



COLLEGE & CAREER PLANNING CHECKLIST FOR SENIORS

- ❑ 1. All information for Senior Activities can be located on **Google Classroom** - code: **lypshcc**- Sign up!
Senior Advisors: CPT Scott and CPT Geimer
- ❑ 2. Under Student Services at the [SMA Website](#), check out the following:
 - ❑ [Scholarship Information & Scholarships](#)
 - ❑ Senior Activities Package & Timeline
 - ❑ Check out links [Launch Your Plan](#) and [Get There Florida for Career & Technical Education](#)
- ❑ 3. Meet with your school counselor at least twice a year to make sure your courses fit the program you wish to follow through high school and to ensure you are meeting all graduation requirements.
- ❑ 4. Take the SAT and/or ACT in the Fall if you have not yet done so or if you want to retake the tests. This is a Brights Future requirement. Complete by December.
- ❑ 5. If you need to present SAT Subject Tests scores and have not yet taken these tests, do so in the Fall. When registering to take your college entrance exams, make sure to identify the post-secondary institutions that you would like to receive copies of your test scores. Remember, these test scores are not included on high school transcripts. A score report must be sent to at least one school in Florida for Bright Futures to retrieve the scores.
- ❑ 6. Attend Sarasota/ Manatee Fall College Night if available.
- ❑ 7. Financial Aid Nights + FAFSA Open Houses are all linked on website here:
 - ❑ [Launch Your Plan FAFSA and Bright Futures Resources /](#)
 - Financial Aid Night - English**
 - Oct. 1 Website Registration - <http://bit.ly/FinancialAidWebinarOct1>
 - Oct. 1 Zoom Registration - <http://bit.ly/FinancialAidNightOct1>
 - Financial Aid Night - Spanish**
 - Oct. 8 Website Registration - <http://bit.ly/FinancialAidWebinarOct8>
 - Oct. 8 Zoom Registration - <http://bit.ly/FinancialAidNightOct8>
- ❑ 8. In addition to the Financial Aid Nights, PlanIt Sarasota will also be hosting **FAFSA Open Houses** every first and third Wednesday. See Dates below. Get assistance filling out your FAFSA from a College Financial Aid Advisor and our Volunteers all done safely using masks and social distancing. Computers and Internet Access are available on site. Parking is on the side.



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Location: [LaunchPad4U, 1413 Blvd of the Arts, Sarasota FL 34236](#)

Times: 4:00pm to 7:00pm

Dates:

Date
Wednesday, October 7, 2020
Wednesday, October 21, 2020
Wednesday, November 4, 2020
Wednesday, November 18, 2020
Wednesday, December 2, 2020
Wednesday, December 16, 2020

- 9. FAFSA Challenge!** Plan on attending one of the advertised Financial Aid/Bright Futures Seminars throughout the school district. In addition, Florida Department of Education's Office of Student Financial Assistance (OSFA) state scholarship database (including the application for Bright Futures) is available to make an application October 1 through graduation. The application is found at: www.floridastudentfinancialaid.org/osfahomepg.htm
- 10.** Complete **100 hours or more for Bright Futures by December** or at least **75 hours of community service for your graduation requirements**. Log form located in the main office. Submit to the registrar when completed.
- 11.** Apply to other Scholarships at <https://launchyourplan.com/scholarships/>
- 12.** Develop a resume whether you are planning to request recommendation letters for college admissions or for full time employment.
- 13.** Review your progress towards meeting the eligibility criteria for the Florida Bright Futures Scholarship Program.
- 14.** If you participated in an Advanced Placement program, make sure to review prospective colleges' policies regarding awarding AP credit.
- 15.** Be sure you meet all deadlines established by your college.
- 16.** If you are considering entering a branch of the military and didn't take the ASVAB (Armed Services Vocational Aptitude Battery) during your junior year, you should consider taking the ASVAB this year when SMA offers it.
- 17.** Apply to colleges as early as possible. You are encouraged to have your applications completed by Thanksgiving.
- 18.** Complete the JROTC cadet portfolio, profile, college and career plan.
- 19.** Attend meetings with college representatives at your high school and plan to follow up with campus visits to the colleges in which you are most interested.



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How to Register for the ACT and SAT

The SAT registration information may be found at www.collegeboard.org

The ACT registration information may be found at www.ACTstudent.org

*Sarasota Military Academy's CEEB CODE IS: **101772**

Check these sites for the current test registration deadlines and test days.

Complete the application and registration fee **before** the registration deadline and print the admission ticket. Some colleges require official scores from the ACT, SAT I and SAT II be sent directly to them from either CEEB for SATs or from American College Testing for ACTs. If you have an idea of possible choices for colleges at the time you register for either of these tests, you should request your scores be sent to those schools.

COLLEGE APPLICATION PROCESSING PROCEDURES

Teacher Recommendations: Most colleges require teacher recommendations. Ask teachers to write letters early (at the end of the Junior year, if possible). Students who are using the Common Application should also request a recommendation letter electronically through the common app.

Common Application Online: To complete the common application, go to www.commonapp.org and create an account. You will fill out the main part of the application, plus a supplement page for each college.

Sample Timelines For Future Planning

Aug	Meet with your counselor if you are applying for Early Decision. Meet with your counselor to finalize academic requirements for graduation, and review college & career information. Listen to announcements for information regarding the schedule of college reps' visits to SMA, scholarships, employment, etc. Finish seeking recommendations from teachers, coaches, activity advisors or employers. Register to take SAT/ACT
Sept-Dec	Complete Applications (Early Decision deadlines are as early as November). Most may be completed online. If you apply online, please notify your counselor so that he/she may send your supplemental information using the "application processing form". Take any required tests (SAT, ACT and SAT Subject tests) if necessary. Apply for Bright Futures (if applicable). Attend Financial Aid Night Sessions in the Fall.
Jan-Feb	If you intend to apply for financial aid, file the FAFSA as soon as possible after October 1. Some colleges may also request additional forms such as the PROFILE. Request that midyear grades be sent to the colleges that require them.
Mar-May	Notify colleges if you are declining admission, and send housing/tuition deposits to the school you will attend. Inform your counselor of your future plans.