



Independent School District No. 834 – Stillwater Area Public Schools
Video Conference
February 25, 2021 – 6:00 p.m. Meeting Minutes

- I. **Call to Order:** The meeting was called to order at 6:04 p.m.
- II. **Roll Call:** Present: Beverly Petrie, Chair, Alison Sherman, Co-Chair, Matt Onken, Treasurer, Annie Porbeni, Clerk, Katie Hockert, director, Tina Riehle, director, Liz Weisberg, director

III. **Approval of the Agenda**

Motion to approve the agenda by: Member Onken; seconded by: Member Hockert; Vote: 7 ayes, 0 nays: Motion carried unanimously.

IV. **Superintendent Report**

- This is School Bus Driver Appreciation Week. Thank you to our bus drivers for safely transporting students to and from school each day.
- District staff is working on the possibility of allowing audience members to attend fine arts events.
- Alicia Farmer from Oakland Middle School, Robyn Hassani from Andersen and Lake Elmo Elementary and Hannah Reyes from Lake Elmo Elementary have been nominated for the 2021 Minnesota Teacher of the Year award.
- Kindergarten Orientation will be virtual this year on Friday, February 26, 2021.
- There will be an appraisal done on the Withrow Elementary building. There has been an inquiry from an outside entity; however, there is no commitment to selling the building at this time.
- Online Learning Update will be provided at the March 11, 2021 School Board meeting.
- Senior, Brienne Johnson earned second place in the Region 4 Floriculture Career Development Event (CDE). She will advance to the state competition later this spring.

V. **Introductory Items**

A. Student Report

Mara provided a report on academics and Student Life -

- Stillwater High School is offering in person support during office hours. Additional information can be found at [SAHS Academic Support Information for Families](#)
- National Honor Society applications for sophomores and juniors must be completed by March 1, 202. For more information, visit <https://stillwaternhs.wordpress.com/>.
- Teachers will communicate with parents between February 16 and March 12 on student performances in class.
- First semester honor roll is available for viewing on the Stillwater Area High School website.

- The [Amnesty International](#) Club will host a hygiene drive at school on March 11 and 12, 2021 from 3:00 - 6:00 p.m. Donation drop off is located in the back parking lot of the high school.
- The tentative date for prom is May 1, 2021. This is currently a senior only event.
- Many community members donated towards the National Honor Society Blood drive last week at Rockpoint church.
- The Stillwater Area High School Speech Team is having a wonderful season.

Brynn provided a report on Activities -

- Mara shared an update on high school sporting events. For more information, please visit; <https://goponies.org/>.

VI. Open Forum

- Carl Blondin, Stillwater, MN - Hoheisel lawsuit and District's legal problems.

VII. Consent Agenda

- School Board Meeting Minutes February 11, 2021
Contact Person: Annie Porbeni, Clerk or Joan Hurley, Secretary
A copy of the minutes is included for your review.
- School Board Special Meeting Minutes February 18, 2021
Contact Person: Annie Porbeni, Clerk or Joan Hurley, Secretary
A copy of the minutes is included for your review
- School Board Closed Meeting Minutes February 18, 2021
Contact Person: Annie Porbeni, Clerk or Joan Hurley, Secretary
A copy of the minutes is included for your review.
- School Board Special Meeting Minutes, February 23, 2021
Contact Person: Annie Porbeni, Clerk or Joan Hurley, Secretary
A copy of the minutes is included for your review.
- School Board Meeting Disbursement Register February 13 to February 26, 2021
Contact Person: Dr. John Thein, Director, Finance
A copy of the register has been distributed to board members
- Accept Gifts and Donations - January 2021
Contact Person: Dr. John Thein, Director, Finance
A copy of the register has been distributed to board members.
- Treasurer's Report - January 2021
Contact Person: Dr. John Thein, Director, Finance
A copy of the register has been distributed to board members.
- Human Resources Personnel Report
Contact Person: Cindy Gustafson, Director of Human Services
A summary of personnel transactions for the month is included for your review.

