

ST. PIUS X - ST. MATTHIAS ACADEMY



Return to Campus Plan

2020-2021

Welcome Back

Dear PMA Community,

We are pleased to present this extensive Reopening Guide for our anticipated return to campus on April 13th, 2021. The PMA administration has worked hard with the Archdiocese of Los Angeles Department of Catholic Schools along with our Task Forces and other members of our community to prepare to welcome our students back safely as we can for the remainder of this school year. The culmination of this hard work is in the back to school plan provided here. Please be mindful that the situation is fluid, and the plan will be updated when and, if necessary, to comply with ADLA, LA County, California (CDPH), and or any state or federal mandates.

A very special group of people comprised the *PMA Task Force/Compliance Team*. These individuals met when needed to work on creating plans and protocols to meet all standards, mandates, guidance, and feasible implementation.

The administration, faculty, and staff are honored that you, the primary educators of your children, have trusted us to share this awesome responsibility with you. The PMA administration, faculty, and staff believe that the integration of our faith, reason and culture assist us in helping each student grow in wisdom and grace from his/her education.

As parents, you are important members of our PMA community. We love to welcome you with excitement. Please contact me if I can help you. I am confident that our work together will be a grace from our generous God.

May God bless you all,

Mrs. Veronica Zozaya

Interim President/Principal

Investing in Health & Safety

Return to Campus

According to the Centers for Disease Control and Prevention (CDC), Coronavirus disease (COVID 19) is a disease spread by respiratory droplets released when people talk, cough and sneeze. It is believed that the virus is spread to hands from contaminated surfaces and then to the nose or mouth causing infection. Therefore, St. Pius X - St. Matthias Academy has utilized guidance from the CDC, California Department of Public Health (CDPH), California Department of Education (CDE) and the Diocese of Los Angeles in development of this comprehensive health & safety plan.

Prevention Protocols

As a faith community, St. Pius X - St. Matthias Academy relies on the collective responsibility of all members to follow all protocols and thus keep all members of our community safe. We ask that all members of the PMA community continue to practice proper health hygiene at all times. Maintaining physical health is important so we are asking our community to remain home if they do not feel well. While on campus, if any student does not feel well, they should be encouraged to go to the Health Office to be evaluated.

Symptoms and Screening

Symptoms of COVID 19 include: fever defined as 100.4, cough, shortness of breath, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell, nausea, vomiting or diarrhea. St. Pius X - St. Matthias Academy will employ passive screening for symptoms of COVID 19. Passive screening procedures for students will supersede what is in the Parent/Student Handbook until further notice. Students and staff should conduct passive screening at home prior to coming to school. Passive screening includes a survey for any symptoms and/or any recent exposures to a person with COVID 19. If a student has either symptoms or close contact with an infected person, the student is expected to stay at home. As a part of the Parent/Student Handbook, both students and parents will sign to attest to completing passive screening at home. At this time, we do not intend to offer testing to students for COVID 19. We would encourage students to seek medical care from their healthcare providers.

While on campus, any student who has COVID 19 symptoms or fever will be immediately isolated in a designated area and parents will be contacted to come pick up the student. Isolation areas will be utilized for students, faculty and staff who have been assessed by the health personnel and may have COVID 19 related symptoms. Isolation protocols will be followed to protect the student, faculty and staff while expediting a safe transition off campus. Students will be encouraged to contact their health provider and be tested for COVID 19.

Positive Case

When a student, teacher or staff member tests positive for COVID 19 and has exposed others at the school, our exposure management protocol will be initiated, which includes notification to Los Angeles County Department of Public Health (Public Health). Those who had close contact with a person diagnosed with COVID-19 will be required to stay home and self-monitor for symptoms along with consideration of being tested. Within the protocol, communication to students and parents will occur while maintaining confidentiality of all parties.

An exposure is defined as an encounter of less than 6 feet where neither parties are wearing a mask for more than 15 minutes. Students and parents are expected to immediately report to the Attendance Office by calling (562) 861-2271 if they have a positive test for COVID 19 or exposure to any persons positive for COVID 19. Staff would also be expected to disclose if they have tested positive for COVID 19 or any household positive exposures.

