

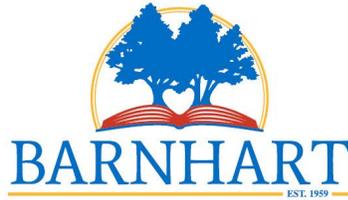
CAMPUS REOPENING HANDBOOK

Kindergarten - 8th Grade Program

Full-day Effective April 19, 2021

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Community Agreement

Returning to Campus for In Person Learning during COVID-19 Pandemic

As we all work toward a safe reopening of our campus for in-person learning, the partnership between home and school has never been more important. In order to reduce the risk of spreading COVID-19 within our school community, we are sharing the following guidelines with all families and employees. These guidelines set forth the minimum expectations for us to follow so that we may open in a responsible and safe manner.

As a small community, and a larger society, it will take all of us working together to ensure the safety of the people working directly with our students. In order for us to resume in-person learning, we need to comply with the following:

1. Follow federal, State of California, and Los Angeles County Department of Public Health Orders
 - a. Limit physical contact with members outside of your household and keep small, private gatherings outdoors.
 - b. Do your part to minimize the transmission of this virus.
2. Wear a face covering at all times when you are outside of your home
 - a. Wash reusable masks daily.
 - b. Replace disposable masks daily, or as often as needed.
 - c. Send your child to school with two face coverings, in case one gets soiled. The school will also provide masks if needed.
3. Observe social distancing, a minimum of six feet apart from people not in your household.
 - a. When on campus, we expect all members of our community to observe social distancing practices, including staying six feet apart from one another.
 - b. There will be visual cues and reminders around campus to help us know the boundaries.
 - c. All students are expected to maintain the minimum distance while on campus. Seating in classrooms will be arranged to meet the distancing requirement. Plastic shields will also be provided around each desk.
 - d. In order to protect our community, students will be working in stable groups within their grade level and may not interact with other groups, even after school. Please do not participate in playdates with students outside of the stable group.
4. Follow healthy hand hygiene practices.
 - a. Wash your hands or use hand sanitizer. Hand sanitizer is available throughout campus, as well as additional hand washing stations.
5. Comply with daily health screening protocols which are required of all persons entering campus

- a. Everyone will be screened for signs, symptoms, and exposures to COVID-19.
 - b. Everyone entering campus will have their temperature taken with a non-touch infrared thermometer before being allowed on campus.
 - c. Faculty and staff will participate in periodic COVID-19 testing.
6. Stay home if you are sick.
 - a. Do not come to campus, or leave your home if you have any symptoms of illness.
 - b. If you exhibit any signs or symptoms of COVID-19, isolate immediately and contact your doctor for next steps, which may include a COVID-19 test. You may only leave isolation if a test shows you are negative, otherwise you must stay isolated for 10 days.
 - c. Anyone exhibiting signs of illness will be sent home.
 7. Quarantine if you have been exposed to someone who tests positive for COVID-19
 - a. You must comply with the Los Angeles County protocols for self-quarantine when you have been exposed to COVID-19. Current requirements are for you to stay home and self-quarantine for 10 days, and continue monitoring your symptoms for 14 days from the time of exposure.
 8. Follow travel guidelines
 - a. Avoid unnecessary travel whenever possible.
 - b. If you travel outside of California, you must self-quarantine for 10 days upon your return. Students traveling out of state will be required to resume our distance learning program until they complete the quarantine.
 9. Limit personal items on campus
 - a. Students will be provided with individual and personal use items on campus, as we will not be sharing materials or resources between students.
 - b. Please limit the amount of items being brought back and forth to school.
 10. Medical Forms and Emergency Contact Information
 - a. Please keep all information up to date so that we can easily contact you in the case of an emergency.

