

Dear Families and Community Members,

We are happy to announce that Vaughn Next Century Learning Center will offer a cohorting hybrid model beginning April 26, 2021 for primary and secondary students. Vaughn Next Century Learning Center will offer a program that is safe, engaging and inclusive while providing opportunities for active learning.

After reviewing the survey data from families, teachers and staff and thoroughly reviewing guidance from the Los Angeles County Department of Public Health, California Department of Public Health, and the U.S. Centers for Disease Control and Prevention, Vaughn plans to use a cohorting model and welcome a number of students back into this hybrid model Monday, April 26, 2021.

Across all Vaughn campuses we will follow all required public health guidelines including daily health checks, mask wearing, physical distancing, increased ventilation, personal hygiene, and cleaning practices.

PreK

PreK will offer a hybrid model with in-person AM sessions from 8:30-11:00 for students with defined needs. Parents will continue to have the option to continue 100% virtual through the remainder of the school year.

Elementary

For Elementary sites, Vaughn will adopt a hybrid model that will include virtual learning in the AM block and either Virtual or In-Person for a number of students in the PM block.

- All students will continue with virtual learning in the morning.*
- In the PM block some students will come to campus, eat lunch, and engage in learning activities in person. Others will continue with virtual learning in the PM block.
- Parents will continue to have the option to choose 100% virtual learning.

* The Pandaland site will also be offering a morning cohort to provide services to students with defined need.

	Monday	Tuesday	Wednesday	Thursday	Friday
AM Block	All Students Virtual	All Students Virtual	All Students Virtual	All Students Virtual	Virtual
Lunch					
PM Block	In-Person (Lunch & Learning) OR Virtual	In-Person (Lunch & Learning) OR Virtual	In-Person (Lunch & Learning) OR Virtual	In-Person (Lunch & Learning) OR Virtual	

The number of students that we will be able to have on site will be determined by the space at each site and the staff available to ensure safety measures can be followed. If there is more interest in the

In-Person PM block than we can accommodate we will use cohorting guidelines provided by the State of California.

PM Cohort Support Model Objectives:

- Provide social emotional engagement for students
- Provide support with essential academic skills in small stable cohorts
- Provide consistent in-person access to caring adults
- Prepare for a successful return in Fall 2021

Secondary

Small-cohorts on site for academic support during academic school day Monday through Thursdays (tentative start date: April 26th)

- Cohorts will be created based on space, staffing, and student need
- Up to 16 individuals per cohort, which includes up to 14 students and up to 2 adults supervising
- Students will continue to zoom into their classes and on-site supervision will aid in students accessing their core instruction

MIT: Selected students will be on campus for advisory and core classes in the morning and will be dismissed at lunch (12:15pm). Students will be expected to log into their Teacher Office hours and afternoon elective courses virtually from home.

MIT Sample Student Schedule					
For advisory and all periods Monday through Thursday, teachers will continue to teach virtually and students will either: <i>learn virtually from home</i> OR <i>in small groups on campus with support</i>					
TIME	Monday	Tuesday	Wednesday	Thursday	Friday
7:30am -8:00am	Staggered Start Times for Small Groups Coming On Campus for Support				LIVE ADVISORY: 9:00am-10:00am 10:00-3:00pm Virtual Only
8:00am -8:25am	ADVISORY				
8:30am -9:15am	Period 1				
9:25am -10:15am	Period 2				
10:15am -10:30am	BREAK				
10:35am -11:20am	Period 3				
11:30am -12:15pm	Period 4				
12:15pm -12:40pm	DISMISSAL + LUNCH				
12:40pm -1:40pm	Office Hours - Virtual Only				
1:45pm -2:15pm	Period 5 - Virtual Only				
2:30pm -3:00pm	Period 6 - Virtual Only				

VISA: Selected students will be on site for all three periods and advisory (Monday-Thursday) and will be dismissed at the end of third period.

Small group cohort model objectives:

- Connect with students/families of high need
- Improve engagement/attendance
- Assess students/families' needs - connect with outside resources
- Provide tech support to students
- Build social emotional connections with students
- In person academic support by classified staff

VISA Sample Weekly Student Schedule

For advisory and all periods Monday through Thursday, teachers will continue to teach virtually and students will either:
learn virtually from home
 OR
in small groups on campus with support

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 am - 9:00 am	Staggered Start Times for Small Groups Coming On Campus for Support				Virtual Only
9:00 am – 9:30 am	Advisory: Live Morning Meeting				
9:40 am – 10:50 am	Period 1				
10:50 am – 11:10 am	BREAK				
11:10 am– 12:20 pm	Period 2				
12:20 pm– 1:05 pm	LUNCH				
1:05 pm– 2:15 pm	Period 3				
2:15 pm – 3:00 pm	After-School: Attend tutoring sessions and/or after-school activity				

In the coming weeks you will receive more information specific to your student's campus. Please ensure that you check your email regularly so that no important communications are missed.