St. Pius X - St. Matthias Academy has designated Mrs. Veronica Zozaya and the Task Force Team (Mr. Moises Delgado, and Mr. Tony Beza) to be responsible for responding to all COVID 19 concerns. These individuals have

been trained in contact tracing and will coordinate the documentation, tracking of possible exposures, in order to work with local health officials, staff and students in a prompt and responsible manner. In consultation with the Los Angeles County Public Health Agency (Public Health), the St. Pius X - St. Matthias Academy Principal in collaboration with the Superintendent of Catholic Schools, Diocese of Los Angeles, may decide whether school closure is warranted, including the length of time necessary based on the risk level within the community as determined by the Public Health.

Promoting Health Hygiene Practices

St. Pius X - St. Matthias Academy will support healthy hygiene behaviors by providing adequate supplies, including soap, hand sanitizer with at least 60% alcohol, tissues and disinfecting supplies. Students and staff will be encouraged to practice hand hygiene along with respiratory etiquette. The practice of frequent hand washing and the use of hand sanitizer will be encouraged throughout campus. Routines for hand sanitizing as students and staff enter and exit all classrooms will be expected. All practices are in detail in our Campus Prevention Plan (CPP) which is located on our website.

Face Coverings

Students, staff, and visitors must wear a face mask at all times. Reasonable accommodations, such as face shields, will be allowed for those who are medically unable to wear a face covering. **Accommodations requested should be made to Veronica Zozaya at vzozaya@piusmatthias.org.** Face coverings are most essential when physical distancing cannot be easily maintained. Students will be expected to bring their own face covering (Posted in the Front Office). In the event a student does not have a face covering, one will be provided to them as they enter campus.



Cleaning and Disinfecting

Frequently touched surfaces, such as but not limited to door handles, tables, student desks will be cleaned and disinfected within the school daily or between use as much as possible. Cleaning and disinfecting practices have been enhanced with an increase in frequency and scope. Students will be expected to utilize hand sanitizer as they enter and exit the classroom.

Physical Distancing

Efforts will be made in all areas of campus to promote physical distancing. Signage will provide visual cues for students to support distancing.

Space between seating and desks will be in place with the goal of at least 4 feet of physical distance. Faculty will provide students assigned seats to ensure adequate distance and students are expected to follow instructions.

Physical distancing will be reinforced during arrival to campus prior to the screening process. In order to further maximize physical distancing, staggered dismissals will be implemented and all classrooms will be dismissed according to the color designated to them as indicated on the campus map. Under the staggered dismissal system, we anticipate that all students will be dismissed from their classrooms in approximately 5-10 minutes. Accordingly, parents who are waiting for their student in the parent pick-up area can expect to wait approximately 10-15 minutes for their student to arrive after the end of their school day.

Covid 19 Task Force/Compliance Team

PMA has a designated COVID-19 Task Force/Compliance Team that is responsible for establishing and enforcing all COVID-19 safety protocols and ensuring that staff and students receive education about COVID-19. The team is composed of representatives from school site leadership, athletics, operations. One member of this team is designated as a school site liaison to DPH.

Name	Title	Role/Inspection Area
Veronica Zozaya	Interim President/Principal	DPH Liaison, Contact Tracing, Oversight, School Compliance
Moises Delgado	Assistant Principal of Operations	Compliance Team Lead, Contact Tracing, Screening
Nieshe Washington	Academic Affairs	Academic Compliance Lead
Bob Santisteven	Director of Athletics	Athletic Compliance Lead
Ed Wormald	Director of Facilities	Facilities & Sanitation Compliance Lead
Tony Beza	Dean of Students	Screening
Devah Thomas	Teacher/Sub	Screening
Tony Beza and Sport Med Students	Head Athletic Trainer	Training Room Inspection/Compliance
Roxanne Santiago	Administrative Coordinator	Communications
Irma Bobadilla	Office	Communications
Teresa Garcia	Tuition Clerk	Communications

Tony Beza	Dean of Students	Building Inspection/Compliance (Safety)
Ed Wormald	Director of Facilities	Building Inspection/Compliance (Main Building/Athletics)
Moises Delgado	Assistant Principal of Operations	Building Inspection/Compliance
Bob Santisteven	Athletic Director	Weight Room Inspection/Compliance
Bob Santisteven	Athletic Director	Gymnasium Inspection/Compliance
Bob Santisteven	Athletic Director	Stadium Inspection/Compliance
Tony Beza	Dean of Students	Baseball Field Inspection/Compliance
Bob Santisteven	Athletic Director	Locker Room Inspection/Compliance
Counseling Team Veronica Zozaya	Counselors Interim President/Principal	Parent Education

Investing in Campus Upgrades

Investments

As we navigate the current health crisis and its related financial impact, St. Pius X - St. Matthias Academy is committed to providing safe, in person instruction for all students. This requires that we make significant financial investments across a broad range of efforts, including:

Personal Protective Equipment (PPE)

All classrooms have been supplied with appropriate PPE and sanitation supplies in order to sanitize high touch areas and surfaces. All disinfecting products are on the Environmental Protection Agency (EPA) approved list "N" for efficiency of COVID19 and follow product instructions.

