

MINUTES OF THE BOARD OF FINANCE
OF THE METROPOLITAN SCHOOL DISTRICT
OF WABASH COUNTY

A meeting of the Board of Finance of the Metropolitan School District of Wabash County, Indiana, was held at the Administration Building, 204 N. 300 W., Wabash, IN, January 12, 2021, at 6:00 p.m. (EST) pursuant to notice duly given to all members in accordance with I.C. 36-1-2-17 and I.C. 5-13-7-5 and prior compliance with the requirements for media notice.

MSDWC School Board met in regular session on January 12, 2021, at 6:00 at Central Office. Seating was limited, and attendance was subjected to social distancing guidelines. All members of the public attending to provide comment were accommodated. We continued to livestream the meeting on Facebook Live. The public was able to comment in person or on Facebook Live during the appropriate times.

Todd Dazey, Board President, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent, Tim Drake, Chief Academic Officer were also present. On call of the roll the members of the Board were shown to be present as follows: Kevin Bowman, Matt Driscoll, Scott Haupert, and Christian Rosen. Also present were Steve Downs, Josh Petruniw, Janette Moore, Mike McDivitt, and Joel Martin.

Mr. Dazey opened the Board of Finance.

Mr. Dazey advised the Board that the purpose of this meeting was to organize the Board by election of a President and Secretary. The nominations for President of the Board of Finance were opened. Kevin Bowman nominated Todd Dazey for President, a second was made by Matt Driscoll; Todd Dazey was unanimously elected President of the Board of Finance. Nominations were then opened for Secretary of the Board of Finance. Kevin Bowman nominated Matt Driscoll for Secretary of the Board of Finance, a second by Christian Rosen; Matt Driscoll was unanimously elected Secretary of the Board of Finance.

Chris Kuhn, Treasurer of MSDWC reported on investment procedures and reviewed the Investment Policy. The current and unwritten procedures we use to invest our cash holding are very simple. We have short term investments based on the amount of cash available during the period of investments. The checking/savings accounts from which we write payroll and claims checks at First Farmers Bank and Trust are held in commercial checking accounts. This allows us to maximize the interest made on the money held in those accounts. The commercial accounts also help us keep our banking fees down. Mr. Kuhn provided a list of interest earned in all funds for 2020.

Dr. Kuhn then gave a financial report of 2020 on the financial condition of the school corporation using the fiscal and qualitative indicators determined by the fiscal and qualitative indicators committee.

There being no further business to come before the Board, the meeting adjourned at 6:25 p.m., with the minutes of this meeting to be considered for approval along with and evidenced by the approval of the minutes of the Board to follow at the next Board of Education meeting held January 26, 2021.

THE BOARD OF FINANCE OF THE
METROPOLITAN SCHOOL DISTRICT
OF WABASH COUNTY, INDIANA

TODD DAZEY, PRESIDENT

KEVIN BOWMAN, BOARD MEMBER

SCOTT HAUPERT, BOARD MEMBER

CHRISTIAN ROSEN, BOARD MEMBER

ATTEST:

MATT DRISCOLL, SECRETARY

MINUTES OF THE REORGANIZATION MEETING OF THE
BOARD OF EDUCATION OF THE METROPOLITAN
SCHOOL DISTRICT OF WABASH COUNTY

The annual reorganization meeting of the Board of Education of the Metropolitan School District of Wabash County, Indiana, was held at the Administrative Office at 204 N. 300 W., Wabash, Indiana, on January 12, 2021, 6:26 p.m. (EST) pursuant to notice duly given to all members in accordance with I.C. 20-26-4-1 and the 2020 rules of the Board.

MSDWC School Board met in regular session on January 12, 2021, at 6:00 at Central Office. Seating was limited, and attendance was subjected to social distancing guidelines. All members of the public attending to provide comment were accommodated. We continued to livestream the meeting on Facebook Live. The public was able to comment in person or on Facebook Live during the appropriate times.

