



Advanced Math & Science Academy Charter School

Board of Trustees Meeting

Date and Time

Thursday March 25, 2021 at 6:00 PM EDT

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Call the Meeting to Order		Roger Jarrett	5 m
Meeting Recorded and is live streaming on AMSA Facebook page.			
Appoint timekeeper			
Exec Session: Purchase or lease of real estate -- will not reconvene			
B. Record attendance and guests		Sara Snow	3 m
C. Public Comment		Roger Jarrett	10 m
Liz Saul will coordinate the order of comment; please email Liz Saul lsaul@amsacs.org to sign up for public speak or request at this time			
Call for Public speakers			

	Purpose	Presenter	Time
Each Speaker: Please state your name and topic			
D. Flag Board discussion items from Public Speak	Discuss	Roger Jarrett	2 m
II. Votes			6:20 PM
A. Approve BOT meeting minutes Feb 25, 2021	Approve Minutes	Roger Jarrett	3 m
Approve minutes for Board of Trustees Meeting on February 25, 2021			
B. Feb 27, 2021 Strategic Planning Meeting minutes approval	Approve Minutes		2 m
Approve minutes for Strategic Planning Meeting on February 27, 2021			
C. Approve the 2021-2022 School Calendar		Ellen Linzey	5 m
III. Reports			6:30 PM
A. Executive Director Report	FYI	Ellen Linzey	20 m
Including student attrition and wait list report update Please hold followup questions for the Q&A session			
B. Executive Director report Q&A	Discuss	Ellen Linzey	10 m
C. Parent Representative Report	FYI	Maura Webster	5 m
D. Faculty Representative Report	FYI	Jessica Bowen	5 m
E. Flag Board discussion items	Discuss	Roger Jarrett	2 m
Check for board discussion items from ED, Faculty, and Parent reports			
IV. Chair Business			7:12 PM
A. Chair Business	FYI	Roger Jarrett	10 m
Announce: Early start for April 29 BOT meeting 5 PM will start with Diversity & Inclusion training 90 minutes followed by regular BOT meeting.			
Chair: Appoint Board Recruiting Task Force			
Meeting effectiveness to be discussed as part of Governance committee report			
B. Strategic Goal Framework Report Out		Sowmini Sampath	
V. Committee Reports			7:22 PM

	Purpose	Presenter	Time
A. Development Committee Report	FYI	Benjamin Hammel	10 m
B. Education Committee	FYI	Liz Saul	10 m
C. Governance Committee report	FYI	Sheila Kelly	15 m

Includes
 Diversity and Inclusion
 Meeting effectiveness

D. Finance Committee report	FYI	Kristin Carney	10 m
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VI. BOT discussion of items flagged from Public Speak, ED, Faculty Rep, Parent Rep 8:07 PM

Topics as needed; time for discussion to be determine by BOT

A. Discuss topics nominated from above	Discuss	Roger Jarrett	10 m
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VII. Meeting Wrap Up 8:17 PM

A. Review action items from past BOT meetings	Discuss	Roger Jarrett	5 m
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C.Summary of Action Items

Action 1: Committees to create and publish SMART Goals in Board on Track
 Action 2: Governance to create candidate SMART Goals for BOT

Add District Report Card link to Feb 2021 meeting minutes --completed

Action: Demonstrate more of what is happening at school with programs and work toward opening and planning.

Parking lot: Items will not be discussed unless there is an update during Committee reports

1: Governance will work with Kristen to review revised Investment Policy provided by the Finance Committee.

2: Roger to work with Ben Hammel and Sowmini Sampath on creating metrics tied to our mission, core values, and vision. (on hold)

B. Meeting Effectiveness Assessment	Discuss	Roger Jarrett	5 m
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Discuss and Assess remote participation including

What challenges or problems did we face?
 What are our best practices?
 What should we do the same or different next meeting?
 ...

C. Collect Candidate Agenda Items and Action items for April 2021 BOT Meeting	Discuss	Roger Jarrett	5 m
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From Board Topic calendar and carry forward from previous meetings

- Budget 2021- 2022
- BOT Smart Goal checkin

- | | Purpose | Presenter | Time |
|--|---------|-----------|------|
| • ED: Conduct family and faculty surveys | | | |
| • ED and PTO: Faculty and Parent rep nominations for the BOT | | | |
| • Governance: Conduct BOT self assessment <done> | | | |

D. Summary of Action Items	Discuss	Roger Jarrett	5 m
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VIII. Closing Items **8:37 PM**

A. Call for motion to go into executive session	Vote	Roger Jarrett	2 m
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Executive session for Purchase/Lease of Facilities will not reconvene in open session

B. Executive Session	FYI	Roger Jarrett	
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C. Adjourn Meeting	Vote		
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