

**WESTERN PLACER
UNIFIED SCHOOL DISTRICT
2015-2016**

Bond Oversight Committee

May 11th, 2016

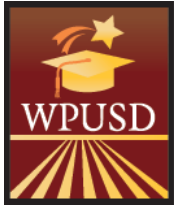
Mike Adell

Facilities Director

2015-2016

B.O.C. Packet

1. Agenda
2. Minutes from October 2015 Meeting
3. Measure A Expenditures To Date Cover Page
4. Account Summary
5. Measure A Acct 9277 Spreadsheet
6. Measure A Acct 9034 Spreadsheet
7. Measure A Acct MPN005
8. Measure A Acct MPN008
9. Measure A Acct Fund 21



**WESTERN PLACER
UNIFIED SCHOOL DISTRICT**

600 Sixth St, Suite 400, Lincoln CA 95648
Ph: 916-645-6350

Board of Trustees: Paul Long
Brian Haley
Paul Carras
Kris Wyatt
Damian Armitage

Superintendent: Scott Leaman

**Measure “A” Bond Oversight Committee
Wednesday May 11, 2016
5:30 PM
District Office, 1st Floor Community Meeting Room**

Agenda

- 1.0 *Welcome and Introductions*
- 2.0 *Approval of Meeting Minutes for February 9, 2016 Meeting*
- 3.0 *Project Updates/Presentation*
 - 3.1 *Lincoln High School Addition and Modernization*
 - 3.2 *Twelve Bridges High School Site*
- 4.0 *Project Expenditure Reports*
- 5.0 *Open Forum*
- 6.0 *Future Business*
 - *Next Meeting – Date/Location*
- 7.0 *Adjourn*

WESTERN PLACER UNIFIED SCHOOL DISTRICT

BOND OVERSIGHT COMMITTEE MEETING

First Floor Meeting Room
600 6th Street, Lincoln, CA 95648

Tuesday, February 9, 2016

MINUTES

CALL TO ORDER - President Jackie Lamb called the meeting to order at 5:30 p.m.

ROLL CALL - Committee Members Present: Jackie Lamb, David Fear, Ashley Indrieri, Kimberely Vinci, Keela Rodriguez, Ed Rowan and Carol Hunt
Committee Members Absent: Judson Cline,
Administrators Present: Audrey Kilpatrick, Michael Adell, and Hannah Ritchie

Welcome and Introductions

President Lamb welcomed everyone.

Approval of Meeting Minutes for October 13, 2015 Meeting

There was a motion to approve the minutes.

Motion: Ashley Indrieri

Ayes: Jackie Lamb, David Fear, Ashley Indrieri, Kimberely Vinci, and Carol Hunt

Second: Kimberely Vinci

Noes: None

Abstain: Ed Rowan & Keela Rodriguez

Absent: Judson Cline

Project Updates/Presentation

* 2014-15 Measure A General Obligation Bonds Audited Financial Statements and Performance Audit- Arthur Nell from Crowe Horwath shared with the Bond Oversight Committee the Independent Auditor's Report regarding the General Obligation Bond.

It was noted that the audit report was already presented to the school board. Audrey Kilpatrick noted they look to see that what the voters voted in is what we are going to do or what we have done. David Fear asked why it was not showing \$20,000,000 as the beginning balance. It was noted that it is a snapshot as of June 30, 2015 and there were monies that were already taken out prior to that start date.

Jackie Lamb asked if there were any questions as to the role of the auditors in relation to what we do. Audrey Kilpatrick noted that the role of the Bond Oversight Committee is to review the expenditures, like the auditors do, and also what they are spent on. Arthur Nell noted that at any time during the year that we had questions or wanted to bring something to their attention, they would take a closer look.

Jackie Lamb inquired as to whether the audit report goes to the school board or the Bond Over Sight Committee first. Audrey Kilpatrick noted that there is no first or second. There is nothing that states that it has to be presented to the Bond Oversight Committee before it is presented to the school board.

