Block: Straight Top Block Top Block Finish: Graded In Prc. Grp. 4 59DD - GRADED IN PR. GRP. 4 CF STINSON INC - Acct 140021 Purchaser: VENDOR Pattern: LARA -LRA Color: PLUM -LRA71 Direction: HORIZONTAL Caster or Glide Type: Hard Glides Soil Retardant Option: No Soil Retardant STEELCASE Tag For G8			
	Qty Description 2 F114 WAITING			
28	N3LCUBEL - B-Free; Cube, Large, 29 1/2D x 17 3/32H x 31 1/2W Cube Finish: Graded In Prc. Grp. 4 59DD - GRADED IN PR. GRP. 4 CF STINSON INC - Acct 140021 Purchaser: VENDOR Pattern: LARA -LRA Color: TITANIUM -LRA82 Direction: HORIZONTAL Top Block: Straight Top Block Top Block Finish: Graded In Prc. Grp. 4 59DD - GRADED IN PR. GRP. 4 CF STINSON INC - Acct 140021 Purchaser: VENDOR Pattern: LARA -LRA Color: CHAMPION -LRA89 Direction: HORIZONTAL Caster or Glide Type: Hard Glides Soil Retardant Option: No Soil Retardant STEELCASE Tag For G9	2	955.80	1,911.60
	Qty Description 2 F114 WAITING			
30	N3LCUBES - B-Free; Cube, Small, 16 45/64D x 17 3/32H x 16 45/64W Cube Finish: Graded In Prc. Grp. 4 59DD - GRADED IN PR.	2	322.92	645.84

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
30	GRP. 4			
	CF STINSON INC - Acct 140021 Purchaser: VENDOR Pattern: LARA -LRA Color: PLUM -LRA71 Direction: HORIZONTAL Caster or Glide Type: Hard Glides Soil Retardant Option: No Soil Retardant STEELCASE Tag For G10			
	Qty Description			
	2 F114 WAITING			
32	TS30702 - Scoop; Stool, Upholstered seat pad LEGS: 4798 STERLING METALLIC PLASTIC: 6618 WHITE UPHLSTRY: 59DD GRADED IN PR. GRP. 4 CF STINSON INC - Acct 140021 Purchaser: VENDOR Pattern: LARA -LRA Color: MID-BLUE -LRA99 Direction: HORIZONTAL GLIDES: *OPT:GLIDES HARD GLD: STD:HARD GLIDES STEELCASE Tag For G11	5	241.50	1,207.50
	Qty Description			
	5 B134 COLLAB/WORKROOM			
34	LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY	1	600.00	600.00
Sub Total				22,932.36
Total				22,932.36

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ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
CAROLINA				
35	1480 - Saven Lite/High Back Rocker with Stationary Arms 27.75x29.5x46.5 Arm Cap: X9: None Legs: PAL: Polished Aluminum Head Pillow: X9: No Selection of Option Grade: 3: Grade 3 Material ETC3: Non-Carded Grade 3 Material ==>CF STINSON LARA Titanium Barrier: X9: No Selection of Option CAROLINA B Tag For N2	1	770.28	770.28
	<div>Qty Description</div> <div>1 E109 Media Ctr, Ex Reading Rm</div>			
36	LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY	1	25.00	25.00
Sub Total				795.28
Total				795.28
JOY CARPETS				
37	JOY-1430G - 13'2"x10'9" Lots of Dots Rectangle Carpet Color Scheme: Bright Colors HERTZ FURN	4	750.00	3,000.00

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
37	Tag For R1			
	Qty Description			
	1 F133 CLASSROOM			
	1 F135 CLASSROOM			
	1 F137 CLASSROOM			
	1 F139 CLASSROOM			
38	FC - FREIGHT CHARGE HERTZ FURN	1	250.00	250.00
39	LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY	1	65.00	65.00
Sub Total				3,315.00
Total				3,315.00
Quotation Totals				
Sub Total				53,741.75
Grand Total				53,741.75

End of Quotation

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



VS America, Inc.
1940 Abbott Street Suite 501
Charlotte, NC 28203
704-378-6500

Quotation

Quote Number 0200045752

Revision 1

Revision Date 02/22/2021

Customer Great Lakes Furniture Supply, Inc.
590 East 32nd Street
Holland MI 49423
United States

Contact Ron Chrisman

Customer Reference **TMP-GLFS-Novl SD-Orchard Hills ES**

Date Quoted 02/18/2021

Inside Sales Contact Matthew Hillman
704-378-6500
m.hillman@vsamerica.com

Territory Manager Christine Debrot
c.debrot@vsamerica.com

Contract Omnia Partners Region 4 ESC
Contract # R191818

To Whom It May Concern:

Please note the following pricing has been presented in Omnia Partners Region 4 ESC Contract NET values, based on the stated models, colors, finishes, and quantities. Any alterations will be subject to updated pricing. The quoted prices are valid through 2021.

Freight costs are included if the total net amount is over \$37,500 USD. Installation is not included in unit pricing.

Please check all details prior to submitting an order. Where details have been left unspecified in the request, default selections have been quoted. If you have any questions, please contact your Inside Sales Representative or Territory Manager at the numbers shown above.

Best Regards,

VS America Inc.

Item	Model/Description	Quantity	Unit Net Price	Extended price
1	31509 PantoMove-LuPo HS, swivel chair, gas-spring height adjustment from 41.1-53.9cm, gas strut with reduced push-in force, plastic seat-backrest shell, size 4/5 with piggy-back suspension	8	\$ 236.25	\$ 1,890.00
	230 metal color 063 anthracite 280 seat / backrest plastic 078 dolphin grey 500 glides / castors 063 hard castors, height +2,5cm 608 mechanism 008 3D rocking function 903 packaging 002 with export protection			
	Unit List Price \$ 315.00			
	Discount (%) 25.00000			
2	31509 PantoMove-LuPo HS, swivel chair, gas-spring height adjustment from 41.1-53.9cm, gas strut with reduced push-in force, plastic seat-backrest shell, size 4/5 with piggy-back suspension	9	\$ 236.25	\$ 2,126.25
	230 metal color 063 anthracite 280 seat / backrest plastic 078 dolphin grey 500 glides / castors 040 2-component glides 608 mechanism 008 3D rocking function 903 packaging 002 with export protection			
	Unit List Price \$ 315.00			
	Discount (%) 25.00000			
3	31400 PantoSwing-LuPo, chair with polypropylene seat and backrest shell, tested to DIN EN 1729	8	\$ 95.25	\$ 762.00
	204 seat height 043 43cm size green 230 metal color 063 anthracite 280 seat / backrest plastic 030 light blue 500 glides / castors 040 2-component glides 903 packaging 002 with export protection			
	Unit List Price \$ 127.00			
	Discount (%) 25.00000			
4	31400 PantoSwing-LuPo, chair with polypropylene seat and backrest shell, tested to DIN EN 1729	38	\$ 95.25	\$ 3,619.50
	204 seat height 043 43cm size green 230 metal color 063 anthracite 280 seat / backrest plastic 029 dark blue 500 glides / castors 040 2-component glides 903 packaging 002 with export protection			
	Unit List Price \$ 127.00			
	Discount (%) 25.00000			
5	03825 Hokki, plastic stool for active sitting	9	\$ 81.00	\$ 729.00
	204 seat height 038 38cm size red 290 color 033 light green 281 seat type / finish 005 Foam overlay 903 packaging 002 with export protection			
	Unit List Price \$ 108.00			
	Discount (%) 25.00000			
6	03825 Hokki, plastic stool for active sitting	5	\$ 81.00	\$ 405.00
	204 seat height 038 38cm size red 290 color 030 light blue 281 seat type / finish 005 Foam overlay 903 packaging 002 with export protection			
	Unit List Price \$ 108.00			
	Discount (%) 25.00000			

Item	Model/Description		Quantity	Unit Net Price	Extended price		
7	03826 Solo stool, stackable, with 4 footrests at different heights		32	\$ 113.25	\$ 3,624.00		
	206	seat height				046	46cm
	230	metal color				063	anthracite
	262	wooden parts seat / backrest				022	light blue
	500	glides / castors				001	plastic glides
	903	packaging				002	with export protection
	Unit List Price					\$ 151.00	
	Discount (%)					25.00000	
8	31506 PantoMove-LuPo, swivel chair, gas-spring height adjustment from 42.4-55.2cm, plastic seat-backrest shell, size 6 with piggy-back suspension		2	\$ 213.75	\$ 427.50		
	230	metal color				063	anthracite
	280	seat / backrest plastic				029	dark blue
	500	glides / castors				063	hard castors, height +2,5cm
	903	packaging				002	with export protection
	Unit List Price					\$ 285.00	
	Discount (%)					25.00000	
	9	45303 Shift+ Landscape low cabinet w/shelves, middle partition center back panel				38	\$ 982.50
506		sliding handle	009	2 sliding handles			
237		metal color handle	063	anthracite			
340		body	001	chipboard décor			
341		body color laminate	031	grey white			
344		base type	029	mobile, spec.castors, d= 10cm			
361		finished back	022	perforated metal			
362		color finished back	063	anthracite			
505		equipment	074	with magnet for linking			
519		adjustable shelf	008	8, same as body			
903		packaging	002	with export protection			
Width		105.5 cm					
Height		110.2 cm					
Depth		52.7 cm					
Unit List Price		\$ 1310.00					
Discount (%)		25.00000					
10		01470 Puzzle free-form table, amoeba-shaped table top 165x114cm		2	\$ 465.00		
	205	table height	071			71cm size green	
	230	metal color	063			anthracite	
	348	top	001			chipboard décor	
	349	top color laminate	031			grey white	
	439	table top edge	001			2.5mm plastic	
	440	laminate color table top edge	031			grey white	
	500	glides / castors	002			adjustable plastic glides	
	903	packaging	002			with export protection	
	Unit List Price		\$ 620.00				
Discount (%)		25.00000					
11	01446 Shift+ Base freeform group table Flip, table with folding top, round-tube frame with casters slidable into each other, table top WxD 140.8x78.8cm		8	\$ 566.25	\$ 4,530.00		
	205	table height				071	71cm size green
	233	metal color legs				063	anthracite
	348	top				055	Chipboard laminated
	209	thickness				190	19mm
	356	color laminate				031	grey white
	500	glides / castors				060	mobile
	903	packaging				002	with export protection
	Unit List Price					\$ 755.00	
	Discount (%)					25.00000	

Subtotal	\$ 56,378.25
Installation	\$ 3,900.00
Total	\$ 60,278.25



VS America, Inc.
1940 Abbott Street Suite 501
Charlotte, NC 28203
704-378-6500

Quotation

Quote Number 0200045754

Revision 2

Revision Date 02/26/2021

Customer Great Lakes Furniture Supply, Inc.
590 East 32nd Street
Holland MI 49423
United States

Contact Ron Chrisman

Customer Reference **TMP-GLFS-Novl SD-Village Oaks ES**

Date Quoted 02/18/2021

Inside Sales Contact Matthew Hillman
704-378-6500
m.hillman@vsamerica.com

Territory Manager Christine Debrot
c.debrot@vsamerica.com

Contract Omnia Partners Region 4 ESC
Contract # R191818

To Whom It May Concern:

Please note the following pricing has been presented in Omnia Partners Region 4 ESC Contract NET values, based on the stated models, colors, finishes, and quantities. Any alterations will be subject to updated pricing. The quoted prices are valid through 2021.

Freight costs are included if the total net amount is over \$37,500 USD. Installation is not included in unit pricing.

Please check all details prior to submitting an order. Where details have been left unspecified in the request, default selections have been quoted. If you have any questions, please contact your Inside Sales Representative or Territory Manager at the numbers shown above.

Best Regards,

VS America Inc.

Item	Model/Description	Quantity	Unit Net Price	Extended price
1	31509 PantoMove-LuPo HS, swivel chair, gas-spring height adjustment from 41.1-53.9cm, gas strut with reduced push-in force, plastic seat-backrest shell, size 4/5 with piggy-back suspension	8	\$ 236.25	\$ 1,890.00
	230 metal color 063 anthracite 280 seat / backrest plastic 029 dark blue 500 glides / castors 063 hard castors, height +2,5cm 608 mechanism 008 3D rocking function 903 packaging 002 with export protection			
	Unit List Price \$ 315.00			
	Discount (%) 25.00000			
2	31508 Special PantoMove-LuPo KiGa, swivel chair, gas-spring height adjustment from 35.4-44.3cm, with polypropylene seat and backrest shell, size 6 with piggy-back suspension * With armrests	18	\$ 307.50	\$ 5,535.00
	230 metal color 063 anthracite 280 seat / backrest plastic 078 dolphin grey 500 glides / castors 063 hard castors, height +2,5cm 608 mechanism 008 3D rocking function 903 packaging 002 with export protection			
	Unit List Price \$ 410.00			
	Discount (%) 25.00000			
3	31400 PantoSwing-LuPo, chair with polypropylene seat and backrest shell, tested to DIN EN 1729	49	\$ 95.25	\$ 4,667.25
	204 seat height 043 43cm size green 230 metal color 063 anthracite 280 seat / backrest plastic 029 dark blue 500 glides / castors 040 2-component glides 903 packaging 002 with export protection			
	Unit List Price \$ 127.00			
	Discount (%) 25.00000			
4	31400 PantoSwing-LuPo, chair with polypropylene seat and backrest shell, tested to DIN EN 1729	96	\$ 95.25	\$ 9,144.00
	204 seat height 035 35cm size yellow 230 metal color 063 anthracite 280 seat / backrest plastic 078 dolphin grey 500 glides / castors 040 2-component glides 903 packaging 002 with export protection			
	Unit List Price \$ 127.00			
	Discount (%) 25.00000			
5	31400 PantoSwing-LuPo, chair with polypropylene seat and backrest shell, tested to DIN EN 1729	8	\$ 95.25	\$ 762.00
	204 seat height 043 43cm size green 230 metal color 063 anthracite 280 seat / backrest plastic 078 dolphin grey 500 glides / castors 040 2-component glides 903 packaging 002 with export protection			
	Unit List Price \$ 127.00			
	Discount (%) 25.00000			
6	03825 Hokki, plastic stool for active sitting	49	\$ 81.00	\$ 3,969.00
	204 seat height 038 38cm size red 290 color 036 violet 281 seat type / finish 005 Foam overlay 903 packaging 002 with export protection			
	Unit List Price \$ 108.00			
	Discount (%) 25.00000			

Item	Model/Description		Quantity	Unit Net Price	Extended price		
7	03825		4	\$ 81.00	\$ 324.00		
	Hokki, plastic stool for active sitting						
	204	seat height				038	38cm size red
	290	color				073	dark-grey
	281	seat type / finish				005	Foam overlay
	903	packaging				002	with export protection
	Unit List Price \$ 108.00						
Discount (%) 25.00000							
8	03826		28	\$ 113.25	\$ 3,171.00		
	Solo stool, stackable, with 4 footrests at different heights						
	206	seat height				046	46cm
	230	metal color				063	anthracite
	262	wooden parts seat / backrest				029	dark blue
	500	glides / castors				001	plastic glides
	903	packaging				002	with export protection
Unit List Price \$ 151.00							
Discount (%) 25.00000							
9	31508		4	\$ 217.50	\$ 870.00		
	PantoMove-LuPo KiGa, swivel chair, gas-spring height adjustment from 35.4-44.3cm, with polypropylene seat and backrest shell, size 6 with piggy-back suspension						
	230	metal color				063	anthracite
	280	seat / backrest plastic				073	black grey
	500	glides / castors				063	hard castors, height +2,5cm
	903	packaging				002	with export protection
	Unit List Price \$ 290.00						
Discount (%) 25.00000							
10	31506		9	\$ 213.75	\$ 1,923.75		
	PantoMove-LuPo, swivel chair, gas-spring height adjustment from 42.4-55.2cm, plastic seat-backrest shell, size 6 with piggy-back suspension						
	230	metal color				063	anthracite
	280	seat / backrest plastic				073	black grey
	500	glides / castors				063	hard castors, height +2,5cm
	903	packaging				002	with export protection
	Unit List Price \$ 285.00						
Discount (%) 25.00000							
11	30188		1	\$ 2,061.00	\$ 2,061.00		
	Lounge series, round swivel chair, chrome-plated 5-spoke circular tube frame with gas spring and depth suspension, ø 80cm						
	206	seat height				043	43cm
	287	cover				315	S46 Xtreme YS026, dark blue
	500	glides / castors				005	pivoted plastic glides
	903	packaging				002	with export protection
	Unit List Price \$ 2748.00						
Discount (%) 25.00000							
12	45303		28	\$ 967.50	\$ 27,090.00		
	Shift+ Landscape low cabinet w/shelves, middle partition center back panel						
	506	sliding handle				009	2 sliding handles
	237	metal color handle				063	anthracite
	340	body				001	chipboard décor
	341	body color laminate				031	grey white
	344	base type				029	mobile, spec.castors, d= 10cm
	361	finished back				022	perforated metal
	362	color finished back				063	anthracite
	519	adjustable shelf				008	8, same as body
	903	packaging				002	with export protection
	Width	105.5 cm					
	Height	110.2 cm					
	Depth	52.7 cm					
Unit List Price \$ 1290.00							
Discount (%) 25.00000							

Item	Model/Description		Quantity	Unit Net Price	Extended price	
13	01470 Puzzle free-form table, amoeba-shaped table top 165x114cm		1	\$ 465.00	\$ 465.00	
	205	table height	071	71cm size green		
	230	metal color	063	anthracite		
	348	top	001	chipboard décor		
	349	top color laminate	031	grey white		
	439	table top edge	001	2.5mm plastic		
	440	laminate color table top edge	031	grey white		
	500	glides / castors	002	adjustable plastic glides		
	903	packaging	002	with export protection		
	Unit List Price		\$ 620.00			
	Discount (%)		25.00000			
	14	01426 TriTable-III, triangular table 90°, 80x80cm		116	\$ 330.00	\$ 38,280.00
		207	table height	203	Grid adjustment size 3-7	
205		table height	216	mounted in 71cm size green		
230		metal color	063	anthracite		
348		top	055	Chipboard laminated		
209		thickness	190	19mm		
356		color laminate	027	natural beech laminate		
500		glides / castors	040	2-component glides		
903		packaging	002	with export protection		
Unit List Price		\$ 440.00				
Discount (%)		25.00000				
15		45323 Shift+ Landscape low cabinet, 2 intermediate partitions, 2 outer doors, for up to 3 rows with adjustable shelf inserts or with guide plates, each for a maximum of 8 plastic boxes 7.5cm high or 4 plastic boxes 15cm high per row		6	\$ 1,068.75	\$ 6,412.50
		506	sliding handle	009	2 sliding handles	
	237	metal color handle	063	anthracite		
	310	Front	001	Chipboard décor		
	311	front color laminate	031	grey white		
	340	body	001	chipboard décor		
	341	body color laminate	031	grey white		
	344	base type	029	mobile, spec.castors, d= 10cm		
	361	finished back	022	perforated metal		
	362	color finished back	063	anthracite		
	470	lock	001	unified locking 18001		
	471	handle	021	metal bow handle, Ni-plated		
	505	equipment	074	with magnet for linking		
	544	Row 1	002	2 adj. shelf inserts like body		
	545	Row 2	002	2 adj. shelf inserts like body		
	546	Row 3	002	2 adj. shelf inserts like body		
	903	packaging	002	with export protection		
	Width		105.5 cm			
	Height		91.5 cm			
	Depth		42.5 cm			
	Unit List Price		\$ 1425.00			
	Discount (%)		25.00000			
	Subtotal					\$ 106,564.50
	Installation					\$ 6,980.00
	Total					\$ 113,544.50



VS America, Inc.
1940 Abbott Street Suite 501
Charlotte, NC 28203
704-378-6500

Quotation

Quote Number 0200045756

Customer Great Lakes Furniture Supply, Inc.
590 East 32nd Street
Holland MI 49423
United States

Contact Ron Chrisman

Customer Reference **TMP-GLFS-Novl SD-Novl MS**

Date Quoted 02/18/2021

Inside Sales Contact Matthew Hillman
704-378-6500
m.hillman@vsamerica.com

Territory Manager Christine Debrot
c.debrot@vsamerica.com

Contract Omnia Partners Region 4 ESC
Contract # R191818

To Whom It May Concern:

Please note the following pricing has been presented in Omnia Partners Region 4 ESC Contract NET values, based on the stated models, colors, finishes, and quantities. Any alterations will be subject to updated pricing. The quoted prices are valid through 2021.

Freight costs are included if the total net amount is over \$37,500 USD. Installation is not included in unit pricing.

Please check all details prior to submitting an order. Where details have been left unspecified in the request, default selections have been quoted. If you have any questions, please contact your Inside Sales Representative or Territory Manager at the numbers shown above.

Best Regards,

VS America Inc.

Item	Model/Description	Quantity	Unit Net Price	Extended price
1	45323 Shift+ Landscape low cabinet, 2 intermediate partitions, 2 outer doors, for up to 3 rows with adjustable shelf inserts or with guide plates, each for a maximum of 8 plastic boxes 7.5cm high or 4 plastic boxes 15cm high per row	9	\$ 1,068.75	\$ 9,618.75
	506 sliding handle 009 2 sliding handles 237 metal color handle 063 anthracite 310 Front 001 Chipboard décor 311 front color laminate 031 grey white 340 body 001 chipboard décor 341 body color laminate 031 grey white 344 base type 029 mobile, spec.castors, d= 10cm 361 finished back 022 perforated metal 362 color finished back 063 anthracite 470 lock 001 unified locking 18001 471 handle 021 metal bow handle, Ni-plated 505 equipment 074 with magnet for linking 544 Row 1 002 2 adj. shelf inserts like body 545 Row 2 002 2 adj. shelf inserts like body 546 Row 3 002 2 adj. shelf inserts like body 903 packaging 002 with export protection			
	Width 105.5 cm Height 91.5 cm Depth 42.5 cm			
	Unit List Price \$ 1425.00			
	Discount (%) 25.00000			

Subtotal	\$ 9,618.75
Installation	\$ 760.00
Total	\$ 10,378.75

Payment Terms: Net 30 days
Please send POs to: orders@vsamerica.com



QUOTATION:21DDW-519817/C

Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25

CREATED 2/17/2021 | REVISED 2/25/2021 | Valid Through 5/18/2021





Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25

KI is pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options

Quote Number: 21DDW-519817/C

CREATED 2/17/2021 / REVISED 2/25/2021 | Valid Through 5/18/2021

PRODUCT TOTALS	\$37,732.29
See Quote Detail Summary	\$0.00
GRAND TOTAL	\$37,732.29

Contract Information:

OT8147BZ1 Sourcewell (Formally NJPA) #121919-KII --Dock Delv

Requested Delivery Date:

To be Determined

Sales Team:

Tiffani Caputo
Sales Specialist
tiffani.caputo@ki.com
614-374-1796

Chris Halatek
Dealer Rep
chris.halatek@ki.com
248-408-0978

Daryl Wendt
Inside Sales
daryl.wendt@ki.com
(877) 639-0643

Sold To

Novi Community Schools
25345 Taft Rd
Novi, MI 48374--242
P. (248) 449-1200 F. (248) 449-1219

End User

Novi Community Schools
25345 Taft Rd
Novi, MI 48374--242
P. (248) 449-1200 F. (248) 449-1219

Ship To

To be Determined

Installation

To be Determined







Client Notes:



QUOTATION


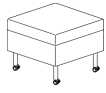
CREATED 2/17/2021
VALID THROUGH 5/18/2021
Prepared By Daryl Wendt
Quote Filename Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25 - 21DDW-519817/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: Orchard Hills Elem - Phase 1 - 8/9-8/20					
1.1	KICL12	1	\$216.24	\$216.24	
	 Medical/Lab Stool, hand act, 16"Dia Seat, 16-21"H, Uph, Hand Activated Upholstery Grade/Color Compliance to TB 117-2013 /NFR Exam Stool Upholstery Pallas Fabric Group P2 GRPP2 P2 Pallas Fabric HAVEN HAVEN HAVEN IRON ORE /27.291.142.P MK: E1 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from ONTARIO, CA Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
1.2	PINR2448T-74P	2	\$553.35	\$1,106.70	
	 Pirouette, Nesting Training, Rectangular, 24x48", 74P Edge Edge Color Kensington Maple edge /EKM Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP Laminate KI Laminates Standard KI Laminates KENSINGTON MAPLE 10776-60 /LKM Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC MK: E2 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
1.3	PINR2466T-74P	5	\$620.16	\$3,100.80	
	 Pirouette, Nesting Training, Rectangular, 24x66", 74P Edge Edge Color Kensington Maple edge /EKM Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP Laminate KI Laminates Standard KI Laminates KENSINGTON MAPLE 10776-60 /LKM Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC MK: E3 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
1.4	TLT604/FC	1	\$841.50	\$841.50	
	 Tattoo Seating, Slim Corner, Right Facing, 4-Leg Casters, Contrast Power No power /NP Moisture Barrier No Moisture Barrier /NMB Base Finish Blue Grey /GR Highest Grade Contrasting Fabric Fabric Grade H H Fabric Contrast #1/Back and Base Compliance to TB 117-2013 /NFR Fabric Contrast #1/Back, Front and Side Panels-NFR Fabric Grade H H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT FELT /27.236.092.P Fabric Contrast #2/Seat Compliance to TB 117-2013 NFR Fabric Contrast #2/Seat-NFR Fabric Grade H H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT SHIBORI /27.236.134.P MK: E12 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				



QUOTATION





CREATED 2/17/2021
VALID THROUGH 5/18/2021
Prepared By Daryl Wendt
Quote Filename Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25 - 21DDW-519817/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
1.5	TLS600/FC 	3	\$937.38	\$2,812.14	
	Tattoo Seating, Slim Seat, 4-Leg on Casters, Contrast Power No power /NP Moisture Barrier No Moisture Barrier /NMB Base Finish Blue Grey /GR Highest Grade Contrasting Fabric Fabric Grade H Fabric Contrast #1/Back and Base Compliance to TB 117-2013 /NFR Fabric Contrast #1/Back, Front and Side Panels-NFR Fabric Grade H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT FELT /27.236.092.P Fabric Contrast #2/Seat Compliance to TB 117-2013 NFR Fabric Contrast #2/Seat-NFR Fabric Grade H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT SHIBORI /27.236.134.P MK: E13 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
1.6	TL3600/NC 	7	\$598.23	\$4,187.61	
	Tattoo Seating, Ottoman, 4-Leg on Casters, Non-Contrast Moisture Barrier No Moisture Barrier /NMB Base Finish Blue Grey /GR Non-Contrasting Fabric Compliance to TB 117-2013 /NFR Non-Contrasting Fabric Fabric Grade H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT SHIBORI /27.236.134.P MK: E14 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
1.7	Install No Image Available	1	\$952.00	\$952.00	
	Lead Time not available for calculation				
Tag 1: Orchard Hills Elem - Phase 1 - 8/9-8/20				WorkGroup Product Subtotal	\$13,216.99