Plexiglass

Plexiglass has been installed in high traffic offices that require interpersonal interaction such as the front office.

Air Filters

Because indoor classroom spaces will be necessary, the HVAC system has been upgraded school wide to include MERV 13 filters (Minimal Efficiency Reporting Value). According to the American Society of Heating, Refrigerating, and Air Conditioning Engineers (ASHRAE) the MERV 13 filtration improves the health of the indoor air quality.

Signage

Signage is posted throughout the campus to inform and remind the community on preventive measures of COVID-19. In hallways including the lobby, administrative hallway, counseling hallway, signage marks physical distancing while individuals queue to receive assistance

Monitored Entrances to Main Building

All visitors will be directed to enter through the main entry where they will be screened prior to entering any school buildings on campus. The main entrances to the building are equipped with a camera and buzzer entry system to control school entry with security.

Outdoor Spaces

Outdoor spaces will be available by grade level student use during lunch time, break and adult supervision will be present throughout the school day to ensure that students are abiding by health and safety guidelines.



Restroom Protocol

- A. Signage added to remind students about hand washing protocols.
- B. Soap, water and paper towels provided.
- C. Door propped when possible (weather/modesty permitting)
- D. Cleaned 2 times a day (once after lunch), wipes or spray for the kids to wipe between uses. Trash cans provided for wipe disposal.

As we navigate the current health crisis and its related financial impact, PMA is committed to providing safe, in person instruction for all students. This requires that we make significant financial investments across a broad range of efforts.

Investing in Student Return

From Remote to Hybrid: Schedule (First Two Weeks Back)

Schedule for Week of April 12th - 16th

Monday 4/12/21	Tuesday 4/13/21	Wednesday 4/14/21	Thursday 4/15/21	Friday 4/16/21
No Classes - Faculty Inservice	Hybrid/Remote Learning - Periods 4,5,6	Hybrid/Remote Learning - Periods 1,2,3	Hybrid/Remote Learning - Periods 1,2,3,4,5,6	Co-Curricular Activities (see Master Calendar)

Schedule Week of April 19th - 23rd

Monday 4/19/21	Tuesday 4/20/21	Wednesday 4/21/21	Thursday 4/22/21	Friday 4/23/21
Hybrid/Remote - Periods 1,2,3	Hybrid/Remote - Periods 4,5,6	Hybrid/Remote - Periods 1,2,3	Hybrid/Remote - Periods 4,5,6	Co-Curricular Activities (see Master Calendar)

Student ID Cards

Student IDs will carry an increased importance for the remainder of the 2020-2021 school year and students will be required to wear them at all times while on campus. Students will be provided with a school lanyard and tamper-proof sticker that corresponds to the students' stable group. This ID must be presented in order to enter campus.

Visitor Policies

Parents will be encouraged to utilize virtual meeting options by reaching out via email or phone to the appropriate faculty/staff member to schedule an appointment. Please do not come on campus without an appointment so that we can limit the exposure risk. All visitors will be screened at time of entry to the campus and will be expected to wear face coverings while on campus. Adult visitors will be directed to check-in in the front. If a student's personal belongings (e.g. iPad, lunch) need to be dropped off, please do so if the form office.

Student Drop Off: Arrival & Entry Procedures

All parent drop-offs should enter the Gardendale Parking Lot (Gate A) exit (Gate C) PMA staff will direct vehicles. After exiting the vehicle, students will be directed to enter campus through the stadium.

These entry points and procedures also apply to students who drive themselves to school. All students who drive themselves to school are to enter (Gate A) and park alongside Gardendale Street. PMA staff will direct students into the parking lot.

Screening Process

Students must complete the online screening form prior to arriving at school; once on campus they will have their temperature taken and cleared to enter the school building for class.

