

WESTERN PLACER
UNIFIED SCHOOL DISTRICT

May 3rd, 2017

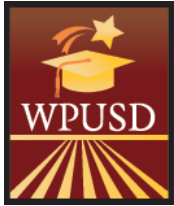
BOND OVERSIGHT COMMITTEE
MEASURE A & N

2016 – 2017 School Year

**Mike Adell
Facilities Director**

B.O.C. Packet – Measure A

1. Agenda
2. Minutes from February 2017 Meeting
3. Measure A Estimated Expenditures To Date Cover Page
4. Measure A MPN 001 Spreadsheet
5. Measure A MPN005 Spreadsheet
6. Measure A MPN008 Spreadsheet
7. Measure A MPN 000 Spreadsheet
8. Measure N Estimated Expenditures To Date Cover Page
9. Measure N MPN 015 Spreadsheet
10. Measure N MPN 014 Spreadsheet



**WESTERN PLACER
UNIFIED SCHOOL DISTRICT**

600 Sixth St, Suite 400, Lincoln CA 95648
Ph: 916-645-6350

Board of Trustees: Paul Long
Brian Haley
Paul Carras
Kris Wyatt
Damian Armitage

Superintendent: Scott Leaman

**Measure “A” and “N” Bond Oversight Committee
Wednesday May 3, 2017**

5:30 PM

District Office, 3rd Floor Community Meeting Room

Agenda

- 1.0 *Welcome and Introductions*
- 2.0 *Approval of Meeting Minutes for February 8, 2017 Meeting*
- 3.0 *Measure A Project Updates/Presentation*
 - 3.1 *Lincoln High School Addition and Modernization*
 - 3.2 *District High School #2*
- 4.0 *Measure N Project Updates*
- 5.0 *Measure A Project Expenditure Reports*
- 6.0 *Measure N Project Expenditure Reports*
- 7.0 *Open Forum*
- 8.0 *Future Business*
 - *Next Meeting – Date/Location*
- 9.0 *Adjourn*

WESTERN PLACER UNIFIED SCHOOL DISTRICT

BOND OVERSIGHT COMMITTEE MEETING

First Floor Meeting Room

600 6th Street, Lincoln, CA 95648

Tuesday, February 8, 2017

MINUTES

CALL TO ORDER - President Jackie Lamb called the meeting to order at 5:30 p.m.

ROLL CALL - Committee Members Present: Jackie Lamb, Ashley Indrieri, Kimberely Vinci, Keela Rodriguez, Judson Cline, and Carol Hunt
Committee Members Absent: Ed Rowan and David Fear
Administrators Present: Michael Adell, Audrey Kilpatrick, and Hannah Ritchie

Welcome and Introductions

President Lamb welcomed everyone.

Approval of Meeting Minutes for May 11, 2016 Meeting

There was a motion to add the May 11, 2016 Minutes to the agenda and approve.

Motion: Indrieri

Ayes: Jackie Lamb, Ashley Indrieri, Judson Cline, Kimberely Vinci, Keela Rodriguez, and Carol Hunt

Second: Cline

Noes: None

Abstain: None

Absent: Ed Rowan and David Fear

Approval of Meeting Minutes for October 11, 2016 Meeting

There was a motion to approve the minutes.

Motion: Cline

Ayes: Jackie Lamb, Ashley Indrieri, Judson Cline, Kimberely Vinci, Keela Rodriguez, and Carol Hunt

Second: Indrieri

Noes: None

Abstain: None

Absent: Ed Rowan and David Fear

Measure A Project Updates/Presentation

* 2015-16 Measure A General Obligation Bonds Audited Financial Statements and Performance Audit - Joe Trone, from Crowe Horath, was introduced. He gave an overview of the 2015-16 Measure A General Obligation Bonds Audited Financial Statements and Performance Audit. Judson Cline asked if the audit is performed every year. He also asked that if an audit is "clean" every year, when or how do they determine that it is not clean and needs to be looked at closer. It was noted that there has not been a risk with the district in the past. The risk assessment is evaluated every year; they do a walk-through, screen and test before doing the audit.