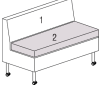
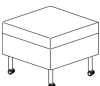


QUOTATION

CREATED 2/17/2021
VALID THROUGH 5/18/2021
Prepared By Daryl Wendt
Quote Filename Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25 - 21DDW-519817/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: Village Oaks Elem - Phase 1 - 8/9-8/20					
2.1	KICL12	1	\$216.24	\$216.24	
	 Medical/Lab Stool,hand act,16"Dia Seat,16-21"H,Uph,Hand Activated Upholstery Grade/Color Compliance to TB 117-2013 /NFR Exam Stool Upholstery Pallas Fabric Group P2 GRPP2 P2 Pallas Fabric HAVEN HAVEN HAVEN IRON ORE /27.291.142.P MK: E1 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from ONTARIO, CA Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
2.2	PINR2448T-74P	4	\$553.35	\$2,213.40	
	 Pirouette,Nesting Training,Rectangular,24x48",74P Edge Edge Color Kensington Maple edge /EKM Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP Laminate KI Laminates Standard KI Laminates KENSINGTON MAPLE 10776-60 /LKM Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC MK: E2 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
2.3	PINR3084C-74P	4	\$733.89	\$2,935.56	
	 Pirouette,Nesting Collaborative,Rectangular,30x84",74P Edge Edge Color Kensington Maple edge /EKM Laminate KI Laminates Standard KI Laminates KENSINGTON MAPLE 10776-60 /LKM Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC Modesty Panel No modesty panel /NMP Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN MK: E4 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
2.4	TLT604/FC	1	\$841.50	\$841.50	
	 Tattoo Seating, Slim Corner, Right Facing, 4-Leg Casters, Contrast Power No power /NP Moisture Barrier No Moisture Barrier /NMB Base Finish Blue Grey /GR Highest Grade Contrasting Fabric Fabric Grade H H Fabric Contrast #1/Back and Base Compliance to TB 117-2013 /NFR Fabric Contrast #1/Back, Front and Side Panels-NFR Fabric Grade H H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT FELT /27.236.092.P Fabric Contrast #2/Seat Compliance to TB 117-2013 NFR Fabric Contrast #2/Seat-NFR Fabric Grade H H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT COTTON /27.236.072.P MK: E15 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				

CREATED 2/17/2021
VALID THROUGH 5/18/2021
Prepared By Daryl Wendt
Quote Filename Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25 - 21DDW-519817/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
2.5	TLT603/FC 	1	\$841.50	\$841.50	
	Tattoo Seating, Slim Corner, Left Facing, 4-Leg Casters, Contrast Power No power /NP Moisture Barrier No Moisture Barrier /NMB Base Finish Blue Grey /GR Highest Grade Contrasting Fabric Fabric Grade H H Fabric Contrast #1/Back and Base Compliance to TB 117-2013 /NFR Fabric Contrast #1/Back, Front and Side Panels-NFR Fabric Grade H H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT FELT /27.236.092.P Fabric Contrast #2/Seat Compliance to TB 117-2013 NFR Fabric Contrast #2/Seat-NFR Fabric Grade H H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT COTTON /27.236.072.P MK: E16 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
2.6	TLS600/FC 	3	\$937.38	\$2,812.14	
	Tattoo Seating, Slim Seat, 4-Leg on Casters, Contrast Power No power /NP Moisture Barrier No Moisture Barrier /NMB Base Finish Blue Grey /GR Highest Grade Contrasting Fabric Fabric Grade H H Fabric Contrast #1/Back and Base Compliance to TB 117-2013 /NFR Fabric Contrast #1/Back, Front and Side Panels-NFR Fabric Grade H H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT FELT /27.236.092.P Fabric Contrast #2/Seat Compliance to TB 117-2013 NFR Fabric Contrast #2/Seat-NFR Fabric Grade H H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT COTTON /27.236.072.P MK: E17 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
2.7	TL3600/NC 	6	\$598.23	\$3,589.38	
	Tattoo Seating, Ottoman, 4-Leg on Casters, Non-Contrast Moisture Barrier No Moisture Barrier /NMB Base Finish Blue Grey /GR Non-Contrasting Fabric Compliance to TB 117-2013 /NFR Non-Contrasting Fabric Fabric Grade H H WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov Fabric DEFLECT DEFLECT DEFLECT COTTON /27.236.072.P MK: E18 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				







QUOTATION

CREATED 2/17/2021
VALID THROUGH 5/18/2021
Prepared By Daryl Wendt
Quote Filename Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25 - 21DDW-519817/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
2.8	Install No Image Available Lead Time not available for calculation	1	\$1,050.00	\$1,050.00	
Tag 1: Village Oaks Elem - Phase 1 - 8/9-8/20				WorkGroup Product Subtotal	\$14,499.72



CREATED 2/17/2021
VALID THROUGH 5/18/2021
Prepared By Daryl Wendt
Quote Filename Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25 - 21DDW-519817/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: Novi Middle school - Phase 1 - 8/9-8/20					
3.1	KICL12	1	\$216.24	\$216.24	
	 Medical/Lab Stool,hand act,16"Dia Seat,16-21"H,Uph,Hand Activated Upholstery Grade/Color Compliance to TB 117-2013 /NFR Exam Stool Upholstery Pallas Fabric Group P2 GRPP2 P2 Pallas Fabric HAVEN HAVEN HAVEN IRON ORE /27.291.142.P MK: E1 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from ONTARIO, CA Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
3.2	PINR2466T-74P	2	\$620.16	\$1,240.32	
	 Pirouette,Nesting Training,Rectangular,24x66",74P Edge Edge Color Blue Grey edge /EGR Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP Laminate KI Laminates Standard KI Laminates NORTH SEA D90-60 /LNA Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC MK: E5 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
3.3	PINR1836T-74P	1	\$460.53	\$460.53	
	 Pirouette,Nesting Training,Rectangular,18x36",74P Edge Edge Color Blue Grey edge /EGR Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP Laminate KI Laminates Standard KI Laminates NORTH SEA D90-60 /LNA Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC MK: E6 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
3.4	PINR3060T-74P	1	\$616.08	\$616.08	
	 Pirouette,Nesting Training,Rectangular,30x60",74P Edge Edge Color Blue Grey edge /EGR Laminate KI Laminates Standard KI Laminates NORTH SEA D90-60 /LNA Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP MK: E7 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
3.5	Install	1	\$340.00	\$340.00	
	Install No Image Available				







QUOTATION

CREATED 2/17/2021
VALID THROUGH 5/18/2021
Prepared By Daryl Wendt
Quote Filename Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25 - 21DDW-519817/C

Line	Model	Qty.		Sell Price	Extended Total	TBD Options
	Lead Time not available for calculation					
Tag 1: Novi Middle school - Phase 1 - 8/9-8/20				WorkGroup Product Subtotal	\$2,873.17	



CREATED 2/17/2021
 VALID THROUGH 5/18/2021
 Prepared By Daryl Wendt
 Quote Filename Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25 - 21DDW-519817/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: Novi High school - Phase 1 - 8/9-8/20					
4.1	KICL12	2	\$216.24	\$432.48	
	 Medical/Lab Stool,hand act,16"Dia Seat,16-21"H,Uph,Hand Activated Upholstery Grade/Color Compliance to TB 117-2013 /NFR Exam Stool Upholstery Pallas Fabric Group P2 GRPP2 P2 Pallas Fabric HAVEN HAVEN HAVEN IRON ORE /27.291.142.P MK: E1 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from ONTARIO, CA Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
4.2	PINR3060T-74P	1	\$616.08	\$616.08	
	 Pirouette,Nesting Training,Rectangular,30x60",74P Edge Edge Color Blue Grey edge /EGR Laminate KI Laminates Standard KI Laminates CRISP LINEN 4942-38 /LRI Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP MK: E8 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
4.4	PINR2466T-74P	4	\$620.16	\$2,480.64	
	 Pirouette,Nesting Training,Rectangular,24x66",74P Edge Edge Color Blue Grey edge /EGR Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP Laminate KI Laminates Standard KI Laminates CRISP LINEN 4942-38 /LRI Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC MK: E10 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
4.5	PINR2448T-74P	1	\$553.35	\$553.35	
	 Pirouette,Nesting Training,Rectangular,24x48",74P Edge Edge Color Blue Grey edge /EGR Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP Laminate KI Laminates Standard KI Laminates CRISP LINEN 4942-38 /LRI Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC MK: E11 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
4.6	Install	1	\$890.00	\$890.00	
	Install No Image Available				



QUOTATION

CREATED2/17/2021

VALID THROUGH5/18/2021

Prepared ByDaryl Wendt




Quote FilenameNovi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25 - 21DDW-519817/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
	Lead Time not available for calculation				
Tag 1: Novi High school - Phase 1 - 8/9-8/20				WorkGroup Product Subtotal	\$4,972.55



QUOTATION

CREATED 2/17/2021
VALID THROUGH 5/18/2021
Prepared By Daryl Wendt
Quote Filename Novi Community Schools: Novi Bond Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25 - 21DDW-519817/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: Novi High school - Phase 2 - 12/9-12/13					
5.1	PINR3060T-74P	1	\$616.08	\$616.08	
	 Pirouette,Nesting Training,Rectangular,30x60",74P Edge Edge Color Blue Grey edge /EGR Laminate KI Laminates Standard KI Laminates CRISP LINEN 4942-38 /LRI Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP MK: E8 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
5.2	PINR3066T-74P	2	\$631.89	\$1,263.78	
	 Pirouette,Nesting Training,Rectangular,30x66",74P Edge Edge Color Blue Grey edge /EGR Laminate KI Laminates Standard KI Laminates CRISP LINEN 4942-38 /LRI Leg Finish Blue Grey /GR Casters/Glides Black wheel, Silver hub-2 locking/2 non-locking /4EC Grommet/PowerUp Option No grommets, PowerUp, wire management/No cutouts /NNN Modesty Panel No modesty panel /NMP MK: E9 Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 2/25/2021 and is subject to change.				
5.3	Install	1	\$290.00	\$290.00	
	 No Image Available Lead Time not available for calculation				
Tag 1: Novi High school - Phase 2 - 12/9-12/13				WorkGroup Product Subtotal	\$2,169.86

Quote Summary

Product SubTotal: \$37,732.29
Estimated Sales Tax: See Notes
Quote Total: \$37,732.29

NOTES:

- Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.
- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.

PROJECT LEAD TIME SUMMARY:

- Manufacturing lead time begins once the order is complete and acknowledged. Delivery dates are determined per order based on the longest lead time per shipping location and are confirmed on the order acknowledgement.

<u>Shipping Location</u>	<u>MFG Lead Time Range</u>
BONDUEL, WI	2 - 4 Weeks
HIGH POINT, NC	3 - 5 Weeks
ONTARIO, CA	3 - 5 Weeks
MISCELLANEOUS	Lead time could not be calculated

- Lead times are subject to change based on quantities, manufacturing capacity and surface material selections. Laminate and/or fabrics outside the standard KI ingrade program may have extended lead time.
- For more information or questions regarding delivery consolidation, contact KI Customer Service.

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at www.KI.com/terms

Prepared by Daryl Wendt
Market Code: 2=2=K-12

Opportunity #: 519817

Quote Filename: Novi Community Schools: Novi Bond
Project Package A - Phases 1 and 2 (Sourcewell) - Feb 25
- 21DDW-519817

Final Considerations:

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

1. All purchase orders must be issued to KI or KI c/o the dealer with this address:
KI
1330 Bellevue Street
Green Bay, WI 54302
2. The following items must be included on all purchase orders:
 - Sold To/Bill To Information: complete legal name, address, telephone number and fax number
 - Ship To Information: complete legal name, address, contact name, contact phone number
 - Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
 - Issue Date: date the purchase order was issued
 - Sales Tax: applicable sales tax will be added upon KI invoicing. If tax exempt, customer must provide or have the tax exempt certificate on file at KI
 - Purchase Order Total: total of all items and services included on the purchase order
 - Authorization: signature of authorized purchasing agent or buying entity
 - Order Details: reference a fully optioned KI quote (ex: 11KGH-85432) or include all the information listed below
 - Quantity of each item
 - Complete model number, including all finish and option information (by line item)
 - Net purchase price (by line item)
 - Extended net purchase price (all line items)
 - Any additional applicable charges (ex: installation and/or delivery charges)
 - Contract name and/or number if pricing is based on a contract reference
3. Signatures on a quote or a worksheet cannot be accepted as a purchase order.
4. In the event that you do not have a formal Purchase Order process, please contact your KI Sales Representative or call 1-800-424-2432, and we will assist you with creating a PO.

We appreciate your cooperation in providing us with all the required information listed above on your Purchase Order. Complete information helps us serve you better. Thank you for your order.

Purchase Orders that do not meet these requirements will be placed on hold until complete information is received by KI. Purchase orders on hold are not released to manufacturing or assigned a delivery date. KI order lead times begin once the order is released to manufacturing.



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax
2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax
3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax
5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax
4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

Quotation 333905

Quote Date 02/25/21

Customer Order

Project 210276

Customer N00148

Terms NET 10 DAYS

Expiration Date

Account Representative ANNE MARIE
TREMBERTH (HCT)

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Quote To

Christine Diatkar
Novi Community School District
25345 Taft Rd
Novi, MI, 48374-2423

Ship To

Sarah Watson
Novi Community School District
Novi High School
24062 Taft Rd
Novi, MI, 48375

Phone +1 (248) 449-1200

Cell +1 (248) 449-1218

Fax +1 (248) 449-1219

cdiatkar@NOVISCHOOLS.NET

Phone +1 (248) 338-4561

swatson@tmp-architecture.com

Sales Location Troy

Target Installation: 8/9/21 - 8/20/21

**PHASE 2: 12/9/21 -12/13/21

Following contracts utilized for pricing on these quotes:

Category C/ Smith System: E&I +Additional NBS preferred discounting

Category F/ Media Technologies: NCPA Contract

Category G/ Steelcase: E&I

Category N/ Carolina: Omnia

Category R/ Joy Carpets: Std discounting, no contract

Category U/ Davis: Std discounting, no contract

School responsible for contract membership enrollment. Changes to specifications and quantity could effect tiered contract pricing.

Pricing valid for 30 days.

STEELCASE PRICE INCREASE EFFECTIVE 4.19.21

Please verify finish selections prior to order placement.

If due to unforeseen circumstances the building is not ready to receive furniture, additional fees may be incurred to double handle and/or store the furniture. Circumstances include, but are not limited to construction delays and COVID-19.

Storage is included free for 30 days.

Quote includes Non-Union labor for NBS to receive, deliver and install during Normal Business Hours; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately.

Purchase Order and 40% Deposit is required before order placement; please reference NBS quote number on PO. Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.

Thank you!

Description

Quantity

Unit Price

Extended Price

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
SC/TURNSTONE/COALESSE				
1	<div>TS8TRUNK - Bivi; Storage-End, Trunk</div> <div>Width: 60.00000</div> <div>Top Surface Finish: Solid HPL 2811 - MIST</div> <div>Edge Finish: Plastic - PG1 6636 - MIST</div> <div>Case Finish: Textured Paint 7236 - FOG</div> <div>Support: Freestanding Leg</div> <div>Leg Finish: Smooth Metallic 4798 - STERLING METALLIC</div> <div>STEELCASE</div> <div>Tag ForG1</div> <div><div>QtyDescription</div><div>1W214 PRINCIPAL OFFICE</div><div>1W215 CONFERENCE ROOM</div></div>	2	741.52	1,483.04
2	<div>TS8STEHL2 - Bivi; Leg-Trunk, Freestanding</div> <div>Leg Finish: Smooth Metallic 4798 - STERLING METALLIC</div> <div>STEELCASE</div> <div>Tag ForG1</div>	2	212.52	425.04
3	<div>TS30702 - Scoop; Stool, Upholstered seat pad</div> <div>LEGS: 4798 STERLING METALLIC</div> <div>PLASTIC: 6618 WHITE</div> <div>UPHLSTRY: 59DD GRADED IN PR. GRP. 4</div> <div>CF STINSON INC - Acct 140021</div> <div>Purchaser: VENDOR</div> <div>Pattern: LARA -LRA</div> <div>Color: TITANIUM -LRA82</div> <div>Direction: HORIZONTAL</div> <div>GLIDES: *OPT:GLIDES</div> <div>HARD GLD: STD:HARD GLIDES</div> <div>STEELCASE</div> <div>Tag ForG12</div> <div><div>QtyDescription</div><div>2W210 LOUNGE</div></div>	2	241.50	483.00
5	<div>TS4TPSTS48 - Campfire; Slim Table-Standing height, 18D x 48W x 42H</div> <div>BASIC: 4750 CHAMPAGNE METALLIC</div> <div>FOOTSHLF: 4750 CHAMPAGNE METALLIC</div> <div>GROMMET: 6249 PLATINUM SOLID</div> <div>TOP OPT: *OPT:TOP SELECTION</div>	1	908.50	908.50

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
5 HPL TOP: HPL TOP TOP-SURF: TOP SURFACE LAMINATE: *TOP-SURF:LAMINATE FINISHES 2811: MIST EDGE: EDGE PLASTIC: *EDGE:PLASTIC 6636: MIST POWER OPT: *OPT:POWER OPTIONS 2POWER: 2 POWER Campfire Slim Table - Special: * OMIT power * To have clean look/omit any knockouts for power. Reference Documents: 00173765 00176507 00170685 00175005 00179509 00180748 00180246 00170144 00148933 00143035 M008 00127490 00130024 00157853 00131655 00132333 Eng Quote SF219753 Eng Quote Product ID SF00286445 STEELCASE Tag For G13 <div> <div>Qty</div> <div>Description</div> <div>1 W210 LOUNGE</div> </div>			
6 LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per	1	300.00	300.00

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
6	month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY			
Sub Total				3,599.58
Total				3,599.58
DAVIS - PHASE 1				
7	PLANE - Coat Hook (set of 2) Painted Finish: Plane-Grey Size: 1-7/8"w x 1-15/16"d x 5-15/16"H DAVIS FURN Tag For U1	1	120.00	120.00
<div>Qty Description</div> <div>1 W213 - Clerical</div>				
8	FC - FREIGHT CHARGE DAVIS FURN	1	45.00	45.00
9	LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY	1	130.00	130.00
Sub Total				295.00
Total				295.00
DAVIS - PHASE 2				
10	PLANE - Coat Hook (set of 2) Painted Finish: Plane-Grey Size: 1-7/8"w x 1-15/16"d x 5-15/16"H DAVIS FURN Tag For U1	1	120.00	120.00
<div>Qty Description</div> <div>1 E202 ASST PRINCIPAL OFC</div>				

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
11	FC - FREIGHT CHARGE DAVIS FURN	1	45.00	45.00
12	LOT - Non-Union, normal hours. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary. Stair carry quoted separately No Removal of Existing Product Storage Free for 30 days. If project is phased or delayed, warehouse storage is charged at \$5.00 per hundred weight per month. *OVERTIME RATES M-F after 8 hours and Saturdays = \$65.00/ hour Sundays & Holidays are double time = \$87.50/ hour NBS TROY	1	130.00	130.00
Sub Total				295.00
Total				295.00
Quotation Totals				
Sub Total				4,189.58
Grand Total				4,189.58

End of Quotation

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

**QUOTE 45607**

Lakeshore Learning Materials
2695 E. Dominguez St Carson, CA 90895
(310)537-8600 (800)421-5354
www.lakeshorelearning.com

To contact your local representative,
Andrew Marsh, please call (800) 421-5354

Bill to:

217752
NOVI COMMUNITY SCHOOL DISTRICT
ACCOUNTS PAYABLE
25345 TAFT ROAD
NOVI MI 48374
(248) 344-8330 ext. 3384
SARAH WATSON

Ship to:**Comments:**

APPROX DELIVER 7-10 BUSINESS DAYS ARO. PRICES GOOD THROUGH 12/31/2021.

FOB DESTINATION:FREE SHIPPING CONTINGENT ON A MINIMUM ORDER OF \$500 SHIPPING TO ONE LOCATION. DISCOUNT REFLECTED IN PRICES

PLEASE REFERENCE "PER QUOTE #45607" ON YOUR PURCHASE ORDER.

COMPLIMENTARY WHITE-GLOVE DELIVERY & INSTALLATION SRVC ON ORDERS \$10,000 OR MORE SHIP TO A SINGLE LOCATION. ORDER UNDER \$10,000 SHIPPING TO MULT LOCATIONS A 20% FEE BASED OFF THE SUBTOTAL WILL BE APPLIED FOR INSTALLATION.

INSTALL WILL TAKE 1 DAY ONCE DELIVERY DATE HAS BEEN SCHEDULED.

PER REGION 4/OMNIA CONTRACT #14-16, #R141604 OR 190501

Entry date: 02/18/2021 SIs: 43 Your reference number: **QUOTE #45607**

Line	Item	Qty	Description	List	Price	Extended	Image
1	DG277	8	Heavy-Duty Medium Store Anything Shelves Store anything and everything on the extra-wide shelves of this heavy-duty storage unit! This versatile unit has long, super-sturdy shelves that fit a variety of materials—from blocks and games to art supplies—all right within students' reach. Plus, the unit has safe, rounded corners and durable, wipe-clean laminate surfaces. Unit measures 55"w x 15"d x 30"h. Lifetime warranty.	\$499.00	\$474.05	\$3,792.40	
2	DG242	4	Heavy-Duty Preschool Storage Unit Convenient storage that's perfectly sized for your classroom! Our sturdy unit gives children easy access to tons of toys and classroom materials—with 5 spacious, divided compartments at just the right height for preschoolers. The rugged unit also features wipe-clean laminate surfaces, plus rounded corners with protective edgebands for safety. Unit measures 46 1/2"w x 15"d x 30"h. Lifetime warranty.	\$399.00	\$379.05	\$1,516.20	
3	LC250X	4	Lakeshore Hardwood Kitchen Set Exceptionally crafted by master woodworkers, these 4 child-sized hardwood units provide years of imaginative play. They feature kid-friendly safety hinges that protect against injured fingers, plus chunky handles that make the doors easy to open and close. You get all 4 units shown (play dishes and food not included). Hutch requires simple assembly. Each unit also available separately below.	\$979.00	\$930.05	\$3,720.20	
4	AA758X	20	Connect & Store Book Bins - Set of 6 Colors Our linking bins organize classroom books...and keep reading stations clutter-free! The sturdy plastic bins connect for storage—and easily disconnect to tote to reading centers! Each bin has a vinyl pocket in front for the included label. Bins are available in 6 colors; each bin measures 14"l x 5 1/4"w x 7 1/4"h.	\$34.99	\$33.24	\$664.80	
5	INSTALL	1	INSTALLATION FEE	\$2,148.17	\$2,040.76	\$2,040.76	

Subtotal: \$11,734.36

0.0% Tax: \$0.00

Freight Amount: \$0.00

Total: \$11,734.36

SECRETARY'S CERTIFICATE

The undersigned, David Bo Kaplan, being the duly elected and acting Assistant Secretary of Lakeshore Equipment Company, a California corporation (the "Corporation"), does hereby certify that the resolution set forth below is a true and complete copy of a resolution duly adopted by the Board of Directors of the Corporation by unanimous written consent on January 31, 2020; and that said resolution has not been amended or repealed and is still in full force and effect:

THEREFORE, BE IT RESOLVED that Tyler Domski, be, and he hereby is, appointed and designated as Vice President of Business Process and Contracts, Mike Duong, be, and he hereby is, appointed and designated as Director of Commercial Sales, Rafael Muro, be, and he hereby is, appointed and designated as Bid Supervisor, Eunice Peterson, be, and she hereby is, appointed and designated as Bid Admin Supervisor, Audrey Lopez, be, and she hereby is, appointed and designated as Bid Analyst, Malissa Ramos, be, and she hereby is, appointed and designated as Bid Analyst, Sung Kim, be, and she hereby is, appointed and designated as Bid Analyst, Chelsea Gayden, be, and she hereby is, appointed and designated as Bid Analyst, and Luke Creamer, be, and he hereby is, appointed and designated as Bid Analyst, all with full power and authority to act in the name and on behalf of the Corporation in all negotiations, concerns and transactions with third parties, their employees or agents in connection with bidding, which actions shall include but not be limited to the execution of, and affixation of the corporate seal to, all bids, papers, documents, affidavits, bond, sureties, purchase orders and notices issued pursuant to the provisions of any such bid or contract, with each and every such act to be conclusive evidence of their authority therefore and the Corporation's ratification, approval, confirmation and acceptance thereof as valid and binding upon the Corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Corporation this 19th day of February, 2021.



David Bo Kaplan
Assistant Secretary



Warranty Information

Lakeshore offers a lifetime warranty on premium-quality classroom furniture.



Premium-Quality Classroom Furniture

Lifetime Warranty

Premium-Quality Classroom Tables & Desks

Lifetime Warranty

Premium-Quality Classroom Chairs

Lifetime Warranty

Premium-Quality Classroom Cots

Lifetime Warranty

Classroom Carpets

10 Years

Write & Wipe Mobile Tables & Desks

5 Years

Outdoor Furniture

5 Years

Trikes

5 Years

Cribs

5 Years

All other items in catalog
(unless otherwise noted)

1 Year

Guarantee

We unconditionally guarantee every item we offer. If you are unhappy with any item for any reason, simply return it to us for a full refund or exchange. Your satisfaction is our top priority! If you ever have questions or concerns, contact Customer Service at (800) 428-4414 or e-mail lakeshore@lakeshorelearning.com.

Wenger Corporation
555 Park Drive
Owatonna, MN 55060-4940
United States



Phone: 507-455-4100
Fax: 507-445-4258

Quote Number: 3205986

Loose FF&E with Omnia Partners contract pricing.

