

Advanced Business Management

CCPS Course No. 5160

Program Description: Advanced Business Management is the second course in the Business Management Pathway. Course No. 5000 is a pre-requisite to take this course. This course is a pre-requisite for the Management Capstone course, the final course in the pathway. The Management Pathway is designed to prepare students for Business Administration and Management studies in college.

Business Administration and Management is the No. 1 College major in the United States. Students will have the opportunity to take the CLEP exam in *Principles of Management* at the end of this course or during the Management Capstone course. If students obtain the required score on the CLEP exam, they may earn 3 college credits.

Students Will Learn:

- Advanced management theories.
- Roles and work descriptions of all levels of managers.
- General and specific environments.
- Review of the four major management functions: planning, organizing, leading and controlling.
- How to deal with changing environments.
- Organizational cultures.
- Types of workplace deviance.
- Ethical issues in management.
- Social responsibility issues of management.
- Decision making techniques.
- Job design and management.
- Internal and external organizational processes.
- Work team development and management.
- All aspects of human resource management.
- Motivation theories.
- Leadership aspects of management.
- Contingency theories.