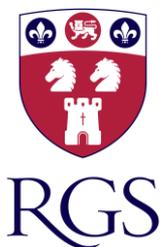




**ASSISTANT
DIRECTOR OF
SPORT
JOB
INFORMATION**



RGS



ASSISTANT DIRECTOR OF SPORT

Newcastle upon Tyne Royal Grammar School

To start in September 2021 or January 2022

THE POSITION

We have an exciting opportunity for a highly motivated and inspiring PE teacher to join our successful Sport and PE Department as Assistant Director of Sport taking responsibility for the games programme. If you want to be part of an outstanding school to teach PE, swimming and games then we would like to hear from you. The school is academically selective and our students are highly articulate, high-achieving and amazingly well motivated, busily involved outside the classroom as well as in it.

This post would suit you if you are already experienced and looking for the next step in your career. We would want you to get involved in all aspects of the work of the department and to take a lead in the games programme for both boys and girls which would include curricular and co-curricular games.

You are likely to be an outstanding sportsperson or athlete yourself, and passionate about passing on your enthusiasm and expertise to children, both to those naturally gifted in sports and to those who will need a lot of guidance and encouragement, instilling a lifelong love of sporting activity and understanding of the benefits of fitness and of participation alike.

A willingness to contribute to our vibrant and extensive co-curricular programme is an essential part of the role. The Sports Department have sport fixtures throughout the week as well as on a Saturday, which gives our students the opportunity to compete against schools outside the local area and each member of the department is expected to play their part in this.

The RGS has its own generous salary scale and provides NQTs with an appropriate programme of induction leading to QTS, valid in both sectors.

THE SCHOOL

Thomas Horsley, the original settlor of the Royal Grammar School Newcastle (RGS) pledged his legacy to the School in 1525. Almost 500 years later, RGS continues to flourish as the premier independent school in the North East of England and as one of the country's leading schools. We regularly lead all northern schools in national league tables and pride ourselves on academic excellence, a high level of pastoral support, involvement in a wide range of sports and other the extra-curricular activities, and our commitment to bursaries and partnerships. In December 2020, we were named as the North East Independent School of the Decade by the Sunday Times.

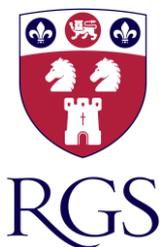
RGS has grown substantially in recent years. There are now some 1,320 students, over 260 of whom are in the Junior School. The Sixth Form of 350 students is one of the largest in the independent sector. We became coeducational 20 years ago and girls now comprise 43% of the school.

The school is based in the heart of the City, immediately opposite Jesmond Metro station. The school occupies over 30 acres of land and has state-of-the-art facilities, including five brand new art studios, a new library, a new Sixth Form Centre, a 25m swimming pool, two Sports Halls, a Performing Arts Centre, outdoor football/rugby pitches at Mooracres, an artificial turf pitch for hockey and the former County Cricket Ground.

Job description: Assistant Director of Sport

Deadline: 9am Tuesday 20th April

Contact: Director of Sport, Angela Ponton, (a.ponton@rgs.newcastle.sch.uk)



THE SPORTS DEPARTMENT

The RGS Senior and Junior Schools offer a fantastic range of sports to girls and boys through curricular PE and swimming, timetabled Games and co-curricular sports. The school encourages students to represent the school and sport offers opportunities at all levels. Staff are multi-disciplined and work with teams across different sports and age groups.

The sports facilities include a six-lane 25-metre swimming-pool; two sports halls; fitness, weights and studio dance facilities; a designated PE classroom and changing-rooms to accommodate all the school's foreseeable sporting needs. On-site the school has an excellent all-weather hockey (multi-use) pitch, netball courts, tennis courts and one rugby pitch. For cross-country running, both Senior and Junior Schools use the adjoining Exhibition Park and Town Moor, on the edge of which we have three more rugby pitches and one football pitch. For cricket the school owns the Jesmond cricket ground which is a 5-minute walk away from main school and the school regularly uses the Northumberland Lawn Tennis club for tennis, squash and badminton facilities.

Students in Years 7 to 9 get one hour of timetabled PE a week, and an hour of swimming every fortnight. In Years 10 and 11 they get one hour of PE, or swimming on a rotation each week. All year groups have a games afternoon every week, giving the opportunity for all students to be involved in a comprehensive programme as well as play fixtures. Alongside curricular PE, swimming and games, the Department delivers AQA A level PE and offers opportunities to develop leadership skills in sports.