SOCIAL DISTANCING

All Vaughn campuses will adhere to maintain social distancing as much as possible:

- Non-essential visitors, volunteers, parents including outside groups during regular school hours will be restricted and handled on a case by case basis
- One-way entrance and exit will be designated for students
- Hallways and stairways will be one directional to avoid congestion
- Movement of students and staff will be minimized as much as possible
- Large gatherings such as ceremonies, assemblies, performances will be held virtually rather than in person
- Instructional schedules will be modified to maintain stable cohorts with minimal changes if any
- Classrooms will be arranged according to guidelines of no less than 4 feet apart and no more than 6 feet apart for students
- Each student desk will have a sneeze guard on it to further protect and stop the spread

FACE COVERINGS

All persons on campus are required to wear a facial mask that properly covers the nose and mouth accordingly.

The mask must be worn the entire time that the individual is on campus. It can be secured behind the ears with straps or behind the head. All students/staff should have an extra facial mask on hand in the event it is needed. Cloth facial masks should be washed daily after every use.

- While in the classroom and on school grounds (with the exception of eating or drinking)
- While waiting to enter and leave campus

Face masks will also be available in the event the one on hand is not suitable or damaged

HEALTH SCREENINGS PROCEDURES

Before coming on campus, families need to ensure their child is feeling well. Students will be screened prior to coming on campus in order to ensure the health and wellbeing of all on campus. Parents and or students will be required to submit their health screening via Parent Square prior to arriving on campus. If QR code shown to staff gives the green light, students will be allowed to come on site. If QR code shows potential risk/exposure, student will not be allowed on campus and will be sent home with further guidance

- All Student temperatures will be taken by a trained staff member, anyone presenting a temperature of 100.4 or higher will be sent to the isolation room and parents/guardians will be contacted for immediate pickup
- If parent or student did not conduct the health screening via Parent Square, they will be asked if experiencing any of the following symptoms:
 - Cough
 - Sore throat
 - Headache
 - Body/muscle aches
 - Vomiting
 - Diarrhea
 - Chills

If a “yes” answer is provided, student will not be allowed on campus and will be sent home with further guidance

HAND WASHING & HYGIENE

- Handwashing has been known as one of the most effective ways to prevent the spread of COVID-19 and is therefore highly encouraged
 - Hands should be washed for a minimum of 20 seconds with soap and water
 - Hands should be dried with paper towels; the use of electric hand dryers have been disabled per DPH guidelines
- Hand sanitizer will be available at all entry points, offices and restrooms

CLEANING, DISINFECTING AND VENTILATION

All classrooms, workspaces, offices and common areas will be disinfected daily using disinfectants in accordance with the California Department of Education guidelines for the safe operation of schools. Each classroom will be equipped with disinfecting wipes, hand sanitizer, disinfecting spray, gloves and a basic first aid kit.

SANITIZED DAILY

- Chairs, tables, door handles, light switches, handrails, desks
- Classroom furniture, classroom materials and supplies
- Restroom surfaces and sink handles
- Keyboards, copy machines and phones
- Breakroom
 - Microwave
 - Refrigerator handles
 - All will be equipped with single use utensils/plates, cups

VENTILATION

All classroom/office air filters will be replaced with the highest-grade filter (NOT MERV13) as recommended by the Department of Health. All filters will be swapped and replaced as is routinely permitted. Where permitted, classroom doors/windows will be opened to allow for further ventilation and air circulation.

DRINKING FOUNTAINS

- All drinking fountains have been closed and may not be used
- Students should not share water bottles
- Students are encouraged to bring individual water bottles from home
- Disposable water bottles will be provided as needed
- Refillable stations are available

STUDENT MEALS

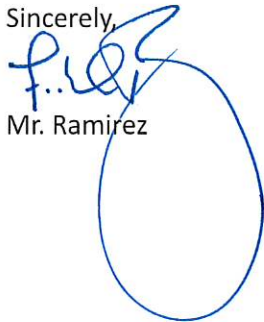
All students will be provided with sack meals during their attendance to the program/s. They will have the opportunity to receive breakfast if attending morning program or lunch if attending afternoon program or both.

*****PLEASE NOTE – If you are experiencing ANY of the above noted symptoms or do not feel well, DO NOT COME TO SCHOOL, STAY HOME until you have been symptom free for at least 24 hours.***

In addition, we will be continually reminding our students, staff, and families to be mindful of key preventive measures. County Public Health provides measures to prevent the spread of COVID-19 [on its website](#). We will be following the Public Health Exposure Management Plan.

Thank you for your support and if you have any questions please do not hesitate and contact the school director.

Sincerely,



Mr. Ramirez