

## **Billing Parents' Private Insurance for Services Individuals with Disabilities Education Act – Regulations October 2006**

Parents must give written permission for schools to bill their private insurance for special education or related services. This applies to services provided by individuals you employ or contact with to perform an educational service. Departments in your school who may engage in this type of work are special education, 504, EST and other general educational support service systems. Schools continue to be obligated to pay any costs that would be incurred by the family to access the insurance. This form is for use with parents if your employees or individuals with whom you contract will be billing private insurance. This procedure must also be used by the local FITP agency for our birth to three children with disabilities. This does not apply to Medicaid which is considered public insurance.

The LNSU consent form to bill private insurance needs to be signed annually by parents. Documents of this type need to have an expiration date. It can be signed and dated at the time the annual educational plan for the student is created.

A copy of the consent form must be kept in the student record with the plan that outlines the service for which you will be accessing the insurance.

**Right-click here to download a PDF of the consent form**



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