



2i/c OF THE LEARNING SUPPORT CENTRE

Full-time from September 2021

Information for Applicants



MILLFIELD



ABOUT MILLFIELD



Founded in 1935, Millfield's vision is to be the world leader for the development of children. There are nearly 1300 students at the senior school (year 9 to U6), with a 3:1 ratio of boarding to day. Although essentially a rural British school, 20 per cent of Millfield students are international and come from more than 70 countries. Set in over 100 acres of grounds, Millfield's size brings great opportunity and the facilities are unmatched in the UK: an Olympic-sized swimming pool, golf courses, indoor centres for tennis, golf and cricket and an equestrian centre; concert hall, recording studio, theatre, art gallery, hi-tech Science block and outstanding teaching facilities; and high quality boarding accommodation.

Our aim is to discover brilliance in every child, and to immerse them in academic, creative and sporting opportunities to develop this brilliance. We offer an exceptionally wide range of courses and provide multiple pathways through the school to meet the needs of the individual child. Courses range from the traditional academic route to vocational courses and BTEC. Our teachers are passionate about education and are dedicated learners themselves. We want to instil a love of learning and nurture natural curiosities. We aim to provide a first class education within the framework of the values that shape the school: be kind, be authentic, be curious, be disruptors, be brilliant.

Millfield has the resource and attitude to bring together key staff to provide an education and experience that honours the individual child. With small class sizes, sophisticated use of digital technology, excellent teachers and expert sports coaches, every student is individually supported to discover their own brilliance.

Alexandra Haydon

Alexandra Haydon
Deputy Head (Academic)



THE MILLFIELD WAY



OUR PURPOSE

Provide an education and experience that honours the individual, to break the mould as an activist educator.

OUR VISION

To be the world leader for the development of children.

OUR MISSION

- Discover brilliance in every child
- Be the world's best at immersing children in limitless academic, creative and sporting opportunities
- Be the market leader in providing transformational bursaries

OUR STRATEGIC OBJECTIVES

Millfield will develop 'The Millfield Way', a philosophy that underpins all that we do and informs our values.

Millfield will deliver an exceptional academic experience for all children.

Millfield will prepare children for the next stage of life through developing entrepreneurship, resilience, service, tolerance and achieving success through hard work.

Millfield will be a centre for learning for adults as well as children.

Millfield will promote physical and mental health, happiness and wellbeing for children and staff and lead the debate in this area.

Millfield will lead on the provision of public benefit through effective partnerships with maintained schools, provision of transformational bursaries and contribution to the national debate on education, wellbeing and physical development.

Millfield will develop leaders and disruptors who have a strong sense of other, being distinctively different to 'traditional' independent schools.

Millfield will create tailored pathways for talented children ensuring they are always supported and challenged.

Millfield will have a sustainable financial model which seeks lower fees and lower costs.

Millfield will have an ambitious Campus Masterplan to provide the best school facilities and define modern boarding.





THE LEARNING SUPPORT CENTRE

THE ROLE

An opportunity has arisen for the post of Second in Charge of the Learning Support Centre at Millfield School. Reporting to the Head of the Learning Support Centre (LSC) & SENCo, the post-holder will provide specialist teaching in the LSC as well as general support for the Head of LSC & SENCo.

The 2i/c of the LSC will:

- Hold a current Assessment Practising Certificate or Level 7 Assessor qualification in assessing specific learning difficulties issued by their relevant professional association: for example, PATOSS (the Professional Association of Teachers of Students with Specific Learning Difficulties), Dyslexia Action, or the British Dyslexia Association
- Have experience of interpreting diagnostic reports
- Hold a post-graduate SpLD Level 7 teaching qualification (or equivalent)
- Have experience of teaching students with a range of additional educational needs
- Have experience of delivering short-term interventions for students with additional educational needs
- Have experience in the management of EHCP and funding applications [desirable]

As 2i/c of the LSC, the post-holder will be directed by the Head of Learning Support & SENCo and assist with the following responsibilities:

Teaching and learning management:

- (i) Teaching small groups in the LSC and delivering specialist intervention for students with AEN
- (ii) Developing curriculum and specialist interventions for students with AEN
- (iii) Overseeing the delivery of curriculum and interventions in the LSC, along with the Head of LSC, i/c Lower School and i/c Sixth Form
- (iv) Advising staff on the most effective teaching strategies for students with Additional Educational Needs (AEN), including input into whole school and small group training on matters relating to teaching students with AEN
- (v) Monitoring and advising on the type and range of teaching and learning resources being utilised to meet the needs of students with AEN
- (vi) Assisting in the co-ordination of AEN students' SEND provision through liaison with all relevant parties (SENCo, students, staff, parents, external agencies etc.)
- (vii) Working with due regard to the SEND Code of Practice: 2014 and The Equality Act 2010

Assisting in the assessment and monitoring of student progress:

- (i) Monitoring the literacy screening of all students new to the school, as well as Year 11 students returning to the Sixth Form, in order to identify those with AEN and match needs to provision
- (ii) Assisting, in liaison with the teachers i/c Lower School LSC and i/c Sixth Form LSC, in setting targets for raising attainment among students with AEN
- (iii) Responding to concerns expressed by tutors, parents, or students themselves
- (iv) Assessing individual students who seem to be experiencing difficulties
- (v) Ensuring, with the help of an administrator, that all necessary JCQ paperwork and information is provided to the Examinations Officer concerning applications to JCQ for students who meet the criteria for exam access arrangements; and therefore having a good working knowledge of current JCQ regulations

Communication:

- (i) Liaising with tutors and teachers to identify students with AEN
- (ii) Liaising with parents of students with AEN
- (iii) Liaising with private and public sector Educational Psychologists and other external professionals

Additional responsibilities:

- (i) Managing the one-to-one peripatetic tutors who work with the LSC
- (ii) Managing the necessary procedures and paperwork for students with Statements/EHC Plans.
- (iii) Deputising for the Head of LSC & SENCo in meetings and events in cases of their absence



WORKING AT MILLFIELD



BENEFITS OF SERVICE

Millfield School has high expectations of its staff and therefore looks to reward them with generous salary scale increments and beneficial conditions of service. All teachers are offered membership of a pension scheme and have longer holidays than the maintained sector. Class sizes are small (typical class sizes are 8-14) and most teachers have their own classroom. All teachers are issued with an iPad as part of our mobile learning project (there is a strong focus on the use of technology to support teaching and learning).

A wide range of opportunities for professional development exist and staff are encouraged to develop their skills and consider career options at all levels.

Fee concessions are available across the prep and senior school.

Millfield is set in beautiful grounds and staff are welcome to make use of the extensive leisure and sporting facilities (which includes gym, swimming pool, golf course, tennis courts, squash courts etc.) for themselves and their immediate family.

All staff enjoy free on-site parking. Heavily subsidised lunches (of outstanding quality) and free refreshments are available throughout the day.

Each member of the teaching staff has a voice on professional matters via the Common Room Chair. The ability to join a strong community through a number of social events (Staff Bar, Staff sports leagues etc.) is encouraged.

Millfield is a dynamic and incredibly rewarding place to work with a strong sense of community.

LIFE AT MILLFIELD



GENERAL INFORMATION

All teachers at Millfield are expected to play a full part in the extensive games and activities programme.

Millfield School has adopted the school-wide use of mobile technologies in teaching and learning, and applicants are expected to develop their own skills and teaching to make appropriate use of such opportunities.

Millfield School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Offers of appointment are subject to satisfactory references and DBS clearance.

Staff are normally expected to find their own accommodation.

Salary is according to the Millfield Scale.

SELECTION PROCESS

Please complete an application form via our website by clicking [here](#). You will be asked to upload your CV and include a covering letter together with a declaration form.

Short-listed candidates will be invited to attend remote interviews and the selection process will include interview tasks.

Ms Julie White (Head of the Learning Support Centre) will be happy to answer any post specific questions. She can be contacted on 01458 444146 or white.j@millfieldschool.com.





MILLFIELD

DISCOVER BRILLIANCE

Millfield
Street, Somerset
BA16 0YD
+44 (0) 1458 442291
millfieldschool.com