Todd Dazey, Board President, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent, and Tim Drake, Chief Academic Officer, were also present. On call of the roll the members of the Board were shown to be present as follows: Matt Driscoll, Kevin Bowman, Scott Haupert, and Christian Rosen. Also present were Steve Downs, Josh Petruniw, Janette Moore, Mike McDivitt, and Joel Martin.

President Todd Dazey called for nominations for offices. Matt Driscoll made a motion to nominate Todd Dazey as President with Kevin Bowman seconding that motion, and unanimously carried. Matt Driscoll made a motion to nominate Kevin Bowman as Vice-President with Scott Haupert seconding that motion, and unanimously carried. Kevin Bowman made a motion to nominate Matt Driscoll as Secretary with Christian Rosen seconding that motion, and unanimously carried. Kevin Bowman made a motion to nominate Todd Dazey as the Indiana School Board Association's Legislative Liaison delegate, a second by Scott Haupert, and unanimously carried. Kevin Bowman made a motion to continue with Matt Driscoll being the representative of the Board of Managers at Heartland Career Center, a second Christian Rosen, and unanimously carried.

The Board requested the continuation of The Law Office of Downs, Tandy, & Petruniw, P.C. as the Corporation Attorneys, at \$175.00 per hour. Approval was granted upon a motion made by Kevin Bowman, a second Matt Driscoll, and unanimously carried.

The request to retain current Corporation Treasurer, Chris Kuhn and Deputy Treasurer, Laura Baer with a bond of \$200,000.00, High School Bookkeepers with a bond of \$20,000, and Elementary Bookkeepers with a bond of \$10,000 were approved upon a motion made by Kevin Bowman, a second by Matt Driscoll, and unanimously carried.

Recommendation to approve the current salary of the Board members will be \$2,000.00 per year. The Heartland Career Center Board representative will receive an additional \$25.00/meeting not to exceed 12 meetings. The maximum yearly salary per MSDWC Board member cannot exceed \$2,000.00, as according to State standards, was approved upon a motion made by Scott Haupert, a second by Matt Driscoll, and unanimously carried.

Recommendation to approve the mileage rate for all school employees to be the same as the amount in the current teacher master contract (\$.44/mile), was approved upon a motion made by Matt Driscoll, a second by Kevin Bowman, and unanimously carried.

Recommendation to approve the continuation of the Board Scholarship was made by Kevin Bowman, a second by Scott Haupt, and unanimously carried. The Board gives one (\$300.00) scholarship to a Northfield High School graduating Senior and one (\$300.00) to a Southwood High School graduating Senior.

Recommendation to appoint the Superintendent of M.S.D. Wabash County, Mike Keaffaber as the Local Education Officer for the ensuing year with authority to file applications for federal funds on behalf of the school corporation, was approved upon a motion made by Scott Haupt, a second by Matt Driscoll, and unanimously carried.

Recommendation to approve the continuation of the Wabash Plain Dealer to place legal advertisements, was approved upon a motion made by Kevin Bowman, a second by Matt Driscoll, and unanimously carried.

Recommendation to continue participation with WMAP and HCC to facilitate better accountability with the State Board of Accounts and the Department of Education, was approved upon a motion made by Matt Driscoll, a second by Christian Rosen, and unanimously carried.

There being no further business, the meeting was adjourned at 6:37 p.m.

THE REORGANIZATION OF THE
METROPOLITAN SCHOOL DISTRICT
OF WABASH COUNTY, INDIANA

TODD DAZEY, PRESIDENT

KEVIN BOWMAN, VICE PRESIDENT

SCOTT HAUPERT, BOARD MEMBER

CHRISTIAN ROSEN, BOARD MEMBER

ATTEST:

MATT DRISCOLL, SECRETARY

MINUTES OF THE REGULAR MEETING OF THE
METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY

A meeting of the Board of Education (the "Board") of the Metropolitan School District of Wabash County, Indiana ("School District"), was held at the Administration Building, 204 N. 300 W., Wabash, IN, on January 12, 2021, at 6:38 p.m. (EST), pursuant to notice duly given to all members in accordance with I.C. 20-26-4-1, I.C. 20-26-4-3, I.C. 5-14-1.5 and the rules of the Board.