Motion to approve the Consent Agenda Items A - G by: Member Sherman; Second by: Member Weisberg; Vote: 7 ayes, 0 nays: Motion carried unanimously.

Motion to approve the Consent Agenda Items H by: Member Weisberg; Second by: Member Onken; Vote: 7 ayes, 0 nays: Motion carried unanimously.

VIII. Reports

- On the Dial - Interim Superintendent Lansfeldt

Superintendent Lansfeldt shared the updated County Rate Data, the changes to Minnesota's Safe Learning Plan, Operational Capacity Challenges and the revised return to school timeline.

- B. Contract and Expenditures Reviews - Dr. John Thein, Director of Finance
This is an information report on the nine contracts from January 15, 2021 through February 26, 2021 for goods and services equaling less than \$50,000.00
- C. Budget Assumptions - Dr. John Thein, Director of Finance
Dr. Thein shared the 2021-2022 General Fund Budget Timeline and Assumptions for both revenue and expenditures and a review of the 2020-2021 budget.
- D. Policy Work Update - Dr. Jennifer Cherry, Assistant Superintendent
The Policy Working Group is in the process of reviewing and revising School Board Policies.
- E. Attendance Area 32B North and 32B South Realignment - Mr. Mark Drommerhausen, Director of Operations.
Mr. Drommerhausen shared Information regarding proposed attendance boundary realignment for an existing and a proposed housing development at the corner of Hudson Road and Settlers Ridge Parkway in Woodbury, MN.

IX. Action Items

- A. 2019-2021 SCEA Master Contract - Ms. Cindy Gustafson, Director of Human Resources
The District has recently reached agreement on the terms and conditions of employment for the 2019-2021 Master Contract with the St. Croix Education Association, covering the period of July 1, 2019 through June 30, 2021.

Motion to approve the Master Contract with the St. Croix Education Association by: Member Porbeni; Second by: Member Hockert; Vote: 5 ayes, 2 nays (Riehle, Weisberg): Motion carried.

- B. Amended 2020-2021 Transportation Contract with CSTMN - Mr. Lance Libengood, Director of Transportation
Due to the COVID-19 Pandemic, an amended contract was agreed upon on February 1, 2021 whereas Contractor Collaborative Student Transportation (CSTMN) and Stillwater Area Public School agreed to pay 84% of the contracted rates that was currently in place for FY21 for previously scheduled district school days that transportation was not provided due COVID-19.

Motion to approve the new amended CSTMN contract by: Member Onken; Second by: Member Sherman; Vote: 7 ayes, 0 nays: Motion carried unanimously.

- C. Learning Model Change - Interim Superintendent Lansfeldt
On February 17 Governor Walz announced a new strategy for returning secondary students to in-person learning. Under the new guidance, districts may choose to implement a hybrid or in-person learning model for secondary students if they can meet the health and safety mitigation strategies outlined in the updated Safe Learning Plan.

Motion to approve the Return to School Timeline to bring all students in grades 6-8 and GATE back for in-person learning on March 1 and all students in grades 9-12 on March 8. Students would attend school 4 days a week and continue to learn from home on "C" days; by: Member Onken; Second by: Member Porbeni; Vote: 6 ayes, 1 nay (Weisberg): Motion carried.

X. Board Reports

- A. Board Chair Report – Nothing to report

B. Working Group Reports

1. Community Engagement - Nothing to report
2. Finance and Operations - Nothing to report
3. Legislative - Nothing to report
4. Policy - Nothing to report

C. Member Reports:

- Director Riehle participated in a press conference on February 11 to support HF1051 house file. She also attended the SEE general meeting on February 12, and the “Let them Learn” meeting on February 23, along with Interim Superintendent Lansfeldt.
- Director Sherman is the liaison for Stonebridge Elementary and the Transition Program this quarter and had the opportunity to tour both facilities. She learned that students in the transition program have the opportunity to make products that are for sale to the community.

XI. Adjournment

- A. The meeting adjourned at 8:21 p.m.

Respectfully submitted, Annie Porbeni, Clerk