



**MEDICATION AUTHORIZATION FORM**  
Complete One Form per Medication

Name of Student \_\_\_\_\_ Date of Birth \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_ Homeroom/Advisory Teacher: \_\_\_\_\_

**PHYSICIAN/MEDICAL PROVIDER ORDER**

I hereby request and authorize school staff to give:

| Medication Name | Dosage | Route | Time | Duration |
|-----------------|--------|-------|------|----------|
| _____           |        |       |      |          |

Diagnosis or medical reason for medications: \_\_\_\_\_

Other medication this student is taking: \_\_\_\_\_

Potential side effects and other recommendations: \_\_\_\_\_

Medical Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Provider Name (Printed): \_\_\_\_\_ Phone: \_\_\_\_\_

Clinic Name & Location: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**PARENT / GUARDIAN AUTHORIZATION – PLEASE READ AND SIGN BELOW**

1. I request that the above medication be given during school hours as ordered by this student’s physician.
2. I understand ALL medication (prescription, over-the-counter, and nutritional supplements) should be in the original container clearly marked with the student's name, the medication name, the dosage to be given, the time to be given and the method of administration. Prescription medications should also include the physician's name and the pharmacy name.
3. I understand that I will give the first dose of a new medication at home to observe for any side effects.
4. I release school personnel from any liability in relation to this request when the medication is given as ordered.
5. I understand that I need to bring in a new medication authorization with all medication changes including discontinuing a medication for the time stated on the doctor’s orders.
6. I give permission for the health office staff to communicate with teachers/staff about the action and side effects of this medication.
7. I give permission for the health office staff to consult with the above named physician regarding any questions that arise with regard to the listed medication or medical condition being treated by this medication.
8. **FIELD TRIPS:** I give permission for the assigned trained staff to administer the medication on a field trip, as necessary, following school procedures.

**Signature of Parent/Guardian: X** \_\_\_\_\_ **Date:** \_\_\_\_\_

| FARIBAULT HEALTH OFFICE FAX NUMBERS    |                   |                       |                   |
|--|-------------------|-----------------------|-------------------|
| ALC                                    | Fax: 507-333-6048 | Faribault High School | Fax: 507-333-6111 |
| Faribault Middle School                | Fax: 507-333-6400 | Jefferson Elementary  | Fax: 507-333-6544 |
| Lincoln Elementary                     | Fax: 507-333-6642 | Roosevelt Elementary  | Fax: 507-333-6734 |
| McKinley/ All Early Childhood Programs | Fax: 507-333-6830 |                       |                   |