Recent years have seen a significant development in the games provision allowing students to access programmes and competitive situations across many sports. We want all girls and boys to participate, whilst also aiming for excellence, and there are inter-house competitions and school teams for rugby, hockey, football, netball, cross-country running, swimming, cricket, rounders, athletics, basketball and gymnastics. These sports have clubs during the week (before, during and after school). Teams compete at the highest levels and the school regularly reaches national finals in different sports; most recently in hockey, netball, swimming, gymnastics, cross country and athletics and we have students involved in many academy programmes across different sports.



Job description: Assistant Director of Sport
Deadline: 9am Tuesday 20th April
Contact: Director of Sport, Angela Ponton, (a.ponton@rgs.newcastle.sch.uk)

PEOPLE

The Senior School Sports Department has nine full time and one part time members of staff, alongside a full-time swimming teacher who works across the Junior and Senior School. Senior School staff do teach Games in the Junior School where there are two full time and one part time members of staff. Specialist coaches are employed to deliver certain activities and strengthen the provision in our major sports alongside staff outside the department who contribute allowing us to put out as many teams in different sports as we do.

The department is run by the Director of Sport (Angela Ponton) with the help of two Assistant Directors of Sport (Andrea Lil and Richard Chadwick). This post arises because Richard has been appointed to a promoted position at Lancaster Grammar School starting September 2021.



PERSON SPECIFICATION

The following person specification indicates those areas of skills and personal characteristics, qualifications, training and experience that are either essential or desirable in the candidates being interviewed.

Qualifications and Training (essential)

- An honours degree in a relevant subject
- Courses of further study relevant to the post, e.g sports coaching qualifications

Experience (desirable)

- Experience of teaching in a highly academic context
- Experience of teaching the full 11-18 age range
- Experience of coaching sports to a high standard

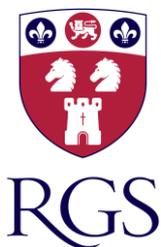
Skills (essential)

- Ability to think originally and creatively and show initiative
- Commitment to high standards of teaching and learning
- Ability to teach high quality lessons
- Ability to inspire others and drive innovation forwards
- Excellent organisational abilities
- High levels of ICT competency
- Strong people management skills

Job description: Assistant Director of Sport

Deadline: 9am Tuesday 20th April

Contact: Director of Sport, Angela Ponton, (a.ponton@rgs.newcastle.sch.uk)



Personal characteristics (desirable)

- Ability to cope with pressure
- Ability to communicate effectively with parents, students and staff in a variety of ways
- Understanding and commitment to equality of opportunity for all
- Understanding of, and a commitment to the ethos of the school as a community
- Tact, discretion and diplomacy
- A genuine liking of people and the ability to show warmth, good-humour, empathy and sensitivity

LIVING IN THE NORTH EAST

Whilst the North East is beloved and popular with so many, we know that not everyone will have had first-hand experience of it, so this is a short introduction to a city and region which we love, and believe you will too. Newcastle is a medium-sized city with an historic centre and a vibrant life of its own. There's culture and arts in the form of the award-winning BALTIC Art Gallery and The Sage, alongside several theatres that attract national touring productions. There's music from classical to club and we are home to the Royal Northern Sinfonia. There's also a growing food culture with some fantastic restaurants.

If you like sport then there's certainly no shortage of top class entertainment: from Premier League football being played at St James' Park and EFL at the Stadium of Light to first class cricket at Durham (a mere half hour away), and great rugby at the Falcons, not to mention basketball and even ice hockey, and then there is the annual Great North Run. The North East has also produced some of the country's finest athletes in track and field and there are clubs aplenty to get involved with, most famously in Gateshead.

The coast and the hills are minutes away from the city centre. By car you can be in the middle of nowhere in 45 minutes, the Scottish Borders is only an hour away and the Lake District an hour and a half. The coast is served by the Metro (our version of the Tube), but some of the country's best beaches are up the road in Northumberland, less than 40 minutes by car. There's mountain biking, road cycling, climbing, and endless hill walks in stunning countryside. There are green spaces all over the city too, with plenty of parks for children and dogs alike to run around.



There are three local teaching hospitals, two universities in the city with another three close by. Some pioneering medical work goes on at the RVI, Great North Children's Hospital and the Freeman Hospital.

History abounds with more castles than you could count and sites of interest for almost every period of English (and border) history. Add that to a proud, independently minded and very friendly local population and we have most things you could want.

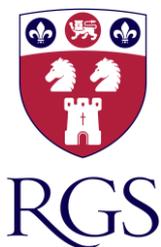
There are some really excellent primary schools in the region and city as well as some good secondary schools too, but staff do get a discount at the RGS. There are also a number of good competitor independent schools as well.

