

MINUTES OF THE REGULAR MEETING OF THE  
METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY

A meeting of the Board of Education (the "Board") of the Metropolitan School District of Wabash County, Indiana ("School District"), was held at the Administration Building, 204 N. 300 W., Wabash, IN, on March 10, 2020, at 6:00 p.m. (EST), pursuant to notice duly given to all members in accordance with I.C. 20-26-4-1, I.C. 20-26-4-3, I.C. 5-14-1.5 and the rules of the Board.

Todd Dazey, President, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent, and Tim Drake, Assistant Superintendent were present. On call of the roll of members on the Board were shown to be present as follows: Kevin Bowman, Matt Driscoll, Todd Topliff, and Gary Fadil. Also present were: Janette Moore, Becky Bradley, Jenny Wilson, and Cheryl Roser who took the minutes of the meeting.

The pledge to the flag was recited at the beginning of the Board of Finance Meeting.

Future Board meetings are scheduled for March 24, 2020, 6:00 p.m., at the Administration Building, April 14, 2020, 6:00 p.m., at the Administration Building, and April 28, 2020, 6:00 p.m., at the Administration Building.

Public Recognition:

The recommendation to approve the \$59.50 donation from Northfield Athletic Boosters for Northfield Wrestling was approved upon a motion made by Gary Fadil, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the \$300.00 donation from Homer and Rita Miller for Southwood Football jerseys was approved upon a motion made by Gary Fadil, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the donation of 2 books, a small goodie bag with toothbrushes and a special healthy snack from Dr. Conner's Dentistry for Metro North, Mrs. McClure's Kindergarten class was approved upon a motion made by Gary Fadil, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the \$500.00 grant from TechPoint Foundation for Youth for Metro North, Mrs. Ross' Kindergarten class (STEM activities) was approved upon a motion made by Gary Fadil, a second by Matt Driscoll, and unanimously carried.

A Food Service presentation was made by Becky Bradley. Mrs. Bradley updated the Board on the Food Service Department. She said there are 3 Cafeteria Managers, 25 food service staff, 2 floaters, and herself as Food Service Director. All 3 of the managers and Mrs. Bradley are ServSafe certified. Managers are responsible for creating monthly breakfast and lunch menus and ordering the food for those meals. Our schools cafeteria operate on the Offer vs. Serve

protocol. For breakfast, four items are offered and the student must select at least three; for lunch five items are offered and the student must select at least four. Each of the managers must keep track of calories, fat, and carbohydrates for each meal so they can be in communication with the nurses for students who have food restrictions. Our milk supplier will be stopping rental on milk coolers, therefore coolers will need to be ordered for each of the cafeterias. They would like those in before spring break so that they can be installed the week of spring break. Food Service has a Facebook page where parents can go and see breakfast and lunch offered and many other helpful ideas.

#### Schools Recognition:

On the evening of February 26, 2020, several families braved the worsening road conditions to attend Southwood Elementary's first Little Knights/Kindergarten Preview Night. We welcomed around 20 families who will have a child at one of those grade levels for the 2020-21 school year.

Saturday, March 7, 2020, all three Southwood Elementary Robotics teams, the Red Circuit Breakers, Gray Circuit Breakers, and the Circuit Knights, competed at the VEX Robotics State Championship at Lucas Oil Stadium. Each elementary division consisted of 67 teams. Red finished 38th; the Circuit Knights finished 40th; and the Gray team finished 41st in their division. The goal of reaching this level began back in August/September as teams were being selected. All throughout the season, our students lived the "Dream Big & Work Hard" mantra through their hard work, collaboration, and perseverance. We were blessed by three great coaches this season, Mrs. Erica Tyson, Mrs. Amy Schmidt, and Mr. Dan Wright. Our robotics team parents were a huge support system throughout the season. We would like to thank our MSD leadership and the community partners that make it possible for our students to have this kind of an opportunity.

#### Public Comment: (Agenda Items Only)

No comments.

Minutes of the Tuesday, February 25, 2020, Regular Meeting was approved upon a motion made by Kevin Bowman, a second by Matt Driscoll, and unanimously carried.

Claims were approved upon a motion made by Todd Topliff, a second by Matt Driscoll, and unanimously carried.

Payroll was approved upon a motion made by Kevin Bowman, a second by Todd Topliff, and unanimously carried.

Chris Kuhn reviewed the end of the month for February with the Board.

#### Personnel Recommendations:

The recommendation to approve the employment of Katie Arwood, Instructional Assistant, Southwood Elementary, effective March 11, 2020, was approved upon a motion made by Matt Driscoll, a second by Todd Topliff, and unanimously carried.

The recommendation to approve the resignation of Deborah Weatherholt, Paraprofessional, effective March 13, 2020, was approved upon a motion made by Matt Driscoll, a second by Todd Topliff, and unanimously carried.

The recommendation to approve the retirement of Kay White, Bus Driver, effective May 31, 2020, was approved upon a motion made by Matt Driscoll, a second by Todd Topliff, and unanimously carried.

The recommendation to approve the leave of #109, leave to begin April 17, 2020, and continue for approximately 1 month was approved upon a motion made by Matt Driscoll, a second by Todd Topliff, and unanimously carried.

The recommendation to approve the leave of #110, leave to begin approximately April 13, 2020, through the 2019-2020 school year.

Heartland Career Center Report:

No report.

Superintendent's Report:

Mr. Keaffaber was proud to announce Southwood High School Varsity Boys' Basketball won sectional and will advance to Regionals on March 14, 2020, at Frankfort High School. He reminded those listening that Kindergarten Round-Up is March, 11, 2020, 1 p.m.-7 p.m. at the Honeywell Center.

Curriculum Report:

Mr. Drake reported that ISTEP for 10<sup>th</sup> grade and WIDA has been completed, iRead will begin soon.

New Business:

The recommendation to declare Bus #6 as salvage was approved upon a motion made by Todd Topliff, a second by Gary Fadil, and unanimously carried.

The recommendation to approve the donation of Bus #6 to the Wabash County YMCA was approved upon a motion made by Gary Fadil, a second by Todd Topliff, and unanimously carried.

Unfinished Business:

None.

Board Policy:

None.

Items from Board Members:

None.

Public Comment (All Agenda Items):

No comments.

There being no further business to come before the Board, the meeting adjourned at 6:34 p.m.

THE METROPOLITAN SCHOOL DISTRICT  
OF WABASH COUNTY, INDIANA

\_\_\_\_\_  
TODD DAZEY, PRESIDENT

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KEVIN BOWMAN, VICE PRESIDENT

\_\_\_\_\_  
MATT DRISCOLL, BOARD MEMBER

\_\_\_\_\_  
GARY FADIL, BOARD MEMBER

ATTEST: \_\_\_\_\_  
TODD TOPLIFF, SECRETARY