* Lincoln High School Addition and Modernization-

Michael Adell noted that he had some quick updates, but not a lot. He noted that the project was submitted to DSA (Division of the State Architect) at the end of November (new classroom building, the walkway, entryway, quad, relocation of portables, and stadium improvements). The district is hoping to hear back from DSA by March. The plan is to do a lot of the work during the summer. They are meeting with the architect next week to go over the plans. Audrey Kilpatrick noted that they will also be doing electrical upgrades.

* Twelve Bridges High School Site-

Michael Adell noted that they had just received the ok on the purchase of land from Sierra College. They received the appraisal for almost \$6 million. They are currently working with Sierra College on the purchase. Audrey Killpatrick stated that everything looked good on the topography report. The district would like to have it purchased by May. Next they will be putting out a request for proposals from architect firms. Ashley Indrieri asked what students would be assigned to this site. It was noted that the boundaries will have to be looked at when we get close to that point. Keela Rodriguez noted that there are some meetings coming up that will have good information regarding the housing that is planned to go in.

Project Expenditure Reports

Michael Adell noted that they haven't had a lot of expenses since the last meeting in October. He shared with the committee a handout that covered the Measure A Expenses To Date for the Portable Project, the estimated list of items that make up the 25% of soft costs, and the Measure A Expenditure Spreadsheets (Spreadsheet 1 – Lincoln High School Addition and Modernization and Twelve Bridges New High School; Spreadsheet 2 – Lincoln High School Portable Project).

There was some discussion on promoting the good things about our schools so that we can get more families moving in and more houses built.

After review, the financials were received by the Bond Oversight Committee.

Open Forum

Jackie asked if it would be possible for the committee to report to the board in May instead of June. Audrey Kilpatrick noted that the school board will meet on May 17th; it was recommended that we meet again before that date.

Future Business

- **Next Meeting – Date/Location** Tuesday, May 10th at 5:30pm

Adjournment – 6:36 p.m.

Jackie Lamb, President
WPUSD Bond Oversight Committee

Committee Approval Date

**Measure A Expenses To Date
May 11th, 2016**

Page		Account Code	Total
1	Lincoln High School Addition and Modernization Project	21.9277	\$862,607.39
2	Lincoln High School Portable Project	21.9034	\$751,371.01
3	MPN 005 Twelve Bridges High School	21.9277.005	\$3,596,162.46
4	MPN 008 Lincoln High School Portable RELO	21.9277.008	\$79,891.85
5	Misc Fund 21	21	\$4,921.09
		Total To Date:	\$5,294,953.80

Measure A Expenditure Spreadsheet 1 of 5

Lincoln High School Addition and Modernization 21.9277											
Req #	PO #	Req Date	Total Amt	Expensed	Encumbered	Requisitioner	Comment	Soft/Hard Cost	Status	Vendor	Completed
VR15-02384	PO15-02013	3/25/2015	\$ 729,250.00	\$413,409.54	315,840.46	Michael Adell	LHS Addition & Modernization Architect Fees	Soft Cost - A/E	Ready for Payment	LPA INC.	
VR16-00334	PO16-00289	7/14/2015	\$ 12,891.98	\$12,891.98	0.00	Tsugu Furuyama	LHS Replacement Computers in Library	Hard Cost - F&E	Complete	CDW GOVERNMENT INC	1/14/2016
VR16-00342	PO16-00290	7/16/2015	\$ 12,000.00	\$12,000.00	0.00	Michael Adell	LHS Additional & Modernization Surveying Services	Soft Cost - Report/Survey	Complete	WARREN CONSULT ENGINEERS INC	9/3/2015
VR16-00343	PO16-00291	7/16/2015	\$ 10,425.95	\$10,425.95	0.00	Michael Adell	LHS Addition Geotechnical Eng. & Geo Hazard Report	Soft Cost - Report/Survey	Complete	WALLACE-KUHL & ASSOCIATES	10/22/2015
VR16-00436	PO16-00364	7/31/2015	\$ 13,290.00	\$11,441.75	1,848.25	Michael Adell	LHS Landscape & Water Consumption Report Services	Soft Cost - A/E	Ready for Payment	LPA INC.	
VR16-00513	PO16-00421	8/11/2015	\$ 841.40	\$841.40	0.00	Tsugu Furuyama	LHS-Adapters for Replacement Computers in Library	Hard Cost - F&E	Complete	CDW GOVERNMENT INC	9/10/2015
VR16-01411		11/5/2015	\$ 63,000.00	\$63,000.00	0.00	Michael Adell	LHS DSA Plan Check Fees	Soft Cost - Agency Fees	Complete	DSA	11/10/2015
VR16-01412		11/5/2015	\$ 3,600.00	\$3,600.00	0.00	Michael Adell	LHS Geological Survey	Soft Cost - Agency Fees	Complete	The California Geological Survey	11/10/2015
VR16-01569	PO16-01216	12/1/2015	\$ 5,708.06	\$5,708.06	0.00	Audrey Kilpatrick	LHS Replacement Projectors, Printers, and Tech equipment	Hard Cost- F&E	Complete	CDW GOVERNMENT INC	1/28/2016
VR16-01762		1/5/2016	\$ 4,000.00	\$4,000.00	0.00	Audrey Kilpatrick	Performance Audit of District's financial statements for Measure A	Soft Cost - Other Dist. Admin.	Complete	Crowe Horwath LLP	1/14/2016
VR16-02080	PO16-01654	2/10/2016	\$ 5,200.00	\$740.00	4,460.00	Michael Adell	Geotechnical Report	Soft Cost - Report/Survey	Ready for Payment	WALLACE-KUHL & ASSOCIATES	
VR16-02212	PO16-01746	2/26/2016	\$ 2,400.00	\$2,400.00	0.00	Mike Adell	LHS Topographical Survey	Soft Cost - Report/Survey	Complete	WARREN CONSULT ENGINEERS INC	4/7/2016
Total:			\$ 862,607.39	\$540,458.68	322,148.71						