The RGS is on the edge of the city centre, a ten-minute walk from the main shopping areas. The leafy, affluent suburbs of Jesmond and Gosforth are close by with housing ranging from purpose-built flats in terraced streets and conversions of bigger houses to terraced houses, post-war semis and large, family-sized detached houses with big gardens. All of this is within walking distance of the school so no commute is needed. Properties are very affordable both within the city and the surrounding area. If you want to travel to work then you could wake up with a sea view, hop on the Metro and be at school just half an hour later. The region wins tourism and lifestyle awards for very good reasons!

Job description: Assistant Director of Sport

Deadline: 9am Tuesday 20th April

Contact: Director of Sport, Angela Ponton, (a.ponton@rgs.newcastle.sch.uk)



HOW TO APPLY

If, having looked through the website (www.rgs.newcastle.sch.uk) and read this job information pack and the Information for Applicants, you think this particular post would suit you, please say so (and why) in a covering letter of application. You must complete the application form, even if you want to also attach a CV. You are welcome to apply electronically, please email all documents to jobs@rgs.newcastle.sch.uk.

Please read the Information for Applicants with particular care before applying. And please note that the RGS is committed to the safeguarding of children and applies the Government's Safer Recruitment procedures, which will include:

- Checking that the submitted CV provides a continuous record of education and employment from age 16;
- provision of two satisfactory references, at least one of which must be from the applicant's current or most recent employer;
- completion by you of a confidential form of declaration of health (after offer of appointment) and, if necessary, a satisfactory report following a medical examination;
- evidence or other verification of your qualifications;
- a satisfactory Enhanced Disclosure Report from the DBS.

Interviews will be held shortly afterwards. We will hope to make the appointment on the day, offering the post and gaining acceptance, so applicants should arrive for interview with a clear idea of what would be involved in moving to the area (if necessary) and working at the RGS. Potential candidates are welcome to come and visit the school.

If you have any queries please do not hesitate to email or to call the Headmaster on 0191 281 5711 or the Director of Sport, Angela Ponton (same number).

Hours and Benefits

- Working Hours - Normal working hours will be those necessary to carry out the duties of the post but will include Saturday fixtures and after school clubs and training.
- Salary - The salary will be determined by the RGS Teachers' Scale.
- Pension - The School is currently part of the Teachers' Pension Scheme and all teachers are automatically included in the Scheme.
- Lunch - School lunch is provided during term time.
- Education - At present the School's policy is to allow all eligible members of staff to educate their children at the school at concessionary rates, subjects to their children meeting the academic entry requirements and subject to a place being available.
- Car Parking - there are limited spaces on site for staff parking during term time.

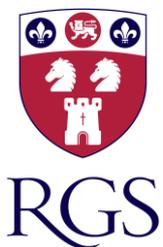
Equal Opportunities

We are looking to appoint staff from a wide variety of backgrounds. Not just because it is the right thing to do but because at the RGS we recognise that those different experiences provide fresh perspectives, opportunities to challenge existing beliefs and provide opportunities to act as excellent role models for our diverse student body. We are committed to creating an inclusive and diverse school culture and our staff are at the heart of this. We are proud to be an equal opportunities employer and all qualified applicants will receive consideration for employment regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships. To help us achieve this please submit the equal opportunities form with your application. This will be

Job description: Assistant Director of Sport

Deadline: 9am Tuesday 20th April

Contact: Director of Sport, Angela Ponton, (a.ponton@rgs.newcastle.sch.uk)

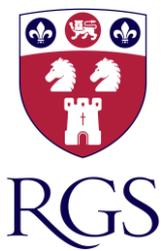


sent directly to the HR team for monitoring purposes.

Safer recruitment

RGS Newcastle is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. In accordance with our Child Protection Policy we are unable to process applications without a fully completed application form. The post is exempt from the Rehabilitation of Offenders Act 1974. You must declare any convictions, cautions, reprimands or final warnings that are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020) The applicant may post such a declaration in an envelope marked 'Private & confidential for the Headmaster' which will only be opened should the candidate be shortlisted. The successful applicant must obtain Children's Barred List clearance and DBS (Disclosure and Barring Service) clearance at enhanced level.

Job description: Assistant Director of Sport
Deadline: 9am Tuesday 20th April
Contact: Director of Sport, Angela Ponton, (a.ponton@rgs.newcastle.sch.uk)



CONTACT DETAILS

Royal Grammar School Eskdale Terrace Newcastle upon Tyne NE2 4DX

Tel: 0191 281 5711

General enquiries: hm@rgs.newcastle.sch.uk
or communications@rgs.newcastle.sch.uk

Job description: Assistant Director of Sport
Deadline: 9am Tuesday 20th April
Contact: Director of Sport, Angela Ponton, (a.ponton@rgs.newcastle.sch.uk)