



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. 21-25 Roosevelt H.S. Switchgear Replacement

DATE: April 7, 2021

RE: **ADDENDUM NO. 1**

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing



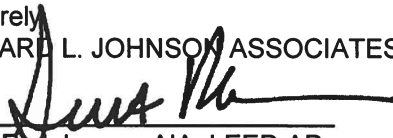
ADDENDUM ONE

Project No.: 2134
IFB No.: 21-25
Date: **April 7, 2021**
Subject: **CHANGES to the BIDDING DOCUMENTS**
Project: **SWITCHGEAR REPLACEMENT WORK AT
ROOSEVELT COMMUNITY EDUCATION CENTER FOR
ROCKFORD PUBLIC SCHOOLS
ROCKFORD, ILLINOIS**
Bids Due: **2:00PM, TUESDAY, APRIL 20, 2021**
From: **RICHARD L. JOHNSON ASSOCIATES, INC.
4703 CHARLES STREET
ROCKFORD, IL 61108**
To: **ALL PROJECT DOCUMENT HOLDERS**

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely,
RICHARD L. JOHNSON ASSOCIATES, INC.



Scott R. Johnson, AIA, LEED AP

This Addendum consists of:
Pages 1 thru 2.
Pre-Bid Conference Opening Statement - 1 page
Pre-Bid Meeting Minutes - 2 pages
Pre-Bid Attendance Record - 1 page

NOTE: Wherein this Addendum conflicts with the original Project Manual and Drawings, this Addendum shall govern.

CHANGES to the PROJECT MANUAL

1. GENERAL ITEMS

- 1.1. See attached Pre-Bid Conference Opening Statement.
- 1.2. See attached Pre-Bid Meeting Minutes.
- 1.3. Any conduits exposed between the stair and the new electrical room do not need to be painted.
- 1.4. The Water Service is located in the boiler room just inside the doorway shown on the plans.
- 1.5. Switchboard depth is 30.

CHANGES to the DRAWINGS

2. DRAWING E101

- 2.1. Relocate all existing piping and conduits that may interfere with the new pathway between the new and existing electrical rooms."

END ADDENDUM NUMBER 1

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB No. 21-25 Roosevelt H.S. Switchgear Replacement for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addenda published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for April 20, 2021 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval April 27, 2021
- Bid RFI Procedures - All written correspondence during the bid process **MUST** be sent to Dane Youngblood, Director of Purchasing, via email at PurchasingDeptStaff@rps205.com. Last RFI will be accepted until April 12, 2021 at 12 pm. Last addendum will be issued by April 14, 2021 at 4:30 pm.
- Addenda will be emailed to all attendees at the pre-bid conference, posted on the RPS website and Demand Star.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive.

MANDATORY PRE-BID MEETING NOTES
Rockford Public School District #205
Electrical Switchgear Replacement Project at
Roosevelt Community Education Center

PRE-BID DATE & TIME: Monday, April 5, 2021 @ 2:00 PM

A. General Items

1. Meeting Sign-Up Sheet was passed around to attendees.
2. The Pre-Bid Conference Opening Statement was read out loud.
3. Bids Due - Tuesday, April 20, 2021 at 2:00pm.

B. Items discussed during the meeting

1. The materials used on the project are Tax Exempt.
2. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Dane Youngblood, Director of Purchasing via email at purchasingdeptstaff@rps205.com.
3. 5% Bid Bond MUST Accompany the Bid.
4. 100% Performance & Payment Bond will be required for the project.
5. The building permit will be obtained by RPS thru the Regional Office of Education.
6. The project will be bid out to Contractors under Base Bid.
7. There are no Alternate Bids for the project.
8. Summer school or activities in the school over summer 2021 will not affect construction.
9. There are no asbestos containing materials related to this project.
10. The construction schedule is as follows
 - a. RPS Board of Education Awards Project April 27, 2021
 - b. RPS Notifies Contractor to Start the Electrical Equipment Shop Drawings April 28, 2021
 - c. Contractor Completes the Shop Drawings May 7, 2021
 - d. A/E Approves Shop Drawings May 13, 2021
 - e. Electrical Equipment Ordered by Contractor May 14, 2021
 - f. Date of Commencement of Construction: June 14, 2021
 - g. Date of Substantial Completion: August 13, 2021
 - h. Date of Final Completion: August 20, 2021
11. Contractors can tap off the existing building's electrical and water services for construction purposes.

12. Contractors can use existing toilets.
13. Construction meetings maybe held during construction. Contractor to take meeting notes and distribute.
14. Close out documents will be processed thru the Architect.
15. All workers are required to complete the criminal background check. The online registry checks suffice for the workers. The cost shall be paid for by the Contractors.
16. A schedule of values will need to be submitted for the project. It should break down all subcontractors and general contractors work into labor and material.
17. Contractor shall have a designated foreman on site to properly coordinate the work and all subcontractors.
18. Contractor shall coordinate all staging locations with the Owner.
19. Contractors that want to make future site visits can visit the school and check in with the security desk in order to gain access to the school.
20. Mark the number of addendum you receive on the bid form.
21. Mark the date the site visit was completed on the bid form.
22. As much of the project as possible should be completed and billed prior to June 30, 2021.
23. RPS will not publish budgets for the projects.
24. All drawings were briefly reviewed with the scope of work.
25. A walk thru of the school was completed after the meeting.

END OF MEETING NOTES

ROCKFORD PUBLIC SCHOOLS
 IFB No. 21-25 Roosevelt H.S. Switchgear Replacement
 Pre-Bid Meeting Sign-In Sheet
 April 5, 2021 at 2:00 p.m.



PRE-BID MEETING SIGN-IN SHEET

IFB No. 21-25 Roosevelt H.S. Switchgear Replacement

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	Chris J. Liszka RPS205 Construction Project Manager 5052 28th Ave., Rockford IL 61109 P: 815-378-3632 christopher.liszka@rps205.com				
2					
3	RON ANDERSON	EPS	COMBARD IL	312 217 5907	RON.AND.AND@EPS11.COM
4	KEVIN HOLLER	SPECIAL POWER INC	1226 18TH AVE. ROCKFORD, IL 61104	815-962-1210	KEVIN@SPECIALPOWER.COM
5	Josh Smith	Miller Engineering	1616 S Main Street Rockford IL 61102	815-963-4878	JSmith@Meegroup.com
6	Al Coppersmith	Aggruko	16748 New Ave. Lemont, IL 60439	312-636-5448	al.coppersmith@aggruko.com
7	SCOTT BAIER	SDSE	5600 E. STATE ROCKFORD, IL 61108	815-399-3301	SCOTT@SDSEGROUP.COM
8	Scott Johnson	RUSA.	4703 CHARLES ST. ROCKFORD IL 61108	815-396-1231	SJOHNSON@RUSA.COM