Measure A Expenditure Spreadsheet 2 of 5
Lincoln High School Portable Project Resource 21.9034

Req #	PO #	Order Type	Req Date	Total Amt	Expensed	Encumbered	Requisitioner	Comment	Soft/Hard Cost	Status	Vendor	Completed
VR15-02578		Direct Payment	4/14/2015	\$ 4,500.00	\$ 4,500.00	\$ -	Michael Adell	LHS Portable DSA Plan Check Fees	Soft Cost - Agency Fees	Complete	DSA - DIVISION OF THE STATE ARCHITECT	4/23/2015
VR15-02672	PO15-02136	PO w/o Receiving	4/17/2015	\$ 51,500.00	\$ 49,303.14	\$ 2,196.86	Michael Adell	LHS Portable Project Architect Fees	Soft Cost - A/E	Complete	LPA INC.	
VR15-02971	PO15-02404	PO w/o Receiving	6/11/2015	\$ 267,122.72	\$ 267,122.72	\$ -	Michael Adell	LHS Portables, Ramp, Deck Expenses	Hard Cost - Construction	Complete	IMPACT CONSTRUCTION SRVS INC	9/1/2015
VR16-00251	PO16-00252	PO w/o Receiving	6/18/2015	\$ 356,587.00	\$ 294,748.52	\$ 61,838.48	Michael Adell	Lincoln Portable Building Addition Project-Construction Services	Hard Cost - Construction	Complete	BRCO CONSTRUCTION, INC.	
VR16-00291	PO16-00249	PO w/o Receiving	6/24/2015	\$ 2,113.25	\$ 2,113.25	\$ -	Michael Adell	LHS Portable Building Inspection Services	Soft Cost - Materials Testing	Complete	WALLACE-KUHL & ASSOCIATES	10/1/2015
VR15-02999	PO15-02414	PO w/o Receiving	6/26/2015	\$ 300.00	\$ 300.00	\$ -	Michael Adell	LHS Portables IOR Fees-May 2015	Soft Cost - Project Inspector	Complete	ALAN S BROOKS	7/9/2015
VR16-00330	PO16-00283	PO w/o Receiving	7/14/2015	\$ 45,184.36	\$ 45,184.36	\$ -	Tsugu Furuyama	LHS Computer Replacement-Room 5, Main Lab, and Portables	Soft Cost - Agency Fees	Complete	SCHOOL TECH SUPPLY	10/15/2015
VR16-00369	PO16-00297	PO w/o Receiving	7/22/2015	\$ 6,400.63	\$ 6,400.63	\$ -	Tsugu Furuyama	LHS Portables Tech Equipment	Hard Cost-Agency Fees	Complete	SHI INTERNATIONAL CORP	11/19/2015
VR16-00456		Direct Payment	8/4/2015	\$ 2,250.00	\$ 2,250.00	\$ -	Michael Adell	Lincoln HS IOR Fees July 2015	Soft Cost - Project Inspect.	Complete	ALAN S BROOKS	8/11/2015
VR16-00485	PO16-00393	PO w/o Receiving	8/6/2015	\$ 2,573.55	\$ 2,573.55	\$ -	Tsugu Furuyama / Michael Adell	LHS Portable Network Materials	Hard Cost-F&E	Complete	SHI INTERNATIONAL CORP	8/20/2015
VR16-00694		Direct Payment	8/26/2015	\$ 67.73	\$ 67.73	\$ -	Michael Adell	LHS Portable Restroom Supplies	Hard Cost - Supplies	Complete	SAC VAL JANITORIAL SALES	9/1/2015

