

KUSPUK SCHOOL DISTRICT

P.O. Box 49
Aniak, AK 99557
(907) 675-4250



JOB DESCRIPTION

TITLE: Custodian / Site Maintenance

Location: _____

District Posting Date: _____

Public Posting Date: _____

Closing Date: _____

Hiring Supervisor: _____

Hours/Day: _____

QUALIFICATIONS:

- 1. High school graduate or GED preferred.
- 2. Ability to work effectively and cooperatively with students and staff.
- 3. Reliable and able to work independently.
- 4. Mechanical experience preferred.

ESSENTIAL FUNCTIONS:

- 1. Custodial duties including but not limited to: vacuuming, dusting, washing, waxing, buffing, cleaning bathrooms, cleaning chalkboards, emptying trash.
- 2. Duties may include: transferring fuel and propane, hauling water, receiving and transferring supplies, maintenance duties as assigned.
- 3. Maintains storage areas and inventory of custodial supplies.
- 4. Immediately notifies supervisor of building damage, plumbing, electrical or equipment problems, and potential safety and security hazards.
- 5. Available for emergencies, if needed.
- 6. Participates in in-service and training events
- 7. Performs other duties as assigned.

Reports To: Principal and/or Lead Teacher

Salary: \$15.00 per hour or more, DOE

Length of Employment: School year, assigned hours per day *(August - May)*

Kuspuk School District considers applicants for all positions without regard to race, color, creed, religion, national origin or ancestry, gender, age, disability, genetic information, veteran status, or any other legally protected status under local, state, or federal law.