QUOTE

Date: 02/22/2021
Page: 1 of 2
Cust #: 00218689

Quote To:

sarah watson
Novi Middle School
49000 W 11 Mile Rd
Novi MI 48374-1612
United States

Phone:
Fax:
E-Mail:

Date: 2/22/2021
Expires: 3/24/2021
Reference:
Sales Person: Theresa Bartok
Created By: Theresa Bartok

Quote Comments:

NOVI COMMUNITY SCHOOL DISTRICT OMNIA ID: 1138061
Wenger is an approved vendor for Region 4 ESC/OMNIA Partners, Public Sector. All items on this quotation are available through Contract # R191204, effective through 10/31/2022.

The pricing in this quote includes complete delivery, unloading, assembly, installation and removal of debris by Wenger trained technicians.

USD

Line	PartNum/Description	Qty	Net Price	Ext. Price
1.00	157F091 Conductor/String Bassist/Percussionist Chair Black <i>KI- DISTRIBUTION: (1) BAND ROOM H102; (1) IN ORCHESTRA ROOM H111</i>	2 EA	\$594.00	\$1,188.00
2.00	236C011 Flex Conductor's Stand HPL Desk <i>K2- DISTRIBUTION: (1) BAND ROOM H102; (1) IN ORCHESTRA ROOM H111; (1) IN CHOIR ROOM H122</i>	3 EA	\$605.00	\$1,815.00
3.00	280200072 StageTek Tiered Riser Staging System <i>K3- DISTRIBUTION: (1) CHOIR ROOM H122</i> <i>StageTek Tiered Staging System 3 Tiers, 8" Rise, 3' Deep (3) 6' rectangular sections (4) Pie sections Deck Surface: Black Cracked Ice Fixed Height Legs Closure Material: Black Cracked Ice Front Closures</i>	1 EA	\$17,180.98	\$17,180.98

Wenger Corporation
555 Park Drive
Owatonna, MN 55060-4940
United States



Phone: 507-455-4100
Fax: 507-445-4258

Quote Number: 3205986

Loose FF&E with Omnia Partners contract pricing.

QUOTE

Date: 02/22/2021
Page: 2 of 2
Cust #: 00218689

<i>Right & Left Side Closures, Notched for Guardrails Back, Left, and Right Guardrails (for elevations above 8") Front Closure Panel Braces for Chair Stops, for levels as needed All Necessary Leg-to-Leg Connectors</i>				
4.00	Install	1 EA	\$2,980.19	\$2,980.19
	Installation Services			
5.00	Freight	1 EA	\$1,229.03	\$1,229.03
	Freight Services			

Lines Total	\$24,393.20
Total Taxes	\$0.00

Quote Total	\$24,393.20
--------------------	--------------------



MUSIC EDUCATION AND PERFORMING ARTS

Owatonna Office: Phone 800.4WENGER (493-6437) Worldwide +1.507.455.4100 | Parts & Service 800.887.7145 | wengercorp.com | 555 Park Drive, PO Box 448 | Owatonna | MN 55060-0448

Syracuse Office: Phone 800.836.1885 Worldwide +1.315.451.3440 | jrclancy.com | 7041 Interstate Island Road | Syracuse | NY 13209-9713

ATHLETICS Phone 800.493.6437 | email gearboss@wengercorp.com | gearboss.com | 555 Park Drive, PO Box 448 | Owatonna | MN 55060-0448



DATE: 02/19/21

EFFECTIVE DATE: 02/19/21

SUPERSEDES: All Others

Vendor ID #017734 Core-Lite Industries**Quote- 33516**TO: Novi Community School District
25345 Taft Road
Novi, MI 48374PHONE: _____
FAX: _____
EMAIL: _____

ATTN: _____

Sales Associate: Bob Brock

F.O.B.: Grand Haven, MI

PAYMENT TERMS-
Check

PRICES EFFECTIVE: 4/13/2018

PRICES VALID THROUGH: next price change

Deluxe Podium and Ultra Podiums with Deluxe Railing (2)

PART #	QTY	DIMENSIONS (in.)			Unit Weight (lbs.)	Total Weight (lbs.)	DESCRIPTION	UNIT PRICE	Sub-Total
		HEIGHT	WIDTH	LENGTH					
Basic 12 Conductor Podium	2	12	42	42	68	136	12" x 42" x 42" Conductor Podium with EPS Core 1/2" Thick Podium Top	\$595.00	\$1,190.00
Deluxe Railing	2	42"	30"		18	36	2.25" Dia Black Powdercoat	\$300.00	\$600.00
Delivery							Core-Lite Vehicle	\$310.00	\$310.00
							August 9 through 20		
							Location Novi Middle School		
							TMP Project #19139		
							49000 W 11 Mile		
							Novi, MI 48374		
							Sales Tax Info- Out of State	\$0.00	\$0.00
							Total:		\$2,100.00

TERMS AND CONDITIONS:

- UNLESS OTHERWISE SPECIFIED, THE ABOVE PRICES ARE FOR ONE RELEASE OF CONTINUOUS PRODUCTION OF EACH PART.
- PRICES FOR RELEASES OTHER THAN QUOTED QUANTITIES ARE SUBJECT TO AN INCREASE IN PRICE AND/OR
'ADDITIONAL SETUP CHARGES.

Core Lite Industries, LLC
13354 Greenleaf Lane
Grand Haven, MI 49417
Phone: (616) 843-5993

Caution: Combustible. materials will ignite if exposed to fire of sufficient heat and intensity. **Notice:** Core Lite Industries, LLC shall not be liable for incidental and consequential damages directly or indirectly sustained, nor for any loss caused by application of these goods not in accordance with current printed instructions, or for other than the intended use. Core Lite Industries, LLC liability is expressly limited to replacement of defective goods. See FeatherBlock/Core Lite Return Policy and 12-Month Limited Warranty for Details.

QUOTE

Page 1 of 1

Quote Number : 7794035920 (Ver. 1)
Effective Date : 18-FEB-2021
Expiration Date : 31-AUG-2021
Sales Rep : MCCRIE, JILL
Phone : (734) 255-0930
Email : jill.mccrie@schoolspecialty.com
Customer No. : 413733
Ship To : ORCHARD HILLS ELEM SCHOOL
41900 QUINCE DR
NOVI MI 48375-3361
Ship To Attn : SARAH WATSON
Bill To : NOVI COMMUNITY SCHOOL DISTRICT
25345 TAFT RD
NOVI MI 48374-2423

Supplier Lead Time :
Invoice Terms : 30 NET
Free Shipping : Yes
Delivery Method : Inside
Location : One Location
Installation : By SSI

Notes: **PRICING PER 2021-22 REMC BID AWARD CONTRACT #Q-70153. CONTRACT EFFECTIVE: 1/1/21-12/31/21**

Qty	Ordered Item Number	SSI Item Number	Description	Net Price	Ext. Price
1		1644285E	UPHOLSTERED APRON COUCH WITH DOUBLE DRAWER STORAGE 27 W X 72 D X 20 H ADJUSTABLE PILLOW WEDGE HEADREST STEEL DRAWERS SPECIFY LAMINATE AND VINYL COLORS	1145.05	1145.05

Notes: **ITEM M1**
Laminate: Maple 1MP
Upholstery: Wedgewood 3WW
INSTALLED RIGHT HANDED
B136 – Clinic

Sub Total : \$1145.05
Tax : \$0.00
Shipping & Handling : \$0.00
Total : \$1145.05

QUOTE

Page 1 of 1

Quote Number : 7794035935 (Ver. 1)
Effective Date : 18-FEB-2021
Expiration Date : 31-AUG-2021
Sales Rep : MCCRIE, JILL
Phone : (734) 255-0930
Email : jill.mccrie@schoolspecialty.com
Customer No. : 413733
Ship To : VILLAGE OAKS ELEMENTARY SCHOOL
23333 WILLOWBROOK
NOVI MI 48375-3654
Ship To Attn : SARAH WATSON
Bill To : NOVI COMMUNITY SCHOOL DISTRICT
25345 TAFT RD
NOVI MI 48374-2423

Supplier Lead Time :
Invoice Terms : 30 NET
Free Shipping : Yes
Delivery Method : Inside
Location : One Location
Installation : By SSI

Notes: **PRICING PER 2021-22 REMC BID AWARD CONTRACT #Q-70153. CONTRACT EFFECTIVE: 1/1/21-12/31/21**

Qty	Ordered Item Number	SSI Item Number	Description	Net Price	Ext. Price
1		1644285E	UPHOLSTERED APRON COUCH WITH DOUBLE DRAWER STORAGE 27 W X 72 D X 20 H ADJUSTABLE PILLOW WEDGE HEADREST STEEL DRAWERS SPECIFY LAMINATE AND VINYL COLORS	1145.05	1145.05

Notes: **ITEM M1**
Laminate: Maple 1MP
Upholstery: Wedgewood 3WW
INSTALLED LEFT HANDED
F113 CLINIC

Sub Total : \$1145.05
Tax : \$0.00
Shipping & Handling : \$0.00
Total : \$1145.05

QUOTE

Quote Number : 7794035940 (Ver. 1) Page 1 of 1
Effective Date : 18-FEB-2021
Expiration Date : 31-AUG-2021
Sales Rep : MCCRIE, JILL
Phone : (734) 255-0930
Email : jill.mccrie@schoolspecialty.com
Customer No. : 413733
Ship To : NOVI MIDDLE SCHOOL
49000 W 11 MILE RD
NOVI MI 48374-1612
Ship To Attn : SARAH WATSON
Bill To : NOVI COMMUNITY SCHOOL DISTRICT
25345 TAFT RD
NOVI MI 48374-2423

Supplier Lead Time :
Invoice Terms : 30 NET
Free Shipping : Yes
Delivery Method : Inside
Location : One Location
Installation : By SSI

Notes: **PRICING PER 2021-22 REMC BID AWARD CONTRACT #Q-70153. CONTRACT EFFECTIVE: 1/1/21-12/31/21**

Qty	Ordered Item Number	SSI Item Number	Description	Net Price	Ext. Price
1		1644285E	UPHOLSTERED APRON COUCH WITH DOUBLE DRAWER STORAGE 27 W X 72 D X 20 H ADJUSTABLE PILLOW WEDGE HEADREST STEEL DRAWERS SPECIFY LAMINATE AND VINYL COLORS	1145.05	1145.05

Notes: **ITEM M2**
Laminate: Gray 1GR
Upholstery: Black 3BK
INSTALLED RIGHT HANDED
F112 – Clinic

1		1644285E	UPHOLSTERED APRON COUCH WITH DOUBLE DRAWER STORAGE 27 W X 72 D X 20 H ADJUSTABLE PILLOW WEDGE HEADREST STEEL DRAWERS SPECIFY LAMINATE AND VINYL COLORS	1145.05	1145.05
---	--	----------	--	---------	---------

Notes: **ITEM M2**
Laminate: Gray 1GR
Upholstery: Black 3BK
INSTALLED LEFT HANDED
F112 – Clinic

Sub Total : \$2290.10
Tax : \$0.00
Shipping & Handling : \$0.00
Total : \$2290.10

QUOTE

Quote Number : 7794035943 (Ver. 1) Page 1 of 1
Effective Date : 18-FEB-2021
Expiration Date : 31-AUG-2021
Sales Rep : MCCRIE, JILL
Phone : (734) 255-0930
Email : jill.mccrie@schoolspecialty.com
Customer No. : 413733
Ship To : NOVI SENIOR HIGH SCHOOL
24062 TAFT RD
NOVI MI 48375-3022
Ship To Attn : SARAH WATSON
Bill To : NOVI COMMUNITY SCHOOL DISTRICT
25345 TAFT RD
NOVI MI 48374-2423

Supplier Lead Time :
Invoice Terms : 30 NET
Free Shipping : Yes
Delivery Method : Inside
Location : One Location
Installation : By SSI

Notes: **PRICING PER 2021-22 REMC BID AWARD CONTRACT #Q-70153. CONTRACT EFFECTIVE: 1/1/21-12/31/21**

Qty	Ordered Item Number	SSI Item Number	Description	Net Price	Ext. Price
1		1644285E	UPHOLSTERED APRON COUCH WITH DOUBLE DRAWER STORAGE 27 W X 72 D X 20 H ADJUSTABLE PILLOW WEDGE HEADREST STEEL DRAWERS SPECIFY LAMINATE AND VINYL COLORS	1145.05	1145.05

Notes: **ITEM M2**
Laminate: Gray 1GR
Upholstery: Black 3BK
INSTALLED RIGHT HANDED
1 W205 – Clinic

1		1644285E	UPHOLSTERED APRON COUCH WITH DOUBLE DRAWER STORAGE 27 W X 72 D X 20 H ADJUSTABLE PILLOW WEDGE HEADREST STEEL DRAWERS SPECIFY LAMINATE AND VINYL COLORS	1145.05	1145.05
---	--	----------	--	---------	---------

Notes: **ITEM M2**
Laminate: Gray 1GR
Upholstery: Black 3BK
INSTALLED LEFT HANDED
1 W204 – Clinic

Sub Total : \$2290.10
Tax : \$0.00
Shipping & Handling : \$0.00
Total : \$2290.10

QUOTE

Page 1 of 1

Quote Number : 7794035960 (Ver. 1)
Effective Date : 18-FEB-2021
Expiration Date : 31-AUG-2021
Sales Rep : MCCRIE, JILL
Phone : (734) 255-0930
Email : jill.mccrie@schoolspecialty.com
Customer No. : 413733
Ship To : NOVI MEADOWS ELEM SCH-5TH GR
25549 TAFT RD
NOVI MI 48374-2425
Ship To Attn : SARAH WATSON
Bill To : NOVI COMMUNITY SCHOOL DISTRICT
25345 TAFT RD
NOVI MI 48374-2423

Supplier Lead Time :
Invoice Terms : 30 NET
Free Shipping : Yes
Delivery Method : Inside
Location : One Location
Installation : By SSI

Notes: **PRICING PER 2021-22 REMC BID AWARD CONTRACT #Q-70153. CONTRACT EFFECTIVE: 1/1/21-12/31/21**

Qty	Ordered Item Number	SSI Item Number	Description	Net Price	Ext. Price
1		1659281E	TABLE TABLE WITH SHELF SOLID WOOD LEGS H BRACES LAMINATED FULL SHELF 48L X 30 W X 36 H SPECIFY WOOD AND UPHOLSTERY	659.17	659.17

Notes: **ITEM M3**
WOOD - NATURAL
UPHOLSTERY - BLACK 3BK
F112 - CLINIC

Sub Total : \$659.17
Tax : \$0.00
Shipping & Handling : \$0.00
Total : \$659.17

Great Lakes Furniture Supply, Inc.

590 East 32nd Street
Holland, MI 49423
616-796-3245
616-296-1202 (fax)

Date: 2/19/2021

Customer: Novi Community Schools
Orchard Hills and Village Oaks Elementary Schools

Quote: Sico Cafeteria Tables

Orchard Hills Elementary School

<u>Quantity</u>	<u>Mfg.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
18	Sico	Oval Graduate Cafeteria Table w/Stools Model Number - STTB61 Table Height - 27" Laminate - Platinum D315-60 Armor Edge - Shadow Grey (12) Frame - Chrome Round ABS Plastic Stool - Shadow Grey (128) Castor Thread Guard - Black (111)	\$ 1,300.00	\$ 23,400.00
2	Sico	Oval ADA Graduate Cafeteria Table w/Stools Model Number - STTE61 Table Height - 30" 6 Stools, 2 Openings Laminate - Platinum D315-60 Armor Edge - Shadow Grey (12) Frame - Chrome Round ABS Plastic Stool - Shadow Grey (128) Castor Thread Guard - Black (111)	\$ 1,300.00	\$ 2,600.00

Total Product Cost	\$	26,000.00
Installation Cost	\$	1,300.00
Shipping Cost	\$	1,150.00
Total Project Cost	\$	28,450.00

Village Oaks Elementary School

<u>Quantity</u>	<u>Mfg.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
16	Sico	Oval Graduate Cafeteria Table w/Stools Model Number - STTB61 Table Height - 27" Laminate - Platinum D315-60 Armor Edge - Shadow Grey (12) Frame - Chrome Round ABS Plastic Stool - Shadow Grey (128) Castor Thread Guard - Black (111)	\$ 1,300.00	\$ 20,800.00
2	Sico	Oval ADA Graduate Cafeteria Table w/Stools Model Number - STTE61 Table Height - 30" 6 Stools, 2 Openings Laminate - Platinum D315-60 Armor Edge - Shadow Grey (12) Frame - Chrome Round ABS Plastic Stool - Shadow Grey (128) Castor Thread Guard - Black (111)	\$ 1,300.00	\$ 2,600.00
Total Product Cost			\$	23,400.00
Installation Cost			\$	1,170.00
Shipping Cost			\$	1,050.00
Total Project Cost			\$	25,620.00

REMC - Ergotron LearnFit - Orchard Hills

Quote #031432 v1

Prepared For:

Novi Community School District

Sarah Watson
41900 Quince St.
Novi, MI 48375

P: (248) 338-4561

E: swatson@tmp-architecture.com

Prepared By:

Yeo & Yeo Computer Consulting, LLC

Pearl Moore
5300 Bay Road Suite 200
Saginaw, MI 48604

P: (989) 797- 4075

E: peamoo@yeoandyeo.com

Date Issued:

02.25.2021

Expires:

03.27.2021

REMC - Ergotron LearnFit		Price	Qty	Ext. Price
24-547-003	Ergotron LearnFit Sit-Stand Desk, Short - Laminated Rectangle Top - Melamine Laminate X-shaped Base - 4 Legs - 24" Table Top Width x 22" Table Top Depth - 45" Height - Assembly Required - White, Silver	\$305.00	1	\$305.00
97-926-064	Ergotron Storage Bin for LearnFit Sit-Stand Desk	\$31.00	1	\$31.00
Subtotal				\$336.00

Installation		Price	Qty	Ext. Price
LABOR	Installation of Ergotron LearnFit Sit-Stand Desks	\$65.00	1	\$65.00
Subtotal				\$65.00

Quote Summary			Amount
REMC - Ergotron LearnFit			\$336.00
Installation			\$65.00
Total:			\$401.00

Due to vendors applying tariff charges, prices listed on quote are subject to change and will be monitored for accuracy at the time of order. Any changes to prices, other than listed above, will be submitted to you for your review before the order is authorized.

By signing this quote, I agree that I am authorized to act on behalf of the Organization listed on this quote to purchase products and/or services as listed herein. Upon invoicing of products and/or services, the Organization agrees to pay all invoices issued based on this purchase agreement within the net terms as defined by Yeo & Yeo Computer Consulting, LLC (YYCC). Invoices paid after the due date may incur a 1.5% finance charge.

Taxes, shipping, handling and other fees may apply. YYCC reserves the right to cancel orders arising from pricing variance or other errors.

Acceptance

Yeo & Yeo Computer Consulting, LLC

Novi Community School District

Pearl Moore

Signature / Name

02/25/2021

Date

Signature / Name

Initials

Date

REMC - Ergotron LearnFit - Village Oaks

Quote #031433 v1

Prepared For:

Novi Community School District

Sarah Watson
23333 Willowbrook Dr.
Novi, MI 48375

P: (248) 338-4561

E: swatson@tmp-architecture.com

Prepared By:

Yeo & Yeo Computer Consulting, LLC

Pearl Moore
5300 Bay Road Suite 200
Saginaw, MI 48604

P: (989) 797- 4075

E: peamoo@yeoandyeo.com

Date Issued:

02.25.2021

Expires:

03.27.2021

REMC - Ergotron LearnFit		Price	Qty	Ext. Price
24-547-003	Ergotron LearnFit Sit-Stand Desk, Short - Laminated Rectangle Top - Melamine Laminate X-shaped Base - 4 Legs - 24" Table Top Width x 22" Table Top Depth - 45" Height - Assembly Required - White, Silver	\$305.00	3	\$915.00
97-926-064	Ergotron Storage Bin for LearnFit Sit-Stand Desk	\$31.00	3	\$93.00
Subtotal				\$1,008.00

Installation		Price	Qty	Ext. Price
LABOR	Installation of Ergotron LearnFit Sit-Stand Desks	\$65.00	3	\$195.00
Subtotal				\$195.00

Quote Summary			Amount
REMC - Ergotron LearnFit			\$1,008.00
Installation			\$195.00
Total:			\$1,203.00

Due to vendors applying tariff charges, prices listed on quote are subject to change and will be monitored for accuracy at the time of order. Any changes to prices, other than listed above, will be submitted to you for your review before the order is authorized.

By signing this quote, I agree that I am authorized to act on behalf of the Organization listed on this quote to purchase products and/or services as listed herein. Upon invoicing of products and/or services, the Organization agrees to pay all invoices issued based on this purchase agreement within the net terms as defined by Yeo & Yeo Computer Consulting, LLC (YYCC). Invoices paid after the due date may incur a 1.5% finance charge.

Taxes, shipping, handling and other fees may apply. YYCC reserves the right to cancel orders arising from pricing variance or other errors.

Acceptance

Yeo & Yeo Computer Consulting, LLC

Novi Community School District

Pearl Moore

Signature / Name

02/25/2021

Date

Signature / Name

Initials

Date

REMC - Ergotron LearnFit - Novi High School

Quote #031434 v1

Prepared For:

Novi Community School District

Sarah Watson
24062 Taft Rd
Novi, MI 48375

P: (248) 338-4561

E: swatson@tmp-architecture.com

Prepared By:

Yeo & Yeo Computer Consulting, LLC

Pearl Moore
5300 Bay Road Suite 200
Saginaw, MI 48604

P: (989) 797- 4075

E: peamoo@yeoandyeo.com

Date Issued:

02.25.2021

Expires:

03.27.2021

REMC - Ergotron LearnFit		Price	Qty	Ext. Price
24-547-003	Ergotron LearnFit Sit-Stand Desk, Short - Laminated Rectangle Top - Melamine Laminate X-shaped Base - 4 Legs - 24" Table Top Width x 22" Table Top Depth - 45" Height - Assembly Required - White, Silver	\$305.00	6	\$1,830.00
97-926-064	Ergotron Storage Bin for LearnFit Sit-Stand Desk	\$31.00	6	\$186.00
Subtotal				\$2,016.00

Installation		Price	Qty	Ext. Price
LABOR	Installation of Ergotron LearnFit Sit-Stand Desks	\$65.00	6	\$390.00
Subtotal				\$390.00

Quote Summary			Amount
REMC - Ergotron LearnFit			\$2,016.00
Installation			\$390.00
Total:			\$2,406.00

Due to vendors applying tariff charges, prices listed on quote are subject to change and will be monitored for accuracy at the time of order. Any changes to prices, other than listed above, will be submitted to you for your review before the order is authorized.

By signing this quote, I agree that I am authorized to act on behalf of the Organization listed on this quote to purchase products and/or services as listed herein. Upon invoicing of products and/or services, the Organization agrees to pay all invoices issued based on this purchase agreement within the net terms as defined by Yeo & Yeo Computer Consulting, LLC (YYCC). Invoices paid after the due date may incur a 1.5% finance charge.

Taxes, shipping, handling and other fees may apply. YYCC reserves the right to cancel orders arising from pricing variance or other errors.