VR16-00760	Direct Payment	9/2/2015	\$ 4,253.74	\$ 4,253.74	\$ -	- Michael Adell	LHS Portable Locks and Keys	Hard Cost - Construction	Complete	ROY R. RADTKE - DBA APPROVED SAFE & LOCK	9/3/2015
VR16-00772	Direct Payment	9/2/2015	\$ 708.26	\$ 708.26	\$ -	- Michael Adell	LHS Portable Restroom Supplies	Hard Cost - Supplies	Complete	SAC VAL JANITORIAL SALES	9/10/2015
VR16-00774	Direct Payment	9/2/2015	\$ 435.00	\$ 435.00	\$ -	- Michael Adell	LHS Portable Telephone Installation	Hard Cost - Construction	Complete	C & S TELECOMMUNICATIONS INC	9/10/2015
VR16-00776	Direct Payment	9/2/2015	\$ 3,225.00	\$ 3,225.00	\$ -	- Michael Adell	Lincoln HS IOR Fees August 2015	Soft Cost - Project Inspect.	Complete	ALAN S BROOKS	9/10/2015
VR16-00843	Direct Payment	9/10/2015	\$ 673.28	\$ 673.28	\$ -	- Michael Adell	LHS Portable Restroom Supplies	Hard Cost - Supplies	Complete	SAC VAL JANITORIAL SALES	9/24/2015
VR16-01099	Direct Payment	10/1/2015	\$ 150.00	\$ 150.00	\$ -	- Michael Adell	Lincoln HS IOR Fees September 2015	Soft Cost - Project Inspect.	Complete	ALAN S BROOKS	10/8/2015
VR16-01394	Direct Payment	11/4/2015	\$ 225.00	\$ 225.00	\$ -	- Michael Adell	LHS IOR Fees October 2015	Soft Cost - Project Inspect	Complete	ALAN S BROOKS	11/19/2015
VR16-01572	Direct Payment	12/1/2015	\$ 225.00	\$ 225.00	\$ -	- Michael Adell	LHS IOR Fees November	Soft Cost - Project Inspect	Complete	ALAN S BROOKS	12/17/2015
VR16-01586	Direct Payment	12/2/2015	\$ 191.68	\$ 191.68	\$ -	- Michael Adell	LHS Portables Key and Locks	Hard Cost - Construction	Complete	ROY R. RADTKE - DBA APPROVED SAFE & LOCK	12/17/2015
VR16-01736	Direct Payment	12/21/2015	\$ 2,684.81	\$ 2,684.81	\$ -	- Michael Adell	LHS Portable DSA CCD Fee	Soft Cost - Agency Fees	Complete	DSA - DIVISION OF THE STATE ARCHITECT	1/7/2016
Total:			\$ 751,371.01	\$ 687,335.67	\$ 64,035.34						