* Lincoln High School Addition and Modernization -

Michael Adell noted that we had bid the project in October (new classroom, quad/eating area, granite areas around the stadium, and turf on the football field). He noted that because of the rain, they are behind about 3 weeks on the new classroom wing. He covered the parts of construction that they have been able to accomplish despite the rain. He noted that to accommodate enrollment growth, they are having to make some changes with portables. Enrollment has increased more than they originally anticipated, so until the new high school is built, they will need more classrooms. Audrey Kilpatrick noted that the first year they increased by 200, then 100 this year, and they are anticipating another 65 next year.

Currently they are focusing on the north area of the stadium as well. They will work their way around to the south end of the stadium by April. After school closes they should be able to finish the other parts of the stadium. It was asked what extra work has had to be done because of the rain. Mike noted that because of the flooding in the construction area, they have had to do a lime treatment.

* District High School #2-

Michael Adell shared the new plans for the site. Because of increased growth in the district they are now shooting for getting the site open by 2020. They have selected HMC Architects. They are targeting to make the programming a 2-3 month process. They will be holding stakeholder meetings; classified staff and certificated staff on Monday, meet with department heads, and then next Monday will be a meeting for the community. Audrey Kilpatrick noted that when they talked with the Lincoln High staff yesterday, it was explained that we are building within budget and a lot of stuff has already been designed so there isn't going to be a lot of flexibility when it comes to things on their wish list. They let them know that they want their input, but we have to live within our means. It was asked if we need state money to build it. Mike said yes, and as soon as the state bond passed, they started working on updating their state funding eligibility. We will try to get as much state money as we can to help build this. The first phase of the new school will be a comprehensive high school, probably starting with 2 grades (9th and 10th). It was asked if there are already boundaries in place; it was noted that they would establish those closer to the opening of the school. Audrey noted that they will be looking for Career Technical Ed grants for certain buildings. They are also looking at creating new Pathways at the new school. Jackie asked that the group be reminded what the budget is for this project. Mike noted that there is about \$46,000,000 left after purchasing the land. This does not include the state money. With state funds, we hope to have \$80,000,000-\$82,000,000. Ashley asked if the state money is competitive; how does it work. Mike noted that it is first come, first served. They did not pass the state bond for 10 years so there is a back log of over \$500,000,000. Audrey noted that they will be filing 2 CTE applications for 2 separate Pathways. that will help them build the CTE buildings. It is a competitive grant but they feel that they are looking at some Pathways that other schools don't have and are in the market right now. It was asked if there was a pool in the future plans. There is not one in the plans right now but they are looking at possibly talking with the city and the Placer Valley Tourism group to help with funding. We don't want to get into the aquatics business, we are in the school business. She also noted that we need to do what's best for the students.

Measure A Project Expenditure Reports

Michael noted that from now on, majority of the costs will be actual construction costs. The line items shaded in grey are the new items. He went over what each of those new items were for LHS Modernization and Site #2.

Jackie noted that the financial software does not give the information that is needed for these reports. Michael is asking if there is some different reporting that we can receive that would not be so time consuming for the office staff. The Bond Measure requires that they report expenditures, but at the beginning they wanted to be as transparent as possible. Currently they are having to pull items out and key it in manually. Keela noted that it doesn't matter how for her, but it will determine whether there will be lots of questions or very few questions. Judson noted the columns that he preferred and didn't prefer. Keela asked if we could see what their program can put out. Audrey noted that they can run some samples for the next meeting. Keela asked if they could email a sample to us in 30 days and see what questions come from the committee.

Open Forum

Jackie asked for input about the committee member that has only attended one meeting. The member responds that he will be at each meeting. It was agreed that Jackie can give that member a call.

Measure N Bond Oversight Committee Membership

*** Review of By-Laws and Committee Responsibilities**

Michael noted that these by-laws are just like the Measure A by-laws.