Acceptance

Yeo & Yeo Computer Consulting, LLC

Novi Community School District

Pearl Moore

Signature / Name

02/25/2021

Date

Signature / Name

Initials

Date

QUOTE

Page 1 of 1

Quote Number : 7794035976 (Ver. 1)
Effective Date : 18-FEB-2021
Expiration Date : 31-AUG-2021
Sales Rep : MCCRIE, JILL
Phone : (734) 207-7635
Email : jill.mccrie@schoolspecialty.com
Customer No. : 413733
Ship To : VILLAGE OAKS ELEMENTARY SCHOOL
23333 WILLOWBROOK
NOVI MI 48375-3654
Ship To Attn : SARAH WATSON
Bill To : NOVI COMMUNITY SCHOOL DISTRICT
25345 TAFT RD
NOVI MI 48374-2423

Supplier Lead Time :
Invoice Terms : 30 NET
Free Shipping : Yes
Delivery Method : Inside
Location : One Location
Installation : By SSI

Notes: **PRICING PER 2021-22 REMC BID AWARD CONTRACT #Q-70153. CONTRACT EFFECTIVE: 1/1/21-12/31/21**

Qty	Ordered Item Number	SSI Item Number	Description	Net Price	Ext. Price
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4

202691

CENTER READING/WRITING W/TUBS

429.96

1719.84

Notes: **ITEM V1**

1 F133 - Classroom

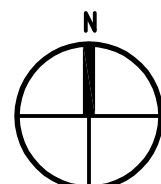
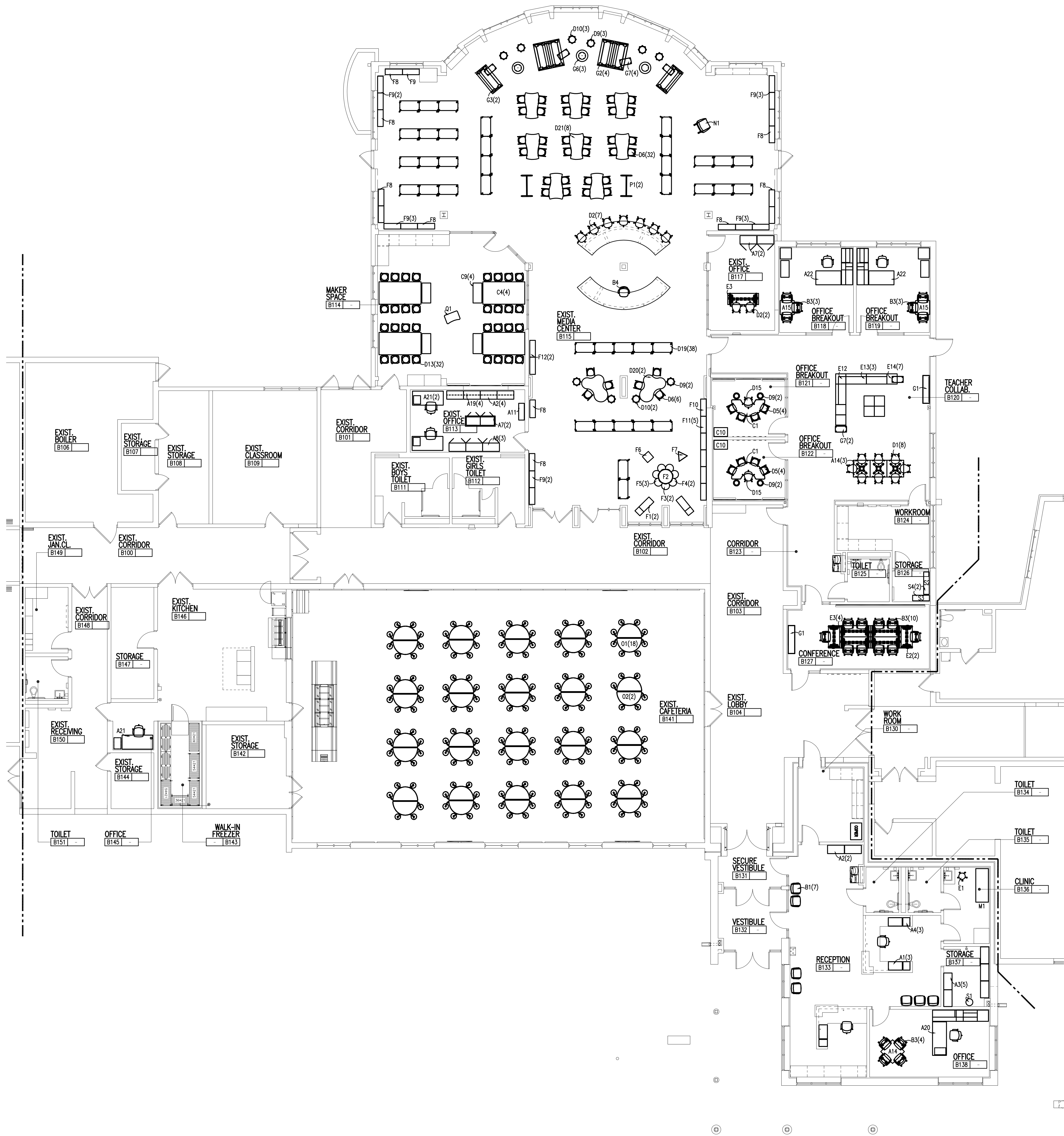
1 F135 - Classroom

1 F137 - Classroom

1 F139 - Classroom

Sub Total : \$1719.84
Tax : \$0.00
Shipping & Handling : \$0.00
Total : \$1719.84

Drawing File: C:\Users\j2018m\OneDrive\Documents\19135\19135.dwg
Date: 2/2/2021 1:52:38pm



FIRST LEVEL FURNITURE PLAN - ZONE 'B'
SCALE: 1/8" = 1'-0"



TMP ARCHITECTURE INC
1191 WEST SQUARE LAKE ROAD
BLOOMFIELD HILLS, MICHIGAN 48302
PH: 248.338.4541 FX: 248.338.0223
EM: INFO@TMP-ARCHITECTURE.COM

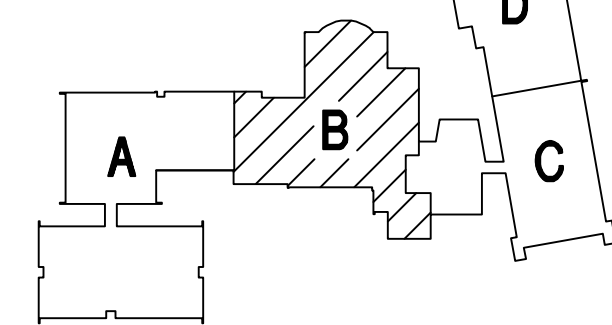
REGISTRATION SEAL

CONSULTANT

PROJECT TITLE
**Orchard Hills
Elementary
Remodeling**

Novi Community
School District

DRAWING TITLE
**First Level
Furniture Plan -
Zone 'B'**



Key Plan no scale

ISSUE DATES	
2-17-21	Furniture Quotes
12-16-20	95% Review
DATE	ISSUED FOR:
DRAWN	SMW
CHECKED	
APPROVED	

PROJECT NO.

19135

DRAWING NO.

A12.1B



TMP ARCHITECTURE INC
1191 WEST SQUARE LAKE ROAD
BLOOMFIELD HILLS • MICHIGAN • 48302
TEL • 248.338.4541 FAX • 248.338.0223
EMAIL • INFO@TMP-ARCHITECTURE.COM

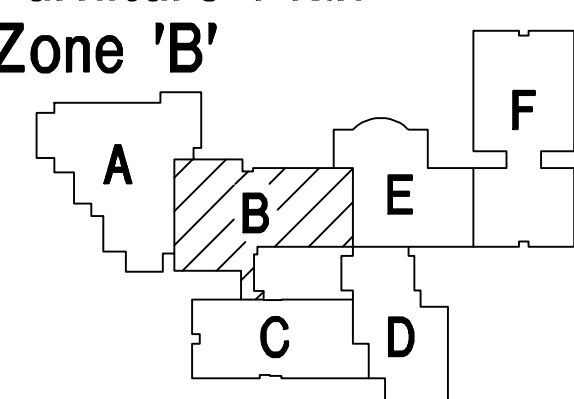
REGISTRATION SEAL

CONSULTANT

PROJECT TITLE
**Village Oaks
Elementary
Remodeling**

Novi Community
School District

DRAWING TITLE
**First Level
Furniture Plan -
Zone 'B'**



Key Plan no scale

ISSUE DATES

2-17-21	Furniture Quotes
12-16-20	95% Review

DATE ISSUED FOR:

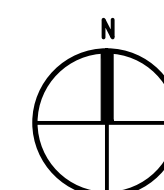
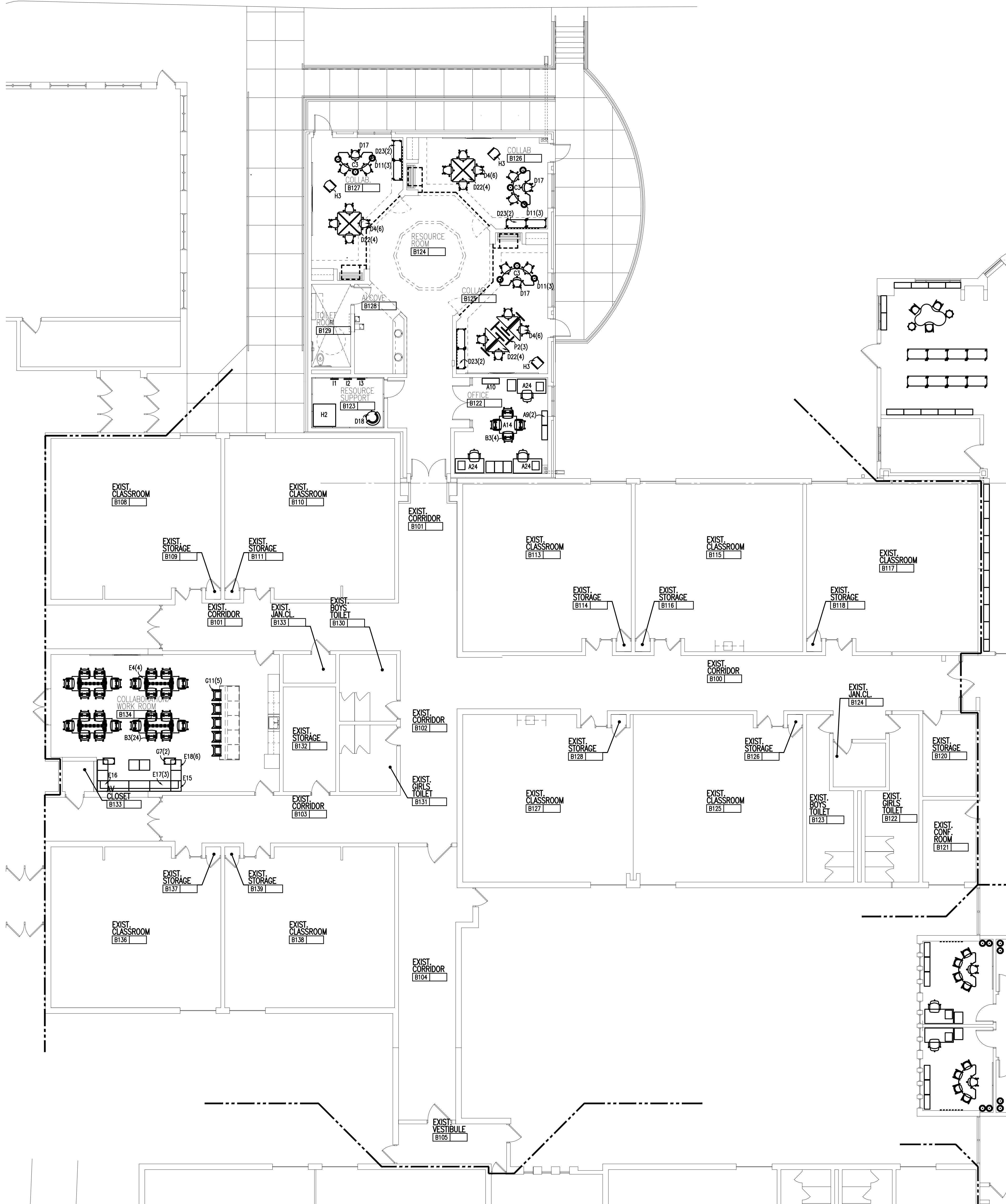
DRAWN	SMW
CHECKED	---
APPROVED	---

PROJECT NO.

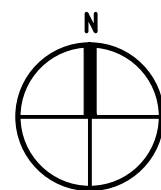
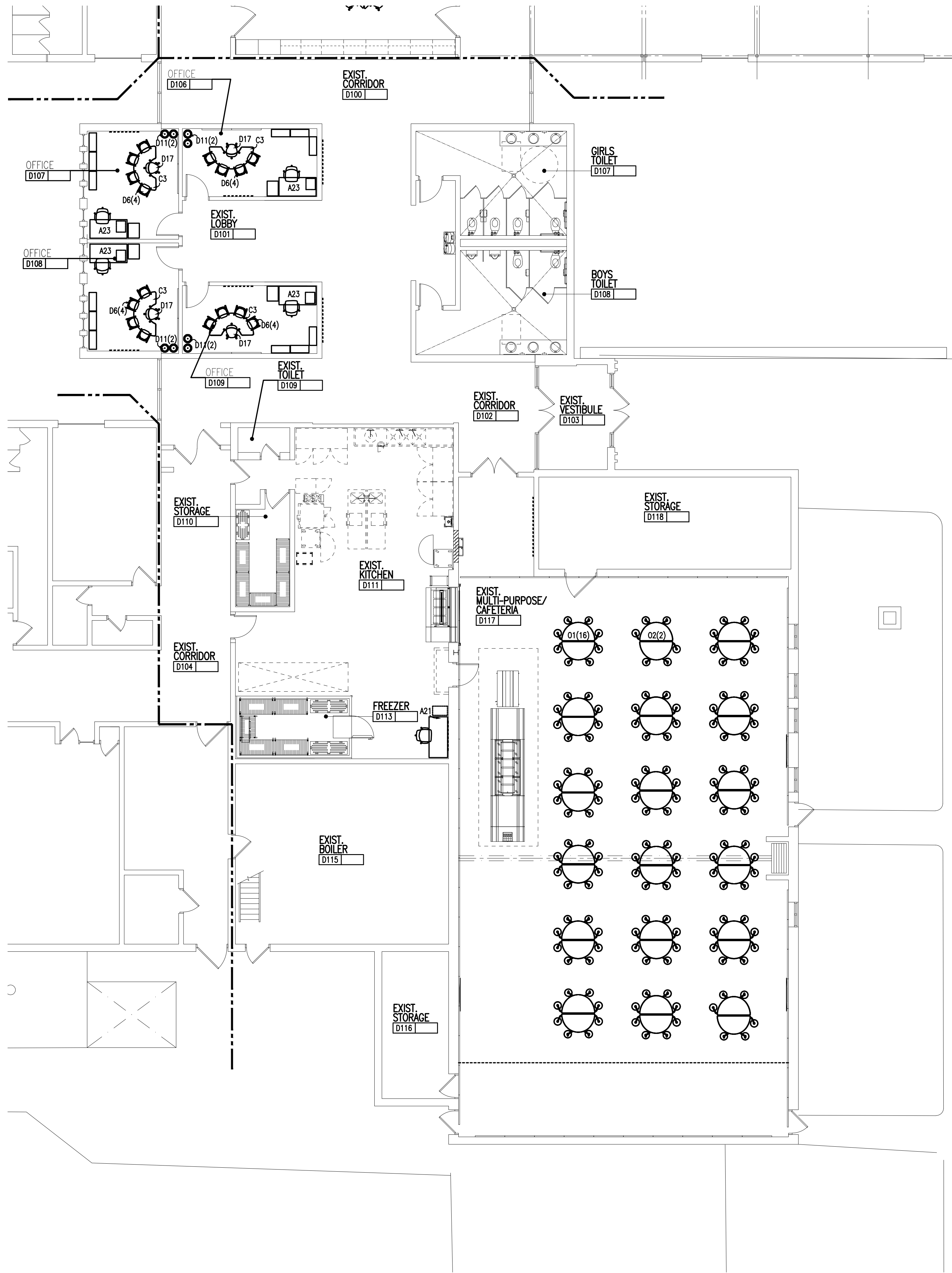
19137

DRAWING NO.

A12.1B



FIRST LEVEL FURNITURE PLAN - ZONE 'B'
SCALE: 1/8" = 1'-0"



FIRST LEVEL FURNITURE PLAN - ZONE 'D'
SCALE: 1/8" = 1'-0"



TMP ARCHITECTURE INC
1191 WEST SQUARE LAKE ROAD
BLOOMFIELD HILLS • MICHIGAN • 48302
PH • 248.338.4541 TX • 248.338.0223
EM • INFO@TMP-ARCHITECTURE.COM

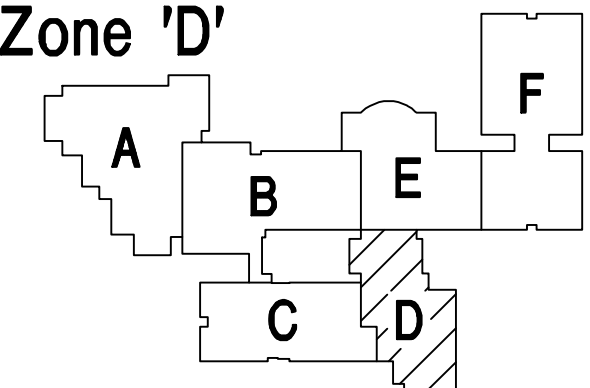
REGISTRATION SEAL

CONSULTANT

PROJECT TITLE
**Village Oaks
Elementary
Remodeling**

Novi Community
School District

DRAWING TITLE
**First Level
Furniture Plan -
Zone 'D'**



Key Plan no scale

ISSUE DATES	
DATE	ISSUED FOR:
02-17-21	Furniture Quotes
12-16-20	95% Review
DATE	ISSUED FOR:
DRAWN	SMW
CHECKED	...
APPROVED	...

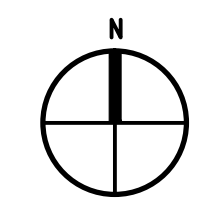
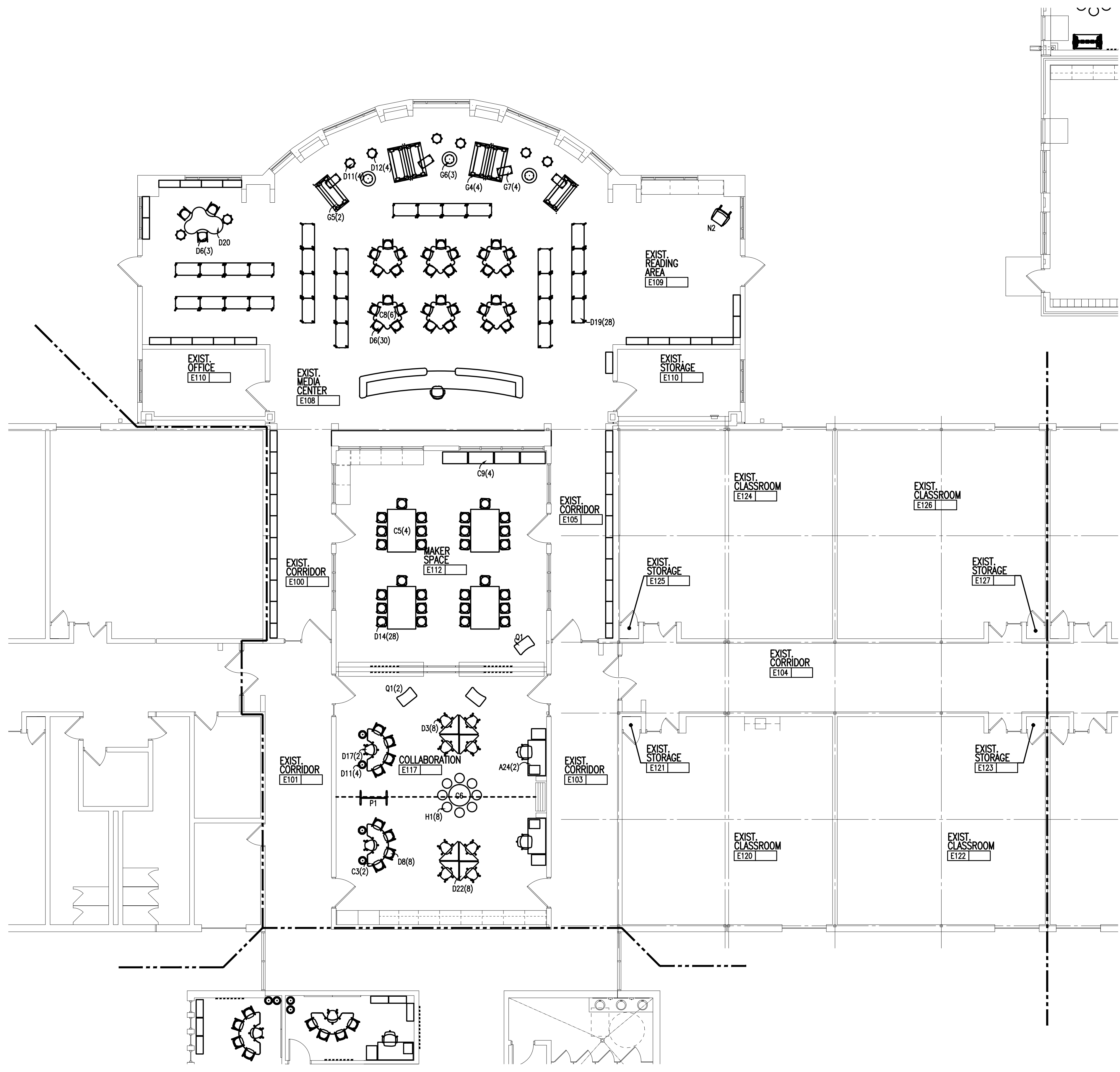
PROJECT NO.

19137

DRAWING NO.

A12.1D

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File: 24_2021 - 3x24in



FIRST LEVEL FURNITURE PLAN - ZONE 'E'
SCALE: 1/8" = 1'-0"



TMP ARCHITECTURE INC
1191 WEST SQUARE LAKE ROAD
BLOOMFIELD HILLS, MICHIGAN 48302
PH - 248.338.4541 FX - 248.338.0223
EM - INFO@TMP-ARCHITECTURE.COM

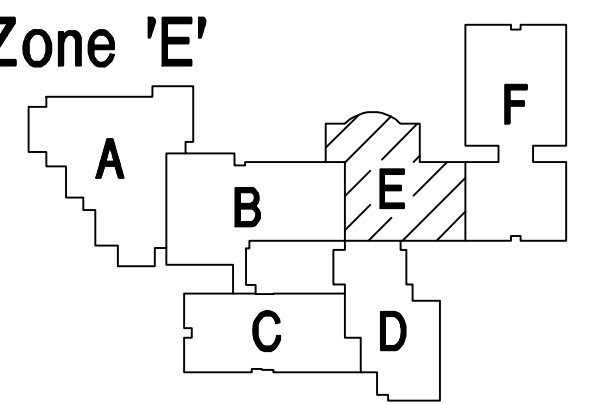
REGISTRATION SEAL

CONSULTANT

PROJECT TITLE
**Village Oaks
Elementary
Remodeling**

Novi Community
School District

DRAWING TITLE
**First Level
Furniture Plan -
Zone 'E'**



Key Plan no scale

ISSUE DATES

02-17-21	Furniture Quotes
12-16-20	95% Review

DATE ISSUED FOR:

DRAWN	SMH
CHECKED	...
APPROVED	...

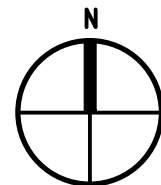
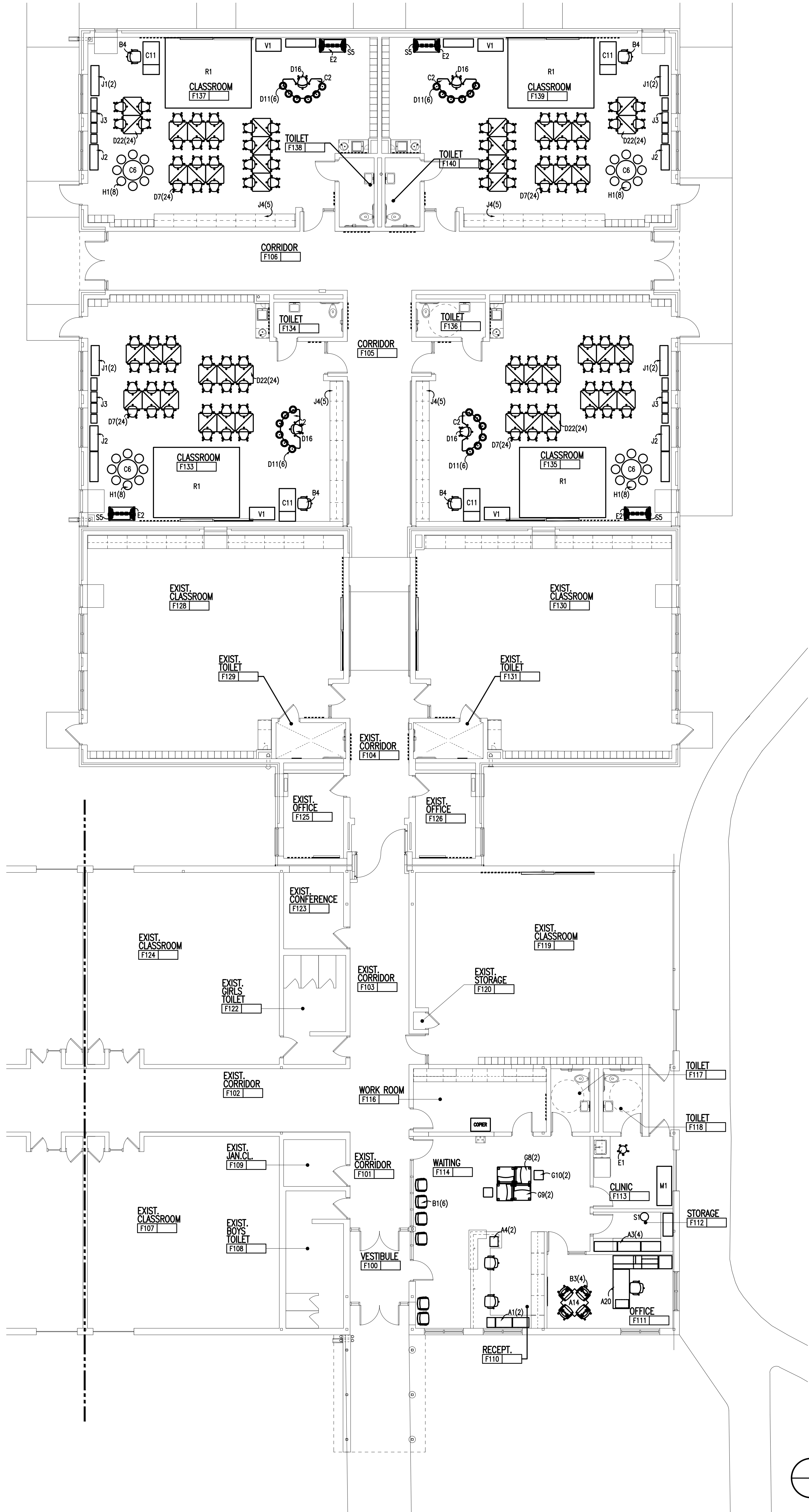
PROJECT NO.

19137

DRAWING NO.

A12.1E

Drawing File: C:\projects\19137\19137\19137\Furniture\19137_Furniture.dwg
Pkg: 06/2021 - 8/6/2021



FIRST LEVEL FURNITURE PLAN - ZONE 'F'
SCALE: 1/8" = 1'-0"



TMP ARCHITECTURE INC
1191 WEST SQUARE LAKE ROAD
BLOOMFIELD HILLS • MICHIGAN • 48302
PH • 248.338.4561 FX • 248.338.0223
EM • INFO@TMP-ARCHITECTURE.COM

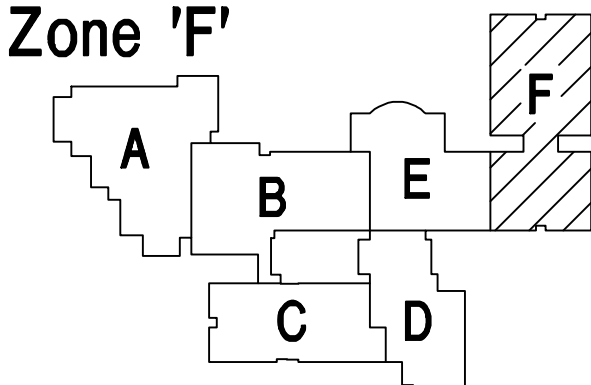
REGISTRATION SEAL

CONSULTANT

PROJECT TITLE
**Village Oaks
Elementary
Remodeling**

Novi Community
School District

DRAWING TITLE
**First Level
Furniture Plan -
Zone 'F'**



Key Plan no scale

ISSUE DATES

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02-22-21	Furniture Quotes - Updated
02-17-21	Furniture Quotes
12-16-20	95% Review

DATE ISSUED FOR:

DRAWN SMW

CHECKED ...

