

Bookshare – Alternative Format for Text Information

Regulations:

IDEA 2004

Vermont State Board of Education Special Education Regulations

2363.8(c)

Section 504 of the Rehabilitation Act

Public schools in the State of Vermont are required to make available supplementary aids and services to enable IEP and Section 504 students to be involved in and progress in the general education curriculum. Students who demonstrate difficulty accessing text information may qualify for access to public domain and copyright text through Bookshare. This service is supported by the US Department of Education.

Lamoille North Supervisory Union(LNSU) maintains an account with Bookshare. Each school in the LNSU will identify individuals who will be trained to download text from Bookshare or other similar sources for qualifying students. These individuals will complete required paperwork provided by Bookshare and adhere to the stipulations outlined in the agreement for access to copyright information. Building based authorized Bookshare users shall qualify students for utilization of Bookshare resources under the supervision of the LNSU Director of Student Support Services.

Procedural steps to be followed: (Required forms are located on the LNSU website)

1. Prospective building-based authorized users will complete the Bookshare.org Institutional Access Form for Additional Staff Downloaders. Submit the form to the LNSU Director of Student Support Services for approval.
2. When setting up bookshare access for one student: Approved building-based authorized users will complete the Written Proof of Disability Form for each individual student who will receive copyrighted material from Bookshare.org. Submit this form to the LNSU Director of Student Support Services.
3. When setting up bookshare access for more than one student: Approved building-based authorized users will complete the Proof of Disability Form for Multiple Students who will receive copyrighted material from Bookshare.org. Submit this form to the LNSU Director of Student Support Services.
4. In the event a student will no longer receive copyright material from Bookshare, inform the Director of Student Support Services in writing.



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