*** Committee Elections**

There was a motion to keep the same officers as is for the Measure A Bond Oversight Committee.

Motion: Rodriguez

Ayes: Jackie Lamb, Ashley Indrieri, Judson Cline,
Kimberely Vinci, Keela Rodriguez, and Carol Hunt

Second: Cline

Noes: None

Abstain: None

Absent: Ed Rowan and David Fear

Future Business

- **Next Meeting – Date/Location** Wednesday, May 3, 2017 at 5:30pm

Adjournment – 6:51 p.m.

Motion: Cline

Ayes: Jackie Lamb, Ashley Indrieri, Judson Cline,
Kimberely Vinci, Keela Rodriguez, and Carol Hunt

Second: Vinci

Noes: None

Abstain: None

Absent: Ed Rowan and David Fear

Jackie Lamb, President
WPUSD Bond Oversight Committee

Committee Approval Date

**Measure A Estimated Expenses To Date
May 3rd, 2017**

| Page | Current Projects | Master Project Number (MPN) | Estimated Total |
|-----------------------|---|------------------------------------|------------------------|
| 1 | Lincoln High School Addition and Modernization Project | 001 | \$7,131,828.00 |
| 2 | Twelve Bridges High School | 005 | \$4,371,397.00 |
| 3 | Lincoln High School Field | 010 | \$560,110.00 |
| Total To Date: | | | \$12,063,335.00 |

Measure A - MPN 001 Lincoln High School Addition and Modernization
Current Project Payments

May 3rd, 2017

| Pay To Name | Invoice # | Invoice Date | Payment Amt | Reference # | Status | Scheduled | Check # | Comment |
|---|------------------------|--------------|-------------|-------------|--------|-----------|----------|---|
| ALAN S BROOKS | 1-2017 INSP FEE LHS | 2/1/2017 | 1,950.00 | VR17-01909 | Paid | 2/14/2017 | 85540155 | MPN 001 Insp Serv January 2017 |
| LPA INC. | 76750 | 2/6/2017 | 42,087.44 | PO17-00352 | Paid | 2/27/2017 | 85542392 | MPN 001 Ref PO15-02013 |
| WALLACE-KUHL & ASSOCIATES | 201700179 | 2/14/2017 | 1,546.50 | PO17-01109 | Paid | 2/22/2017 | 85541226 | MPN 001 Testing and Inspection Services |
| WALLACE-KUHL & ASSOCIATES | 201700180 | 2/14/2017 | 2,012.50 | PO17-01109 | Paid | 2/22/2017 | 85541226 | MPN 001 Testing and Inspection Services |
| FLINT BUILDERS, INC. | 2-17 RETAINAGE | 2/17/2017 | 22,810.00 | PO17-01074 | Paid | 2/22/2017 | 85541218 | MPN 001 LHS Add & Mod |
| ALAN S BROOKS | DSA02-114726 | 3/1/2017 | 5,625.00 | VR17-02092 | Paid | 3/8/2017 | 85543820 | MPN 001 Insp Serv February 2017 |
| U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD | 032717F | 3/3/2017 | 3,504.04 | | Paid | 4/12/2017 | 85550582 | Repair Cabling at LHS |
| LPA INC. | 77169 | 3/6/2017 | 23,152.17 | PO17-00352 | Paid | 3/15/2017 | 85545405 | MPN 001 Ref PO15-02013 |
| U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD | 032717G | 3/7/2017 | -250 | | Paid | 4/12/2017 | 85550582 | Credit for LHS Cabling Repair |
| WALLACE-KUHL & ASSOCIATES | 201700460 | 3/10/2017 | 352.5 | PO17-01109 | Paid | 3/16/2017 | 85546665 | MPN 001 Testing and Inspection Services |
| WALLACE-KUHL & ASSOCIATES | 201100461 | 3/10/2017 | 7,075.38 | PO17-01109 | Paid | 3/16/2017 | 85546665 | MPN 001 Testing and Inspection Services |
| FLINT BUILDERS, INC. | PROJ 1629 LHS- RTNR | 3/15/2017 | 33,527.00 | PO17-01074 | Paid | 3/16/2017 | 85546661 | MPN 001 LHS Add & Mod |
| FLINT BUILDERS, INC. | PAY AP 4 - LHS | 3/15/2017 | 637,003.00 | PO17-01074 | Paid | 3/16/2017 | 85546660 | MPN 001 LHS Add & Mod |
| SIERRA STRIPING INC | 17235-01 | 3/20/2017 | 2,150.00 | VR17-02415 | Paid | 4/19/2017 | 85551488 | LHS Parking Stalls Striping Outer Streets |
| PLACER COUNTY CLERK- RECORDER ELECTIONS DIVISION | FG FEE INCREASE | 3/29/2017 | 50 | VR17-02355 | Paid | 4/3/2017 | 85549319 | MPN 001 Filing Fees Categorical Exemption |
| ALAN S BROOKS | DSA 02-114726 LHS | 4/1/2017 | 11,100.00 | VR17-02386 | Paid | 4/19/2017 | 85551447 | MPN 001 Insp Serv March 2017 |
| FLINT BUILDERS, INC. | PAY AP 5 | 4/5/2017 | 558,808.00 | PO17-01074 | Paid | 4/17/2017 | 85551395 | MPN 001 LHS Add & Mod |
| FLINT BUILDERS, INC. | PAY AP 5- RETAINAGE | 4/5/2017 | 29,411.00 | PO17-01074 | Paid | 4/17/2017 | 85551396 | MPN 001 LHS Add & Mod |
| LPA INC. | 77458 | 4/5/2017 | 24,225.88 | PO17-00352 | Paid | 4/24/2017 | 85552812 | MPN 001 Ref PO15-02013 |
| WALLACE-KUHL & ASSOCIATES | 201700756 | 4/17/2017 | 2,404.00 | PO17-01109 | Paid | 4/24/2017 | 85552818 | MPN 001 Testing and Inspection Services |
| WALLACE-KUHL & ASSOCIATES | 201700757 | 4/17/2017 | 12,669.25 | PO17-01109 | Paid | 4/24/2017 | 85552818 | MPN 001 Testing and Inspection Services |