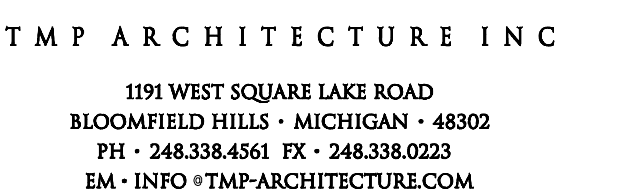
APPROVED ...

PROJECT NO.

19137

DRAWING NO.

A12.1F



REGISTRATION SEAL

CONSULTANT

PROJECT TITLE

Novi Meadows Elementary Soccer Pavilion

**Novi Community
School District**

DRAWING TITLE
First Level
Furniture Plan



ISSUE DATES

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02-17-21	Furniture Quotes
12-16-20	95% Review

DATE: ISSUED FOR:

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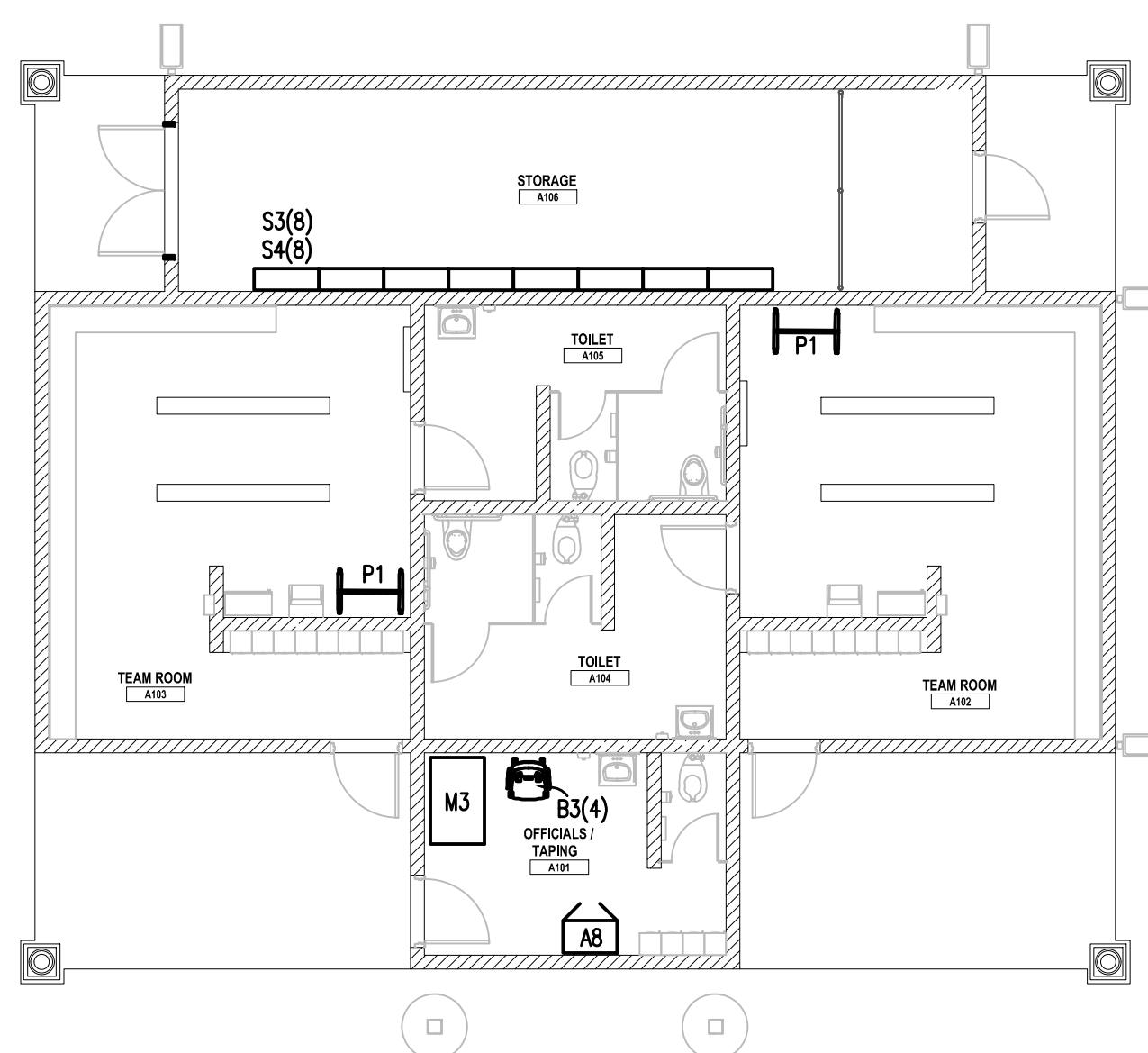
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PROJECT NO.

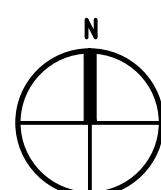
19138C

DRAWING NO.

A12.1



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FIRST LEVEL FURNITURE PLAN - ZONE 'F'
SCALE: 1/8" = 1'-0"

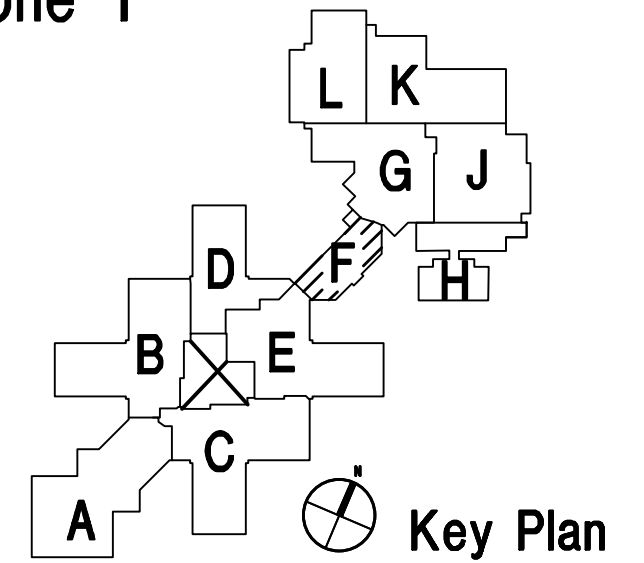


TMP ARCHITECTURE INC
1191 WEST SQUARE LAKE ROAD
BLOOMFIELD HILLS, MICHIGAN 48302
PH - 248.338-4541 TX - 248.338-0223
EM - INFO@TMP-ARCHITECTURE.COM

PROJECT TITLE
**Novi Middle School
Additions &
Remodeling**

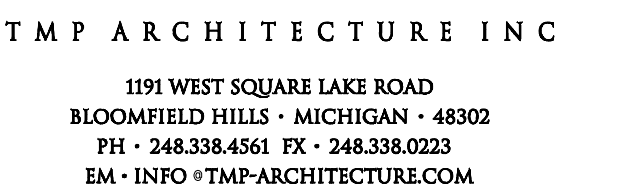
Novi Community
School District

DRAWING TITLE
**Furniture Plan -
Zone 'F'**



ISSUE DATES	
02-17-21	Furniture Quotes
12-16-20	95% Review
DATE	ISSUED FOR:
DRAWN	SMH
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APPROVED	...

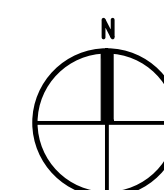
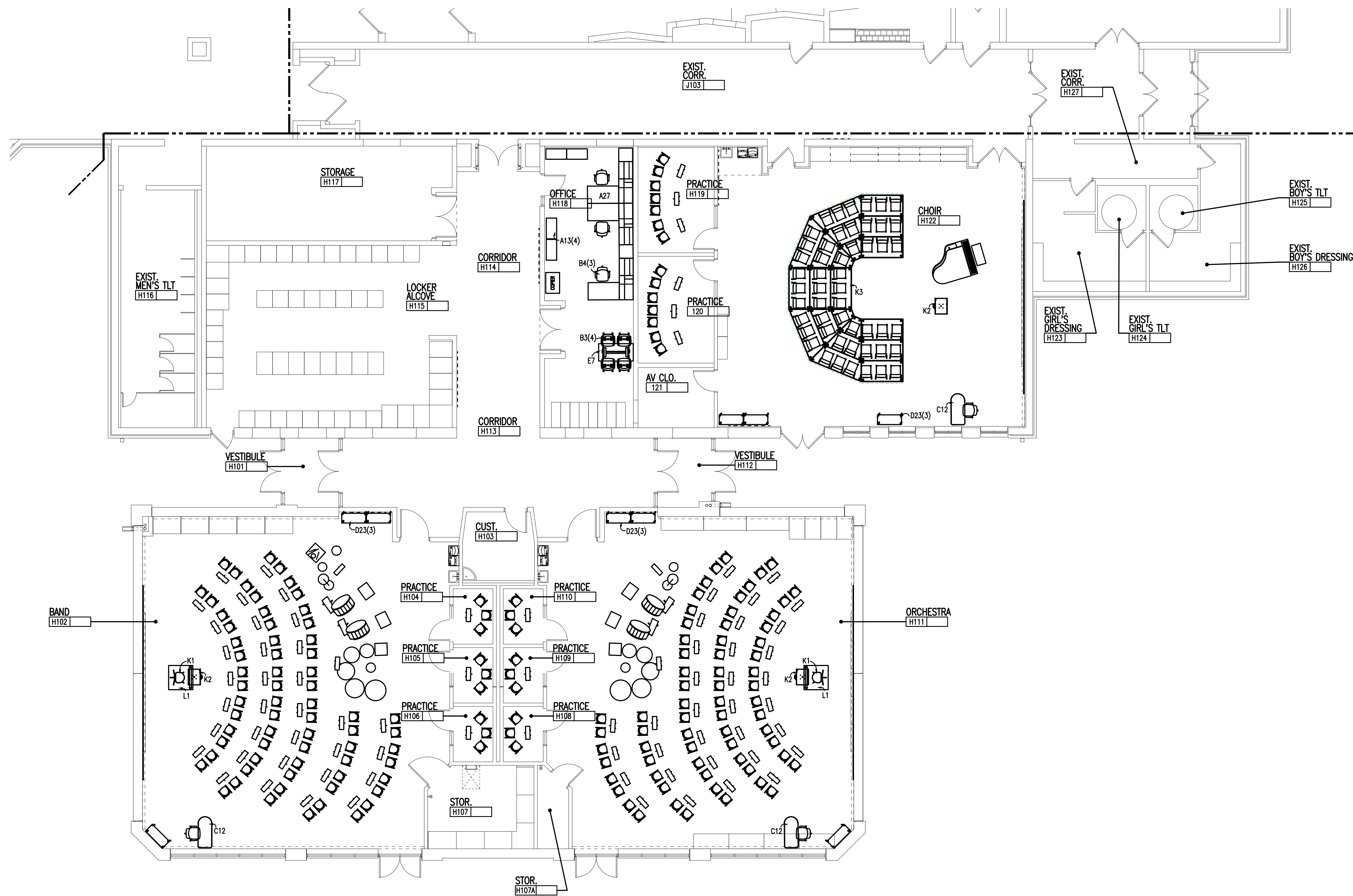
PROJECT NO.
19139
DRAWING NO.
A12.1F

**Novi Community
School District**

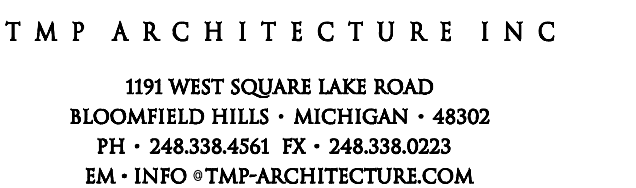
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02-17-21	Furniture Quotes
12-16-20	95% Review
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PROJECT NO.
19139

DRAWING NO.
A12.1H



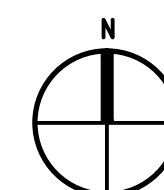
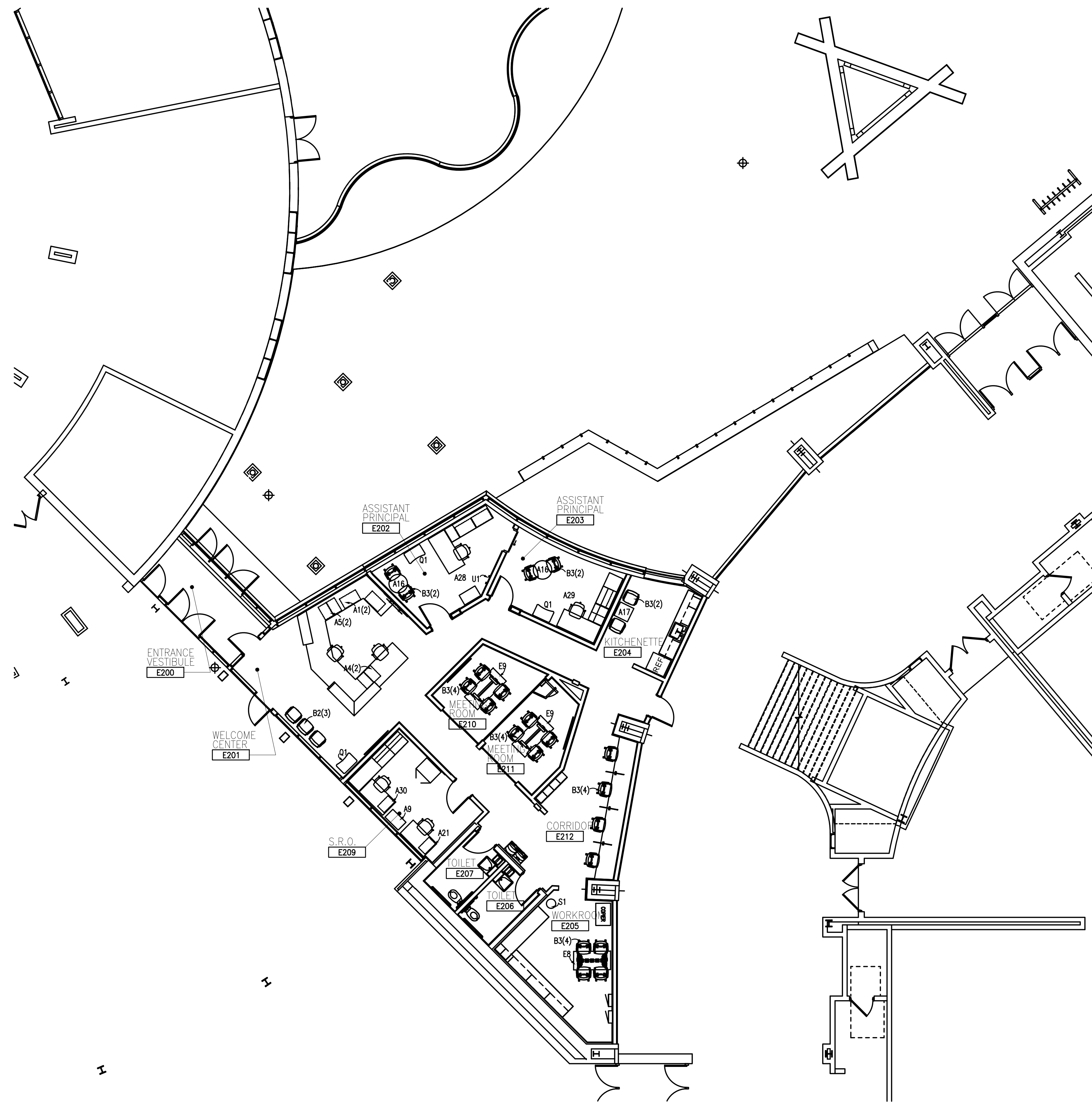
FIRST LEVEL FURNITURE PLAN - ZONE 'H'



Novi High School - Secure Entry Additions

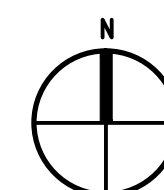
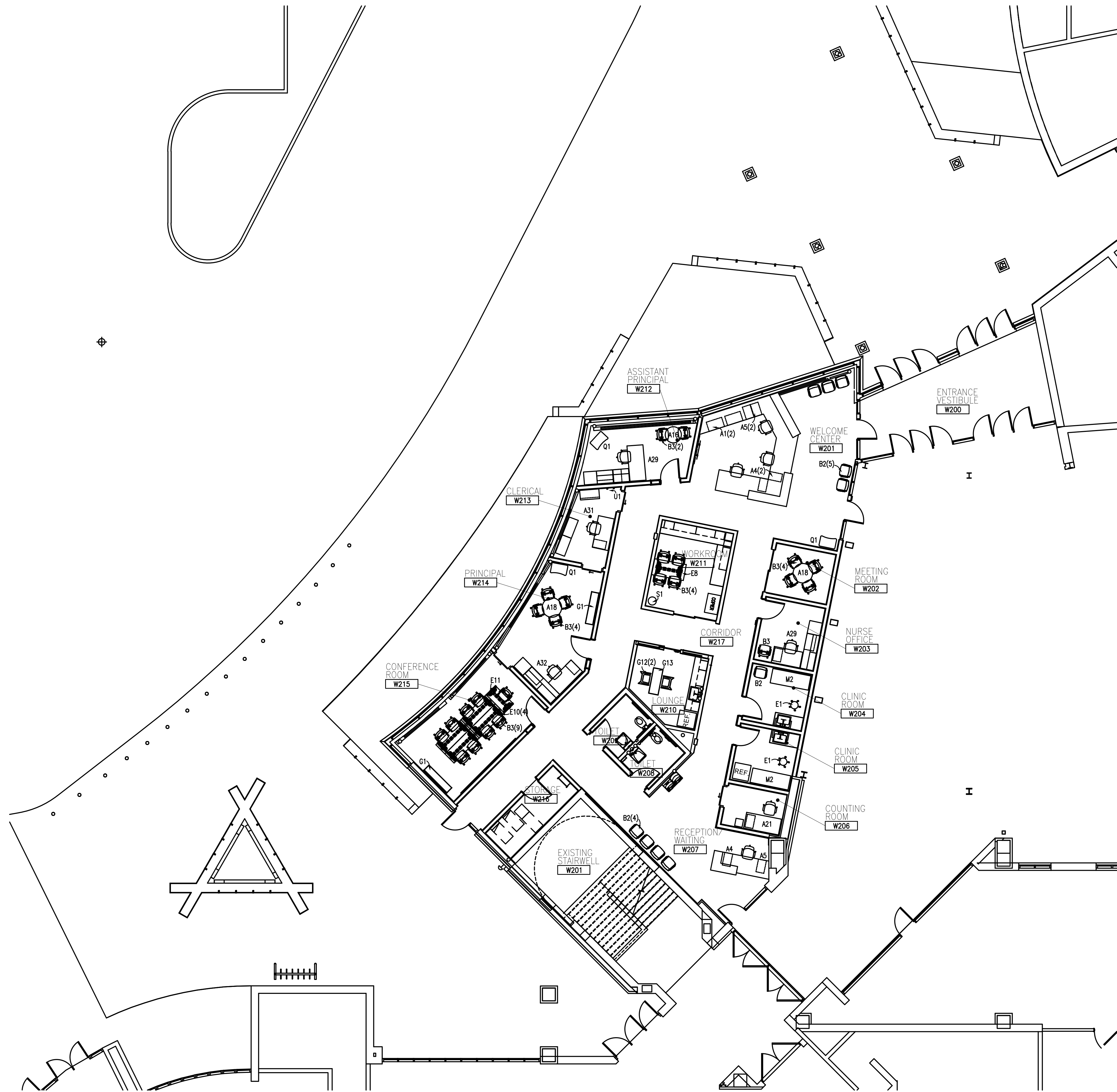
APPROVED _____

A12.1Be



FIRST LEVEL FURNITURE PLAN - ZONE 'Be'
SCALE: 1/8" = 1'-0"

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FIRST LEVEL FURNITURE PLAN - ZONE 'Bw'
SCALE: 1/8" = 1'-0"

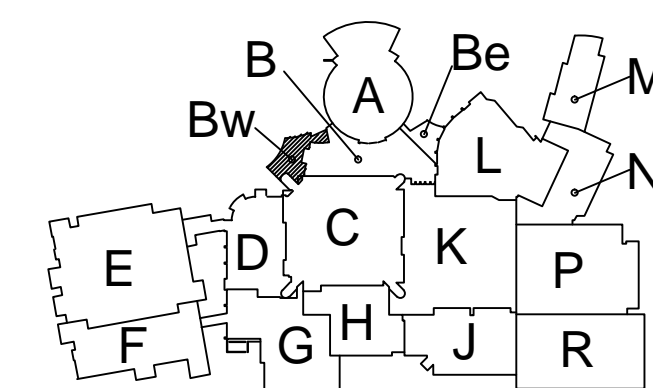


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BLOOMFIELD HILLS, MICHIGAN 48302
PH - 248.338.4541 TX - 248.338.0223
EM - INFO@TMP-ARCHITECTURE.COM

PROJECT TITLE
Novi High School - Secure Entry Additions

Novi Community School District

DRAWING TITLE
First Level Furniture Plan - Zone 'Bw'



Key Plan

ISSUE DATES	
02-17-21	Furniture Quotes
12-16-20	95% Review
DATE:	ISSUED FOR:
DRAWN	SMW
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APPROVED	...

PROJECT NO.
19140

DRAWING NO.
A12.1BW

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
March 18, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS & OPERATIONS

TOPIC: NCSD Audio Systems and Clock Upgrades

IDS worked with the district technology staff, building administration, and Oakland Schools technology staff to determine the PA, Clock, and Classroom Audio Systems needs at Novi Middle School, Deerfield Elementary, Novi Woods Elementary, Parkview Elementary, Orchard Hills Elementary, and Village Oaks Elementary.

On February 24, 2021 the District received bids from (3) contractors. Received base bids were as follows:

Bidder's Name	Bid Bond	Familial Disclosure	Affidavit of Compliance	Base Bid
DAT	Yes	Yes	Yes	\$749,791.00
VSC	Yes	Yes	Yes	\$1,265,915.32
SoundCom	Yes	Yes	Yes	\$1,319,250.00

The RFP design allowed vendors to submit proposals that utilized a variety of industry know manufacturers to provide systems that met the districts desired outcomes. The RFP also included the requirement for the vendor to extend bid pricing for 24 months after the date of substantial completion. This will allow the district to use bid pricing on subsequent projects such as Meadows and the Gardenbrook building. The three vendors each submitted compliant bids and solutions for the district to consider.

The apparent low bidder, Digital Age Technologies, Inc., successfully demonstrated their solution. In addition, they meet all the requirements of the project as specified and designed. References for the proposed solutions were contacted and considered in the evaluation process.

The NCSD Audio Systems and Clock Upgrades was presented and recommended to the Board of Education at the March 18, 2021 Board meeting. It comes back tonight with the recommendation of awarding of the bid to Digital Age Technologies (DAT).

RECOMMENDATION:

That the Novi Community School District Board of Education award the PA, Clock, and Classroom Audio Systems project to Digital Age Technologies (DAT) in the amount of \$749,791.00.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent

March 11, 2021

Mr. Gregory McIntyre
Novi Community School District
Chief Financial Officer
Educational Services Building
25345 Taft Road
Novi, MI 48347

Project Name: Novi Community School District
PA, Clock and Classroom Audio System Upgrades
Novi, Michigan

IDS Project No.: 19244-1000 BP03

Dear Mr. McIntyre

As part of the 2019 School Bond approved by the Novi community, plans and specifications to replace the existing technology systems required for the PA, Clock, and Classroom Audio Systems. Included in this upgrade are the systems at Novi Middle School, Deerfield Elementary, Novi Woods Elementary, Parkview Elementary, Orchard Hills Elementary, and Village Oaks Elementary. The request for proposals (RFP) was issued on Thursday, January 21, 2021.

IDS worked with the district technology staff, building administration, and Oakland Schools technology staff to determine the needs at each school. The systems acquired and installed will be a replacement of the existing public address, clocks and classroom audio systems at the buildings listed, which are currently experiencing increased support and repair costs. These upgrades will provide improved functionality, security, connectivity, and ease of use for building administrative staff and teachers. They will enhance the district's ability to provide a safe learning environment.

On Wednesday, February 24 at 2:30 PM received bids were opened and publicly read. Three firms submitted bids: Digital Age Technologies (DAT), VSC, Inc. (VSC), and SoundCom Systems, Inc (SoundCom.)

Received base bids were as follows:

Bidder's Name	Bid Bond	Familial Disclosure	Affidavit of Compliance	Base Bid
DAT	Yes	Yes	Yes	\$749,791.00
VSC	Yes	Yes	Yes	\$1,265,915.32
SoundCom	Yes	Yes	Yes	\$1,319,250.00

There were no mandatory alternates in this bid.

The RFP design allowed vendors to submit proposals that utilized a variety of industry know manufacturers to provide systems that met the districts desired outcomes. The RFP also included the requirement for the vendor to extend bid pricing for 24 months after the date of substantial completion. This will allow the district to use bid pricing on subsequent projects such as Meadows and the Gardenbrook building. The three vendors each submitted compliant bids and solutions for the district to consider.

The apparent low bidder, Digital Age Technologies, Inc., successfully demonstrated their solution. In addition, they meet all the requirements of the project as specified and designed. References for the proposed solutions were contacted and considered in the evaluation process.

The integrated system bid by DAT consists of CareHawk Public Address System and clocks paired with Boxlight Clarity Classroom amplification systems. The enhanced security features of the new system provide better integration and communication in our buildings. CareHawk and Boxlight have formed a strategic partnership to co-develop their platforms for safety and communications. Classroom amplification systems are designed to improve the overall clarity and auditory experience for students by improving coverage in the room of the teacher's voice, not just making it louder. The CareHawk digital clocks provide emergency messaging capabilities.

IDS recommends award of the secure entry renovation technology project to Digital Age Technologies in the amount of \$749,791. The project is within the established budget for the scope of the bond projects. as part of the RFP to hold pricing.

IDS also recommends a district managed contingency of \$112,500. The 15% contingency is slightly higher than normal as the design incorporates reusing many of the existing speakers. The contingency allows for the replacement of substantial quantity of speakers or construction related issues, should they be required.

Thank you for your attention to this matter. If you need further assistance, please contact me.

