

## **Central Davis Junior High Community Council Meeting**

### **Minutes**

**March 10, 2021**

**4:30 p.m.**

### **Central Davis Junior High**

In Attendance: Conducting – Kyle Roche, Chair, Parent-Member  
Dr. Lori Hawthorne, Principal  
Celia Larson, Vice Chair, Parent-Member  
Marion Gorder, PTA Representative  
Daniela Harding, Parent-Member (via Zoom)  
Michael Lambert, Parent-Member (via Zoom)  
Jana Pendleton, Parent-Member  
Rachel Cowgill, Teacher-Member  
Spencer Hadlock, Teacher-Member

Absent: Nicole Roche, Secretary, Parent-Member

#### **1. Welcome**

The meeting began at 4:35 p.m. Chair Kyle Roche welcomed the members of the Central Davis Community Council (CDCC) attending in person and virtually.

#### **2. Approval of the February 4, 2021 Minutes**

Chair Roche presented the proposed minutes for the February 4, 2021 meeting. Vice-Chair Celia Larson made a motion to approve the February 4, 2021 CDCC Minutes. The motion was seconded by Parent- Member Jana Pendleton. The motion passed without objection.

#### **3. Current LAND Trust Accounting**

Chair Roche turned the time over to Dr. Lori Hawthorne to provide a current accounting of the LAND Trust funds. Dr. Hawthorne provided clarification as it was needed.

##### **Goal # 1: Academic Success:**

Over the course of the 2020-2021 school year, teachers will continue to collect or create any on combination of the following as we progress towards standards-based grading:

- draft clear learning targets
- collect student exemplars
- draft success criteria
- draft common formative assessments
- create benchmarks for evidence of student learning

**LAND Trust Funding associated with this goal: \$0.00**

##### **Goal # 2: College & Career Ready:**

- 93% of ninth grade students will exit Central Davis Junior High on track for graduation (7+ credits).
- 93% of all seventh and eighth grade students will pass all classes.

**LAND Trust Funding associated with this goal: \$40,000.00**

Budget Category	Expenditure	Description	To Date (3/1/21)
Salaries & Benefits	\$40,000.00	4 classified employees at 17.5 hours/week for remediation, tutoring, and/or mentoring	\$22,906.83

**Goal #3: Positive and Productive Life:**

Central Davis Junior High will enhance the learning opportunities for students in the classroom with continued improvements in supplies, materials, experiences, and technology to promote participation in educational programming as measured student engagement in courses and opportunities.

**LAND Trust Funding associated with this goal: \$81,300.00**

Budget Category	Expenditure	Description	To Date (3/1/21)
General Supplies Teacher Grants	\$33,352.00	Itemized Below	\$26,617.11
<b>Description</b>	<b>Grant Amount</b>	<b>Expenditure</b>	
Wolf – Smart Music	\$2,212.00	\$2,140.00	
Orth – Printer, Paper, Toner VEX Robotics <sup>1</sup>	\$2,365.87	\$1,475.43 + \$955.96 \$2,431.39	
English – Microphone Headset (65)	\$954.85		
Science – Seismometer	\$1,199.34	\$848.96	Seismometer & cover; still need to purchase laptop
Library – Book Upgrade	\$3,000.00	\$3,009.41	
Orchestra – Instruments <sup>2</sup>	\$3,300.00	\$3,300.00	
C Gardner – EE Field Trips	\$1,000.00	\$348.90	iPads for virtual field trips and personalized learning
S Gardner – TSA/VEX	\$1,450.00	\$770.00	
Hicken – Hi/Lo Books	\$800.00	\$795.60	
Harmon – Microphone Noise Cancelling Headphones (20)	\$419.80	\$219.28	
Wolf - Instruments <sup>3</sup>	\$11,160.00	\$6,487.06	

Counseling – School Supplies	\$650.00	\$639.17	
Math – Graphing Calculators (20)	\$1,540.00		* May seek to amend this line item for software licenses
Math –Software (4 levels)	\$1,140.00	\$832.00	
Math – iPad (4), Apple TV (4), Apple Pencil (6) <sup>4</sup>	\$2,560.00	\$1,250.00	
Math – Explain Everything (4)	\$100.00	\$98.89	
CTE – 3D Printer <sup>5</sup>	\$2,500.00	\$2,368.00	
Software/Technology/Hardware	\$44,948.00	Computer Refresh Supplement	\$44,947.95
<b>Total for Goal #3</b>			<b>\$70,498.30</b>