MSDWC School Board met in regular session on January 12, 2021, at 6:00 at Central Office. Seating was limited, and attendance was subjected to social distancing guidelines. All members of the public attending to provide comment were accommodated. We continued to livestream the meeting on Facebook Live. The public was able to comment in person or on Facebook Live during the appropriate times.

Todd Dazey, President, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent, and Tim Drake, Chief Academic Officer, were present. A call of roll of members on the Board were shown to be present as follows: Matt Driscoll, Kevin Bowman, Scott Hauptert, and Christian Rosen. Also present were Steve Downs, Josh Petruniw, Janette Moore, Mike McDivitt, and Joel Martin.

The pledge to the flag was recited.

Future Board meetings are scheduled for January 18, 2021, 1:00 p.m., Work Session, at the Administration Building; January 26, 2021, 6:00 p.m., Regular Meeting, at the Administration Building, February 9, 2021, 6:00 p.m., Regular Meeting, at the Administration Building, and February 23, 2021, 6:00 p.m., Regular Meeting, at the Administration Building.

Public Recognition:

The recommendation to approve the \$300.00 donation for Southwood High School (\$1,500.00) and Northfield High School (\$15,500.00) from First Farmers Bank and Trust was approved upon a motion made by Matt Driscoll, a second by Scott Hauptert, and unanimously carried.

The recommendation to approve the \$100.00 donation from Ernest and Barbara Ball for the Art Program at Southwood Elementary was approved upon a motion made by Matt Driscoll, a second by Scott Hauptert, and unanimously carried.

The recommendation to approve the \$1225.00 donation: \$250.00 from Robert & Claudia May; \$100.00 from Jennifer & Stan Cox; \$200.00 from Amy Coon; \$50.00 from Ralph & Barbara Swanson; \$100.00 from Morris & Carol Smedley; \$25.00 from John & Paula McDonald; \$25.00 from Billy & Linda Sipe; \$50.00 from Kathryn Baker; \$25.00 from Marlea Dale; \$250.00 from John & Diane Coldren; \$100.00 from Troy & Stacey Baer; \$50.00 from Joel & Connie Roberts; all in memory of Kathy Sipe for Northfield Athletic Department were approved by upon a motion made by Matt Driscoll, a second by Scott Hauptert, and unanimously carried.

The recommendation to approve the \$40.00 donation from Wabash County Farm Bureau for Southwood FFA was approved upon a motion made by Matt Driscoll, a second by Scott Hauptert, and unanimously carried.

The recommendation to approve the \$130.00 donation: \$30.00 from Aaron & Amy Rosen; \$100.00 from Ronald & Rhonda Baer; all in memory of Kathy Sipe for Northfield Athletic Department.

The recommendation to approve the \$75.00 donation from Tim Quin for Northfield Girls Basketball was approved upon a motion made by Matt Driscoll, a second by Scott Hauptert, and unanimously carried.

The recommendation to approve the \$40.00 donation from Wabash County Farm Bureau for Northfield FFA was approved upon a motion made by Matt Driscoll, a second by Scott Hauptert, and unanimously carried.

School Recognition:

Janette Moore, Metro North Elementary Principal, would like to thank Bachelor Creek Church of Christ for their continued giving to our students, families, and community. Members of BCCC adopted four Metro North families for Christmas providing gifts for eleven of our students.