Health Procedures and Policies

As part of our return to campus, we must all do our part to reduce the spread of COVID-19. We are in compliance with state and county health guidelines, which are also published on our website at:

<https://www.barnhartschool.org/about/covid-response>

Alongside the elements identified in our Community Agreement (see above), we are incorporating the following health-related procedures and policies into our daily operation:

1. Face Coverings/Masks - all persons (children over the age of 2 and adults) must wear a mask/face covering while on campus except while eating, drinking, or carrying out other activities that preclude use of face coverings. Employees working alone in a closed office are not required to wear cloth face coverings. The school asks its students and employees to provide their own face covering, either washable or disposable, although the school will provide masks if requested. All washable masks must be cleaned daily.
2. Health Screening -- all persons (children and adults) must respond to a symptom screening survey and also have a temperature check before being allowed to enter campus. No one with any signs or symptoms of any illness will be allowed on campus. Anyone who exhibits signs and symptoms of an illness while on campus will be quarantined until arrangements can be made for the person to leave campus.
3. Social Distancing -- maintaining a physical separation between individuals is required at all times. We are configuring classrooms so that desks/tables/work areas maintain the minimum separation between children, and there will also be plastic shields around each desk. Visual reminders of distance are provided around campus as well, ensuring students and visitors are aware of the social distance requirement.
4. Healthy Hygiene Practices - students and staff are given multiple opportunities during the day to wash their hands. Portable handwashing stations have been set up around campus, in addition to facilities available in restrooms and classrooms. Automatic soap dispensers and hand sanitizers have been installed in all restrooms and classrooms. Additional hand sanitizer is available as needed.
5. Infection Control -- all surfaces and spaces are thoroughly cleaned each night, as well as surface cleaning at intervals throughout the day. Each classroom has spray disinfectant and microfiber cloths to clean surfaces as needed.
6. Ventilation -- HVAC systems have been serviced and filters checked. HEPA air purifiers have been added to classrooms. To the extent feasible, classroom doors and windows will remain open to enhance air flow. Classroom instruction can extend outdoors as well.
7. Stable Groups -- limiting interaction with individuals outside your home is critical to controlling the spread of COVID-19. To ensure we are limiting interaction, students will be assigned to a stable group by grade level and/or homeroom assignment. Students may not interact or participate in

person with other groups. Only one grade level will be allowed in a designated area of the playground at any given time. There is no mixing of stable groups.

8. Limiting Visitors -- No parents or guests will be allowed on campus when students are here. Only school employees will be on campus. Parents should call the Main Office at 626-446-5588 if they need to pick up their child early.
9. Student Drop Off and Pick Up -- in order to limit contact on campus, we will use a student drop off and pick up procedure that allows students to enter and exit campus from a closer proximity to their classrooms. Parents will not be allowed to park on campus or walk their child to class.

We will expect everyone to comply with the rules, and if someone is not, they will be asked to leave campus.

Travel Policy for Families

COVID-19

March 2021

On March 1st, in compliance with LACDPH requirements, Barnhart School began reopening campus for in-person learning, with K-5th grades eligible to receive instruction on campus. Effective March 12, 2021, Los Angeles County officially received Red Tier status, allowing our middle school program the opportunity to return to campus, as well as the reopening of additional business sectors. Based on the current conditions and trends, COVID-19 cases continue to decline; however, we are still in a pandemic situation and we need to proceed cautiously. In order to continue our reopening efforts, we need the support and partnership of all members of the Barnhart community.

With spring break quickly approaching, and after a year of living in the pandemic situation, we recognize our families are anxious to resume traveling and engaging in holiday traditions. However, travel increases the risk of exposure to COVID-19 and subsequent transmission of the virus to others, even for those who have already been vaccinated. We strongly request that you delay your travel plans for the time being, so that we can help avoid another surge in cases which may impact our ability to remain open for in-person learning.