Total 1,421,213.66

Measure A - MPN 005 Twelve Bridges High School

May 3rd, 2017

Current Project Payments

| Pay To Name | Invoice # | Invoice Date | Payment Amt | Reference # | Status | Scheduled | Check # | Comment |
|--|-----------------|--------------|---------------------|-------------|--------|------------|----------|--|
| DTSC DEPARTMENT OF TOXIC | TBHS REVIEW FEE | 1/6/2016 | 1,500.00 | VR16-01723 | Paid | 1/6/2016 | 85469561 | 005 TBHS Phase 1 Environmental Site Assessment |
| DTSC DEPARTMENT OF TOXIC | 15SM3227 | 5/18/2016 | 210.05 | VR16-02982 | Paid | 6/15/2016 | 85500189 | Costs Incurred 1/2005 - 3/2016 |
| GOLD COUNTRY MEDIA PUBLICATIONS | 16642617 | 2/9/2017 | 88.8 | PO17-01603 | Paid | 2/27/2017 | 85542387 | Ad Community Mtg for New HS at 12B |
| HMC GROUP | 132289 | 4/1/2017 | 56,662.50 | PO17-01884 | Open | 4/27/2017 | | MPN 005 TB New High School |
| LOZANO SMITH LLP | 2020842-2 | 2/10/2017 | 4,096.00 | | Paid | 2/15/2017 | 85540118 | Matter 000005 |
| LOZANO SMITH LLP | 2022654C | 3/10/2017 | 126.5 | | Paid | 3/14/2017 | 85545363 | Matter 000005 |
| PJ'S MAIL & PARCEL SERVICE | 142747 | 1/11/2017 | 28.58 | VR17-01818 | Paid | 1/24/2017 | 85536335 | Fed Ex Expense - Mail RGA Architect CD |
| PLACER TITLE COMPANY | 404-10736-JEN | 3/24/2016 | 3,587,662.46 | VR16-02412 | Paid | 3/29/2016 | 85484771 | TBHS Land Purchase |
| U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD | 121516H | 11/1/2016 | 57.51 | | Paid | 12/15/2016 | 85531302 | Copies for Architect RFP |
| U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD | 122616A | 12/26/2016 | 11.59 | | Paid | 1/11/2017 | 85533626 | Safeway Drinks & Cups for Arch Interviews |
| U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD | 122616B | 12/26/2016 | 12 | | Paid | 1/11/2017 | 85533626 | Subway Lunch Arch Interviews |
| U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD | 122616J | 12/26/2016 | 31.9 | | Paid | 1/11/2017 | 85533626 | Starbucks Coffee Measure A Architect Interview Panel |
| U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD | 032717E | 3/14/2017 | 34.37 | | Paid | 4/12/2017 | 85550582 | PJ's Mail Meas A New High School Docs |
| Total | | | 3,650,522.26 | | | | | |