The online screening form can be found on the school's COVID-19 page: [COVID-19 Student Screening Form](#)

Student Pick Up: Departure & Exit Procedures

At the end of the school day students will exit campus through Stadium. All students will proceed to the parent pick-up area to their vehicle in the area or in the Parking Lot. PMA staff will be present to monitor pedestrian traffic and to direct students out of the Parking Lot and toward the appropriate exit off campus. All parents who are picking up their students at the end of the school day are to enter campus through the Gardendale Parking lot. PMA staff will direct parents into the pick-up area located at the Stadium Parking Lot. Parents are expected to remain in their vehicles and wait for their student to arrive. PMA staff will then direct parents out of the Parking Lot and off campus.

No Pick Up or Drop off on Consuelo Street. Please refer to the image for a visual of the procedures.



Late Arrivals

As per the school administration, late arrivals must check-in with the front office to complete the health screening. Parents/legal guardians must escort their child to the main office. At that point, the student will be screened. Please expect long delays if arriving late, as well as, having to wait outside due to limited indoor space and social distancing restrictions. Parents/legal guardians and/or babysitters may not leave the temperature checkpoint until the Student has been cleared to stay at school for the day.

Flow of Traffic in Building - 1st Floor & 2nd Floor

The flow of traffic for hallways and stairwells will be going in one direction. Doors located on the east side of the school will be designated for "EXITS" only and doors located on the west side of the building will be designated for "Entrance" only. The flow of traffic will be west to east on both the first and second floor of the school. Stairwells on the east side of the building will be for students coming down from the second floor and stairwells located on the west side of the building will be for students going up to the 2nd floor.

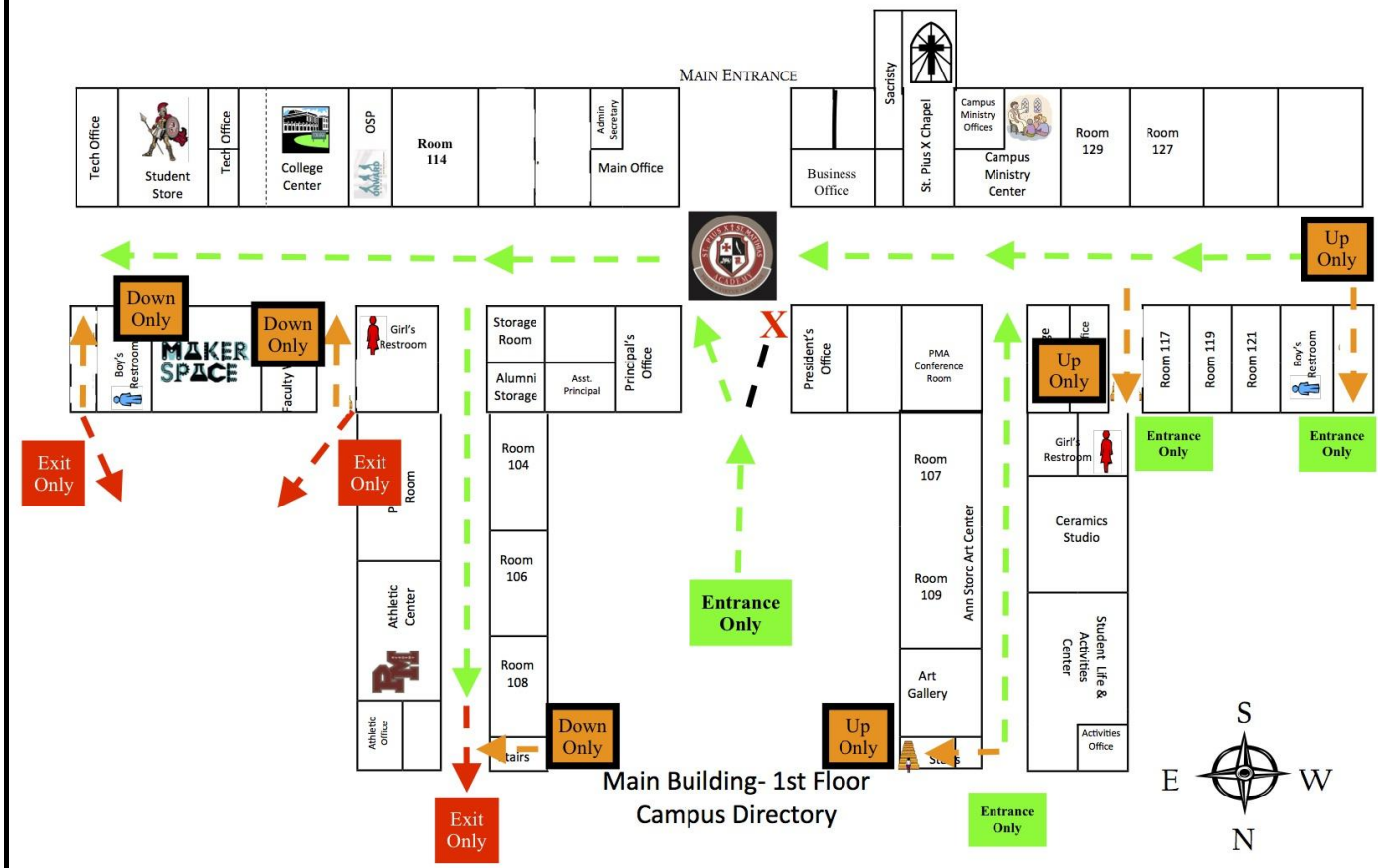
Signage will be provided on both levels of the building and stairwells to help students with the flow of traffic.

