



WESLEY
INTERNATIONAL ACADEMY

Open Records Request

Under the Georgia Open Records Act (OCGA §50-18-70 to §50-18-77), all public records are available for inspection and copying unless they are specifically exempted from disclosure under the law. If a government agency or custodian of public records withholds a public document from production under an Open Records Request, they will cite the provision of Georgia law that exempts the record from being produced.

All open records requests to inspect or copy records must be made in writing to OpenRecords@wesleyacademy.org. The school will provide information relating to the request, as permissible and applicable by law, within three (3) business days after it has been received by OpenRecords@wesleyacademy.org.

If production of the information is not possible within that timeframe, the school will issue correspondence with an explanation. Please note that Wesley International Academy charges reasonable fees for the production of records in accordance with the Georgia Open Records Act.