

# VARIANCE REQUEST FORM

## 2020-2021 School Year



Use this form to request your student attend a school in ONE91 other than your school of residence. If approved, parent/guardian is responsible for transportation. A decision will be communicated after the lottery process is held on the 5<sup>th</sup> of the month. The variance process can be viewed on the district website at [www.isd191.org](http://www.isd191.org).

Variance requests do NOT need to be completed annually; only when the student's **address or school changes** (e.g. elementary to middle school).

**Submit one form per student to:**

ONE91 Enrollment Center, 200 West Burnsville Parkway, Burnsville, MN 55337, E-mail to [enrollmentcenter@isd191.org](mailto:enrollmentcenter@isd191.org) or Fax to 952-707-4181.

**Student Information:**

Name (Last, First, Middle) \_\_\_\_\_

Current Grade: \_\_\_\_\_ Requested Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Parent/Guardian Information:**

Name (Last, First, Middle) \_\_\_\_\_

Address (Street, City, Zip) \_\_\_\_\_

Telephone Number(s) \_\_\_\_\_

E-mail Address \_\_\_\_\_

\_\_\_\_\_ **School of Residence**

\_\_\_\_\_ **School Requested**

\_\_\_\_\_ **Requested Start Date**

**Reason for request:**

- To remain at the neighborhood school my student attended during the 2019-20 school year.
- Student has a sibling who currently attends the requested school.
- Student has a parent who works at the requested school.
- Student has child care in the neighborhood of the requested school.
- Other: \_\_\_\_\_

\_\_\_\_\_ **Parent/Guardian Signature**

\_\_\_\_\_ **Date**

**For Office Use Only:**

Student ID # \_\_\_\_\_

Variance Code: \_\_\_\_\_

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments \_\_\_\_\_