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**BOARD MEMBERS PRESENT:** Jeanie Grimm, Cheryl Birx, Milton Johnson, Julianne Miller, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** Carlyn Bjorling, Greg Kane, Chris Moroz, Brynn Rice, Mariena Schneider

***Meeting Called to Order and Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with all saying the Pledge of Allegiance

***President's Comments***

***Superintendent's Report***

Music in our Schools Month

Mr. Greg Kane, K-12 Curriculum Area Lead Teacher, along with three Academy students, Chris Moroz, Brynn Rice, and Mariena Schneider from Jazz Ensemble Grey Cohort presented for the Board. Mr. Kane thanked the Board for allowing him to have a group each year present to the Board during Music in our Schools Month.

Superintendent Farr presented a COVID19 and potential reopening update with the Board. As of March 22, the District has 21 students in quarantine and three in isolation. For staff there are five in quarantine and none in isolation. There were three days this week with no confirmed COVID19 cases. The Center for Disease Control (CDC) recently updated their guidance, specifically changing the 6 feet social distancing and related rules. For the District to reopen we would need new guidance from the New York State Department of Health that is supported by our local Health Department. Superintendent Farr along with Mr. Matt Schrage, Assistant Superintendent for Instruction, will host two forums on March 23, one for faculty and staff and the other for families. The District will then send out surveys to parents, students, and staff for learning preferences. The data will be reviewed and plans will be put in place for the potential opening. The District will offer two learning preferences: fully virtual, and full in-person Monday through Friday. The goal would be to fully reopen between Monday, April 19 and Monday, May 17.

The Board followed with discussion and asked questions regarding reopening. The Board agreed with moving forward with reopening plans in the event guidelines are put in place with the Health Department.

*Mr. Polimeni was not available from 7:16 p.m. to 7:22 p.m.*

***Student Representative- Ms. Carlyn Bjorling***

Carlyn Bjorling reported students have questions regarding a potential reopening. Students would like to open for lower grade levels and keep higher grades the same. The older students are in a rhythm at this time and to change may be disruptive.

***Warrant Review- February***

Upon a motion made by Mr. Johnson, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved the February Warrants.

**APPROVED: WARRANTS**

A-58 General 13310-13312, 13315-13364 (Check Print)

A-59 General 9005857-9005891 (ACH)

A-61 General 13313-13314 (In House)  
 A-63 General 13370-13424 (Check Print)  
 A-64 General 9005892-9005915 (ACH)  
 A-65 General 13365-13369 (In House)  
 C-15 Cafeteria 2266-2276  
 C-16 Cafeteria 2277-2284  
 F-25 Federal 643-653 (Check Print)  
 F-26 Federal 9000212-9000213 (ACH)  
 F-27 Federal 654-656 (Check Print)  
 F-28 Federal 9000214 (ACH)  
 H-24 Capital 386-387 (Check Print)  
 H-25 Capital 9000063-9000064 (ACH)

**Minutes**

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the Regular Board Meeting of March 8, 2021.

**APPROVED: MINUTES**

**Budget Presentation**

Proposed 2021-2022 Budget

Mr. Fitch, Assistant Superintendent for Business, reviewed the proposed 2021-2022 budget. The current maximum allowable levy is at 2.07%. This is slightly lower than the 2020-2021 school year which was 2.19%. Each year we have either gone out at or below: we have never exceeded it. A few items that are budget challenges this year are: Teacher Retirement System (TRS) will have a .27% rate increase, health insurance will have a 10% rate increase, the tax cap of 2.07% and foundation aid will be flat at the 2019-2020 levels and reduction of \$3.15 million in state aid off-set by federal stimulus funds. A couple budget positives are Special Education BOCES decrease of \$329,982 which is lower because of anticipated out-of-district placements and State BOCES aid increase of \$750,000 by moving technology purchases from direct purchase to BOCES purchasing. Included in the budget are a 0.5 special education teacher and Dean of Students at the Academy, and one Implementation Coach at Primary-Elementary. There will be a reduction, due to attrition, of one teaching assistant at the Primary-Elementary.

The 3-part budget was presented as below:

Administration	\$ 6,547,814
Program	\$ 62,087,865
Capital	<u>\$ 10,694,399</u>
Total	\$ 79,330,078

The following reserves would be appropriated in balancing the budget:

Employees' Retirement System (ERS)	\$600,000
Workers' Compensation	\$343,000
Unemployment Insurance	\$100,000
Employee Benefit Accrued Liability	\$100,000
Tax Certiorari	\$ 50,000
Fund Balance	\$204,152

We await legislative State Aid release and Federal Stimulus Funds to determine the final tax levy and reserves. We have two meetings scheduled where the budget could be adopted, April 5 or April 21. The Budget Hearing will be held on May 10.