In order to protect our entire community, especially in light of our very recent campus reopening efforts, we are issuing this COVID-19 Travel Policy. In compliance with Los Angeles County Public Health directives and recommendations, we require the following:

- Notify Barnhart School administration and your child's teacher if you plan to travel.
- Travel locally if at all possible, preferably within a 120-mile radius from your place of residence.
- Get tested 1-3 days prior to travelling and 3-5 days after return.
 - Do not travel if your test is positive, or if positive upon return, you must isolate for a minimum of 10 days and until symptoms improve.
 - Since you can transmit the virus to others prior to the onset of symptoms, inform all close contacts within the 48 hours preceding onset of symptoms or within 48 hours of your positive test result if asymptomatic, of their potential exposure.
- A 10-day quarantine is required after return to Los Angeles County following *any travel outside California*, even if you have a negative COVID-19 test.
 - Example, if you travel out of state and return to California on Sunday, April 11th, the soonest your child would be eligible to return to campus for in-person learning is Thursday, April 22nd.

The above advisories apply regardless of an individual's vaccination status.

Infection Control Protocols

One of the important mitigation measures to help prevent the spread of COVID-19 is infection control, which is managed through daily cleaning of our facilities. Steps to ensure our facility remains clean and sanitized include:

- Nightly cleaning by a professional janitorial service to clean and sanitize all work stations, offices, and common areas- including the front desk reception area, lunch patios, Middle School Lobby and restrooms.
- Weekly replenishment of EPA cleaners, disinfectant (Signet Neutral Disinfectant, which meets the EPA standard for SARs-CoV-2), and microfiber cloth wipes
- Weekly replacement of doormats and bathroom mats by a professional cleaning company
- Daily cleaning protocols for employees and staff to clean high contact surfaces.
- Weekly Electrostatic Spraying of the classrooms, and common space areas.

COVID-19 Response

Vaccine

In addition to implementing appropriate mitigation measures (social distancing, face coverings, and infection control), we recognize that vaccination is a critical measure to help minimize COVID-19 in our community. Faculty and staff began receiving doses of the vaccine in late February 2021. We encourage adult family members in our community to seek the vaccine as well as soon as it becomes available to the general public. For more information about the vaccine, please review these resources:

- [LA County Department of Public Health Vaccine](#)
- [CDC COVID-19 Vaccine](#)

COVID-19 Testing

Barnhart requires all community members to seek testing for COVID-19 in the following situations:

- Anyone (adult or child) who was exposed to someone with COVID-19
- Anyone (adult or child) who is exhibiting symptoms of COVID-19 which may include:
 - Fever
 - Cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Fatigue
 - Muscle or body aches
 - Headache
 - Sore throat
 - Nausea or vomiting, or diarrhea
 - Congestion or runny nose
 - New loss of taste or smell.
- Periodic asymptomatic screening for faculty and staff; possible for students in the future

Exposure Management and Response to Cases

Barnhart has adopted an Exposure Management Plan in compliance with the requirements of the Los Angeles County Department of Public Health. When known or suspected cases of COVID-19 occur in our school community, notifications will be sent to affected families. In addition, we will require:

- Anyone with a known exposure to someone infected with COVID-19 must stay home and self-quarantine for a minimum of 10 days and monitor symptoms for 14 days.
 - This may result in a stable group of students self-isolating if potentially exposed to a person infected with COVID-19. If individuals are well enough, the program will continue with remote instruction until the stable group is allowed to return to campus.
- Anyone with symptoms must immediately get tested and then begin a self-quarantine and home isolation process. If tests confirm a positive case, the individual must complete a minimum 10-day quarantine from the date of the positive test.
- All known cases of COVID-19 are reported to the Los Angeles County Department of Public Health, and we will work in cooperation with the health officer.

