



FINAL REPORT

March 23, 2021

The Project Assure Team (“Team”) was engaged by the Edison Township School District (“School District”) to assist it in returning the students and staff to in-person learning safely and in accordance with the School District’s *Restart and Recovery Plan to Reopen Schools* (“Plan”). The Team’s assignment included a review of the Plan to ensure it was consistent with other government agencies’ guidance and to perform physical audits/inspections of those school facilities listed below to determine whether those facilities are adhering to the Plan.

I. ASSESSMENT

A thorough review was conducted of the Plan. Interviews were conducted of district and school administrative staff that were involved in the development and implementation of the Plan.

It has been determined that the Plan is **COMPLIANT** with the guidance provided by New Jersey Department of Education Plan and US Centers for Disease Control and Prevention (“CDC”) in effect at the time of our assessment and physical audits/inspections. In our Preliminary Report, dated March 1, 2021, we made the following recommendations that would serve to enhance the Plan. As of the date of this Final Report, these four recommendations have been implemented.

Recommendation #1: Regarding the cleaning of equipment that might be handled by more than one individual, including electronic devices distributed to students and returned, we observed that there is excellent communication among administrators and staff via email, verbal, etc. about the methods that are to be utilized, however there should be a formal document delineating the proper procedures (including the cleaning product to be utilized) for the cleansing of all equipment. This procedure can be added to the School District’s COVID-19 Cleaning Manual.

Recommendation #2: Create a written procedure for utilizing the washing machines which clearly states the water temperature and detergent/disinfectant agents for type of material being washed. This can also be added to the School District’s COVID-19 Cleaning Manual.

Recommendation #3: Create a written procedure that ensures compliance with OSHA’s Respiratory Protection Standard 1910.134, when a N-95 mask is required for use, or is voluntarily used, to ensure that the proper method of use is maintained.

Recommendations #4: Create hazard awareness training documents/acknowledgement forms for custodial (or any other) staff working with disinfection chemicals and related application equipment.



II. PHYSICAL AUDITS/INSPECTIONS OF SCHOOL FACILITIES

A physical audit/inspection of the following school facilities was conducted to determine their compliance with the Plan. Project Assure team members spoke with the Principals, and other school staff, during the audit/inspection, and briefed them on the inspection findings at the conclusion of the visit.

The following outlines the findings by school facility. For each area, there will be a grading of **Compliant** or **Non-Compliant**. There are instances where an area is **Compliant** with the Plan, however recommendations are made to enhance that compliance and execution of the Plan.

*NOTE: A draft of this report was provided to the School District on March 11, 2021. As of the date of the issuance of this Final Report, the School District has reported that they have resolved those areas found to be **Non-Compliant** and **Compliant** with a recommendation.*



EDISON HIGH SCHOOL

1. Bus and Student and Staff Drop Off/Pick Up Areas

COMPLIANT

2. Main Entrances and Exits

COMPLIANT - Recommendation: Ensure any doors used as an entrance or exit have hand sanitizer available.



3. Front Office, Reception Areas, Staff Offices and Lounges

COMPLIANT



EDISON HIGH SCHOOL, cont.

4. Classrooms

COMPLIANT

5. Hallways and Stairways (indoor and outdoor)

NON-COMPLIANT

Recommendation: At time of inspection, we observed limited social distancing protocol signage on the walls. Therefore, more wall signage should be added. Also, **no** directional floor markings were observed as required by the Plan. Recommend that an appropriate amount of floor markings be placed.



6. Nurse's Office and Isolation Rooms

COMPLIANT



EDISON HIGH SCHOOL, cont.

7. Staff Restrooms

NON-COMPLIANT

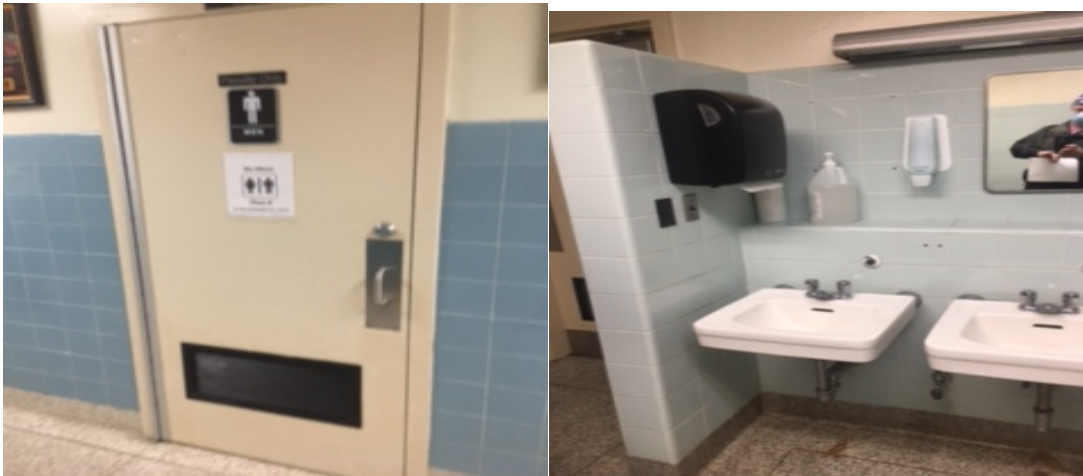
Recommendation #1: There is signage on the women's staff restrooms that states no more than 4 people permitted when the bathroom contains only 4 stalls. Based on the square footage of the room, there should be no more than 2 people maximum at a time. Alternate stalls and sinks should be blocked off to avoid adjacent usage.





EDISON HIGH SCHOOL, cont.

