

**Minutes of the  
February 22, 2021  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, February 22, 2021. Superintendent Dr. Marc Faulkner, Deputy Superintendent Dr. Kevin Pitts, Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Finance Brenda Poteet, Executive Director of Special Programs Lisa Howard, Director of Curriculum, Assessment and Instruction Leslie Smith, Max Rutherford, Lath Boykin, Heather Jenkins, Kristen Dutschmann and Rob Rogers met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present. He also noted that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Trey Oakley.

**3. Pledge of Allegiance**

The pledge was led by Marc Nichelson.

**4. China Spring ISD Mission and Vision statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Empowered and purpose driven leaders are vital at every level.

Rick Hines read the statements.

**5. Staff Recognition - Faculty & Staff Members of the Month**

- a. Elementary Faculty Member of the Month – Shannon Roy
- b. Secondary Faculty Member of the Month – Sara Odajima
- c. Staff Member of the Month – Susan Palmer
- d. Kitchen of the Quarter - Intermediate

Dr. Faulkner presented the faculty and staff member awards of the month to Shannon Roy and Sara Odajima. Susan Palmer was not able to attend the meeting. Dr. Pitts also recognized the Intermediate Kitchen as the Kitchen of the Quarter.

**6. Consideration, discussion, and possible approval of the minutes from the January 25, 2021 regular school board meeting. (Action Item)**

Holly Dunham moved and Chris Gerick seconded the motion to approve the minutes from the January 25, 2021 regular school board meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**7. Public Comment**

There was no public comment.

**8. Reports to the Board (Information Item)**

**A. Extra Curricular**

- 1. Athletics
- 2. Band
- 3. FFA
- 4. FCCLA

**B. Questions for campus principals about reports**

- C. Executive Director of Finance
  - D. Assistant Superintendent of Curriculum, Instruction, and Assessment
  - E. Executive Director of Special Programs
  - F. Deputy Superintendent
  - G. Superintendent
- 
- A. Coach Bell highlighted athletic happenings and adjustments due to the recent icy weather. Mr. Nicholson highlighted band successes and happenings. Mr. Day highlighted PFA happenings. Student Officer Palacios presented a report on FCCLA events and successes.
  - B. There were no questions on the Campus principals reports.
  - C. Executive Director of Finance Brenda Poteet gave the Executive Director of Finance Report and updated the board on a new Insured Cash Shelter fund arrangement with Randy Chenot, Investors Brokerage, and TFNB that the District is enrolling in to take advantage of rates that are higher than the pool rates right now.
  - D. Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook gave an update on STAAR testing requirements and recent campus Professional Development opportunities.
  - E. Executive Director of Special Programs Lisa Howard reported on Special Ed issues.
  - F. Deputy Superintendent Kevin Pitts reported on various maintenance and transportation issues, parent/community involvement, human resources issues and food services issues.
  - G. Dr. Faulkner gave the Superintendent's report:
    1. Resignations – Mandy Shows (PreK)
    2. Elections – Bond Election and School board election coming up in May
    3. Racial Profiling Report – Chief Shanna Sanders
    4. Damage report from winter storm – Dr. Faulkner noted that Dr. Pitts had already covered several maintenance issues due to the ice storm - water leaks in various district facilities due to the freezing temperatures.

**9. Review district purchases of supplies and personal property (Information Item)**

There were no questions on district purchases of supplies.

**10. Consideration, discussion, and possible approval of a contract with SSC Service Solutions for custodial services for the 2021-2022 school year (Action Item)**

Holly Dunham moved and Trey Oakley seconded the motion to approve the contract with SSC Service Solutions for custodial services for the 2021-2022 school year (TIPS Purchasing Coop quote). Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**11. Consideration, discussion, and possible approval of the district's banking depository and authorizing Mrs. Poteet and Dr. Faulkner to extend the district's banking depository contract (Action Item)**

Bubba Galvan moved and Jeff Bradburn seconded the motion to approve extending the district's banking depository contract with FNBCT for an additional 2 years. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**12. Executive Session, Govt. Code 551.074**

**A. Consideration, discussion, and possible approval of administrator contracts**

**B. Superintendent Evaluation**

The Board went into Executive Session at 6:48 p.m. and returned at 9:46p.m.

**13. Action arising from Executive Session (Action Item)**

A. Jeff Bradburn moved and Trey Oakley seconded the motion to approve administrator contracts as submitted. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion, and possible approval of the 2021-2022 school calendar. (Action Item)**

Dr. Faulkner recommended Calendar A with the idea that the district will continue to research the additional winter break option that was on Option B Calendar. Bubba Galvan moved and Matt Penney seconded the motion to approve the 2021-2022 calendar - version A as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**15. Consideration, discussion, and possible approval of the Brock Pad and Brock Infill for Cougar Stadium. (Action Item)**

No action taken.

**16. Consideration, discussion, and possible approval of local policies of Board Policy Update 116. (Action Item)**

Jeff Bradburn moved and Bubba Galvan seconded the motion to approve Board Policy Update 116 as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

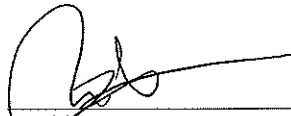
**17. Discussion of future agenda items (Information Item)**

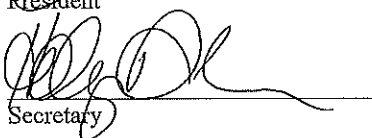
Joint Elections Agreement  
Instructional Materials Allotment Certification Form Approval  
Approve Contracts for Possible New Hires  
Budget Amendments  
Waiver for 3 missed school days due to ice storm

**25. Adjourn (Action Item)**

Holly Dunham moved and Matt Penney seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 9:58 p.m.

  
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President

  
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Secretary