Carline Procedures and Map

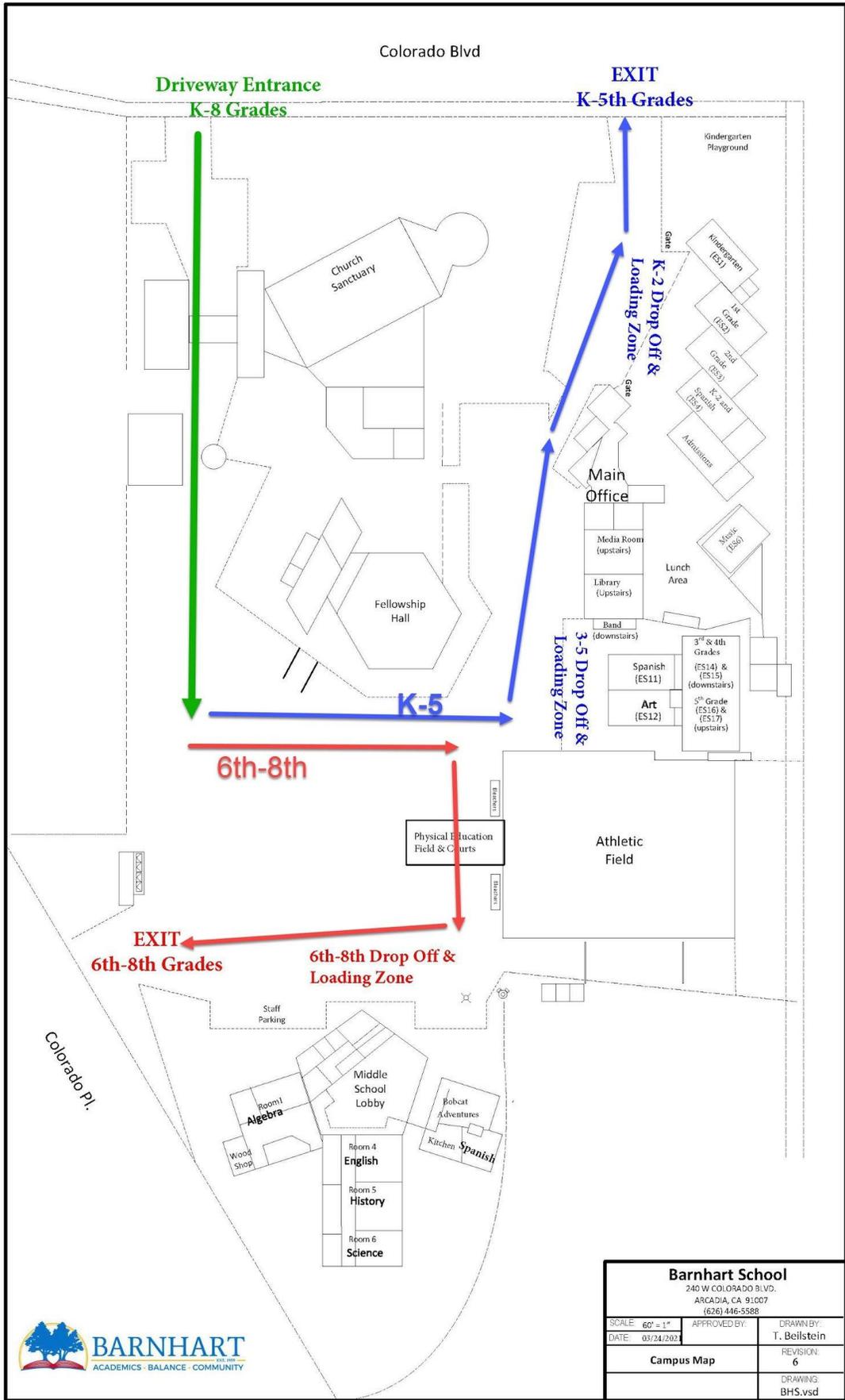
In order to keep our community as safe as possible, we are utilizing a drive-through carline only. We are not able to allow families to park on campus at this time.

Morning Drop Off:

- Complete the COVID-19 health and wellness checklist on the Magnus app at home prior to arriving on campus.
- Everyone in the car must be masked.
- Temporal thermometer will be used on all visitors for campus
- No adults may park or leave the car during morning drop off.
- There are two different routes on campus: one for K-5 and one for 6-8. Please review the map below.
 - All cars will enter the WEST driveway on Colorado Boulevard. Proceed south toward the basketball courts.
 - K-5th grades will turn left (EAST), wrapping around Fellowship Hall and heading toward the Main Office.
 - 3rd-5th Grades will exit the cars near the blue tables and Eucalyptus trees.
 - K-2nd Grades will exit the cars just past the Main Office, between the Kindergarten and 1st/2nd Grade Gates.
 - K-5th Grades will exit through the EAST driveway onto Colorado Boulevard.
 - 6th-8th grades will turn left (EAST), toward the Field, then turn right and proceed SOUTH toward the Middle School building.
 - 6th-8th Grades will exit the cars adjacent to the front of the Middle School building.
 - 6th-8th Grades will exit through the SOUTHWEST driveway onto Colorado Place.
- Families with students in both Elementary School and Middle School grades should use the carline for their youngest student. Older students will walk to the Middle School building.
- Once students exit the car, they will be guided to the path of pawprints to their classrooms, one at a time.