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***SEQRA- 2021 Capital Outlay Project- Pump Replacement- Academy***

Upon a motion made by Mr. Polimeni, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved voting on the SEQRA- 2021 Capital Outlay Project- Pump Replacement- Academy.

**APPROVED: SEQRA**

WHEREAS, the Canandaigua City School District (the “District”) Board of Education is proposing the following Scope of Work to be completed:

Pump Replacement at Canandaigua Academy as part of the 2021 Capital Outlay Project.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects, engineers, and environmental specialists with respect to classification of the action in accordance with the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), which reads as follows:

- (1) maintenance or repair involving no substantial changes in an existing structure or facility
- (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part
- (10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings

WHEREAS, the proposed project is a Type II action meeting at least one of the aforementioned Type II criteria,

WHEREAS, Type II actions have been determined not to have a significant impact on the environment and are not subject to review under SEQRA, now therefore;

BE IT RESOLVED, no further action is required by the Canandaigua City Schools Board of Education with regard to SEQRA for this Type II action.

Duly put to a vote as follows:

Mrs. Cheryl Birx	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Michelle Pedzich	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

***Transportation Purchase Bond Resolution***

Upon a motion made by Mr. Johnson, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved voting on the Transportation Bond Resolution.

**APPROVED: TRANSPORTATION PURCHASE BOND**

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BOND RESOLUTION DATED MARCH 22, 2021 OF THE BOARD OF EDUCATION OF THE CANANDAIGUA CITY SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The City School District of the City of Canandaigua, New York (“Canandaigua City School District”) shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Canandaigua City School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$508,000, pursuant to the Local Finance Law of New York, in order to finance the specific object or purpose described herein.

Section 3. The specific object or purpose to be financed pursuant to this resolution (hereinafter referred to as “purpose”) is the acquisition of seven (7) 74-passenger school buses, at an estimated maximum cost of \$125,000 each, and two (2) 16 passenger school buses, at an estimated maximum cost of \$54,000 each.

Section 4. It is hereby determined and declared that (a) the maximum cost of said purpose, as estimated by the Board of Education, is \$983,000, and such amount is hereby appropriated therefor, (b) the Canandaigua City School District plan to finance the cost of said purpose is (i) to expend \$39,557 from the existing 2014 Transportation Vehicle Reserve Fund for such costs; and (ii) to expend \$435,443 from the existing 2016 Transportation Vehicle Reserve Fund for such costs; and (iii) to provide up to \$508,000 from funds raised by the issuance of said Bonds and Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Canandaigua City School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$508,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Canandaigua City School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Canandaigua City School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

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There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipating Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. After compliance with Section 12 hereof, this resolution, or a summary hereof, shall be published in full by the District Clerk or the Clerk's designee together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall be submitted to a referendum of the qualified electors of the School District on May 18, 2021 pursuant to Section 37.00 of the Local Finance Law of the State of New York and shall take effect immediately upon approval at such referendum.

Duly put to a vote as follows:

Mrs. Cheryl Birx	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Michelle Pedzich	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

### ***Transportation Purchase Resolution***

Upon a motion made by Mrs. Birx, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved voting on the Transportation Purchase Resolution.

#### **APPROVED: TRANSPORTATION PURCHASE RESOLUTION**

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

#### PROPOSITION #3

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Canandaigua, New York, dated March 22, 2021,



authorizing the acquisition of seven (7) 74-passenger school buses, at an estimated maximum cost of \$125,000 each, and two (2) 16 passenger school buses, at an estimated maximum cost of \$54,000 each, all at an estimated maximum aggregate cost of \$983,000, less trade-in value, if any, and the appropriation and expenditure from the existing 2014 Transportation Vehicle Reserve Fund of \$39,557 and the appropriation and expenditure from the existing 2016 Transportation Vehicle Reserve Fund of \$435,443 and for such cost; the levy of a tax to be collected in annual installments therefor; the issuance of debt obligations of the School District as may be necessary, not to exceed \$508,000, may be issued, or the board of education may appropriate in its discretion undesignated available fund balance therefor, all be approved?