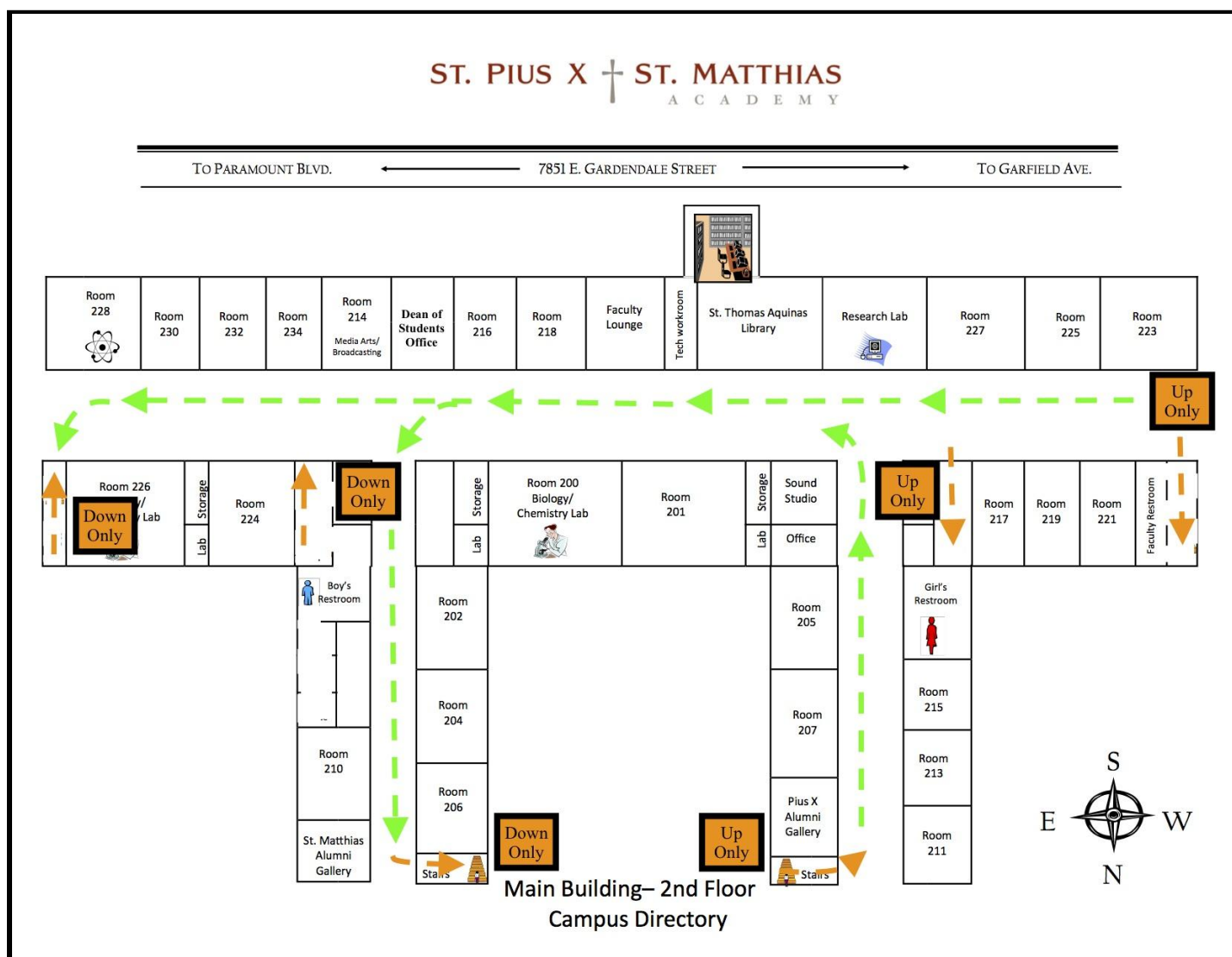
ST. PIUS X + ST. MATTHIAS ACADEMY

TO PARAMOUNT BLVD.

7851 E. GARDENDALE STREET

TO GARFIELD AVE.





Nutrition & Lunch

Lunch will not be provided by the school. Parents are responsible to provide their son/daughter lunch and snacks for the day. Vending machines will be available during the school day at nutrition and lunch only.

Although we have new water fountains that have touchless filling options, students will be encouraged to bring their own water to minimize use.

In order to support physical distancing, students will be provided outdoor settings to utilize for meals and breaks. In each of these settings, students will be seated no more than two per table, with all tables being six feet. Students may eat their lunch in the following locations: Senior Square, and other locations to be determined, and under the tents. Students are encouraged to bring lunch from home, but there will be no microwaves to reheat. Please bring lunches that do not need to be refrigerated or heated.

For dismissal for nutrition and lunch students must follow flow of traffic directions and follow social distancing guidelines.



Personal Items and Individual Supplies

Students are required to bring their own device (laptop) and school supplies. Each student must bring their own school bag with the appropriate supplies for the school day (device, writing utensils, books...). It is recommended that students bring rolling bags to carry their things.

Per the CDC and CDPH, students will not have lockers. School related personal items must always be kept in a student's bags. No items can be left in classrooms. All student items must remain with the student at all times.

No student belongings, including athletic equipment, may be left overnight at the school.

Attendance and Communication Policies

Absence/Tardy Policy

Classes will be held synchronously. Students in the remote learning group are expected to attend their classes as scheduled and be in attendance for the entire duration of the class. Students in the in-person group are expected to arrive to their classes on time and stay for the full duration.

Teachers will submit attendance via Powerschool and the attendance clerk, Mrs. Beza, will follow up with families in the event of a student absence. Likewise, if a student has a planned absence, he or she should communicate with teachers in advance in order to make any necessary arrangements for assignments or other coursework. Families can call 562-861-2271 Ext. 1002 (Mrs. Beza) to communicate any planned absences.