Joel Martin, Sharp Creek Elementary Principal, would like to recognize our Sharp Creek Elementary Spelling Bee Winners: 5th Grade Kiwanis Winner is Collin Biehl and Runner-up Nate Hodson; 6th Grade Kiwanis Winner Nichole Fisher and Runner-up Emma Wilson; Journal Gazette Winner Rihanna Poe and Runner-up Kiana Stevens. Congratulations to all!

We would like to recognize the hard work and effort of our SCE Paw Print News staff under the guidance of Mrs. Pam Campbell. Students are Allison Edmonds, Ashlyn Macy, Saige Martin, Dawson Texeira, and Hayden Copeland. They produce a monthly newspaper.

Thank you to Mrs. Becky Mast for providing our students with Homework Help after school two days a week!

Mike McDivitt, White's Jr/Sr High School Principal, and staff would like to wish Gary DeGrandchamp all the best as his last day of work prior to retirement is quickly approaching. Gary has served our school community well and has assisted countless students in learning to master Algebra I skills.

Mr. McDivitt recognized student Q.C. for being laser focused with staying on his school work even when on quarantine in the cottage.

Tonya Boone, Director of CAR Program, was unable to attend the meeting but had this to say, we wish to recognize and express our gratitude to Kylee Vrooman, transition coordinator for the CAR Program, for the exceptional work she does conducting the onboarding and enrollment process for all our students and parents. As a program that offers open enrollment, we are

continually enrolling new students from across the state of Indiana. The task of onboarding new students and orienting parents to online learning is a heavy lift. Ms. Vrooman does an excellent job of connecting with and engaging new families. Additionally, she carries a large caseload of students with whom she facilitates their learning. Ms. Vrooman works tirelessly to encourage, support, motivate, and connect with students who might otherwise fall through the cracks educationally. We sincerely appreciate Ms. Vrooman's passion, work ethic, and commitment to the mission of the CAR Program.

Andrew McDaniel, Southwood Jr/Sr High School Principal, the Southwood Community would like to recognize Alex Farr, grade 12, for his selection as the Rising Star for White's Residential and Family Services by the NBA All Star Legacy Committee. This award comes with a \$2,100 scholarship to a college of Alex's choice. Only 21 students in the state of Indiana were awarded this honor. Recipients were judged based upon their leadership through community service, academic achievement, and extra-curricular achievement. Way to go, Alex! We are proud of you!

The Southwood Community would like to recognize Tom Finicle and Carrie Haycraft for their work on the County Tournament this year. There was a great deal of planning and revising plans, but students had the opportunity to play basketball over the Christmas Holiday. Thank you, Mr. Finicle and Mrs. Haycraft!

Jay Snyder, Northfield Jr/Sr High School Principal, Northfield is very proud of senior Emma Brainard, who was recently announced as the 2021 Lilly Endowment Community Scholarship recipient! This four-year, full-tuition college scholarship is given to one Wabash County senior each year who ranks high on eleven criteria, including academic achievement measures, financial need, volunteerism and work ethic, school participation and leadership, essays, and an interview. Congratulations Emma! NHS is very proud of you for this awesome accomplishment.

Northfield would like to thank Jason Lyons and Sherm Gray for all their time and dedication to helping get our Robotics team up and going this year. They took our team to their first competition on Saturday (January 9, 2021). These guys do an excellent job of not only teaching students for competition, but also thinking through building and programming in regards to careers. Having two professionals like these two that work in the engineering field is an awesome resource and wealth of knowledge for our kids.

Northfield would like to congratulate the Lady Norse basketball team for winning the 2020 Wabash County Basketball Tournament. A special shout out to the Seniors on the team on winning the tourney each year of their four-year high school career. I don't know of many that can say they won the county tournament each of their high school years. Congratulations on a 4th County Tournament Win to Seniors Emma Hoover, Kearston Stout, Kenzie Baer, Addi Baker, Kyra Kennedy and Jenna Krom. Addi Baker, Emma Hoover, Kyra Kennedy made the all-county team. Kyra Kennedy was named Wabash County Tourney MVP. Good luck the remainder of the Season!