2. At such meeting taxes to be levied by installments will be proposed providing for payment of the acquisition of school buses. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

3. The District Clerk or the Clerk’s designee is hereby directed to add the above to the notice of the annual meeting of the School District.

4. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

Mrs. Cheryl Bix	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Michelle Pedzich	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

**Consensus Agenda**

Upon a motion made by Dr. Schneider, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

**APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA**

**1. Treasurer’s Report**

the Treasurer’s Report for the Period of February 1, 2021 – February 28, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**2. Budget Status Report**

the Appropriation Status Report, which is a summary, for the period of July 1, 2020 - February 28, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**3. Revenue Status Report**

the Revenue Status Report, which is a summary, for the period of July 1, 2020 – February 28, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

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**4. Intermunicipal Agreement**

an Intermunicipal Agreement with Ontario County for school tax preparation services for the 2021-2022 school year.

**5. Course Addition- Initial Approval**

at the March CIE meeting, the Council reviewed and approved the following new course request. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual.

- Gemini Health

**6. Surplus Books**

the request of Mrs. Marissa Logue, Academy Principal, for the attached listing of library books to be declared as surplus items.

the request of Mr. John Arthur, Middle School Principal, to discard 154 copies of *Life Science*, McDougal Littell, Copyright 2006, ISBN 13:987-0-618-61518-6; ISBN 10:0-618-61518-0. These textbooks are no longer used.

**7. Agreement**

an agreement with the City of Canandaigua for the City of Canandaigua Fire Department to conduct a Fire Safety and Prevention Education Program for the district for the spring of 2020-2021 and the fall semester of 2021-2022

**8. Chair Donation**

the request of Mrs. Stephanie Knapp, Director of Special Programs, to donate an adult-sized adaptive chair to WFL BOCES. This chair was built for a student in September, 2019 for \$385. The student is graduating this year and we do not currently have students with a similar need.

**9. Recommendations of the Committee on Preschool Special Education**

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**10. Recommendations of the Committee on Special Education**

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**Personnel**

1. Non-Instructional Personnel

A. Retirement

a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Susan Manaco	Teacher Aide	6/26/2021	20

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Barbara Stahlman	Food Service Helper	Terminated	3/9/2021
Elisabeth Dixon	Teacher Aide	Resigned	3/16/2021

C. Addition of Position

in order to stay in compliance with Civil Service, the Board of Education needs to create one (1) new position of Secretary I.

2. Instructional Personnel

A. Resignation

1) of Tim Via from his Co-Curricular position of Parade Band, CMS, effective March 8, 2021.

B. Leave of Absence

1) of Lindsay Jimenez from March 28, 2021 through May 24, 2021.

2) of Jessica Perry from June 29, 2021 through June 30, 2022.

C. Appointments

1) 2020-2021 Co-Curricular

the following individual to a Co-Curricular appointment at a pro-rated rate in accordance with contract:

<u>Employee</u>	<u>Position</u>
Danae Sciolino	Parade Band, CMS

***End of Consensus Agenda***

***Board Committee Reports***

Policy Committee

Mrs. Thomas on behalf of the Policy Committee with no second required and all approved the below second reading:

- Second Reading- Policy #2130 Gender Neutral Single-Occupancy Bathroom

***Four County School Board Association***

Mrs. Thomas thanked Mrs. Miller for participating in the March 13 Four County Prospective School Board Member question and answer session.

***District Committee Reports***

Council for Instructional Excellence (CIE)

Mr. Johnson reported on behalf of CIE which met on March 10. The Committee reviewed a new course proposal, Gemini Health; an intervention program update; review of summer writing program, and a professional development update.



Diversity, Equity, and Inclusion Task Force

Mrs. Miller reported on behalf of DEI task force which met on March 17. The entire Committee met to review the outline the Advisory Committee created. They divided into groups and broke the outline into pieces for further review.

COVID19 Safety Committee- Dr. Jen Schneider

Dr. Schneider reported on her weekly COVID19 Safety Committee. They have focused a great deal of time on if the District were to reopen at five days a week. Conversations focused around filtration, mainly for the cafeterias.

**Upcoming Events**

- March 29-April 2- Spring Day
- April 5- Regular Board Meeting
- April 14- CIE
- April 16- Audit Committee
- April 21- Policy Committee
- April 21- Regular Board Meeting

**Adjournment**

Upon a motion made by Mrs. Pedzich, seconded Mrs. Personale, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:17 p.m. The next Regular meeting will be on April 6, 2021 as a Zoom meeting streamed live on YouTube at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk