



Position Title: Fifth and Sixth Grade Science Teacher for 2021 -2022 School Year

St. Mary's Episcopal Day School is a co-education Episcopal day school located in Tampa, Florida serving approximately 450 children in Pre-Kindergarten through eighth grade. At St. Mary's we pride ourselves on offering an environment that is both nurturing and challenging to our students. Students graduate with a strong, well-rounded foundation in academics, athletics, visual and performing arts, technology, foreign language, religion, public speaking and community service. Our students exemplify the St. Mary's Episcopal Day School mission: Learn – Love – Lead – Inspiring curiosity, kindness, and dignity in a caring Christian community.

Position Description:

St. Mary's is seeking a Science Teacher for its Intermediate and Middle Division. This is a full-time, benefits eligible position for the 2021-2022 school year. The Science Teacher is responsible for planning, organizing and implementing an appropriate instructional science program in an intermediate and/or middle school learning environment that guides and encourages students to develop and fulfill their academic potential. Work is performed under the supervision of the Intermediate and Middle School Division Heads and Head of School. Participation is required in weekly Intermediate and Middle School Division teacher meetings as well as full faculty meetings.

The selected applicant should be passionate about cultivating student understanding, confidence and proficiency in science curriculum. The teacher should prepare students to have the opportunity to be successful in future middle and high school courses, and have a proven track record of building relationships and creating a positive classroom culture.

Successful candidates will understand and model St. Mary's mission statement: Learn – Love – Lead – Inspiring curiosity, kindness, and dignity in a caring Christian community. In addition, the Science Teacher will have a proven ability to work and communicate well with adolescents as well as their parents, embrace the St. Mary's Episcopal Day School culture, educational model, collaborate with fellow faculty members, and serve as a contributing member of the school community. The Science Teacher must be comfortable using and learning new or best-practice technology to present information or to expand on a lesson taught in class.

Essential Functions:

St. Mary's Episcopal Day School seeks a dynamic teacher who is qualified to teach intermediate and middle school students and is equally committed to working in a collaborative environment. Candidates must possess specialization in the delivery of the science curriculum and foster character development. Responsibilities include:

- Foster a professional, respectful and appreciative environment that values the contributions of all team members
- Support, act, and promote the school's mission and values and consistently abide by policies and expectations stated in the school's Employee Handbook.
- Actively pursue professional growth; participate in the school's professional growth and evaluation framework.
- Create and maintain a classroom environment that is "safe" physically, emotionally, and socially for each child. Student safety must always be priority number one
- Create lesson plans to teach students the necessary skills to master and understand the subject matter

- Assess students in multiple ways to evaluate their abilities, strengths, and weaknesses
- Teach lessons they have planned to an entire class or to smaller groups
- Grade students' assignments and exams and post grades to our Saints Portal in a timely manner
- Communicate regularly with parents or guardians about their child's progress
- Work with students individually to help them overcome specific learning challenges or remain engaged through personalized and/or enhanced content in the subject matter
- Prepare students for assessments using a variety of brain-based techniques
- Develop and enforce classroom rules as well as help students uphold the St. Mary's Universals
- Create a classroom environment that values diversity, equity and inclusion
- Supervise students outside of the classroom during snack, transfers, recess, lunch, study hall or other areas as needed
- Plan lessons, grade assignment, meet with Division Heads and colleagues, and communicate with parents during non-classroom times
- Create and submit records on attendance, accidents, incidents, and other noteworthy events
- Follow child safety and reporting requirements in the case of suspected child abuse or neglect
- Attend conferences and professional development opportunities on a regular basis in order to remain current with industry trends and best practices
- Participate in committee, department, and staff meetings as well as school-sponsored events
- Uphold professional standards of personal presentation, punctuality, professional courtesy, and discretion.
- Be involved in the school community at large
- Foster a shared sense of purpose and community among co-workers
- Assume responsibility for other projects as assigned by the Division Heads or Head of School
- Make necessary accommodations for students with learning differences, as directed by the Division Head or Learning Resource Coordinator
- Other duties as assigned by the Division Head or Head of School

Education & Experience:

- Undergraduate Degree and/or Graduate degree in Education or related field
- Preferred 3-5+ years demonstrated experience working in school setting

This position announcement is intended to describe the general qualifications and nature of the level of work to be performed by employees assigned to this job position. This is not intended to be a complete list of all duties, skills and responsibilities that are required or may be required in the future.

St. Mary's Episcopal Day School conducts background checks including but not limited to level two fingerprinting, and may use a third party administrator to conduct these checks. Background checks will be performed in compliance with the Fair Credit Reporting Act. St. Mary's Episcopal Day School is an Equal Opportunity Employer. St. Mary's does not discriminate according to race, color, national origin, religion, veteran status, marital status, gender, sexual orientation, gender identity or expression, genetics, sex (including pregnancy) or matters of individual choice. St. Mary's does not engage in personnel practices prohibited by Federal law. This policy extends to all activities and aspects of the school and specifically to the practices of faculty and staff hiring and management, in student admissions, student evaluation, discipline and student life.

Qualified candidates are invited to submit a current resume and cover letter to: Ansley Kriz, Controller, at ansley.kriz@smeds.org.