MINUTES OF THE BOARD OF FINANCE
OF THE METROPOLITAN SCHOOL DISTRICT
OF WABASH COUNTY

A meeting of the Board of Finance of the Metropolitan School District of Wabash County, Indiana, was held at the Administration Building, 204 N. 300 W., Wabash, IN, on January 8, 2019 at 6:00 p.m. (EST) pursuant to notice duly given to all members in accordance with I.C. 36-1-2-17 and I.C. 5-13-7-5 and prior compliance with the requirements for media notice.

Todd Dazey, Board President, called the meeting to order. Mike Keanabber, Superintendent, Chris Kuhn, Assistant Superintendent and Tim Drake Assistant Superintendent were also present. On call of the roll the members of the Board were shown to be present as follows: Gary Fadil, Todd Topliff, Kevin Bowman and Matt Driscoll. Also present were Brian Ridgeway, Sherry Ridgeway, Tim Cooper, Charles Enyeart, Denise Enyeart, Amy Stearley, Tanner Chamberlain, Shae Lauer, Dani Tolson, Laura Mills Kami Ross, Janette Moore, Paul Voigt, Steve Downs, Kaitlin Gebby, Josh Sigler, and Cheryl Roser who took the minutes of the meeting.

Mr. Dazey opened the Board of Finance.

Mr. Dazey advised the Board that the purpose of this meeting was to organize the Board by election of a President and Secretary. The nominations for President of the Board of Finance were opened. Matt Driscoll nominated Todd Dazey for President, a second was made by Kevin Bowman; Todd Dazey was unanimously elected President of the Board of Finance. Nominations were then opened for Secretary of the Board of Finance. Gary Fadil nominated Todd Topliff for Secretary of the Board of Finance, a second by Matt Driscoll; Todd Topliff was unanimously elected Secretary of the Board of Finance.

Chris Kuhn, Treasurer of MSDWC reported on investment procedures. The current and unwritten procedures we use to invest our cash holding are very simple. We have short term investments based on the amount of cash available during the period of investments. The checking/savings accounts from which we write payroll and claims checks at First Farmers Bank and Trust are held in commercial checking accounts. This allows us to maximize the interest made on the money held in those accounts. The commercial accounts also help us keep our banking fees down. Mr. Kuhn provided a list of interest earned in all funds for 2018.

Mr. Kuhn then gave a financial review of 2018.

There being no further business to come before the Board, the meeting adjourned at 6:24 p.m., with the minutes of this meeting to be considered for approval along with and evidenced by the approval of the minutes of the Board to follow at the next Board of Education meeting held January 22, 2019.
THE BOARD OF FINANCE OF THE
METROPOLITAN SCHOOL DISTRICT
OF WABASH COUNTY, INDIANA

TODD DAZEY, PRESIDENT

KEVIN BOWMAN, BOARD MEMBER

MATT DRISCOLL, BOARD MEMBER

ATTEST:

GARY FADIL, BOARD MEMBER

TODD TOPLIFF, SECRETARY
MINUTES OF THE REORGANIZATION MEETING OF THE
BOARD OF EDUCATION OF THE METROPOLITAN
SCHOOL DISTRICT OF WABASH COUNTY

The annual reorganization meeting of the Board of Education of the Metropolitan School District of Wabash County, Indiana, was held in the Administrative Office at 204 N. 300 W., Wabash, Indiana, on January 8, 2019, 6:25 p.m. (EST) pursuant to notice duly given to all members in accordance with I.C. 20-26-4-1 and the 2019 rules of the Board.

Kevin Bowman, Board President, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent, and Tim Drake Assistant Superintendent were also present. On call of the roll the members of the Board were shown to be present as follows: Gary Fadil, Todd Topliff, Matt Driscoll, and Todd Dazey. Also present were Brian Ridgeway, Sherry Ridgeway, Tim Cooper, Charles Enyeart, Denise Enyeart, Amy Stearley, Tanner Chamberlain, Shae Lauer, Dani Tolson, Laura Mills Kami Ross, Janette Moore, Paul Voigt, Steve Downs, Kaitlin Gebby, Josh Sigler, and Cheryl Roser who took the minutes of the meeting.