<sup>1</sup>Printer, etc. came in under budget; remaining grant was used to purchase VEX robotic equipment, complementary to both school courses offered and S. Gardner TSA/VEX grant

<sup>2</sup>Used \$794.45 from Orchestra to make a total purchase of \$4,094.45

<sup>3</sup>Itemized purchases as compared to request:

Requested	Purchased
1 Baritone @ \$2,600.00	
1 Tuba @ \$4,800.00	\$2,598.26 – tuba, trumpet, and euphonium
1 Oboe @ \$3,200.00	\$2,510.00
1 Bass Amp. @ \$560.00	\$399.00 – bass amp
	\$503.64 – 2 flutes
	\$287.82 – Jazz mouthpieces and ligatures
	\$196.35 – Vibe mallets

<sup>4</sup>iPads are included in Computer Refresh Supplement and were not needed in this grant item

<sup>5</sup>Purchased 2 – price includes service plan, delivery, and printing medium

**Goal # 4: Positive and Productive Life**

Central Davis Junior High will build foundational knowledge and capacity of Social Emotional Learning (SEL) in staff by engaging in an introduction to SEL that fosters awareness and helps define what SEL means for our school community.

**LAND Trust Funding associated with this goal: \$0.00**

Dr. Hawthorne also noted that federal Emergency Elementary and Secondary School Emergency Relief (“ESSER”) funding may also be another source of funding for some line items.

**4. Overview of 2021-22 TSSP (SIP) Planning/Teacher Grants**

Chair Roche reviewed the progress and discussions that had occurred at the February 4, 2021 CDCC meeting, including those requests which had received preliminary approval. He reminded CDCC that these approvals were still subject to amendment and not final until the TSSP was approved.

Dr. Hawthorne reported that the new LAND Trust allocation for the 2021-2022 school year is projected to be \$121,762.00. While Davis School District currently projects a \$13,658.82 carryover from this year to next, Dr. Hawthorne does not anticipate that it will be that high. Dr. Hawthorne presented the following requests (note that teacher grant requests were largely considered at the 2/4/21 meeting; any changes from that meeting are noted):

**Administration Requests - Personnel**

Category	Position	Hours	Salary + Benefit
Ongoing	Cub Skills #1	3.9 hours/day	\$11,000.00
Ongoing	Cub Skills #2	3.15 hours/day	\$11,000.00
Ongoing	Mentor	3.5 hours/day	\$9,000.00
Ongoing	Math Tutor	3.5 hours/day	\$11,000.00
New	Bilingual Parent Liason	3.5 hours/day	\$9,000.00
<b>Total Personnel Request</b>			<b>\$51,000.00</b>

**Administration Requests - Technology**

<b>Technology Funded Through Other Sources</b>			
2022 Student Refresh was allocated and purchased during May 2020	Student Cloudbooks	Approximately 237 Cloudbooks	\$56,050.50
	Carts	2 additional charge and secure storage	\$2,338.00
2022 DISTRICT Funded	Audio Enhancements	Install in 8 rooms currently without audio enhancements	\$12,600.00

<b>2021 – 2022 Refresh Plan</b>			
Item	Quantity	Unit Cost	Total
Desktops (i3)	5	\$565.00	\$2,825.00
Desktops (i5)	5	\$630.00	\$3,150.00
Staff Tablet w/ Ink	22	\$518.00	\$11,396.00
Staff iPads	1	\$300.00	\$300.00
Principal Laptop	1	\$1,361.67	\$1,361.67
Dell Pens	8	\$32.00	\$256.00
Dell Docks	6	\$174.00	\$1,044.00
Cloudbooks – Non-touch	40	\$236.50	\$9,460.00
Wireless Keyboard	5	\$35.00	\$175.00
Chargers (Dell)	75	\$41.00	\$3,075.00
Remaining 2022 District Refresh Funding			(\$14,000.00)
<b>2021-2022 Technology Request</b>			
Misc. Cables / Cords / Adapters / Etc.	1	\$300.00	\$300.00
Wireless Adapters	23	\$60.00	\$1,380.00
Projectors	3	\$583.00	\$1,749.00
Audio System Upgrades	19	\$915.50	\$17,394.50
Teacher Mics	0	\$203.00	\$0.00
Document Camera	0	\$100.00	\$0.00
<b>Total School Technology LAND Trust Request</b>			<b>\$39,866.17</b>