Measure A Expenditure Spreadsheet 3 of 5

MPN 005 Twelve Bridges High School Resource 21.9277.005

Req #	PO #	Req Date	Total Amt	Expensed	Encumbered	Requisition	Comment	Soft Hard Co.	Status	Vendor	Completed
VR16-01295	PO16-01041	10/23/2015	\$4,000.00	\$4,000.00	\$0.00	Michael Adell	TBHS Appraisal	Soft Cost - Report/Survey	Complete	Seevers Jordan Ziegenmeyer	12/3/2015
VR16-01723		12/17/2015	\$1,500.00	\$1,500.00		Michael Adell	TBHS Phase 1 Environmental Site Assessment	Soft Cost - Report/Survey	Complete	DTSC DEPARTMENT OF TOXIC	1/7/2016
VR16-01275	PO16-01040	10/22/2015	\$3,000.00	\$3,000.00	\$0.00	Michael Adell	TBHS Phase 1 Environmental Site Assessment for 23 acre	Soft Cost - Report/Survey	Complete	Padre Associates Inc.	12/17/2015
VR16-02412		3/24/2016	\$3,587,662.46	\$3,587,662.46		Carrie Carlson	TBHS Land Purchase	Hard Cost - Land Requisition	Complete	PLACER TITLE COMPANY	3/31/2016
Total			\$3,596,162.46	\$3,596,162.46	\$0.00						

Measure A Expenditure Spreadsheet Sheet 4 of 5
MPN 008 LHS Portable Relocation Project Resource 21.9277.008

Req #	PO #	Req Date	Total Amt	Expensed	Encumbered	Requisitioner	Comment	Soft/Hard Cost	Status	Vendor	Completed
VR16-02185		2/25/2016	\$ 1,325.00	\$ 1,325.00	\$ -	Mike Adell	LHS Portable Relo DSA Fees	Soft Cost - Agency Fees	Complete	THE STATE ARCHITECT	3/3/2016
VR16-02212	PO16-01746	2/26/2016	\$ 2,400.00	\$ 2,400.00	\$ -	Miek Adell	Topographical Survey Boundaries	Soft Cost - Report/Survey	Complete	WARREN CONSULT ENGINEERS INC	4/7/2016
VR16-02220	PO16-01750	2/29/2016	\$ 2,500.00	\$ 2,500.00	\$ -	Mike Adell	LHS Portable Relo Topographical Survey	Soft Cost - Report/Survey	Complete	WARREN CONSULT ENGINEERS INC	4/7/2016
VR16-02410		3/23/2016	\$ 500.00	\$ 500.00	\$ -	Mike Adell	LHS Portable Relo Additional Lndscp Fee	Soft Cost - Agency Fees	Complete	DSA - DIVISION OF THE STATE ARCHITECT	4/7/2016
VR16-02695	PO16-02145	4/19/2016	\$ 603.81	\$ -	\$ 603.81	Mike Adell	Boxes for teachers move LHS Portable Project	Soft Cost - Moving Supplies	Ready for Payment	LOWE'S	
VR16-02873	PO16-02283	4/27/2016	\$ 67,382.75	\$ -	\$ 67,382.75	Mike Adell	Furniture for LHS Portable Project	Hard Cost - F & E	Ready for Payment	ADD SOME CLASS	
VR17-00018		5/3/2016	\$ 5,180.29	\$ -	\$ 5,180.29	Mike Adell	4'x 8' White Boards for LHS Portables	Hard Cost - Construction	Submit	ADD SOME CLASS	
			\$ 79,891.85	\$ 6,725.00	\$ 73,166.85						

Measure A Expenditure Spreadsheet Sheet 5 of 5
GENERAL Measure A Costs Project Resource 21.0000

Req #	PO #	Req Date	Total Amt	Expensed	Encumbered	Requisitioner	Comment	Soft/Hard Cost	Status	Vendor	Completed
VR16-02270	PO16-01796	3/8/2016	\$3,121.09	\$0.00	\$3,121.09	Mike Adell	Advertisement Measure A Signs LHS & TBHS	Soft Cost - Advertisement	Ready for Pay	Sign Effects Inc.	
VR16-02249	PO16-01773	3/3/2016	\$1,800.00	\$1,800.00	\$0.00	Mike Adell	Topographical Survey LHS Wood Shop	Soft Cost - Reports/Survey	Complete	WARREN CONSU	42376
TOTAL			\$4,921.09	\$1,800.00	\$3,121.09						