

KUSPUK SCHOOL DISTRICT

P.O. Box 49
Aniak, AK 99557
(907) 675-4250



JOB DESCRIPTION

TITLE: Cook's Helper

Location: _____

District Posting Date: _____

Public Posting Date: _____

Closing Date: _____

Hiring Supervisor: _____

Hours/Day: _____

QUALIFICATIONS:

1. High school graduate or GED preferred.
2. Ability to work effectively and cooperatively with students and staff.
3. Experience working in food service preferred.
4. Possess basic computer literacy skills
5. Possess Alaska State Food Handler's Card *(within 30 days of employment)*

ESSENTIAL FUNCTIONS:

1. Assists in the preparation and serving of food.
2. Assists in daily clean-up of kitchen and food service areas.
3. Assists in cleaning of refrigerators, ovens, storage areas and other food service equipment.
4. Assists with food inventories, daily and monthly meal count and production records
5. Required to participate in in-service and training events.
6. Performs other duties as assigned.

Reports To: Principal and/or Lead Teacher

Salary: \$15.00 per hour or more, DOE

Length of Employment: School year, assigned hours per day *(August - May)*

Kuspuk School District considers applicants for all positions without regard to race, color, creed, religion, national origin or ancestry, gender, age, disability, genetic information, veteran status, or any other legally protected status under local, state, or federal law.