Sincerely,

Integrated Design Solutions, LLC



Matt McCarty, PMP
Project Manager

cc: File

ec: A. Locricchio, NCSD
J. Mozdierz, NCSD
G. Kinzer, NCSD
S. Smith, IDS
K. Donnelly, PM

Document2

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
April 8, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Novi Middle School and Novi High School Tennis Courts Projects

The Novi Community School District (NCSD), in collaboration with, Plante Moran Cresa (PMC), and Foresite Design procured bids for the reconstruction of the Middle School Tennis Courts and Court Resurfacing at the High School.

On Thursday, February 26, 2021, the District received bids from multiple contractors for various bid categories including: Sitework, Court Surfacing, and Fencing. Concluding successful post bid reviews with the apparent low/qualified bids, the team is recommending award to the following contractors:

- Asphalt Paving and Sitework – Asphalt Specialists Inc. - \$ 547,000.00
- Goddard Coatings – Court Surfacing MS - \$ 88,350.00
- Goddard Coatings – Court Surfacing HS - \$ 79,850.00
- Motor City Fencing – Fencing - \$ 115,498.00

The tennis court bids are approximately \$50K over budget. This increase is primarily due to the middle school courts requiring full pavement reconstruction vs. resurfacing as originally anticipated. Even though, the overall middle school project remains under budget due to previously realized bid savings.

Resurfacing the high school courts was not part of the original bond scope, and the team elected to seek pricing for the District's consideration. Foresite Design, NCSD Athletics, and PMC recommend including this work within the bond scope. The high school courts need resurfacing and by combining bids the District would realize economies of scale. The high school budget can sustain this scope within the overall budget.

The bond team recommends the District administration enter into a subcontract agreement with the contractors noted above pending final negotiation by PMC and Thrun Law Firm on behalf of NCSD.

This came before the Board tonight for information and discussion at the March 18, 2021 Board meeting and comes back for approval tonight.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Bond team's recommendation that the District administration enter into a subcontract agreement with the contractors noted above pending final negotiation by PMC and Thrun Law Firm on behalf of NCSD.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent



March 17, 2021

Mr. Greg McIntyre
Assistant Superintendent of Business and Operations
Novi Community School District
25345 Taft Road
Novi, MI 48374

RE: Novi Community Schools 2019 Bond Program
Contract Award Recommendation for the Middle School and High School Tennis Courts

Dear Mr. McIntyre

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Novi Community School District (NCSD) in its selection and procurement of bids for the reconstruction of the Middle School Tennis Courts and Court Resurfacing at the High School. This update represents the mutual efforts of the NCSD administration, PMC, and Foresite Design.

On February 26, 2021 the District received bids from multiple contractors for various bid categories including: Sitework, Court Surfacing, and Fencing. Concluding successful post bid reviews with the apparent low / qualified bids the team is recommending award to the following contractors:

- Asphalt Paving and Sitework – Asphalt Specialists Inc. - \$ 547,000.00
- Goddard Coatings – Court Surfacing MS - \$ 88,350.00
- Goddard Coatings – Court Surfacing HS - \$ 79,850.00
- Motor City Fencing – Fencing - \$ 115,498.00

The tennis court bids are approximately \$50K over budget. This increase is primarily due to the middle school courts requiring full pavement reconstruction vs. resurfacing as originally anticipated. Even though, the overall middle school project remains under budget due to previously realized bid savings.

Resurfacing the high school courts was not part of the original bond scope, and the team elected to seek pricing for the District's consideration. Foresite Design, NCSD Athletics, and PMC recommend including this work within the bond scope. The high school courts need resurfacing and by combining bids the District would realize economies of scale. The high school budget can sustain this scope within the overall budget.

The bond team recommends the District administration enter into a subcontract agreement with the contractors noted above pending final negotiation by PMC and Thrun Law Firm on behalf of NCSD.

Attached for reference is Foresite Design's award recommendation package dated March 16, 2021. PMC is available at your convenience to answer any questions you may have regarding this recommendation for award.

Sincerely,

Plante Moran Cresa



Kevin Donnelly
Vice President

Enclosures: Foresite Design Recommendation Package Dated: March 17, 2021

Cc: Dr. Steve Matthews, NCSD
Dr. Gary Kinzer, NCSD
Michael Dragoo, NCSD
Jacob McDermott, NCSD
Brian Gordon, NCSD
Greg VanKirk, PMC

March 17, 2021

Gregory McIntyre
Assistant Superintendent of Business and Operations
Novi Community School District
25345 Taft Road
Novi, MI 48374

RE: Novi Community School District
2020 Bond Athletics Bid Package No. 2 – Novi Middle School Tennis
Letter of Recommendation

Dear Mr. McIntyre,

Enclosed for your review, is a tabulation sheet of the bids submitted on February 26, 2021, for the Novi Community School District – 2020 Bond Athletics Bid Package No. 2, for the outdoor athletic related work at Novi Middle School. The Proposal consisted of three bid categories, which we received a total of fourteen bids.

Post Bid Interviews were conducted with the apparent low bidders on Tuesday March 2, 2020. Our recommendation for award to the lowest responsible bidders are as follows:

Proposal A: Site Work

We recommend **Asphalt Specialists, Inc.** of Pontiac, Michigan to complete the work as identified in the Proposal A – Site Work Proposal dated February 26, 2021 for the contract sum of **\$547,000.00**. The contract sum is based on the following breakdown:

Asphalt Specialists, Inc. Base Bid:	\$ 547,000.00
Recommended Project Total	\$ 547,000.00

- The vendor has provided a complete scope of work that is deemed satisfactory to our office and compliant with the Bid Documents.

Proposal B: Court Surface

We recommend **Goddard Coatings Company** of Pontiac, Michigan to complete the work as identified in the Proposal B – Court Surface Proposal dated February 26, 2021 for the contract sum of **\$ 168,200.00**. The contract sum is based on the following breakdown:

Goddard Coatings Company Base Bid:	\$ 88,350.00
Alternate 4 – Novi HS Tennis Court Re-Surface:	\$ 79,850.00
Recommended Project Total	\$ 168,200.00

- The vendor recommended for award has previously completed work within the District; at Novi High School and Novi Middle School. The vendor has provided a complete scope of work that is deemed satisfactory to our office and compliant with the Bid Documents.
- The Contract Sum is based on the acceptance of one alternate, for re—surfacing of the tennis courts at Novi High School.



Proposal C: Fence

We recommend **Motor City Fence** of Troy, Michigan to complete the work as identified in the Proposal C – Fence Proposal dated February 26, 2021 for the contract sum of **\$115,498.00**. The contract sum is based on the following breakdown:

Motor City Fence Base Bid:	\$ 115,498.00
Recommended Project Total	\$ 115,498.00

- The vendor has provided a complete scope of work that is deemed satisfactory to our office and compliant with the Bid Documents.

The total amount recommended for award is as follows:

Asphalt Specialists, Inc.	\$ 547,000.00
Goddard Coatings Company	\$ 168,200.00
Motor City Fence	\$ 115,498.00
Recommended Project Total	\$ 830,698.00

Please advise our office of additional information that may be required from the recommended Vendor(s) so that we may secure on your behalf for presentation at the next Board of Education meeting.

If you have any questions or concerns pertaining to this information, please do not hesitate to contact our office.

Sincerely,

FORESITE DESIGN, INC.



Michael Sims

Cc : Kevin Donnelly, Plante Moran CRESA

Encl: (3)



**Novi Community School District
Novi Middle School
2021 Tennis Reconstruction**

Bids Due: 02/26/21 @ 2:00 P.M.

BIDDER:	BID SECURITY		IRAN ECONOMIC SANCTION		ADD #1		FAMILIAL DSCL.		Proposal A - Site Work				
									BASE BID	Alternate No. 1 <i>Storage Building at Novi Middle School</i>	Alternate No. 2 <i>Shade Structures at Novi Middle School</i>	Alternate No. 3 <i>Shade Structures at Novi High School</i>	REMARKS
									ADD	ADD	ADD		
Asphalt Specialists, Inc.	BB	CC	Y	N	Y	N	Y	N	\$547,000.00	\$35,000.00	\$38,000.00	\$80,000.00	
Best Asphalt, Inc.	BB	CC	Y	N	Y	N	Y	N	\$618,000.00	\$22,000.00	\$38,000.00	\$49,000.00	
T&M Asphalt Paving	BB	CC	Y	N	Y	N	Y	N	\$672,222.00	\$22,000.00	\$50,300.00	\$75,300.00	Voluntary Alternate: (3)
Simone Construction Services	BB	CC	Y	N	Y	N	Y	N	\$678,000.00	\$24,000.00	\$53,000.00	\$77,500.00	Voluntary Alternate: (2)
Nagle Paving Company	BB	CC	Y	N	Y	N	Y	N	\$879,890.00	\$35,000.00	\$54,950.00	\$81,950.00	
	BB	CC	Y	N	Y	N	Y	N					
	BB	CC	Y	N	Y	N	Y	N					
	BB	CC	Y	N	Y	N	Y	N					
	BB	CC	Y	N	Y	N	Y	N					

****Bold Indicates Apparent Low Bidder**

**Novi Community School District
Novi Middle School
2021 Tennis Reconstruction**

Bids Due: 02/26/21 @ 2:00 P.M.

BIDDER:	BID SECURITY		IRAN ECONOMIC SANCTION DOCUMENT		ADD #1		FAMILIAL DSCL.		Proposal B - Court Surface		
									BASE BID	Alternate No. 4 <i>Resurface Courts at Novi High School</i>	REMARKS
										ADD	
Goddard Coatings	BB	CC	Y	N	Y	N	Y	N	\$88,350.00	\$79,850.00	Voluntary Alternate: (1) Clarifications: (1)
Racquet Sports	BB	CC	Y	N	Y	N	Y	N	\$113,620.00	\$89,200.00	Voluntary Alternate: (1)
Smith Wheeler	BB	CC	Y	N	Y	N	Y	N	\$153,000.00	\$96,500.00	Voluntary Alternate: (1)
	BB	CC	Y	N	Y	N	Y	N			
	BB	CC	Y	N	Y	N	Y	N			
	BB	CC	Y	N	Y	N	Y	N			
	BB	CC	Y	N	Y	N	Y	N			
	BB	CC	Y	N	Y	N	Y	N			
	BB	CC	Y	N	Y	N	Y	N			

****Bold Indicates Apparent Low Bidder**



**Novi Community School District
Novi Middle School
2021 Tennis Reconstruction**

Bids Due: 02/26/21 @ 2:00 P.M.

BIDDER:	BID SECURITY		IRAN ECONOMIC SANCTION DOCUMENT		ADD #1		FAMILIAL DSCL.		Proposal C - Fence		
									BASE BID	Alternate No. 5 <i>Black Vinyl Chainlink ilo Galvanized</i> ADD	REMARKS
Motor City Fence	BB	CC	Y	N	Y	N	Y	N	\$115,498.00	\$32,470.00	
Action Traffic Maintenance	BB	CC	Y	N	Y	N	Y	N	\$120,900.00	\$8,000.00	
Michigan Fence Outlet	BB	CC	Y	N	Y	N	Y	N	\$125,350.00	\$29,000.00	
American Fence	BB	CC	Y	N	Y	N	Y	N	\$127,991.50	\$41,246.00	Voluntary Alternate: (1)
RMD Holdings (dba Nationwide)	BB	CC	Y	N	Y	N	Y	N	\$141,645.00	\$19,235.00	
Shamrock Fence Company	BB	CC	Y	N	Y	N	Y	N	\$149,950.00	\$18,540.00	

****Bold Indicates Apparent Low Bidder**

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
April 8, 2021**

SUPERINTENDENT OF SCHOOLS

TOPIC: Extended COVID-19 Learning Plan Reconfirmation

Each month the Novi Community School District Board of Education is required to reconfirm our Extended COVID-19 Learning Plan.

The legislation requires that the district report out on key metrics. The key metrics are reported by the Oakland County Health Division each week. Among the key indicators reported are the following:

The 7-day average of daily cases and the counts per day since school began on September 8, 2020:

	7 day average of daily cases	Counts by day
1-Jul	35	51
1-Aug	110	95
2-Sep	82	111
8-Sep	76	70
1-Oct	58	60
2-Nov	337	343
29-Nov	644	486
8-Dec	615	518
4-Jan	192	158
14-Jan	236	244
14-Feb	85	74
26-Feb	105	108
3-Mar	97	56
11-Mar	172	261
18-Mar	286	384
25-Mar	465	642

The daily cases per zip code numbers since September 8.

By zip code daily case per 10,000 residents				
	48374	48375	48377	
8-Sep	22.5	13.6	22.7	
8-Oct	16.0	19.8	20.3	
8-Nov	44.3	38.6	65.1	
30-Oct	21.8	27.7	37.5	

31-Oct	23.7	27.7	41.2
2-Nov	32.1	32.1	51.6
28-Nov	112.9	94.8	154.2
30-Nov	111.6	95.3	153.0
8-Dec	109.1	115.9	159.1
4-Jan	62.2	53.1	91.6
14-Jan	40.4	32.1	49.2
13-Feb	32.7	30.3	25.2
26-Feb	20.5	16.2	19.0
3-Mar	18.6	14.9	16.0
11-Mar	23.7	19.3	20.67
18-Mar	33.4	28.5	25.8
25-Mar	50.0	48.3	41.8
2-Apr	74.4	74.2	73.1

The Oakland County Health Division also tracks data by school district boundary. They report the data as cases in the district per 10,000 residents. Here is the data for the Novi Community School District.

By district, cases per 10,000	
8/6 - 8/19	4.3
8/13 - 8/20	6.7
8/13 - 8/26	6.7
8/20 - 9/2	9.1
8/27 - 9/9	8.8
9/3 - 9/16	12.2
9/10 - 9/23	15.2
9/17 - 9/30	8.8
9/24 - 10/7	4.9
10/1 - 10/14	7.3
10/8 - 10/21	16.7
10/15 - 10/28	24.3
10/22 - 11/4	28.6
10/29 - 11/11	37.4
11/5 - 11/18	51.6
11/12 - 11/25	60.2
11/19 - 12/2	61.7
12/3 - 12/16	48.3
12/17-12/30	35.5
12/24 - 1/6	29.5
12/31 - 1/14	30.4
1/7 – 1/20	34.0
1/14 – 1/27	31.6
1/21 – 2/3	21.3

1/28 – 2/10	14.0
2/4 – 2/17	11.5
2/18 – 3/4	11.2
2/25 – 3/10	15.2
3/4 - 3/17	25.5
3/11 -3/24	42.8
3/18 - 3/31	59.5

Also reported is the percent positive on COVID-19 tests:

	Positivity Rate Oakland County
2-Sep	4.44%
3-Oct	4.00%
4-Nov	11.80%
27-Nov	12.20%
8-Dec	11.04%
4-Jan	9.26%
4-Feb	3.36%
25-Feb	3.00%
2-Mar	3.84%
23 – Mar	11.46%

On February 4, 2021, the Novi Community School District Board of Education approved a revised Extended COVID-19 Learning Plan recommendation. Tonight the administration recommends reconfirming the following Recommendation One:

Recommendation One

1. That the Novi Community School District Board of Education approve returning K-6 hybrid students to five-day a week in-person learning if our COVID-19 case counts meet these thresholds:
 - a. Case counts per 10,000 residents in the Novi Community School District as reported on the Oakland County Health Division COVID website (<https://www.oakgov.com/covid/casesByZip.html>) were at or below 30 for three consecutive weeks.
 - b. Case count average of the three Novi zip codes – 48374, 48375, 48377 – is at or below 55 for three consecutive weeks (as calculated by tracking daily numbers given at the Oakland County Health Division website <https://www.oakgov.com/covid/casesByZip.html>)
 - c. 14 day average case counts in Oakland County are at or below 200 for three consecutive weeks as reported on the Oakland County Health Division Weekly COVID-19 Report (posted to the district website) for three consecutive weeks:
2. K-6 hybrid students would stay in five-day a week school unless numbers began to trend in the wrong direction.

- a. Case counts per 10,000 residents in the Novi Community School District were at or above 45 for three consecutive weeks.
 - b. Case count average of the three Novi zip codes – 48374, 48375, 48377 – is at or above 75 for three consecutive weeks
 - c. Case counts in Oakland County are above 275 for three consecutive weeks
3. That the Novi Community School District Board of Education approve returning 7-12 hybrid students to five-day a week in-person learning if our COVID-19 case counts meet these thresholds:
 - a. Case counts per 10,000 residents in the Novi Community School District as reported on the Oakland County Health Division COVID website (<https://www.oakgov.com/covid/casesByZip.html>) were at or below 20 for three consecutive weeks.
 - b. Case count average of the three Novi zip codes – 48374, 48375, 48377 – is at or below 40 for three consecutive weeks (as calculated by tracking daily numbers given at the Oakland County Health Division website <https://www.oakgov.com/covid/casesByZip.html>)
 - c. 14 day average case counts in Oakland County are at or below 125 for three consecutive weeks as reported on the Oakland County Health Division Weekly COVID-19 Report (posted to the district website) for three consecutive weeks:
4. 7-12 hybrid students would stay in five-day a week school unless numbers began to trend in the wrong direction.
 - d. Case counts per 10,000 residents in the Novi Community School District were at or above 40 for three consecutive weeks.
 - e. Case count average of the three Novi zip codes – 48374, 48375, 48377 – is at or above 60 for three consecutive weeks
 - f. Case counts in Oakland County are above 225 for three consecutive weeks
5. That the Board of Education directs the Superintendent to communicate weekly the status on meeting thresholds to the parent and school community.
6. That the Board of Education and administrative team work collaboratively with teachers and support staff to ensure that plans are in place to begin five-day in-person instruction for hybrid students when the thresholds are met.
7. That virtual students remain virtual as per their choice in December.

In discussions with the Board it was felt that some flexibility be given to the Superintendent. Recommendation Two is brought forth to address this issue:

Recommendation Two

1. That the Board of Education designates that the Superintendent has the authority to monitor the metrics and alter the learning plan if circumstances warrant such a change.
 - a. The Board will be informed of any significant change before it is implemented
 - b. The Board would be called to a special meeting to vote on a change assuming that it could be done in a timely manner that would not imperil student or staff safety.

In recent weeks the COVID numbers have started to rise again. At this point, we have moved above the numbers that we established to return to five-day in-person instruction. However, we

are not yet at the point where we have had multiple weeks above the thresholds we established to return to hybrid.

What we have learned is that it is difficult to compare district responses. While the numbers have increased we have not seen the widespread positive cases and subsequent need for quarantine that other districts have seen. Our approach and the work of our students, staff, and families has created a safe learning environment.

We will continue to monitor and if conditions do change we will act to keep our families safe.

RECOMMENDATION: That the Novi Community School District Board of Education reconfirm that the Extended COVID-19 Learning plan Recommendation One and Two noted above.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read "Steve Matthews", written over a horizontal line.

Steve Matthews, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
April 8, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Novi Meadows Soccer Field Pavilion WAN Fiber-Optic Cable Project

IDS worked with the district technology staff and Oakland Schools to determine if it would be beneficial to do the work under the existing maintenance pricing from Amcomm Telecommunications Inc. (Amcomm) or to bid the work through the E-Rate bid process.

The quote from Amcomm through the existing maintenance pricing is \$10,365.

The bid that was received from Fiber Link, Inc. through the E-Rate bid process is \$18,369.

IDS recommends the project be awarded to Amcomm in the amount of \$10,365 with a district-managed contingency of \$1,500. The project funds will be dispersed from the 2019 Bond.

This comes before the Board tonight for information and discussion and will come back for Board approval at the April 22, 2021 meeting.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND
DISCUSSION**

A handwritten signature in black ink, appearing to read "Steve Matthews", written over a horizontal line.

Steve Matthews, Superintendent

2/25/2021

Mr. Gregory McIntyre, Assistant Superintendent
Novi Community School District
25345 Taft Road
Novi, MI 48374

Project Name: Novi Community School District
WAN Fiber for Meadows Soccer Pavilion
Novi, MI

IDS Project No.: 19244-1100

Dear Mr. McIntyre

Construction of the new soccer pavilion at the Meadows field will require fiber-optic WAN cable to be run from the district head-end at the ITC building to the pavilion location. IDS worked with the district technology staff and Oakland Schools to determine if it would be more beneficial to do the work under existing maintenance pricing from Amcomm Telecommunications Inc. (Amcomm) or to bid the work via the ERate bid process.

The Quote from Amcomm via the maintenance pricing is \$10,365.

The bid received from the Fiber Link, Inc. via the ERate bid process is \$18,396.

IDS recommends the district approve the project award to Amcomm for 10,365. IDS also recommends a district-managed contingency of \$1,500.

This project will be funded from the 2019 Bond.

Sincerely,

Integrated Design Solutions, LLC

A handwritten signature in blue ink, appearing to read 'Matt McCarty', is written over a horizontal line.

Matt McCarty, PMP
Technology Project Manager

cc: File
ec: J. Mozdierz, NCSD
G. McIntyre, NCSD
K. Donnelly, Plante Moran CRESA

[https://integrateddesignsolutions-my.sharepoint.com/personal/mmccarty_ids-michigan_com/Documents/Novi/WAN Fiber/WAN Fiber Letter of Recommendation.docx](https://integrateddesignsolutions-my.sharepoint.com/personal/mmccarty_ids-michigan_com/Documents/Novi/WAN%20Fiber/WAN%20Fiber%20Letter%20of%20Recommendation.docx)

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
April 8, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Bid Package #6: Boiler Replacement Project

On Thursday, March 11, 2021 at 1:00 PM, sealed bids were received and publicly opened for the boiler replacement project. In attendance for the bid opening were representatives from the Novi Community School District, Plante Moran Cresa, TMP Architecture, McCarthy & Smith, Inc. and interested bidders. Bids were opened, recorded, and tabulated through a Zoom meeting.

The project team conducted post bid interviews with each of the following, qualified bidders, for each bid division of work. During the post bid interview, the project team reviewed the scope of work, project schedule, manpower requirements, and specified materials with each of the contractors.

Based upon the project team's review of the proposals and bidders, we propose the following recommendations for contract award:

Bid Division 142: HVAC

Ms. Laura Snyder

Detroit Boiler Company

Total Amount \$390,833.0

Bid Division 143: Electrical

Mr. John Arnold

J&J Electric

Total Amount \$38,750.00

Total Award Recommendation Amount: \$429,583.00

This comes before the Board tonight for information and discussion and will come back for approval at the April 22, 2021 regular Board meeting.

**APPROVED AND RECOMMENDED FOR
INFORMATION AND DISCUSSION**

A handwritten signature in black ink, appearing to read "Steve Matthews", is written over a horizontal line.

Steve Matthews, Superintendent



March 26, 2021

Gregory McIntyre, Assistant Superintendent of Business and Operations
Novi Community School District
25345 Taft Road
Novi, MI 48374

RE: Novi Community School District 2019 Bond Program
Bid Package #6 – Novi Boiler Replacement at Parkview ES and Early Childhood EC

SUBJ: Contract Award Recommendation

Dear Mr. McIntyre,

On Thursday, March 11th 2020 at 1:00 PM, sealed bids were received and publicly opened for the above referenced project. In attendance for the bid opening were representatives from Novi Community School District, Plante Moran Cresa, TMP Architecture Inc., McCarthy & Smith, Inc. and interested bidders. Bids were opened, recorded, and tabulated through a zoom meeting.

The project team conducted post bid interviews with each of the following, qualified bidders, for each bid division of work. During the post bid interview, the project team reviewed the scope of work, project schedule, manpower requirements, and specified materials with each of the contractors. Based upon the project team's review of the proposals and bidders, we propose the following recommendations to Novi Community School District for contract award:

Bid Division 142 : HVAC

Ms. Laura Snyder
Detroit Boiler Company
2931 Beaufait Street
Detroit, MI 48207

Base Bid		\$	333,833.00
Allowance: CM Directed	ADD	\$	50,000.00
PLM Bond (Hudson Insurance Company)		\$	7,000.00
	TOTAL	\$	390,833.00

Bid Division 143: Electrical

Mr. John Arnold

J & J Electric

25162 Mound Road

Warren, MI 48091

Base Bid		\$	28,750.00
Allowance: CM Directed	ADD	\$	10,000.00
PLM Bond (Not Required)		\$	0.00
	TOTAL	\$	38,750.00

AWARD RECOMMENDATION AMOUNT: \$429,583

I trust the above recommendation meets the approval of the administration and the Board of Education. I will attend the April 8, 2021 and April 22, 2021 board of education meeting to address any questions or concerns that may arise.

Please feel free to contact me with any questions.

Sincerely,

Agnes Arbuckle

Agnes Arbuckle
Sr. Project Manager

cc: Mike Dragoo, Novi Community School District	Bill McCarthy, McCarthy and Smith, Inc.
Sandra Brasil, Novi Community School District	Carolyn Whiting, McCarthy and Smith, Inc.
Kevin Donnelly, Plante Moran Cresa	Svetlana Vrabel, TMP Architecture, Inc.

Novi Community School District 2019 Bond Issue

BP#6 Novi Boiler Replacement at Parkview ES and Early Childhood EC

Prepared by McCarthy & Smith, Inc. Bid Recived on March 11, 2021

Project Location: Novi, MI 48374, United States of America

Date: 3/26/2021

BID PACKAGES	Final Total Award Recommendation w/ Bond		Base Bid	PLM Bond	# of Bids Received	Bid Range		Apparent High Address
	Company	Total Cost w/Bond & Scope Adjustments				Low	High	
BD 142: HVAC	Detroit Boiler Company	\$ 390,833	\$333,832	\$7,000	10	\$340,833	\$703,300	Miller-Boldt, Inc. 21481Carlo Drive, Township, MI 48038
BD 143: Electrical	J & J Electric	\$ 38,750	\$28,750	\$300	5	\$42,850	\$51,173	Advanced Contracting And Electrical Service 92 Veterans Drive, Holland MI 492423
Total Bids with Bond		\$429,583	\$362,582	\$7,300	15	\$383,683	\$754,473	

Total Bond Budget for Boiler Replacement at Parkview ES and Early Childhood EC	\$450,000
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VARIANCE \$20,417 UNDER BUDGET

1. THESE DRAWINGS ARE DIAGRAMMATIC AND INDICATE THE GENERAL EXTENT OF WORK TO BE PERFORMED. THE EXACT EXTENT OF DEMOLITION SHALL BE AS REQUIRED BY THE NEW WORK.

