

**BARRE UNIFIED UNION SCHOOL DISTRICT #097
POLICY****CODE: F 24**

1st READING: 5/9/2019

2nd READING: 6/13/2019

ADOPTED: 6/13/2019

**PREVENTION OF CONFLICT OF INTEREST IN
PROCUREMENT****Policy**

It is the policy of the Barre Unified Union School District (BUUSD) that all purchasing and contracting comply with state and federal laws.

No employee, officer, or agent of the BUUSD may participate in the selection, award, or administration of a purchase or contract if that person has a real or apparent conflict of interest. Any employee, officer or agent with a real, perceived or apparent conflict of interest shall notify the superintendent of the conflict and not participate in the selection, award or administration of the purchase or contract at issue. The superintendent or his or her designee will develop written procedures to implement this policy.

A conflict of Interest arises if an employee, officer, agent, immediate family member, partner, or an organization which employs or is about to employ any of the parties indicated herein, has a direct or indirect financial or other interest in, or a tangible personal benefit from a vendor considered for a purchase or contract.

An employee will not solicit or accept any favor, gratuity, or anything of monetary value from such vendors.

In the event of a violation of this policy, the BUUSD may take disciplinary action against the employee, officer or agent according to procedures in the BUUSD personnel manual and/or collective bargaining agreement.