President Kevin Bowman called for nominations for offices. Matt Driscoll made a motion to nominate Todd Dazey as President with Todd Topliff seconding that motion and unanimously carried. Todd Dazey made a motion to nominate Kevin Bowman as Vice-President with Matt Driscoll seconding that motion and unanimously carried. Matt Driscoll made a motion to nominate Todd Topliff as Secretary with Todd Dazey seconding that motion and unanimously carried. Todd Dazey made a motion to nominate Todd Topliff as the Indiana School Board Association’s Legislative Liaison delegate, a second by Matt Driscoll and unanimously carried. Todd Dazey made a motion to continue with Matt Driscoll being the representative of the Board of Managers at Heartland Career Center, a second by Kevin Bowman and unanimously carried.

The Board requested the continuation of Stephen Downs as Corporation Attorney, at $150.00 per hour. Approval was granted upon a motion made by Todd Topliff, a second by Gary Fadil, and unanimously carried.

The request to retain current Corporation Treasurer, Chris Kuhn and Deputy Treasurer, Laura Baer with a bond of $200,000.00, High School Bookkeepers with a bond of $20,000, and Elementary Bookkeepers with a bond of $10,000 were approved upon a motion made by Todd Topliff, a second by Matt Driscoll and unanimously carried.

Recommendation to approve the current salary of the Board members will be $2,000.00 per year. The Heartland Career Center Board representative will receive an additional $25.00/meeting not to exceed 12 meetings. The maximum yearly salary per MSDWC Board member cannot exceed $2,000.00, as according to State standards, was approved upon a motion made by Todd Topliff, a second by Matt Driscoll and unanimously carried.

Recommendation to approve the mileage rate for all school employees to be the same as the amount in the current teacher master contract ($.40/mile), was approved upon a motion made by Todd Dazey, a second by Matt Driscoll and unanimously carried.
Recommendation to approve the Board Scholarship was made by Matt Driscoll a second by Todd Topliff, and unanimously carried. The Board gives one scholarship to a Northfield High School graduating Senior and one to a Southwood High School graduating Senior.

Recommendation to appoint the Superintendent of M.S.D. Wabash County, Mike Keaffaber as the Local Education Officer for the ensuing year with authority to file applications for federal funds on behalf of the school corporation, was approved upon a motion made by Gary Fadil, a second by Todd Topliff, and unanimously carried.

Recommendation to approve the continuation of the Wabash Plain Dealer to place legal advertisements, was approved upon a motion made by Todd Dazey, a second by Matt Driscoll, and unanimously carried.

Recommendation to continue participation with WMAP and HCC to facilitate better accountability with the State Board of Accounts and the Department of Education, was approved upon a motion made by Gary Fadil, a second by Matt Driscoll and unanimously carried.

There being no further business the meeting was adjourned at 6:33 p.m.

THE METROPOLITAN SCHOOL DISTRICT
OF WABASH COUNTY, INDIANA

__________________________
KEVIN BOWMAN, PRESIDENT

__________________________
MATT DRISCOLL, VICE PRESIDENT

__________________________
TODD TOPLIFF, BOARD MEMBER

__________________________
GARY FADIL, BOARD MEMBER

ATTEST:

__________________________
TODD DAZEY, SECRETARY
MINUTES OF THE REGULAR MEETING OF THE
METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY

A meeting of the Board of Education (the "Board") of the Metropolitan School District of Wabash County, Indiana ("School District"), was held at the Administration Office, 204 N 300 W, Wabash, IN, on January 8, 2019, at 6:40 p.m. (EST), pursuant to notice duly given to all members in accordance with I.C. 20-26-4-1, I.C. 20-26-4-3, I.C. 5-14-1.5 and the rules of the Board.

