

KUSPUK SCHOOL DISTRICT

Classified Personnel Handbook - Employee Acknowledgment

I have carefully read the regulations and other information in the handbook dated **April 18, 2019**. I have had an opportunity to ask questions, and I fully understand them. I agree as a condition of my employment with the Kuspuk School District to comply with these policies. I further understand that any infraction of these rules may result in disciplinary action, including termination.

I acknowledge responsibility for complying with future changes in such policies, practices and regulations communicated to employees from time to time, whether or not I have signed acknowledgment of such changes.

I understand that no supervisor, manager or representative of the Kuspuk School District, other than the Superintendent and the School Board, has any authority to make any amendment to the terms of the handbook.

Print Name

Signature

Date

This form must be completed by each permanent or probationary employee and each supervisor of classified employees within three weeks of receipt of the handbook. Remove the form and return to the Business Office.

If you are unable to understand this handbook and you request the services of a translator, please complete the information below and return this form to the Business Office.

Employee Name: _____

Select one:

_____ Request Yupik translator

_____ Request other language translator: _____

_____ Request oral explanation