2. PRIOR TO COMMENCEMENT OF WORK, CONTRACTOR SHALL VISIT THE SITE AND BECOME FAMILIAR WITH EXISTING SITE CONDITIONS, SYSTEMS, AND UTILITIES. NOTIFY ARCHITECT OF ANY INTERFERENCES OR DISCREPANCIES.
3. VERIFY DEPTH, SIZE, LOCATIONS AND CONDITION OF EXISTING UTILITIES IN THE FIELD, INCLUDING POINTS OF CONNECTION PRIOR TO STARTING ANY WORK.
4. ANY INTERRUPTIONS OF EXISTING SERVICES AND/OR EQUIPMENT SHALL BE PERFORMED AT A TIME APPROVED IN ADVANCE BY THE OWNER'S REPRESENTATIVE SO AS NOT TO INTERFERE WITH THE PRESENT BUILDING'S OPERATION.
5. ALL ITEMS ON DEMOLITION PLAN SHALL BE CONSIDERED EXISTING UNLESS OTHERWISE NOTED. ALL WORK INDICATED ON PLANS HAS BEEN LOCATED PER EXISTING DRAWINGS AND/OR FIELD OBSERVATION AND REQUIRES FIELD VERIFICATION.
6. ALL ITEMS INDICATED WITH CROSS-HATCHING SHALL BE REMOVED COMPLETE, WITH ALL RELATED ITEMS INCLUDING HANGERS, SUPPORTS, INSULATION, CONTROLS, ETC. CAP ALL OPEN ENDED PIPES AND DUCTS.
7. ALL EXISTING WORK TO REMAIN SHALL BE PROTECTED FROM DAMAGE WHERE DUCT OR PIPE INSULATION HAS BEEN DAMAGED DURING DEMOLITION, THE CONTRACTOR SHALL REPAIR INSULATION AS REQUIRED TO MATCH EXISTING.
8. THE OWNER SHALL HAVE FIRST RIGHT OF REFUSAL ON ALL EQUIPMENT BEING REMOVED. ALL ITEMS REMOVED SHALL BE LEGALLY DISPOSED OF. GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR ALL EXISTING RELATED AND OWNER PROVIDED EQUIPMENT.

1. DISCONNECT EXISTING BOILER AND MAKE SAFE FOR REMOVAL. REMOVE EXISTING BOILER, CONTROL VALVE, PIPING, SUPPORTS AND ALL ASSOCIATED COMPONENTS COMPLETE. REMOVE FLUE TO THE EXTENTS SHOWN. REMOVE VENT TERMINATION ON ROOF AND SEAL WEATHER TIGHT AND PATCH TO MATCH EXISTING. REMOVE SECTION OF PIPING AS INDICATED AND PREPARE ALL PIPING FOR FUTURE CONNECTIONS.

2. REMOVE/RELOCATE EXISTING CONCRETE HOUSEKEEPING PAD AS REQUIRED FOR NEW BOILER LOCATIONS. PREP FLOOR FOR NEW WORK.
3. REMOVE EXISTING DOMESTIC WATER HEATER AND ALL ASSOCIATED COMPONENTS. COMPLETE. REMOVE DOMESTIC COLD AND HOT WATER PIPING AS SHOWN, CAP AND PREPARE FOR NEW CONNECTION.
4. PRIOR TO THE REMOVAL OF THE EXISTING PUMPS, MECHANICAL CONTRACTOR TO PROVIDE A PRE-CONSTRUCTION WATER BALANCE ON EXISTING SYSTEM PRIOR TO ANY DEMOLITION WORK. REPORT ALL FINDINGS TO ENGINEER. ONCE COMPLETE, REMOVE ASSOCIATED PUMPS AND COMPONENTS COMPLETE. REMOVE ALL EXISTING COMPONENTS AND RETURN ALL EQUIPMENT OVER TO OWNER, DISPOSAL OF ANY UNWANTED EQUIPMENT.

1. THESE DRAWINGS ARE DIAGRAMMATIC AND INDICATE THE GENERAL EXTENT OF THE WORK. PROVIDE HVAC SYSTEMS COMPLETE PER SPECIFICATION, SMACNA STANDARDS, AND PER APPLICABLE CODES INCLUDING ALL NECESSARY OFFSET FITTINGS, SPECIAL RADIUS OR MITERED ELBOWS WHICH ARE REQUIRED DUE TO SPACE CONSTRAINTS OR STRUCTURAL CONDITIONS OR OTHER CONDITIONS.

2. CONTRACTOR SHALL COORDINATE THEIR WORK WITH THE WORK OF ALL OTHER TRADES. ALL DUCTWORK IS TO BE ROUTED AS HIGH AS POSSIBLE. PROVIDE ACCESS AROUND ALL NEW EQUIPMENT PER MANUFACTURER'S RECOMMENDATIONS. VERIFY ALL CLEARANCES PRIOR TO THE FABRICATION OF ANY WORK.
3. DUCTWORK/PIPING SHALL BE ROUTED AS HIGH AS POSSIBLE AND SHALL NOT BE LOCATED OVER ELECTRICAL EQUIPMENT/PANELS. PROVIDE REQUIRED CLEARANCE FROM ALL ELECTRICAL EQUIPMENT. DUCTWORK/PIPING SHALL NOT INTERFERE WITH ELECTRICAL EQUIPMENT CLEARANCE.
4. DUCTWORK/PIPING SHALL NOT BE INSTALLED IN A LOCATION THAT RESTRICTS THE ACCESS TO MECHANICAL DEVICES REQUIRING ACCESS.
5. THE CONTRACTOR SHALL PROVIDE ALL MISCELLANEOUS SUPPORTING STEEL, ETC. FOR THE PROPER INSTALLATION OF ALL MECHANICAL SYSTEMS.
6. COORDINATE FLOOR, WALL, ROOF PENETRATIONS, LOWER SIZES, PAD LOCATIONS WITH ARCHITECTURAL TREATMENTS. SEAL ALL PIPING AND DUCT PENETRATIONS.
7. THE CONTRACTOR SHALL REFER TO ARCHITECTURAL REFLECTED CEILING PLAN FOR EXACT LOCATION OF GRILLES, REGISTERS, AND DIFFUSERS.
8. COORDINATE AND PROVIDE ACCESS DOORS IN HARD CEILING AREAS FOR ACCESS TO BALANCING DAMPERS, ETC. REFER TO ARCHITECTURAL DRAWINGS FOR CEILING TYPES.
9. BRANCH DUCTWORK TO GRILLES, REGISTERS AND DIFFUSERS SHALL BE THE SAME SIZE AS THE GRILLE, REGISTER OR DIFFUSER NECK SIZE WHERE NO DUCT SIZE IS INDICATED ON PLAN.
10. MAXIMUM LENGTH OF FLEXIBLE DUCT SHALL BE 5'-0".
11. FOR EQUIPMENT VALVING, COMPONENT, AND PIPING ARRANGEMENT, REFER TO PIPING DIAGRAMS AND DETAILS.
12. PAINT ALL VISIBLE INTERIOR SURFACES OF EXHAUST/RETURN GRILLES, REGISTERS AND VISIBLE ASSOCIATED DUCTWORK FLAT BLACK.
13. THE CEILING SPACE IS USED AS A RETURN AIR PLENUM. NO PLASTIC MATERIALS INCLUDING PVC PIPING, CONDUIT, WIRING, ETC. SHALL BE USED. ALL MATERIAL IN THE CEILING SPACE IS TO BE PLENUM RATED.
14. PROVIDE CODE REQUIRED CLEARANCE/ACCESS DOORS FOR DAMPERS, VALVES AND CLEANOUTS LOCATED IN WALLS OR ABOVE HARD CEILINGS. COORDINATE LOCATIONS WITH ARCHITECT. REFER TO ARCHITECTURAL PLANS FOR CEILING TYPES.
15. DUCTWORK TO AND FROM VAV BOXES/TERMINAL UNITS SHALL BE EQUAL TO CERTIFY CONNECTIONS SIZE UNLESS INDICATED OTHERWISE.
16. CONNECTION TO EQUIPMENT SHALL BE VERIFIED WITH MANUFACTURER'S CERTIFIED CONNECTIONS DRAWINGS. TRANSITIONS TO ALL EQUIPMENT SHALL BE VERIFIED AS PROVIDED FOR EQUIPMENT FURNISHED.
17. ALL BRANCH PIPING TO TERMINAL UNITS TO BE 3/4" UNLESS OTHERWISE NOTED.

1. PROVIDE NEW 4" CONCRETE HOUSEKEEPING PAD, COORDINATE REQUIREMENTS WITH A/HJ MANUFACTURERS EQUIPMENT.
2. 8" BOILER FLUE AND INTAKE UP THRU ROOF. FLUES SHALL TERMINATE A MINIMUM OF 3 FEET ABOVE ROOF OR 2 FEET ABOVE ANYTHING WITHIN 10 FEET. WHICHEVER IS HIGHER. TERMINATE INTAKE WITH GOOSENECK (TYP.) PROVIDE 18" DIA. NEW 12" SCHED. 40S STEEL. PROVIDE 18" DIA. NEW 12" SCHED. 40S STEEL BOILER ROOM ROOF IS APPROXIMATELY 16 FEET. VERIFY EXACT HEIGHT REQUIRED, PROVIDE HEIGHT AS NECESSARY TO AVOID EXISTING STRUCTURE/CONDUITS. COORDINATE ROOF OPENINGS/WORK WITH ARCH. TRADES. REINFORCE OPENINGS AS REQUIRED.
3. PROVIDE CONDENSATE NEUTRALIZATION KIT AND ROUTE TO NEAREST FLOOR DRAIN.
4. INSULATE ALL NEW PIPING. REPAIR OR REPLACE MISSING PIPING INSULATION ON EXISTING PIPING WITHIN THE BOILER ROOM TO PROVIDE COMPLETE INSULATION ON THE HEATING HOT WATER, AND DOMESTIC WATER SYSTEMS.
5. COORDINATE QUANTITY AND LOCATION OF BOILER EMERGENCY SHUT-OFF(S) WITH A/HJ MANUFACTURERS EQUIPMENT.
6. 6" BOILER FLUE AND INTAKE UP THRU ROOF. FLUES SHALL TERMINATE A MINIMUM OF 3 FEET ABOVE ROOF OR 2 FEET ABOVE ANYTHING WITHIN 10 FEET. WHICHEVER IS HIGHER. TERMINATE INTAKE WITH GOOSENECK (TYP.) PROVIDE 18" DIA. NEW 12" SCHED. 40S STEEL. PROVIDE 18" DIA. NEW 12" SCHED. 40S STEEL BOILER ROOM ROOF IS APPROXIMATELY 16 FEET. VERIFY EXACT HEIGHT REQUIRED, PROVIDE HEIGHTS AS NECESSARY TO AVOID EXISTING STRUCTURE/CONDUITS. COORDINATE ROOF OPENINGS/WORK WITH ARCH. TRADES. REINFORCE OPENINGS AS REQUIRED.

T M P A R C H I T E C T U R E I N C

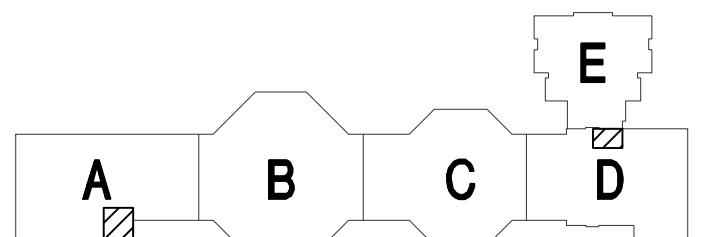
1191 WEST SQUARE LAKE ROAD
BLOOMFIELD HILLS • MICHIGAN • 48302
PH • 248.338.4561 FX • 248.338.0223
EM • INFO@TMP-ARCHITECTURE.COM

CONSULTANT



Parkview Elementary School Boiler Room Upgrade

DRAWING TITLE
ENLARGED MECHANICAL
ROOM PLANS



Key Plan

ISSUE DATES

03-09-21	ADDENDUM NO. 2
02-09-2021	BIDS/CONSTRUCTION DOCUMENTS

DRAWN

CHECKED

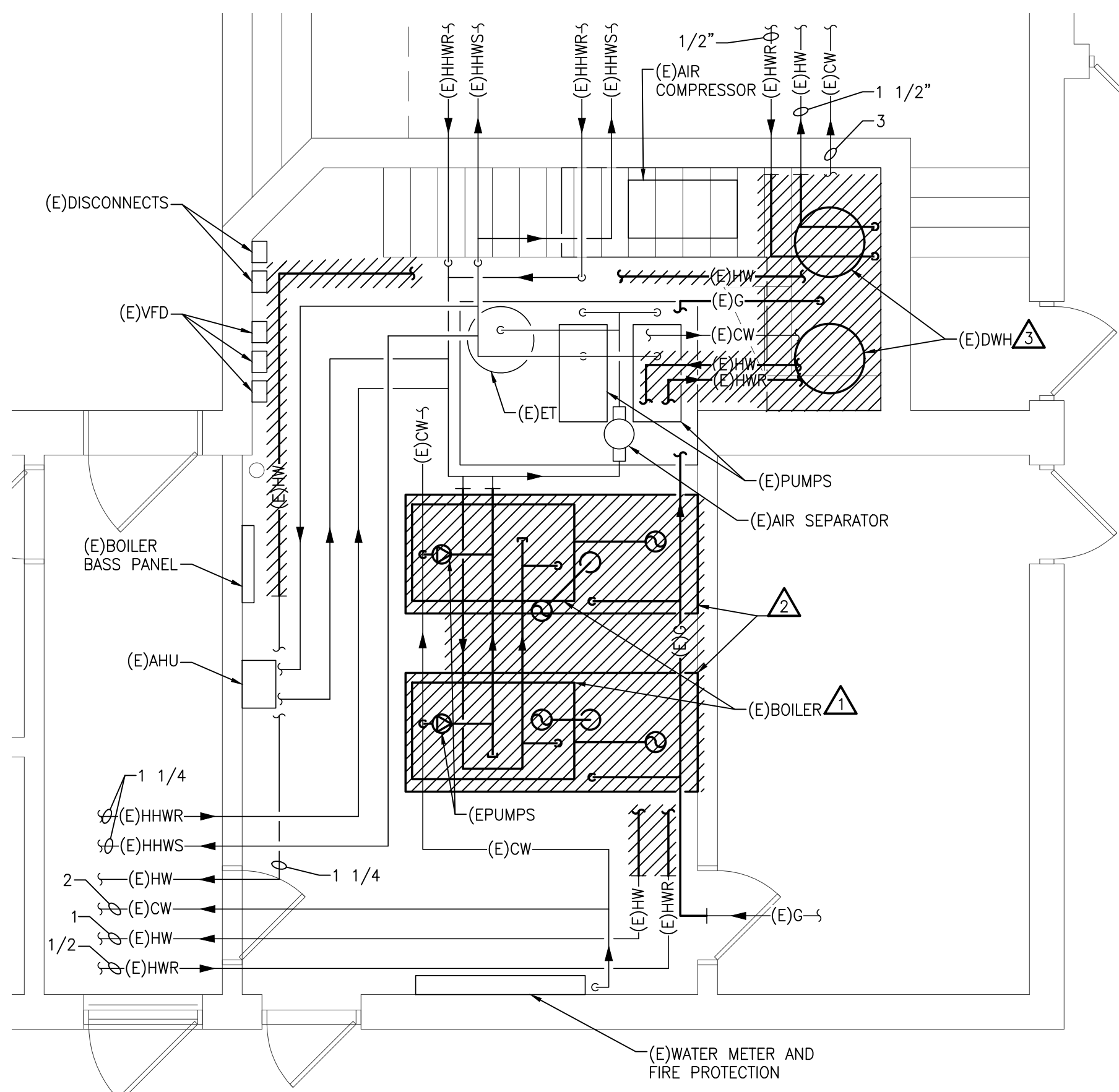
APPROVED

PROJECT NO.

19136B

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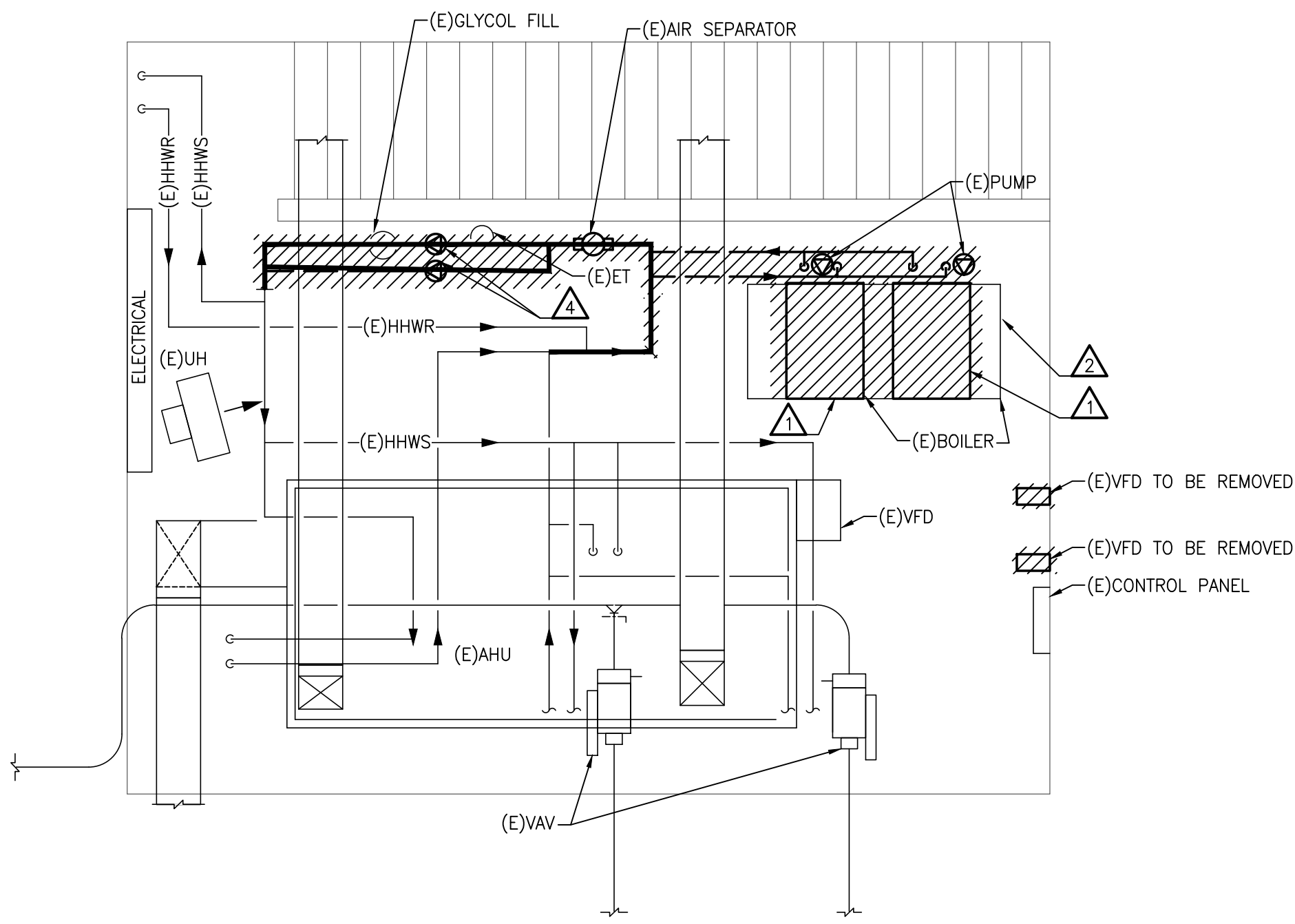
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ENLARGED MECHANICAL ROOM DEMOLITION PLAN ZONE A

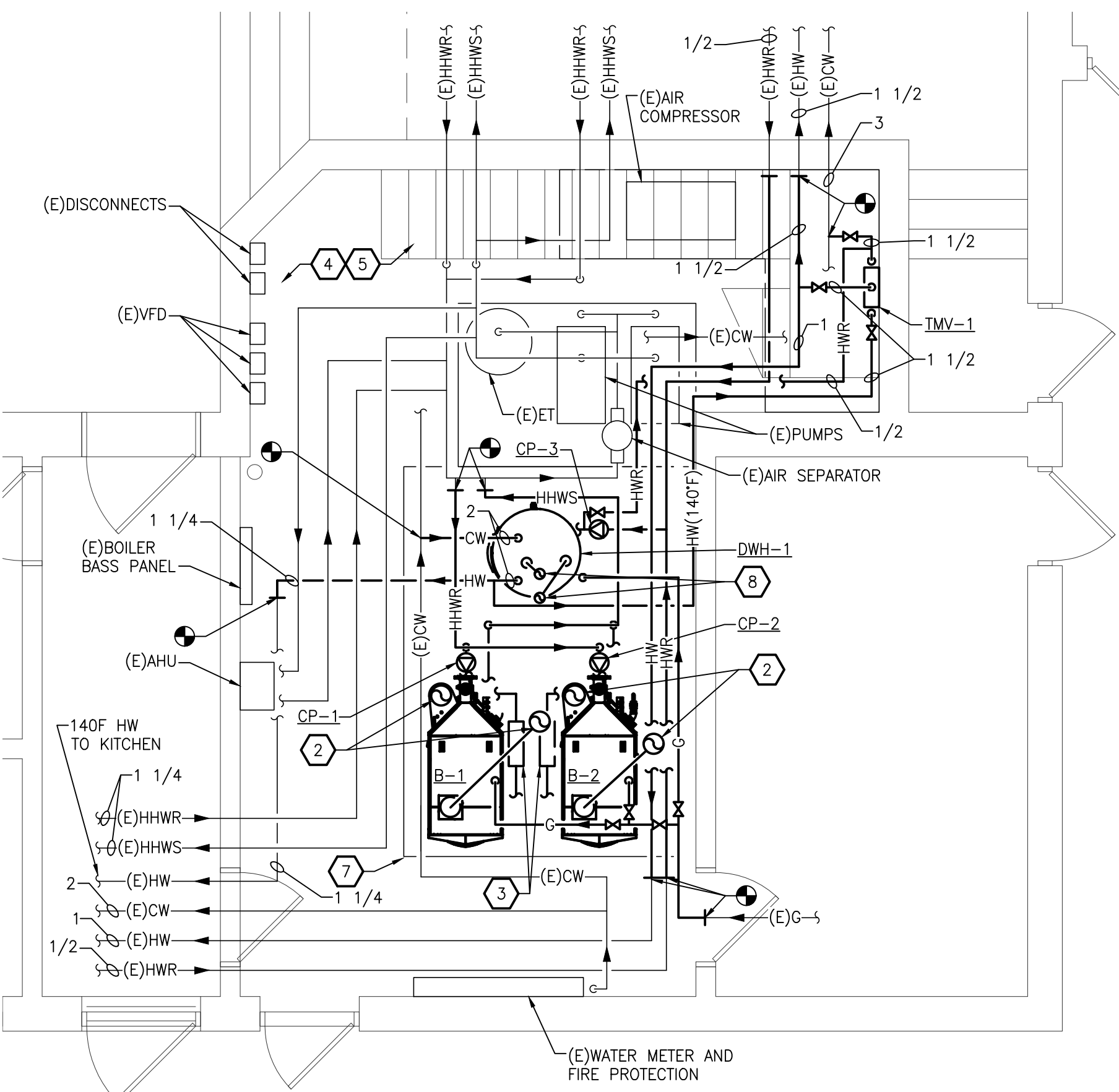
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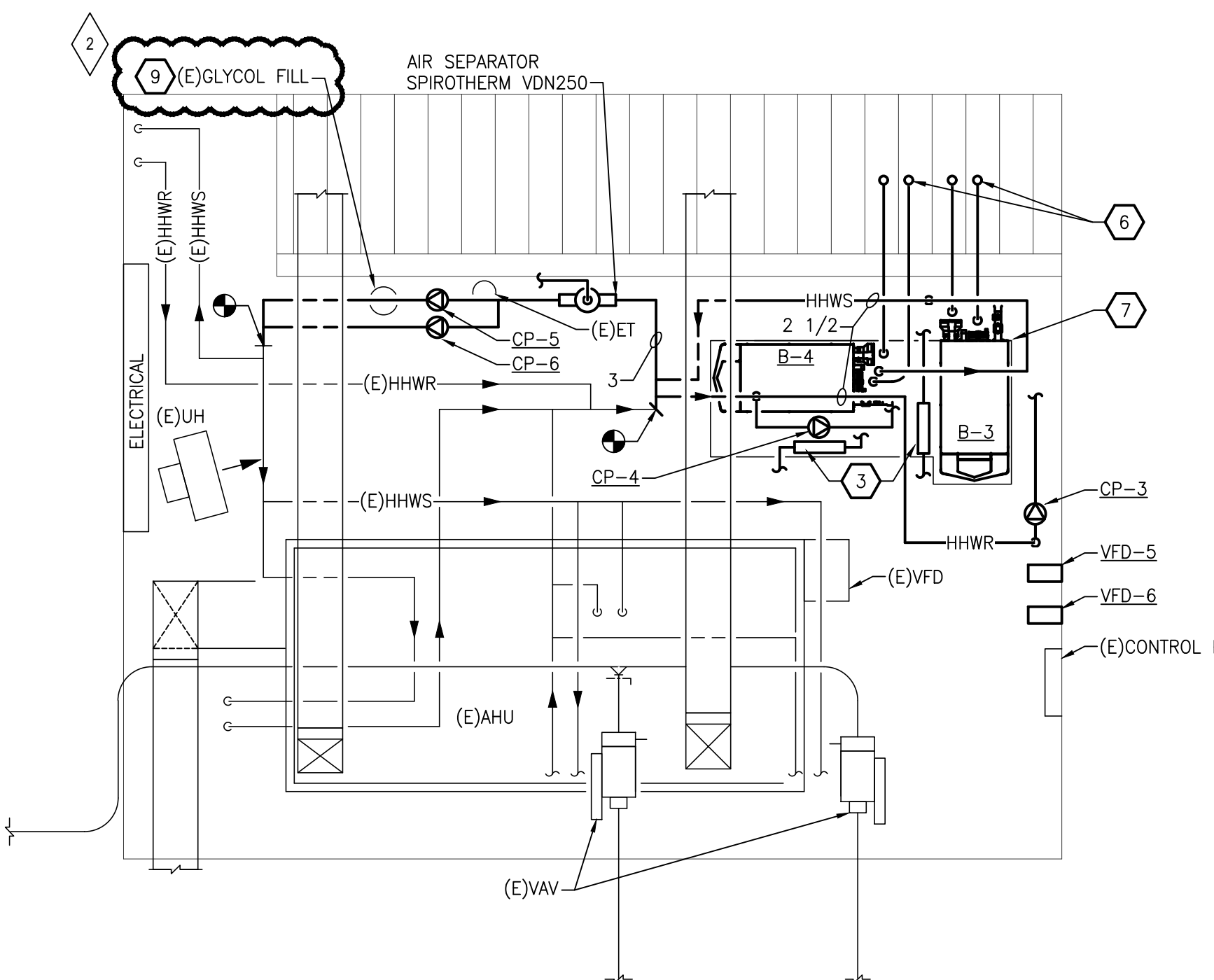
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ENLARGED MECHANICAL ROOM DEMOLITION PLAN ZONE D