Todd Dazey, President, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent, and Tim Drake, Assistant Superintendent, were also present. On call of the roll the members of the Board were shown to be present as follows: Todd Dazey, Matt Driscoll, Kevin Bowman, Todd Topliff, and Gary Fadil. Also present were: Brian Ridgeway, Sherry Ridgeway, Tim Cooper, Charles Enyeart, Denise Enyeart, Amy Stearley, Tanner Chamberlain, Shae Lauer, Dani Tolson, Laura Mills Kami Ross, Janette Moore, Paul Voigt, Steve Downs, Kaitlin Gebby, Josh Sigler, and Cheryl Roser who took the minutes of the meeting.

The pledge to the flag was recited.

Future Board meetings are scheduled for January 22, 2019, 6:00 p.m., at the Administration Building, February 12, 2019, 6:00 p.m., at the Administration Building, and February 26, 2019, 6:00 p.m., at the Administration Building.

Public Recognition:

The recommendation to approve the $175.00 donation from Diden Enterprises for Northfield Boys Basketball Team was approved upon a motion made by Gary Fadil, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the $1,500.00 grant from Wabash County Treasurer for Southwood High School’s Peers Educating Peers, was approved upon a motion made by Gary Fadil, a second by Matt Driscoll, and unanimously carried.

Staff Spotlight:

Brenda Carey, Northfield High School English Teacher, was nominated by Yzabelle Stangle. Ms. Carey recognized that Bella was having student conflict and she helped her with those issues during her 8th grade year.

Schools’ Recognition:

Northfield staff and Dr. Voigt would like to congratulate the Girls’ Varsity Basketball team for winning the Wabash County Tournament. Way to go girls!

Mr. Keaffaber recognized Andrew McDaniel and all school staff for their efforts in completing the statewide school safety audit.
Southwood Elementary 5th and 6th Grade students recently competed in spelling bees in order to select the representatives for the Kiwanis & Journal-Gazette Spelling Bees. Students representing the school in the Kiwanis Spelling Bee are: 5th Graders Sophie Temple and Connor Clifton and 6th Graders Gabe Mealy and Elijah Boone. Elijah will represent the school at the Journal-Gazette Spelling Bee, which is for the overall winner at the school level. Those spelling bees will be held at Wabash Middle School on January 21, 2019. A Big “thank you” to Mr. Keaffaber for being the announcer for the event. We appreciate his support of our students, and his pronunciation skills were excellent!

Public Comment: (Agenda Items Only)

No comments.

Minutes of the Tuesday, December 11, 2018, Regular Meeting were approved upon a motion made by Kevin Bowman, a second by Matt Driscoll, and unanimously carried.

Claims were approved upon a motion made by Todd Toploff, a second by Gary Fadil, and unanimously carried.

Payroll was approved upon a motion made by Matt Driscoll, a second by Kevin Bowman, and unanimously carried.

Chris Kuhn reviewed the End-of-Year Month Balances and Cash Flow with the Board.

Personnel Recommendations:

The recommendation to approve the resignation of Carrie Haycraft, Athletic Secretary, Southwood High School, effective January 4, 2019; Whitney Dennison, Communication Technology Facilitator, WMAP, effective January 18, 2019; Jennifer Sybrandy, 3 Hour Cook, Southwood Elementary, effective January 11, 2019, were approved upon a motion made by Gary Fadil, a second by Todd Toploff, and unanimously carried.

The recommendation to approve the leave of #93 to begin approximately May 3, 2019 through the end of the 2018-19 school year, was approved upon a motion made by Gary Fadil, a second by Todd Toploff, and unanimously carried.

The recommendation to approve #94 coaching approval to be rescinded, was approved upon a motion made by Gary Fadil, a second by Todd Toploff, and unanimously carried.

Heartland Career Center Report:

The Heartland Career Center Board of Managers meeting was held December 19, 2018. At the meeting, end-of-year items were reviewed.
A request was made to investigate agriculture programs that the school could offer students. They want to be careful as to not take away from the individual school programs already in place.

Permission was requested to collaborate on the Bendix Grant that will license the CDL class that will be offered next year.

Superintendent’s Report:

Mr. Keaffaber reported on the 2018 Graduation Rates. NHS/SHS Combined: 97.9%, NHS: 97.33%, SHS: 98.53%, White’s 59.72%, and MSDWC 85.12%. Overall, NHS/SHS Combined and SHS had a highest graduation rate compared to our neighboring School Districts.

