

## Activating Students in IEPplus.

To activate a student that was in BISD before and returned.

Remove the Check mark to search for inactive students.

Search for the student by ID or Name.

**IEPPLUS**  
a PLUS 360 Application

Sergio | 0 Notifications | Home | Help | Support | Logout

Student Management | Reporting | Utilities | Maintenance | Options | Security | Admin

### Select a Student to Manage

Search on **Student ID** for  Search Filter by Type on

View My Caseload Only  View Active Students Only

Name	Inactive	Gender	Birth Date	Student ID
.....	Yes	Male	2/7/2000	-----
<a href="#">Student, Blank</a>	Yes	Male	10/1/2001	0000001
<a href="#">Student, Special</a>		Male	2/7/2010	020767

- [ARD Transfer](#)
- [Review of Existing Evaluation Data](#)
- [Graduation Plan](#)
- [Amendment to ARD](#)
- [Prior Written Notice](#)
- [Summary of Performance](#)

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Internal Forms :

- [Transportation Service Request](#)
- [Indicator 7 COSF](#)
- [Indicator 13](#)
- [Indicator 14](#)

Race: white

Communication:

Home Address: 123 Main Street  
Brownsville, TX 78526

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**Enrollment/Exit**

[Special Education](#) 8/27/2012 - 8/25/2014

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**Contacts**

[Parent, Special](#)

Go the Enrollment/Exit Screen

Save Cancel Delete

## Enrollment for Student, Special

Main Exit Status

Type Special Education

Date Range 8/27/2012 to

Inactivation Reason

Activation Date 4/11/2011

Save

Remove the End Date.  
Remove the Inactivation Reason.  
Leave them both Blank.

This process will activate the student.

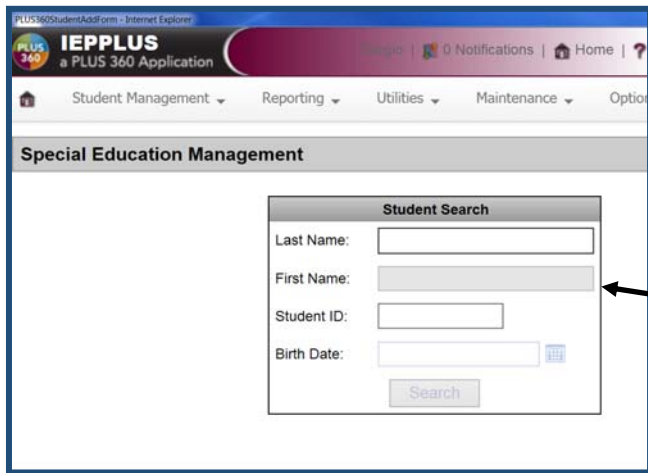
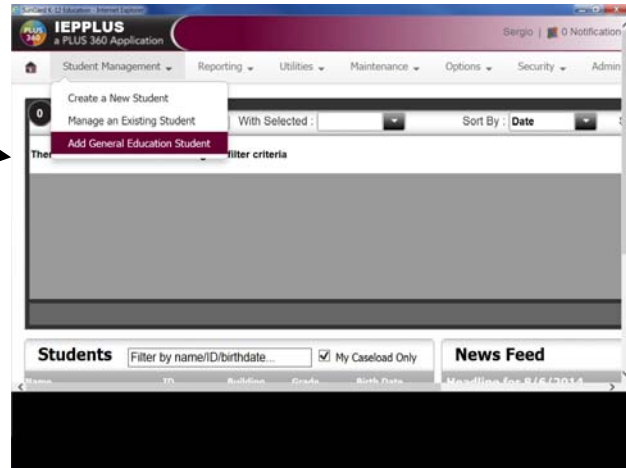
Make sure that the other necessary fields are also active. If they are not active, then you need to remove the end date just like you did on the enrollment screen above.

1. Disability/ies
2. Placement
3. Services (if applicable)

Entering a new student that is not in IEPplus.

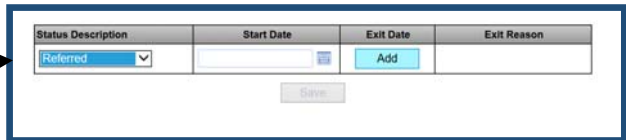
First, Search for the student to make sure he is not already in IEPplus by searching the inactive students. If he is not in IEPplus, then follow these steps.

Click: Add General Education Student



Search for the student.

Enter the following Information:  
Status: Special Education  
Start Date: Date student registered  
Click the ADD button.  
Click: Save



This process will activate the student in IEPplus immediately.