

Separated Families – Procedural Steps to Follow

September 8, 2008

Title 15 Section 670

Title 15, Chapter 11, Sections 664 and 665

At times a student's parents may not live in the same residence as the student. This requires the school to be fully informed regarding the rights of each parent as individuals. The school Principal is responsible for obtaining official court documents directly from the court that outline each parent's rights. Court documents can be obtained from the Lamoille Family Court. They can also be contacted for guidance on whom to contact if another court jurisdiction is involved in the family circumstances.

Parents that are temporarily not living together maintain full rights as if they were living together unless there is a court document stating otherwise. This includes parents who are deployed as military personnel. Deployed parents have a right to student records and regular correspondence that is given to parents. E-mail may be used to forward information to a parent that is general in nature. Information is considered general in nature if it would be given to all parents at the school. Student specific information that is maintained in the student record should not be distributed via e-mail.

Schools will establish procedures at each school to ensure all necessary school personnel are informed as to the parents' rights for students. This includes the details of court documents that must be shared to protect both the parents' and student's rights. Coaches and other individuals who are responsible for the supervision and safety of students engaged in school sponsored activities shall be properly informed regarding parents' rights.



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