Curriculum Report:

Mr. Drake talked about the upcoming SAT School Day at both high schools for Juniors and Seniors. Students can take the test during the school day at their own school rather than having to travel to another location. He is exploring grants that could help fund the students enrollment fee for seniors, but the junior fees will be paid for by the MSDWC. The test will be held April 23, 2019.

PSAT results were shared with the Board. MSD students scored very well and higher than the state average.

Southwood Elementary will be hosting a robotic competition held at Southwood High School. They will invite several schools to participate.

New Business:

The recommendation to declare salvage items from the schools kitchens was approved upon a motion made by Kevin Bowman, a second by Gary Fadil, and unanimously carried.

The recommendation to approve the overnight camping trip for Sharp Creek Elementary to Camp Tecumseh, Brookston, IN, March 21-22, 2019, was approved upon a motion made by Matt Driscoll, a second by Gary Fadil, and unanimously carried.

The recommendation to approve the extended field trip for Northfield Senior Class to New York, NY, March 2-6, 2019, was approved upon a motion made by Matt Driscoll, a second by Gary Fadil, and unanimously carried.

The recommendation to approve the 2019 Budget Reduction Resolution (from 1782 notice) was approved upon a motion made by Todd Topliff, a second by Matt Driscoll, and unanimously carried.
The recommendation to approve the monthly Disbursements from Education Fund to Operation Fund Resolution was approved upon a motion made by Matt Driscoll, a second by Todd Topliff, and unanimously carried.

The recommendation to approve the Rainy Day Transfer to Self-Insurance Fund Resolution was approved upon a motion made by Gary Fadil, a second by Todd Topliff, and unanimously carried.

The recommendation to approve the LIT (Local Income Tax) Resolution was approved upon a motion made by Matt Driscoll, a second by Kevin Bowman, and unanimously carried.

The recommendation to approve the Bonding Resolution was approved upon a motion made by Todd Topliff, a second by Gary Fadil, and unanimously carried.

The recommendation to approve the Resolution Authorizing the Treasurer to Pay Claims was approved upon a motion made by Todd Topliff, a second by Matt Driscoll, and unanimously carried.

Permission was granted to expand and advertise for the 2019-20 school year for the Preschool Program (Little Knight and Little Norse), upon a motion made by Matt Driscoll, a second by Gary Fadil, and unanimously carried.

President Todd Dazey stated that Superintendent Mike Keaffaber’s contract has been renewed for the 2019-20 school year.

The recommendation to approve the extended field trip for Southwood Elementary 6th grade to Chicago, IL, March 21, 2019, was approved upon a motion made by Matt Driscoll, a second by Gary Fadil, and unanimously carried.

The recommendation to approve the field trip for Northfield’s Advanced P.E. class to travel to Swiss Valley in Michigan, January 28, 2019, was approved upon a motion made by Matt Driscoll, a second by Gary Fadil, and unanimously carried.

Unfinished Business:

Todd Topliff read a statement, prepared by the Board, in regards to public comments from the last meeting.

Board Policy:

Board Policy #1060 was brought before the Board for revisions. Those would be, changing Board meetings to once a month, on the second Tuesday of the month and the time to change to 5:30 p.m. After discussing the changes, Todd Topliff made a motion to table the discussion until the first meeting in February, a second was made by Matt Driscoll, and unanimously carried.
Items from Board Members:

None.

Public Comment (All Agenda Items):

The Board heard comments from the public.

There being no further business to come before the Board, the meeting adjourned at 7:40 p.m.

THE METROPOLITAN SCHOOL DISTRICT
OF WABASH COUNTY, INDIANA

__________________________
TODD DAZEY, PRESIDENT

__________________________
KEVIN BOWMAN, VICE PRESIDENT

__________________________
MATT DRISCOLL, BOARD MEMBER

__________________________
GARY FADIL, BOARD MEMBER

ATTEST: ______________________
TODD TOPLIFF, SECRETARY