



TBMS ACADEMIC HONESTY POLICY

The teachers at Twelve Bridges Middle School provide multiple opportunities for students to demonstrate concept mastery. All teachers have policies that allow for turning in some assignments past due dates, opportunities for the retaking of some assessments and homework assignments. All of these opportunities are in the best interest of students and provide students with multiple paths to demonstrate the mastery of a concept. Academic dishonesty is contrary to the process of showing genuine mastery of middle school concepts.

Definition:

For the purpose of the Academic Honesty Policy at TBMS, we define academic dishonesty (cheating) as intentionally misrepresenting academic work to gain undeserved credit, or assisting someone else in a misrepresentation. TBMS considers plagiarism to be cheating.

Cheating/plagiarism includes, but is not limited to:

- Copying another student's answers or homework
- Letting another student copy your answers or work
- Using or distributing copies of test questions, answers, or answer keys
- Using unauthorized notes or the Internet to help you answer test questions
- Having someone else do your homework or take a test for you, or doing the same for another student
- Submitting someone else's work, words or ideas as your own
- Copying text (or even an entire paper) from a website, book, or other source without putting the copied words in quotes and giving credit to the source
- Buying, stealing, borrowing, or downloading a paper written by someone else
- Use of unauthorized material from the following sources in the preparation of any assignment or examination: online sources including but not limited to SparkNotes, enotes, Maxnotes, Cliff Notes; textbooks, notes or computer programs.
- Paraphrase other people's work without giving them credit
- Borrow or build on someone else's ideas without giving credit
- Follow another author's organizational structure without credit
- Misquote source material
- Use incorrect (or made up) information about sources
- "Recycle" their own work for another class without permission from the teacher.

The discipline for academic dishonesty will be progressive and cumulative for the duration of a student's enrollment at Twelve

Bridges Middle School. Consequences for violating the policy may include, but are not limited to:

- First offense: The student will be given the opportunity to redo the assignment for 70% credit maximum, as decided by the teacher, and receive a detention. The teacher will notify the student and parent.
- Next Offense: Referral to Administration and school based consequences will be assigned. Zero credit for the assignment, conference with student, parents, teacher, and administrator.