Afternoon Pick-Up:

- Everyone in the car must be masked.
- No adults may park or leave the car.
- Do not arrive on campus more than 5 minutes before your child's dismissal time. Cars waiting in the carline too early will cause traffic issues and block access to the correct line.
 - K-2 Dismissal begins at 2:30pm
 - 3-5th Grade Dismissal begins at 2:45pm
 - 6th-8th Grade Dismissal begins after 3:00pm
- The pick-up zone is the same as the morning drop-off zone.
- Middle School students will be engaged in outdoor activities between 2:15-3:00pm. Carline for 6th-8th grades will not begin until they have cleared the outdoor spaces.



Good Things to Know About Returning

Personal Items:

- Please minimize the items your child brings to campus.
- On the first day, please have your child bring in a ziploc bag labeled with their name, containing an extra mask (or two) for them
- Please have your child bring a labeled water bottle (shared water fountains will be closed)
- Students must be in full uniform
- Have your child bring a labeled jacket in case they get chilly in the mornings

Devices:

- Students should bring fully-charged devices to school each day (iPads in K-2; Chromebooks in 3-5; personal devices in 6-8)

Schedules:

- For the remainder of the 2020-2021 school year we will offer in-person learning four days each week, with a remote day scheduled for the Specialist Program.
 - K-2nd Grades
 - On campus: Monday, Tuesday, Thursday, and Friday
 - Specialist Day: Wednesday
 - 3rd-5th Grades
 - On campus: Monday, Tuesday, Wednesday, and Thursday
 - Specialist Day: Friday
 - 6th - 8th Grades
 - On campus: Monday, Wednesday, Thursday, and Friday
 - Specialist Day: Tuesday

Timeline for Returning to Campus:

- February 8th -- Middle School conditioning after school
- March 1st -- Kindergarten - 2nd Grades (half-day)
- March 8th -- 3rd - 5th Grades (half-day)
- March 29th - April 1st -- Middle School Orientation Days (half-day, by grade level)
- April 2nd - April 9th -- Spring Break
- April 12th - April 16th -- Remote Learning Week for ALL students
- April 19th -- K-5th Grades return for full-day schedule
- April 21st -- Middle School returns for a half-day schedule
- April 22nd -- Middle School begins full-day schedule

Schedules

Kindergarten Schedule

Monday, Tuesday, Thursday Friday

8:00 -8:30 am

Morning Drop Off, Students will do independent games, reading, and warm-up activities

8:30 am- 9:00 am

Morning Meeting

9:00 -10:00 am

Literacy Block: activities include reading, writing, spelling, phonics, and handwriting

10:00-10:30 am

Snack and break time - play outside, snacks socially distanced in hula hoops

10:30-11:30 am

Math Block: activities, math worksheets, games, and math fact practice Part One

11:30-12:15 pm

Lunch in the Kinder Area

12:15-12:45 pm

Social Studies and Science

12:45 pm-1:15 pm

PE

1:15-1:45 pm

Yoga Rest

1:45-2:30 pm

Literacy Activities and Closing Meeting

First Grade Schedule

Monday, Tuesday, Thursday Friday

8:00 -8:30 am

Morning Drop Off, Students will do independent games, reading, and warm-up activities

8:30 am- 9:00 am

Morning Meeting

9:00 -10:00 am

Literacy Block: activities include reading, writing, spelling, phonics, and handwriting

10:00-10:30 am

Snack and break time - play outside, snacks (provided) socially distanced in hula hoops

