



Reading Specialist: Horizons at SCH Academy

6 week summer program: July 7 - August 13, 2021

To Apply: Email résumé and letter of interest attn: Heather Murphy to careers@sch.org

Horizons at SCH: Organization Background

A new affiliate of the national Horizons summer enrichment program has opened at Springside Chestnut Hill Academy (SCH), an independent preK- 12 school located in Northwest Philadelphia. Horizons at SCH is a partnership with the School District of Philadelphia's Henry Houston School, offering a summer program to address the achievement and opportunity gaps of under-served Houston School students throughout their elementary and middle school years.

At the core of the Horizons program is an exemplary six-week summer academic program that supports a cohort of students in reading, writing, math, and science, paired with field trips, sports and enrichment activities in the performing and visual arts. Swimming lessons are an important component to the Horizons program and will be offered most years but not in the 2021 summer season due to the health and safety considerations during the Covid-19 pandemic. The Horizons at SCH program also includes a year-round component featuring family events, enrichment activities and regular visits to and communication with students' schools and teachers.

The Horizons SCH program will launch its first season of programming in summer 2021 with one class of 15 Kindergarten students. One additional grade of 15 kindergarten students will be added each summer until the program includes K-8th grades. The student/teacher ratio at Horizons SCH will be approximately 5:1. **For more information about Horizons at SCH please visit <https://www.sch.org/horizons>**

Reading Specialist Position Overview

The Reading Specialist oversees all reading instruction and remediation aspects of the Horizons program. S/he participates in the development of a summer reading plan, and is responsible for implementing its goals and objectives in keeping with our strategic goals and Horizons National's requirements. In summer, 2021 this position is a part-time, half day position. It is our hope and expectation that Horizons summer staff members will return to the program for more than one summer as we continue to work together, support our students, and build the program and the community. All Horizons SCH staff must complete state and federal clearances; attend safety training; and participate in approximately four Summer Program planning meetings and professional development sessions leading up to the start of the program.

Responsibilities for this Assistant Teacher professional include, but are not limited to:

- Assists Director as needed with Staff Training, regarding Literacy and all testing procedures
- Assists Lead Teacher in selecting and ordering reading materials pre-program
- Coordinates and administers standardized pre- and post-assessments (STAR Early Literacy Reading, 2-8 and Math, 3-8)
- Assists Horizons teachers with reading materials for each classroom
- Utilizes assessment data to determine appropriate student groupings, coordinated with grade-level teachers, and which students will receive supplemental reading assistance
- Creates and coordinates schedule for all Literacy services and instruction, in coordination with Director, staff and volunteers
- Distributes assessment data/related groupings to Horizons teachers to assist with classroom assignments
- Models literacy instruction in classrooms (in total group direct instruction and small group settings)
- Works with students in small groups reading below grade level or needing additional services
- Evaluates assessment data at the conclusion of the summer program and assists the Program or Academic Coordinator in providing the results to parents, and the public schools from which the children come to Horizons
- Submits all required Horizons National documents and post-summer assessments results as needed
- Takes part in a post-program “debrief” with Director and others, as required, to help shape evolving program in a positive manner
- Participates as required in all Horizons National Reading Specialist trainings and Spring trainings and professional development an meetings leading up to the start of the summer program

Qualified Candidates will meet the following criteria:

- Bachelor’s degree in education or related field.
- Reading Specialist credential

An ideal candidate possesses and demonstrates the following:

- Commitment to Horizons’ mission and a belief in its effectiveness in helping students reach their full potential.
- Passion, enthusiasm, and energy for working with young children
- Willingness, ability, and desire to work collaboratively as a member of teams.
- Ability and desire to engage students in active learning through non-traditional, hands-on, project-based methods.
- Ability to acknowledge racial disparities in educational opportunities and how they adversely affect children of color in under-served communities.
- Commitment to a welcoming, inclusive learning environment for all students.
- Outstanding interpersonal, organizational, and communication skills, including relative comfort integrating technology for record-keeping and communication

Physical Requirements and Work Environment:

- Must be able to work effectively in a fast moving environment where unexpected student issues, and varying challenges compete for one's attention.
- Must be able to work actively around the classroom for extended periods of time.
- Must be able to work both in a traditional climate-controlled environment and also work outdoors, utilizing the natural surroundings for outdoor education and experiences.
- Be able to occasionally lift up to 50 lbs.
- Regularly use close and distance vision.
- Frequently stand and talk or hear and sometimes walk and sit.
- Turn, bend, reach, and occasionally climb.

Springside Chestnut Hill Academy is an Equal Opportunity Employer.