

The Vanguard School of Lake Wales, Florida is seeking candidates for both an immediate and long-term Director of Physical and Mental Health. This role is a key member of the Administrative Team who participates in the ongoing progress of students and the overall development of adolescents in a day and boarding school community. Communication and organizational skills are key components of this Administrative position, as are problem-solving, a priority of engagement, and commitment to the advancement of the organization. Candidates must have mental health background and maintain certification at the time of employment.

This role oversees the nursing and mental health needs and supports students according to Hipaa and Ferpa requirements. Responsibilities also include the coordination of nursing through daily student health monitoring, staff training and certification in CPR and AED, physician visits, and medications (prescriptions, over-the-counter).

Mental health duties include coordination and communication of students, faculty, parents, the Administrative Team, and physicians including counselors, psychiatrists, and psychologists working with students to build and resolve resilience. Maintaining scheduled and non-scheduled student support, new and existing counseling referrals, and updates on strategies and any focus groups that benefit student life will be essential.

The Vanguard School is a boarding and day school that supports students in 6th through 12th grades who receive individualized support in social, emotional, and academic growth to grow in confidence, independence, and academic goals. Vanguard celebrates diversity in cultures, identity, learning styles, and talents building a community where students can thrive. Our core values are Community, Empathy, Integrity, Leadership, and Resilience across campus. We offer academic year sports, arts, and social activities with an evolving growth mindset. If you feel that you would be an asset to our school community, please forward your resume, references, and a letter of introduction to our Head of School, L. Shannon Graves at [shannon.graves@vanguardschool.org](mailto:shannon.graves@vanguardschool.org) at your earliest convenience.