Investing in Student Life

Mental, Emotional & Spiritual Wellness

Keeping our students physically healthy is a priority of PMA, but the mental, emotional, and spiritual health is equally important. Our community has experienced high levels of stress and disruption. Students will be encouraged to talk with faculty and utilize our counseling services to support them during this stressful transition back to school. Wellness and resiliency resources (including Faith Formation, Physical Wellness Improvement, Small Group Discussions, Counseling, and ASB Activities) will be shared with students on various platforms, and students will be encouraged to participate in these events.

Student Involvement

PMA continues its commitment to the safe return of our students with guidelines designed to ensure the well-being of our athletes, performing artists, coaches and instructors. As the situation changes, adjustments to protocols will be made. Although PMA is not able to host large gatherings, we will continue to work on ways to get students involved.

We recommend checking our Master Calendar and Athletic Calendar regularly as the page is live and updated on a daily basis.

Athletics

PMA will follow all state, and county guidelines as outlined in the school's "Return to Play" guidelines. Fan attendance at athletic events will be in accordance with county guidelines.

Facility Guidelines - [Spectator Policy](#) is on our Website under COVID 19

For updated information, please see the athletic website: <https://pmawarriorsathletics.com/>

Dismissal of Athletes - Student Athletes will wait for their coach(es) by the benches located outside the Makerspace and Faculty lounge. Student athletes will have the opportunity to complete homework assignments while waiting for practice to start.

Student Life - Campus Ministry & Associated Student Body (ASB)

Campus Ministry and the Associated Student Body (ASB) will still continue to provide opportunities for class and/or school wide fellowship and faith formation. Please refer to the master calendar and weekly phone call for information regarding events.

Student Life - Clubs

All club moderators have been meeting with their clubs virtually and will continue to do so for the remainder of the 2020-2021 school year.