**Grant Requests (“Needs”) As Initially Received**

Teacher	Brief Description	Total Amount
Wendy Haws	Library Books	\$ 3,300.00
Reta Baughman	FBLA Membership	\$ 494.00
Rachel Cowgill	Reality Town	\$ 1,067.00
Mitch McEwan	Printer & Corded Mice	\$ 550.00
Anna Smith	Orchestra Instruments	\$ 1,535.00
Kimberly Harmon	Hope Squad Supplies	\$ 2,000.00
Spencer Hadlock	AP Test Fee	\$ 95.00
Christine Wolf	iPads & Instruments	\$ 19,340.00
<b>Total Teacher Requests</b>		<b>\$ 28,381.00</b>

**Grant Requests Preliminarily Approved as of 3/10/21**

Teacher	Brief Description	Total Amount
Wendy Haws	Library Books	\$ 3,300.00
Reta Baughman	FBLA Membership	\$ 494.00
Rachel Cowgill	Reality Town	\$ 2,134.00 <sup>1</sup>
Mitch McEwan	Printer & Corded Mice	\$ 550.00 <sup>2</sup>
Anna Smith	Orchestra Instruments/Replacement Strings	\$ 2,035.00 <sup>3</sup>
Kimberly Harmon	Hope Squad Supplies	\$ 2,000.00
Spencer Hadlock	AP Test Fee	----- <sup>4</sup>

<sup>1</sup> CDCC intends to award two years’ worth of Reality Town for the upcoming year due to the 2020-21 Reality Town being cancelled as a result of the pandemic; this will allow for next year’s 9<sup>th</sup> graders who missed it this year to also participate. The extra funding may be addressed via new funding or by carryover of the award that was granted for the current year.

<sup>2</sup> This is student-used technology which has been approved in prior years.

<sup>3</sup> As per the 2/4/21 CDCC discussion, upon Mrs. Smith identifying an additional need, CDCC preliminarily approved an additional \$500.00 at the current meeting.

<sup>4</sup> CDCC expressed interest in expanding this beyond a single student in for a single AP test. Request was tabled until March meeting to allow Teach-Member Spencer Hadlock to consult with other teachers who are involved in AP testing to determine an overall AP request and how it would be prioritized.

Christine Wolf	iPads & Instruments	----- <sup>5</sup>
<b>Total Teacher Requests Preliminarily Approved</b>		<b>\$ 10,513.00</b>

Extensive discussion continued with respect to two requests carried over from the 2/4/21 meeting: AP Test Fees and Band. With respect to the AP Test Fees, significant discussion centered around the best way to distribute any funds allocated in light of the fees needing to be paid toward the beginning of the year as opposed to the end of the year. Additionally, the question arose as to whether all students' complete fees should be paid, whether it should be needs-based, etc. It was recommended that an AP Test Fee Committee be formed, consisting of both the AP teachers as well as members of CDCC, to set up the program. No final vote on the allocation was conducted, although funding between 30-50% of the total fees anticipated being paid in a given year (approximately \$950.00) was discussed. The item was tabled until the next meeting.

With respect to the Band request, there was additional discussion regarding the amount requested. Several members of CDCC voiced concern: while no one considers that the funds allotted over the past several years have been in any way misused, the concern is the apparent disparity between what the Band requests and/or allotments have been over many of the past several years and what other programs, both inside and outside of the area of fine arts, have received. As the discussion continued, several members had to leave due to conflicts, requiring the issue be tabled until the next meeting due to the threat of a lack of quorum.

**5. Known Issues/Items for Next Meeting**

Known issues for the April 8, 2021 meeting include finalizing the TSSP, including goals, administration funding requests, and finalizing teacher grants. Dr. Hawthorne provided results of the dress code survey and asked that the members review those in anticipation of a dress code discussion at next meeting. Chair Roche suggested that the issues of the next election as well as scheduling the first CDCC meeting of the 2021-2022 school year could be addressed, time permitting. Chair Roche also indicated to the parent-members that they may need to address a parent-member vacancy at a short meeting in conjunction with the main CDCC meeting.

The next meeting will be held on Thursday, April 8, 2021 at 4:30 p.m. in the CDJH Library.

**6. Adjournment**

Chair Kyle Roche made a motion to adjourn. The motion was seconded by Dr. Hawthorne. The motion passed without objection. The meeting adjourned at 6:13 p.m.

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<sup>5</sup> CDCC tabled this request until March meeting due to time restriction on meeting and expected discussion surrounding request.