10:30-11:00 am

Finish Literacy Block Activities

11:00-11:30 pm

Math Block: activities include Zearn, math worksheets, games, and math fact practice

11:30-12:15 pm

Lunch

12:15- 12:45 pm

Math Practice Block

12:45-1:00 pm

DEAR Time

1:00 pm-1:30 pm

PE

1:30-2:00 pm

Social Studies and Science

2:00-2:30 pm

Small Reading Groups and Closing Meeting

Second Grade Schedule

Monday, Tuesday, Thursday Friday

8:00 -8:30 am

Morning Drop Off, Students will do independent games, reading, and warm-up activities

8:30 am- 9:00 am

Morning Meeting

9:00 -10:30 am

Literacy Block: activities include reading, writing, spelling, phonics, and handwriting

10:30-11:00 am

Snack and break time - play outside, snacks (provided) socially distanced in hula hoops

11:00-11:30 pm

Math Block: activities include Zearn, math worksheets, games, and math fact practice

11:30-12:15 pm

Lunch

12:15- 12:45 pm

Math Practice Block

12:45-1:00 pm

DEAR Time

1:00 pm-1:30 pm

PE

1:30-2:00 pm

Social Studies and Science

Kindergarten - 2nd Grade Wednesday Specialist Day Schedule

Click on the links below to access the virtual classrooms via Zoom for our Specialist Program.

	Kindergarten	First Grade	Second Grade
8:30 - 9:00	<u>Morning Meeting with Mrs. Badzey</u>	<u>Morning Meeting with Mrs. Spencer</u>	<u>Morning Meeting with Ms. Hawks</u>
9:00 - 9:45	<u>Music</u>	<u>Technology</u>	<u>PE</u>
9:45 - 10:30	<u>Art</u>	<u>Music</u>	<u>Spanish</u>
10:30 - 11:00	<i>Break</i>	<i>Break</i>	<i>Break</i>
11:00 - 11:45	<u>PE</u>	<u>Art</u>	<u>Technology</u>
11:45 - 12:45	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>
12:45 - 1:30	<u>Spanish</u>	<u>PE</u>	<u>Music</u>
1:30 - 2:15	<u>Technology</u>	<u>Spanish</u>	<u>Art</u>
2:15 - 2:45	<u>Closing Meeting</u>	<u>Closing Meeting</u>	<u>Closing Meeting</u>

Third Grade Schedule

Monday, Tuesday, Wednesday, Thursday

8:00 -8:30 am

Morning Drop Off, Students will do independent games, reading, and warm-up activities

8:30 am- 9:00 am

Morning Meeting

9:00 -10:30 am

Math Block: activities include Zearn, math worksheets, games, and math fact practice

10:30-11:00 am

Snack and break time - play outside, snacks (provided) socially distanced

11:00-12:30 pm

Literacy Block: activities include reading, writing, spelling, phonics, and handwriting

12:00-12:45 pm

Lunch

12:45-1:15 pm

PE

1:15-2:00 pm

Science or Social Studies

2:00-2:45 pm

Reading Groups, Literacy Activities, and Closing Meeting

Fourth Grade Schedule

Monday, Tuesday, Wednesday, Thursday

8:00 -8:30 am

Morning Drop Off, Students will do independent games, reading, and warm-up activities

8:30 am- 9:00 am

Morning Meeting

9:00 -10:30 am

Math Block: activities include Zearn, math worksheets, games, and math fact practice

10:30-11:00 am

Snack and break time - play outside, snacks (provided) socially distanced

11:00-12:00 pm

Literacy Block: activities include reading, writing, spelling, phonics, and handwriting

12:00-12:45 pm

Lunch

12:45-1:15 pm

Social Studies or Science

1:30-2:00 pm

PE (Extra Spanish Sessions on Tuesdays)

2:00-2:45 pm

Reading Groups, Literacy Activities, and Closing Meeting

Fifth Grade Schedule

Monday, Tuesday, Wednesday, Thursday

8:00 -8:30 am

Morning Drop Off, Students will do independent games, reading, and warm-up activities