Measure A - MPN 010 Lincoln High School Field

May 3rd, 2017

Current Project Requisitions

| Req # | PO # | Order Type | Req Date | Total Amt | Outstanding | Comment | Status | Vendor | Completed |
|--------------|------------|------------------|-----------|-------------------|-------------------|---|-------------------|---------------------------------|-----------|
| VR17-02462 | PO17-02084 | PO w/o Receiving | 4/17/2017 | 4,700.00 | 4,700.00 | MPN 010 LHS Athl Field Drainage Eval | Ready for Payment | WALLACE-KUHL & ASSOCIATES | |
| VR17-02552 | PO17-02086 | PO w/o Receiving | 4/20/2017 | 555,410.00 | 555,410.00 | MPN 010 LHS Field Turf | Ready for Payment | VALLEY PRECISION GRADING INC | |
| Total | | | | 560,110.00 | 560,110.00 | | | | |

**Measure N Estimated Expenses To Date
May 3rd, 2017**

| Page | Current Projects | Master Project Number (MPN) | Estimated Total |
|-----------------------|--|------------------------------------|------------------------|
| 1 | Lincoln Crossing South | 014 | \$10,750.00 |
| 2 | Gems Addition and Modernization | 015 | \$2,996,000.00 |
| Total To Date: | | | \$3,006,750.00 |

Measure N - MPN 014 Lincoln Crossing South
 Current Project Requisitions

May 3rd, 2017

| Req # | PO # | Order Type | Req Date | Total Amt | Outstanding | Comment | Status | Vendor | Completed |
|--------------|------------|------------------|-----------|-----------------|-----------------|--------------------------------------|-------------------|------------------------|-----------|
| VR17-02460 | PO17-02083 | PO w/o Receiving | 4/17/2017 | 6,500.00 | 6,500.00 | MPN 014 LCS Phase 1 ESA w/Haz Review | Ready for Payment | PADRE ASSOCIATES, INC. | |
| Total | | | | 6,500.00 | 6,500.00 | | | | |

Measure N - MPN 015 GEMS Addition and Modernization
 Current Project Requisitions

May 3rd, 2017

| Req # | PO # | Order Type | Req Date | Total Amt | Outstanding | Comment | Status | Vendor | Completed |
|------------|------------|------------------|-----------|---------------------|---------------------|------------------------|-------------------|------------------------------|-----------|
| VR17-02598 | PO17-02088 | PO w/o Receiving | 4/24/2017 | 2,996,000.00 | 2,996,000.00 | MPN 015 GEMS Add & Mod | Ready for Payment | RAINFORTH GRAU ARCHITECTS | |
| | | | Total | <u>2,996,000.00</u> | <u>2,996,000.00</u> | | | | |