Phil Boone, Southwood Elementary Principal, we'd like to take this opportunity to thank our elementary sports coaches for the 2020-21 school year. For girls' volleyball, Gina Deaton & Drue Gentry did a great job working with our young ladies to help them come together as a team and improve individual skills. For our current basketball season, Sean Unger, Clint Enyeart, & Jesse Height are coaching our boys' teams; Adam Winer & Randy Pershing are leading our girl's teams. We appreciate all of them for juggling work and family obligations, making it possible to be one more voice who is encouraging and challenging our students to reach their fullest potential.

Public Comment: (Agenda Items Only)

No comments.

Minutes of the Tuesday, December 8, 2020, Regular Meeting was approved upon a motion made by Matt Driscoll, a second by Kevin Bowman, and unanimously carried.

Claims were approved upon a motion made by Kevin Bowman, a second by Matt Driscoll, and unanimously carried.

Payroll was approved upon a motion made by Matt Driscoll a second by Kevin Bowman, and unanimously carried.

Dr. Kuhn reviewed end of year/month balances, end of year cash flow, and end of year Education Fund to Operations Fund transfer.

Personnel Recommendations:

The recommendation to approve the employment of Danielle Renbarger, Paraprofessional, Metro North Elementary, effective December 15, 2020; Shelby Grumpp, Paraprofessional, Sharp Creek Elementary, effective January 4, 2021; Randy Pershing, Southwood Elementary, 5th grade Girls' Basketball Coach, effective the winter season, were approved upon a motion made by Kevin Bowman, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the leave of #115 to continue through the end of the 2020-21 school year, was approved upon a motion made by Kevin Bowman, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the retirement of Daniel Snyder, Teacher, Southwood Jr/Sr High School, effective the end of the 2020-2021 school year was approved upon a motion made by Kevin Bowman, a second by Matt Driscoll, and unanimously carried.

Heartland Career Center Report:

No report.

Superintendent's Report:

Superintendent Mike Keaffaber had a presentation reviewing the year of 2020 for MSD.

Curriculum Report:

No Report.

New Business:

The recommendation to approve the 2021 Budget Reduction Resolution (from 1782 Notice) was approved upon a motion made by Kevin Bowman, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the Local Income Tax Distribution Resolution was approved upon a motion made by Matt Driscoll, a second by Scott Haupert, and unanimously carried.

The recommendation to approve the Rainy-Day Transfer to Self-Insurance Fund Resolution was approved upon a motion made by Kevin Bowman, a second by Scott Haupert, and unanimously carried.

The recommendation to approve the disbursements from Education Fund to Operations Fund was approved upon a motion made by Scott Haupert, a second by Christian Rosen, and unanimously carried.

The recommendation to approve the Resolution Authorizing the Treasurer to Pay Claims was approved upon a motion made by Matt Driscoll, a second by Christian Rosen, and unanimously carried.

The recommendation to approve the COVID-19 Additional Leave Resolution was approved upon a motion made by Kevin Bowman, a second by Scott Haupert, and unanimously carried.

The recommendation to approve the overnight/extended trip for Southwood Seniors to Pigeon Forge/Gatlinburg, TN, April 18-21, 2021 was approved upon a motion made by Scott Haupert, a second by Kevin Bowman, and unanimously carried.

The recommendation to approve the Little Norse & Little Knights 3-Year-Old Preschool Program was approved upon a motion made by Scott Haupert, a second by Christian Rosen, and unanimously carried.

Unfinished Business:

None.

Board Policy:

None.

Public Comment (All Agenda Items):

None.

Items from Board Members:

None.

There being no further business to come before the Board, the meeting adjourned at 7:49 p.m.

THE METROPOLITAN SCHOOL DISTRICT
OF WABASH COUNTY, INDIANA

TODD DAZEY, PRESIDENT

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