8:30 am- 9:00 am

Morning Meeting

9:00 -10:30 am

Math Block: activities include Zearn, math worksheets, games, and math fact practice

10:30-11:00 am

Snack and break time - play outside, snacks (provided) socially distanced

11:00-12:00 pm

Literacy Block: activities include reading, writing, spelling, phonics, and handwriting

12:00-12:45 pm

Lunch

12:45-1:15 pm

Social Studies or Science

1:30-2:00 pm

PE (Extra Spanish Session on Thursdays)

2:00-2:45 pm

Reading Groups, Literacy Activities, and Closing Meeting

3rd - 5th Grades Friday Specialist Day Schedule

Click on the links below to access the virtual classrooms via Zoom for our Specialist Program.

	Third Grade	Fourth Grade	Fifth Grade
8:30 - 9:00	Morning Meeting with Mrs. Gilbert	Morning Meeting with Mr. Kever	Morning Meeting with Mrs. Neilson
9:00 - 9:45	<u>PE</u>	<u>Spanish</u>	<u>Music</u>
9:45 - 10:30	<u>Art</u>	<u>PE</u>	<u>Tech</u>
10:30 - 11:00	<i>Break</i>	<i>Break</i>	<i>Break</i>
11:00 - 11:45	<u>Music</u>	<u>Art</u>	<u>Spanish</u>
11:45 - 12:30	<u>Tech</u>	<u>Music</u>	<u>PE</u>
12:30 - 1:30	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>
1:30 - 2:15	<u>Spanish</u>	<u>Tech</u>	<u>Art</u>
2:15 - 2:45	Closing Meeting	Closing Meeting	Closing Meeting
		*Extra Spanish 1:30 Tue	*Extra Spanish 1:30 Thur.

Middle School Schedule

Core Classes: Monday, Wednesday, Thursday, and Friday

Specialist Day: All students will work remotely on Tuesdays

Fully Remote: Students not participating in the on-campus program will have access to a livestream from each core class via Zoom.

Period / Time	6th Grade Section A	6th Grade Section B	7th Grade	8th Grade
Morning Arrival 8:00am - 8:30am	Upon arrival to campus, report to your Homeroom/Advisory Classroom			
Homeroom 8:30am - 8:50am	Advisory with Mrs. Holman	Advisory with Mrs. Ferguson	Advisory with Ms. Deneui	Advisory with Mrs. Ryland
1st Period 8:50am - 9:40am	History	English	Science	Algebra*
2nd Period 9:45am - 10:35am	English	History	Algebra*	Spanish**
Break Period 10:35am - 10:55am	<i>Break</i>			
3rd Period 11:00am - 11:50am	Spanish**	Science	History	English
4th Period 11:55am - 12:45pm	Science	Algebra*	Spanish**	History
Lunch Period 12:45pm - 1:15pm	<i>Lunch</i>			
5th Period 1:20pm - 2:10pm	Algebra*	Spanish**	English	Science
6th Period 2:15pm - 3:00pm	PE	PE	PE	PE

*Mrs. Ryland's classes will be proctored in person, and instruction will be delivered via Zoom. All students will need to access instruction via a personal computer device, using headphones.

**Senora Schall's classes will be proctored in person, and instruction will be delivered via Zoom. All students will need to access instruction via a personal computer device, using headphones.

Middle School Tuesday Specialist Day Schedule

	Sixth Grade A	Sixth Grade B	Seventh Grade A	Seventh Grade B	Eighth Grade
8:40 am	Advisory	Advisory	Advisory	Advisory	Advisory
9:05 am	Art	Music	Public Speaking	Anti-Racism	PE
9:55 am	PE	Art	Music	Public Speaking	Anti-Racism
10:40 am	<i>Break</i>				
11:00 am	Anti-Racism	PE	Art	Music	Public Speaking
11:50 am	Public Speaking	Anti-Racism	PE	Art	Music
12:35 pm	<i>Lunch</i>				
1:10 pm	Music	Speech	Anti-Racism	PE	Art
2:00 pm	Study Hall				