



## **2022-23 Harpeth Hall Financial Aid Policy**

Harpeth Hall does not discriminate on the basis of race, color, religion, national or ethnic origin, or disability in its financial aid policies.

Harpeth Hall requires all families seeking financial aid to apply each year. Families who apply for financial aid after the published deadline are awarded need-based financial aid based on the availability of funds.

Harpeth Hall uses the SSS Estimated Family Contribution (EFC) as a guideline in determining financial aid awards. The Financial Aid Committee reserves the right to make adjustments to the EFC based on Harpeth Hall's financial aid policy.

Harpeth Hall requires families to submit a Parents' Financial Statement (PFS) through School and Student Services (SSS by NAIS). In addition, Harpeth Hall requires a copy of the Federal Tax Return 1040, including all related schedules, and W-2 Form(s) and/or 1099s for the two tax years prior to the year the student's financial aid begins from all parent(s)/guardian(s) financially responsible for the applicant, including step-parents. Harpeth Hall reserves the right to request verification of all financial documents via Form 4506T. From time to time, the Financial Aid Committee may request that families receiving financial aid complete Form 4506T to verify tax documents submitted.

Harpeth Hall expects that all financially responsible parent(s)/guardian(s) contribute to cost of the applicant's education. In the event that a parent/guardian is not working, the Financial Aid Committee will impute income equivalent to one full tuition for the appropriate school division. Exceptions to this policy include a household with a child under the age of 5, a household responsible for the care of a family member or a household in which a parent is enrolled in school during the same year for which the family is applying for financial aid. In the event that a parent/guardian's wages are below that of tuition for the appropriate school division, the Financial Aid committee will impute the difference between the wage and the appropriate tuition.

In the case that a parent or guardian is unable to complete the PFS and provide required documentation, the financially responsible parent/guardian must submit a completed Waiver of Parent/Guardian Financial Responsibility Form.

All financial aid awards are made on the basis of demonstrated need. The Financial Aid Committee does not allow any unusual expenses including closing costs, legal fees, business expenses, past debt, consumer debt, medical expenses above \$5,000 and cash charitable gifts above \$2,500.

The Financial Aid Committee notifies newly accepted families of financial aid awards at the time of their acceptance. The Financial Aid Committee notifies returning families of financial aid awards at the time of online re-enrollment.

Harpeth Hall requires that all student accounts be current in order for a family to be considered for financial aid.

Harpeth Hall regards all information, conversations, and awards related to financial aid as confidential.