

## BUDGET COMMITTEE MINUTES

Date: December 9, 2020

Place: Virtual Meeting (using Zoom) as permitted by Executive Order 7b (March 14, 2020)

Present: Kathleen Stowe (chair)  
Christina Downey  
Peter Sherr (joined at 11:15 AM)  
Joe Kelly  
Dr. Toni Jones, Superintendent  
Mr. Sean O'Keefe, Chief Operating Officer

Meeting was called to order at 11:04 AM

Action items:

A motion to approve the agenda was made by Ms. Downey and was seconded by Ms. Stowe. Motion passed 3-0

A motion to approve the minutes of the November 11, 2020 committee meeting was made by Mr. Kelly and seconded by Ms. Downey. Motion passed 3-0

Discussion items:

### I. 2021-2022 Proposed Operating Budget:

- Discussed Energy & Transportation as further areas for potential savings
- Discussed continual savings in Energy including LED lighting
- Special Education is already tracking to approximately \$7.3 million and therefore expect to require at least the \$1.9 million additional request (versus \$1.6 million allocation from BET)
- Accounting for the difference in special education, remain \$600K above BET guidelines
- Discussed math textbooks and why they are needed

### II. 2021-2022 Proposed Capital Budget:

- Discussed CMS field (\$2.3M) and removing it from capital plan for post CMS feasibility study
- Discussed \$8MM allocation for WMS field
- Reducing Cos Cob HVAC (\$2.2M) to reflect reduced estimate
- Discussed reducing NS HVAC estimate after conducting more analysis

Mr. Kelly motioned to adjourn the meeting and Ms. Stowe seconded. Motion passed 3-0. Christina Downey had left the meeting.

Respectfully submitted,  
Kathleen Stowe