Recommendation #2: There is signage on the men's staff restrooms that states no more than 4 people permitted when the bathroom contains only 4 urinals. Alternate urinals and sinks should be blocked off to avoid adjacent usage, unless plexiglass or plastic partitions are installed.



8. Cafeteria and Kitchen/Meals

COMPLIANT

9. Sports Fields and Playgrounds

COMPLIANT

10. Auditorium/Gymnasium/Locker Rooms

COMPLIANT



EDISON HIGH SCHOOL, cont.

11. Student Restrooms

COMPLIANT **Recommendation:** In the boy's restrooms, alternate urinals and sinks need to be blocked so there is no adjacent usage.



12. Choir/Music, Band, and Performance Arts Areas

COMPLIANT

13. Mask Use, Social Distancing

COMPLIANT

14. Facilities Cleaning Practices/Ventilation/Physical Spaces

a. Supplies

COMPLIANT

b. Cleaning and Disinfecting

COMPLIANT



EDISON HIGH SCHOOL, cont.

c. HVAC

COMPLIANT

d. Water

COMPLIANT

e. Physical barriers

COMPLIANT



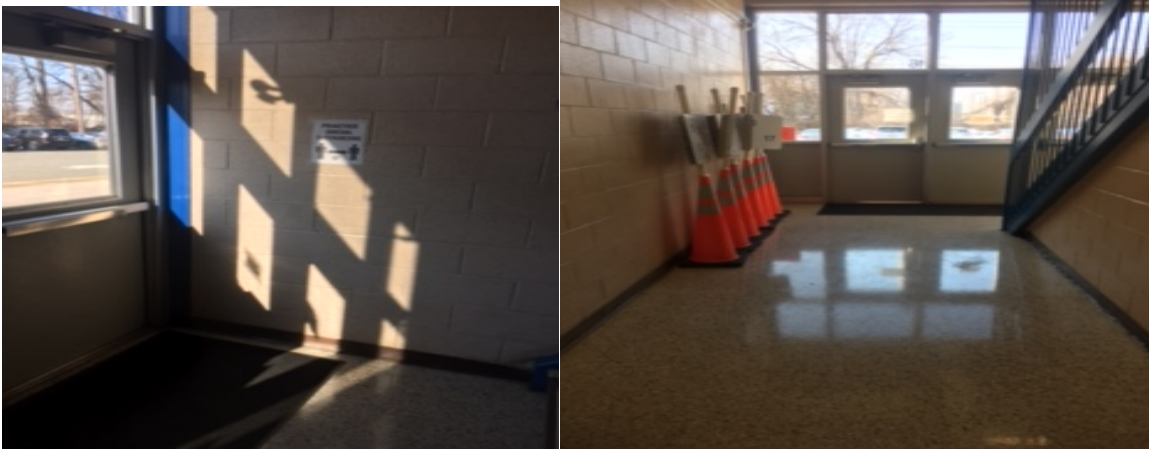
HERBERT HOOVER MIDDLE SCHOOL

1. Bus and Student and Staff Drop Off/Pick Up Areas

COMPLIANT

2. Main Entrances and Exits

COMPLIANT **Recommendation:** Ensure any doors used as an entrance or exit have hand sanitizer available.



3. Front Office, Reception Areas, Staff Offices and Lounges

COMPLIANT

4. Classrooms

COMPLIANT

5. Hallways and Stairways (indoor and outdoor)

COMPLIANT

6. Nurse's Office and Isolation Rooms

COMPLIANT

7. Staff Restrooms

COMPLIANT



HERBERT HOOVER MIDDLE SCHOOL, cont.

8. Cafeteria and Kitchen/Meals

COMPLIANT

9. Sports Fields and Playgrounds

COMPLIANT

10. Auditorium/Gymnasium/Locker Rooms

COMPLIANT

11. Student Restrooms

COMPLIANT

12. Choir/Music, Band, and Performance Arts Areas

COMPLIANT

13. Mask Use, Social Distancing

COMPLIANT

14. Facilities Cleaning Practices/Ventilation/Physical Spaces

- a. Supplies

COMPLIANT

- b. Cleaning and Disinfecting

COMPLIANT

- c. HVAC

COMPLIANT



HERBERT HOOVER MIDDLE SCHOOL, cont.

d. Water

COMPLIANT

e. Physical barriers

COMPLIANT



LINDENEAU ELEMENTARY SCHOOL

1. Bus and Student and Staff Drop Off/Pick Up Areas

COMPLIANT

2. Main Entrances and Exits

COMPLIANT **Recommendation:** Ensure any doors used as an entrance or exit have hand sanitizer available.

3. Front Office, Reception Areas, Staff Offices and Lounges

COMPLIANT

4. Classrooms

COMPLIANT

5. Hallways and Stairways (indoor and outdoor)

COMPLIANT

6. Nurse's Office and Isolation Rooms

COMPLIANT

7. Staff Restrooms

COMPLIANT

8. Cafeteria and Kitchen/Meals

COMPLIANT

9. Sports Fields and Playgrounds

COMPLIANT



LINDENEAU ELEMENTARY SCHOOL, cont.

10. Auditorium/Gymnasium/Locker Rooms

COMPLIANT **Recommendation:** In addition to the social distance squares clearly marked in the multipurpose room, add a Social Distancing protocol sign at the entrance to the room.



11. Student Restrooms

COMPLIANT

12. Choir/Music, Band, and Performance Arts Areas

COMPLIANT

13. Mask Use, Social Distancing

COMPLIANT

14. Facilities Cleaning Practices/Ventilation/Physical Spaces

a. Supplies

COMPLIANT

b. Cleaning and Disinfecting

COMPLIANT



LINDENEAU ELEMENTARY SCHOOL, cont.

c. HVAC

COMPLIANT

d. Water

COMPLIANT

e. Physical barriers

COMPLIANT