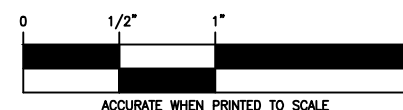
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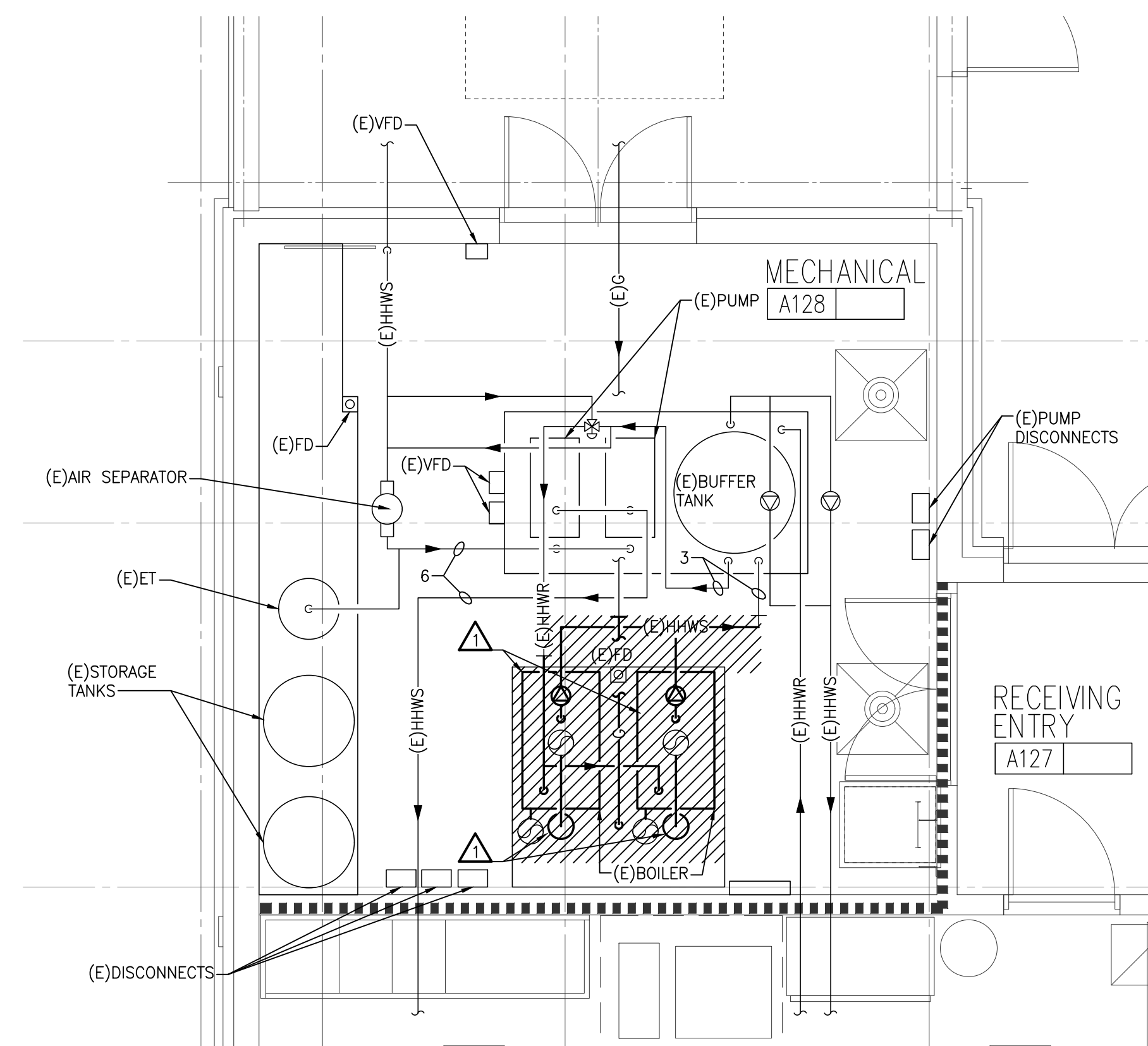
 ENLARGED MECHANICAL ROOM NEW WORK PLAN ZONE A
SCALE: 1/4" = 1'-0"



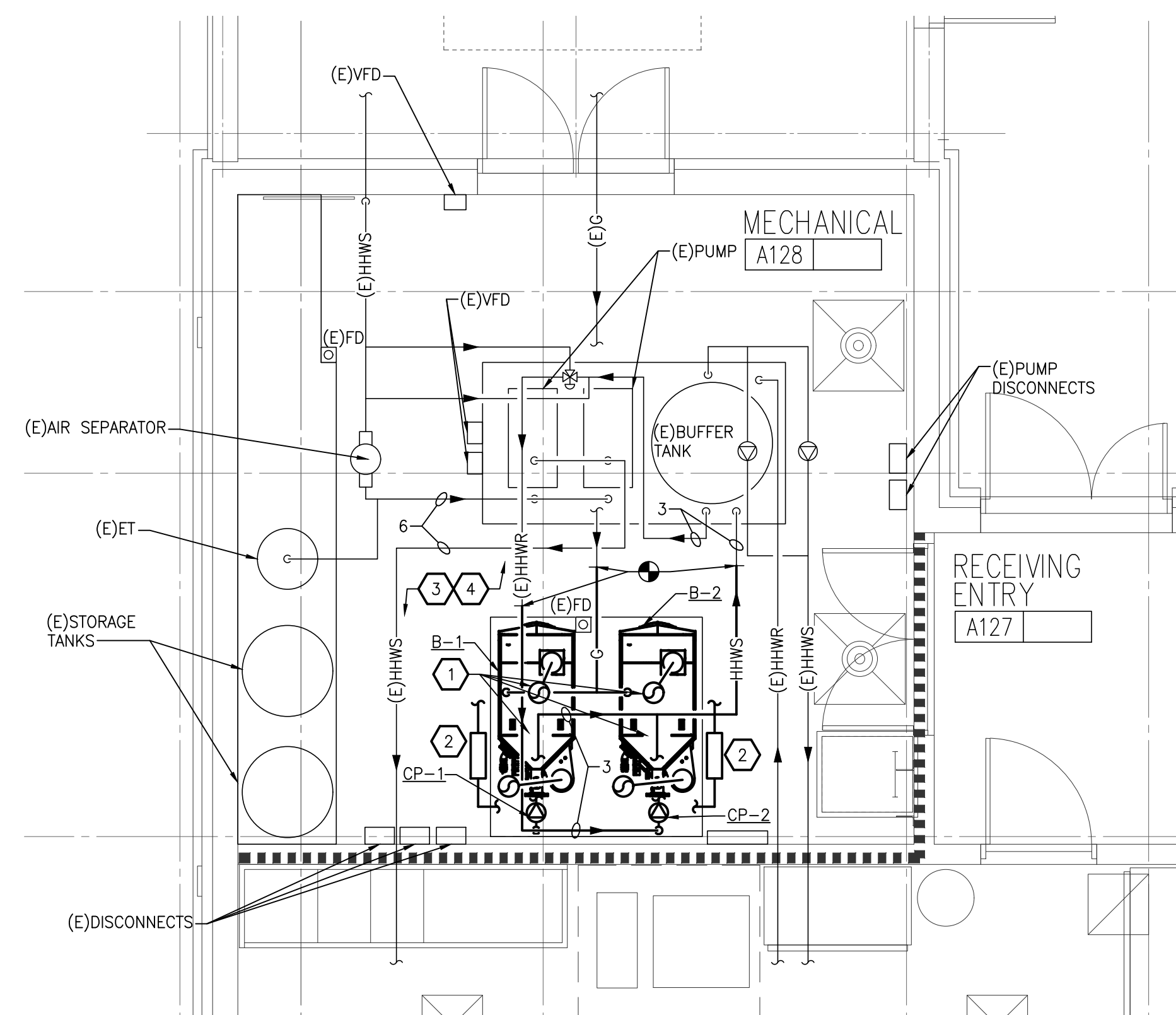
ENLARGED MECHANICAL ROOM NEW WORK PLAN ZONE D



9. DRAIN EXISTING HEATING HOT WATER SYSTEM AS REQUIRED FOR INSTALLATION OF NEW EQUIPMENT. SAVE EXISTING AND STORE EXISTING GLYCOL WHERE POSSIBLE. EXISTING SYSTEM IS APPROXIMATELY 350 TOTAL GALLONS. ASSUME SYSTEM IS 25% PROPYLENE GLYCOL. CONFIRM IN FIELD AND REPORT TO ENGINEER ANY DISCREPANCIES PRIOR TO COMMENCEMENT OF WORK.



 **ENLARGED MECHANICAL ROOM DEMOLITION PLAN**
SCALE: 1/4" = 1'-0"




ENLARGED MECHANICAL ROOM NEW WORK PLAN
 SCALE: 1/4" = 1'-0"

MECHANICAL DEMOLITION NOTES

1. THESE DRAWINGS ARE DIAGRAMMATIC AND INDICATE THE GENERAL EXTENT OF WORK TO BE PERFORMED. THE EXACT EXTENT OF DEMOLITION SHALL BE AS REQUIRED BY THE NEW WORK.
2. PRIOR TO COMMENCEMENT OF WORK, CONTRACTOR SHALL VISIT THE SITE AND BECOME FAMILIAR WITH ALL EXISTING UTILITIES, SYSTEMS, AND UTILITIES. NOTIFY ARCHITECT OF ANY INTERFERENCES OR DISCREPANCIES.
3. VERIFY DEPTH, SIZE, LOCATIONS AND CONDITION OF EXISTING UTILITIES IN THE FIELD, INCLUDING POINTS OF CONNECTION PRIOR TO STARTING ANY WORK.
4. ANY INTERRUPTIONS OF EXISTING SERVICES AND/OR EQUIPMENT SHALL BE PERFORMED AT A TIME APPROVED IN ADVANCE BY THE OWNER'S REPRESENTATIVE SO AS NOT TO INTERFERE WITH THE PRESENT BUILDING'S OPERATION.
5. ALL ITEMS ON DEMOLITION PLAN SHALL BE CONSIDERED EXISTING UNLESS OTHERWISE NOTED. ALL WORK INDICATED ON PLAN HAS BEEN LOCATED PER EXISTING DRAWINGS AND/OR FIELD OBSERVATION AND REQUIRES FIELD VERIFICATION.
6. ALL ITEMS INDICATED WITH CROSS-HATCHING SHALL BE REMOVED COMPLETE, WITH ALL RELATED ITEMS INCLUDING HANGERS, SUPPORTS, INSULATION, CONTROLS, ETC. CAP ALL OPENED PIPES AND DUCTS.
7. ALL EXISTING WORK TO REMAIN SHALL BE PROTECTED FROM DAMAGE, WHERE DUCT OR PIPE INSULATION HAS BEEN DAMAGED DURING DEMOLITION, THE CONTRACTOR SHALL REPAIR INSULATION AS REQUIRED TO MATCH EXISTING.
8. THE OWNER SHALL HAVE FIRST RIGHT OF REFUSAL ON ALL EQUIPMENT BEING REMOVED. ALL ITEMS REMOVED SHALL BE LEGALLY DISPOSED OF. GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR ALL EXISTING RELOCATED AND OWNER PROVIDED EQUIPMENT.

DEMOLITION KEYED NOTES

1. DISCONNECT EXISTING BOILER AND MAKE SAFE FOR REMOVAL. REMOVE EXISTING BOILER, BOILER PUMPS, PIPING, SUPPORTS AND ALL ASSOCIATED COMPONENTS COMPLETE AS SHOWN. REMOVE FLUE AND COMBUSTION AIR DUCTS AS REQUIRED FOR INSTALLATION OF NEW BOILER. RE-USE EXISTING ROOF TERMINATIONS IF FEASIBLE. FIELD VERIFY EXACT REQUIREMENTS PRIOR TO INSTALLATION. REMOVE EXISTING GAS PIPING AS REQUIRED FOR NEW INSTALLATION. PREPARE ALL PIPING FOR FUTURE CONNECTIONS.

HVAC GENERAL NOTES

1. THESE DRAWINGS ARE DIAGRAMMATIC AND INDICATE THE GENERAL EXTENT OF THE WORK. PROVIDE HVAC SYSTEMS COMPLETE PER SPECIFICATION, SMENA STANDARDS, AND PER APPLICABLE CODES INCLUDING ALL NECESSARY OFFSETS, FITS, SPECIAL RADIIUS OR MITERED EDGES WHICH ARE REQUIRED DUE TO SPACE CONSTRAINTS OR STRUCTURAL CONDITIONS OR OTHER CONDITIONS.
2. CONTRACTOR SHALL COORDINATE THEIR WORK WITH THE WORK OF ALL OTHER TRADES, ALL DUCTWORK IS TO BE ROUTED AS HIGH A POSSIBLE. PROVIDE ACCESS AROUND ALL NEW EQUIPMENT PER MANUFACTURER'S RECOMMENDATIONS. VERIFY ALL CLEARANCES PRIOR TO THE FABRICATION OF ANY WORK.
3. DUCTWORK/PIPING SHALL BE ROUTED AS HIGH AS POSSIBLE AND SHALL NOT BE LOCATED OVER ELECTRICAL EQUIPMENT/PANELS. PROVIDE REQUIRED CLEARANCE IN FRONT OF ELECTRICAL EQUIPMENT. DUCTWORK/PIPING SHALL NOT INTERFERE WITH ELECTRICAL EQUIPMENT CLEARANCE.
4. DUCTWORK/PIPING SHALL NOT BE INSTALLED IN A LOCATION THAT RESTRICTS THE ACCESS TO MECHANICAL DEVICES REQUIRING ACCESS.
5. THE CONTRACTOR SHALL PROVIDE ALL MISCELLANEOUS SUPPORTING STEEL, ETC. FOR THE PROPER INSTALLATION OF ALL MECHANICAL SYSTEMS.
6. COORDINATE FLOOR, WALL, ROOF PENETRATIONS, LOWER SIZES, PAD LOCATIONS ETC. WITH ARCHITECTURAL TRADES. SEAL ALL PIPING AND DUCT PENETRATIONS.
7. COORDINATE AND PROVIDE ACCESS DOORS IN HARD CEILING AREAS FOR ACCESS TO BALANCING DAMPERS, ETC. REFER TO ARCHITECTURAL DRAWINGS FOR CEILING TYPES.
8. FOR EQUIPMENT VALVING, COMPONENT, AND PIPING ARRANGEMENT, REFER TO PIPING DIAGRAMS AND DETAILS.
9. PROVIDE CODE REQUIRED CLEARANCE/ACCESS DOORS FOR DAMPERS, VALVES, AND CLEANOUTS LOCATED IN WALLS OR ABOVE HARD CEILINGS. COORDINATE LOCATIONS WITH ARCHITECT. REFER TO ARCHITECTURAL PLANS FOR CEILING TYPES.
10. CONNECTION TO EQUIPMENT SHALL BE VERIFIED WITH MANUFACTURER'S CONNECTION DRAWINGS. TRANSITION TO ALL EQUIPMENT SHALL BE VERIFIED AND PROVIDED FOR EQUIPMENT FURNISHED.

KEYED NOTES

1. 8" BOILER FLUE AND INTAKE UP, CONNECT TO EXISTING FLUE AND COMBUSTION AIR TERMINATIONS. FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO INSTALLATION. FIELD VERIFY EXACT HEIGHT REQUIRED, PROVIDE OFFSETS IF NECESSARY TO AVOID/CONDUITS, EXTEND GAS PIPING AS REQUIRED TO NEW BOILER LOCATION.
2. PROVIDE CONDENSATE NEUTRALIZATION KIT AND ROUTE TO NEAREST FLOOR DRAIN.
3. INSULATE ALL NEW PIPING, REPAIR OR REPLACE MISSING PIPING INSULATION ON EXISTING PIPING WITHIN THE BOILER ROOM TO PROVIDE COMPLETE INSULATION ON THE HEATING HOT WATER, AND DOMESTIC WATER SYSTEMS.
4. COORDINATE QUANTITY AND LOCATION OF BOILER EMERGENCY SHUT-OFF(S) BY ELECTRICAL TRADES.



T M P A R C H I T E C T U R E I N C

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PH • 248.338.4561 FX • 248.338.0223
EM • INFO@TMP-ARCHITECTURE.COM

REGISTRATION SEAL

CONSULTANT

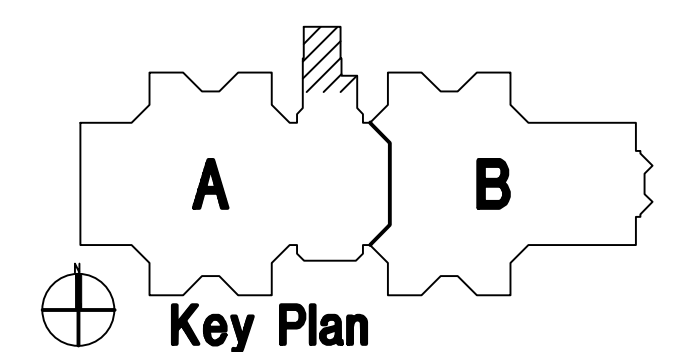


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 SES Project # 20 0351 01

PROJECT TITLE
**Early Childhood
Education Center
Boiler Room
Upgrade**

Novi Community
School District

DRAWING TITLE
ENLARGED MECHANICAL
ROOM PLANS



ISSUE DATES

[illegible]

02-09-2021 BIDS/CONSTRUCTION DOCUMENTS

DATE: ISSUED FOR:

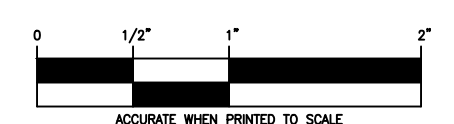
DRAWN _____
 CHECKED _____
 APPROVED _____

PROJECT NO.

19141B

DRAWING NO.

MH-400



**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
April 8, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Custodial Services – Enviro-Clean Contract Extension

Enviro-Clean is a family-owned business headquartered in Holland, Michigan and has been in business since 1975. Enviro-Clean employs over 1,400 cleaning staff and clean over 35,000,000 square feet of commercial facilities daily.

Environ-clean started partnering with the District to clean our facilities in the summer of 2013. They currently clean 1.55 million square feet of office/building space. The scope of service will increase with the addition of the old Walsh College building and additional space as a result of the Meadows renovation, once it is completed.

Enviro-Clean's current three-year contract expires on June 30, 2021. The Business Office has been working to finalize a contract extension to retain the services of Environ-clean, while also developing a strategy to address and improve performance.

The District will continue to be responsible for consumables, which are approximately \$88,000.00 a year.

The Business Office recommends offering a contract extension to Enviro-Clean not to exceed \$2,077,002.00 with a provision to increase the contract amount as additional square feet come online.

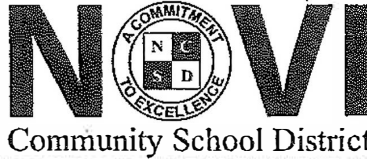
The proposed addendum and expiring service agreement are attached for your review.

The recommendation for custodial services is presented tonight for information and discussion with awarding of the contract at the April 22, 2021 Board meeting,

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**

A handwritten signature in black ink, appearing to read "Steve Matthews", is written over a horizontal line.

Steve Matthews, Superintendent



Educational Services Building

25345 Taft Road, Novi, Michigan 48374
(248) 449-1209 • Fax (248) 449-1219

MEMO

March 22, 2021

Dr. Steve Matthews
Superintendent of Schools

RE: ENVIRO-CLEAN CONTRACT EXTENSION

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The proposed addendum and expiring service agreement are attached for your review.

Gregory R. McIntyre

Assistant Superintendent of Business and Operations

Students who are passionate, empowered, and prepared for their world and their future.

Gregory R. McIntyre, Asst. Superintendent of Business & Operations • gregory.mcintyre@novik12.org
<https://www.novi.k12.mi.us/district/busandfin/>

Addendum to Enviro-clean Service Agreement

The current Service Agreement commenced on July 1, 2018 and concludes on June 30, 2021.

The addendum language below replaces Amendment A and keeps in force all other mutually agreed upon terms and conditions in the July 1, 2018 agreement (see attached).

1. Extend existing agreement by one year from July 1, 2021 – June 30, 2022
2. District holds option on future renewals
3. Six percent increase in contract award; if applicable, negotiate in future renewal years
4. Should Enviro-clean receive any Paycheck Protection Program (PPP) or other federal stimulus funds to preserve staff, NCSD will be credited accordingly
5. Quarterly performance metric will be used to make invoice adjustments (if any)
 - a. Monthly Report Card 75%
 - b. Staff Fill Rate 25%
6. Increase in District's facility footprint could increase contract value
7. Checkoff lists will continue to be used and evaluated
8. NCSD and Enviro-clean will meet quarterly or as needed to review performance issues
9. Should it become necessary, Enviro-clean will have an option to invoice six months in advance one time (to help with cash flow) should it credit NCSD a 1% discount of half the contact value
10. All other terms and conditions remain in effect, including NCSD's healthcare premium contribution

COMPANY:

CONTRACTOR:

By _____

By _____

Authorized Signature

Authorized Signature

Date

Date



Service Agreement

THIS AGREEMENT, entered into on July 1, 2018 between NOVI COMMUNITY SCHOOL DISTRICT, a Michigan general powers school district, whose address is 25345 Taft Road, Novi, MI 48374 (hereinafter referred to as "NCSD") and Enviro-Clean Services, Inc., whose address is 2457 112th Ave, Holland, MI 49424 (hereinafter referred to as "Contractor") for services to be provided at Novi Community Schools.

At the beginning of 2018, discussions between NCSD and the Contractor took place to discuss a potential renewal. As a result of those discussions, NCSD and the Contractor are agreeing to a three (3) year contract renewal to begin July 1, 2018 through June 30, 2021. Both NCSD and the Contractor may explore future extensions beyond that term.

Amendment A: In November 2019, NCSD and the Contractor came to terms to increase employee wages. As a result, the Contractor enacted said increases effective November 2019. Furthermore, it was agreed upon that the Contractor would adjust its invoicing to NCSD with an effective date of January 1, 2020.

As a result of the above and in accordance to this, NCSD agrees to pay the Contractor:

\$1,784,118.78 for year 1 (July 1, 2018 – June 30, 2019)

\$1,874,578.78 for year 2 (July 1, 2019 – June 30, 2020 broken down by the following 6-month increments)

- July 1, 2019 – December 31, 2019 = \$ 911,569.78

- January 1, 2020 – June 30, 2020 = \$ 963,009.00

\$1,959,436.00 for year 3 (July 1, 2020 – June 30, 2021 broken down by the following 6-month increments)

- July 1, 2020 – December 31, 2020 = \$ 965,334.00

- January 1, 2021 – June 30, 2021 = \$ 994,102.00

Said amounts will be pro-rated monthly and sums shall be due and payable by the 20th day of each month. In addition, NCSD will pay the Contractor 75% of the cost to provide "Single" Health Care Coverage for each employee who opts to take Health Care Coverage. That amount will be itemized and invoiced separately each month and NCSD agrees to pay the Contractor said amount each month when paying the monthly custodial services invoice.

IT IS MUTUALLY AGREED:

1. The Contractor shall perform all work in a good and competent manner, and the Contractor shall provide regular inspections by the Contractor's supervisory personnel of all premises on which services are provided.
2. NCSD provides all supplies and equipment. Should the Contractor bring their own supplies, equipment and other property into the district to supplement what NCSD provides, said items shall remain the property of Contractor and shall not be subject to any lien or encumbrance resulting for any action of or against NCSD. The Contractor may remove such property during NCSD normal business hours at Contractor's convenience. The Contractor shall carry worker's compensation insurance as required by state statute. The Contractor shall carry liability insurance for personal and property damage in the amount specified in the Certificate of Insurance specimen hereto attached and by reference incorporated herein.
3. Either party shall have the privilege, with or without cause, to terminate this Agreement at any time upon 60 days written notice to the other party as hereinafter specified.
4. In case of default by NCSD of any of its agreements obtained herein, the Contractor shall have the right, at its option, to declare this contract null and void. The Contractor may declare immediately due and payable all amounts due hereunder.
5. In the event that the Contractor continues to provide services beyond the term of this agreement, it is agreed that this contract will continue in effect until 60 days after written notice of termination is given by either party.
6. Notice to the parties, as herein required, shall be given in writing, by certified mail, at the above listed addresses.
7. Modifications to this agreement may be made by mutual consent of the parties, which consent must be in writing and signed by both parties.
8. NCSD may, at its option, request the Contractor to perform additional services beyond the normal scope. However, NCSD agrees that any additional work will be performed at a price mutually agreed upon by the parties as of the time of performance. Such additional services shall be performed in accordance with the terms of this agreement.
9. Neither NCSD nor the Contractor may assign its rights under this agreement without prior written consent of the other party.
10. During the course of this Agreement, or in the event of its termination for any cause, NCSD shall not solicit employment of any employees or subcontractors of the Contractor nor allow any contractor replacing this Contractor for like services to approach and/or hire this Contractor's employees for a period of 12 months after termination of this agreement unless agreed upon by the Contractor otherwise.
11. This agreement shall be governed by the laws of the State of MI.

COMPANY:

By [Signature] 12/19/19
Authorized Signature Date

CONTRACTOR:

By [Signature] 1-3-20
Authorized Signature Date