



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
 To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

School Board Members:

Aaron Casper, Debjyoti "DD" Dwivedy, Beth Fletcher, Kim Ross, Adam Seidel, Veronica Stoltz, Charles "C.J." Strehl

2. Pledge of Allegiance: 6:02 PM

3. Agenda Review and Approval: 6:03 PM (Action)

Approval of the agenda for the Monday, March 22, 2021 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

MOTION _____ Seconded _____

4. Approval of Previous Minutes: 6:05 PM (Action)

3

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings for February 22, 2021.

MOTION _____ Seconded _____

5. Public Comment: 6:05 PM (Information)

6. Announcements: 6:10 PM (Information)

7. Spotlight on Success: 6:15 PM (Information)

6

Central Middle School (CMS) - *Academic Seminar and Social Emotional Learning*

8. Board Work: 6:25 PM (Action)

A. Decision Preparation

1) Executive Summary - Fiscal Year (FY) 2021-22 Capital Budget

21

a. Fiscal Year (FY) 2021-22 Capital Outlay

23

B. Required Board Action (Action)

1) Executive Summary - Fiscal Year (FY) 2021-22 Budget Assumptions

24

a. Final Fiscal Year (FY) 2021-22 Budget Assumptions

25

MOTION _____ Seconded _____

C. Policy Monitoring (Action)

1) Monitor Governance Process (GP) 4.5 for FY 2020-21

16

MOTION _____ Seconded _____

D. Record of Board Self-Evaluation

1) 2019-20 Record of Board Policy Monitoring - Ends & Executive Limitations (EL's) (No Updates)

2) Record of Board Policy Monitoring - Governance Policies (No Updates)

a. 2020-2021 Report

b. 2019-2020 Report

9. Superintendent Consent Agenda: 7:05 PM (Action)

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

MOTION _____ Seconded _____ to approve the Consent Agenda as presented.

- A. Pre-school Agreement
- B. Release Probationary Teachers
- C. Monthly Reports
 - 1) Resolution of Acceptance of Donations
 - 2) Human Resources Report
 - 3) Business Services Reports
 - a. Board Business
 - b. Financial Report - Monthly Revenue/Expenditure Report
- D. Seek Bid - Oak Point Secure Entrance and Office Relocation
- E. Accept Bid - Lower Campus Updates

10. Superintendent's Incidental Information Report: 7:10 PM (Information)

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

- A. Calendar Development Process

11. Board Action on Committee Reports & Minutes: 7:20 PM (Action)

- A. Board Development Committee (Action)

- 1) BDC Minutes - March 10, 2021
MOTION _____ Seconded _____

- B. Community Linkage Committee (Action)

- 1) CLC Minutes - February 17, 2021
MOTION _____ Seconded _____

- 2) CLC Minutes - March 2, 2021
MOTION _____ Seconded _____

- a. CLC Work Plan

- C. Negotiations Committee

- D. Policy Committee (Action)

- 1) PC Minutes - March 3, 2021
MOTION _____ Seconded _____

- 2) PC Minutes - March 9, 2021
MOTION _____ Seconded _____

12. Other Board Updates (AMSD, ECSU, ISD 287): 7:40 PM (Information)

- A. AMSD (Association of Metropolitan Schools) - Veronica Stoltz, Kim Ross, Aaron Casper
- B. ISD 287 (Intermediate School District 287) - Adam Seidel
- C. ECSU (Metropolitan Educational Cooperative Service Unit - Veronica Stoltz)

13. Board Work Plan: 7:45 PM (Action)

- A. Work Plan Changes Document (Action)

- MOTION _____ Seconded _____**

- B. School Board Annual Work Plan FY 2020-21 (Jan-Jun 2021)

14. Adjournment: (Action)

Motion _____ Seconded _____ to adjourn the Monday, March 22, 2021 meeting of the Eden Prairie School Board

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE FEBRUARY 22, 2021
SCHOOL BOARD MEETING

A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on February 22, 2021 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. **Convene: 6:00 PM (Roll Call)**

School Board Members:

Present: Aaron Casper, Beth Fletcher, Kim Ross, Adam Seidel, Veronica Stoltz, Charles "C.J." Strehl

Not Present: Debjyoti "DD" Dwivedy

Present: Superintendent Josh Swanson

2. **Pledge of Allegiance:**

3. **Agenda Review and Approval:**

MOTION B. Fletcher, **Seconded** by V. Stoltz to approve the agenda for the Monday, February 22, 2021 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 6-0

4. **Approval of Previous Minutes:**

MOTION A. Casper, **Seconded** K. Ross to approve the UNOFFICIAL Minutes of the School Board Regular Business Meetings for January 25, 2021 – Passed 6-0

5. **Public Comment: (1)**

M. Halbe – Observing holidays based on different religious faith

6. **Announcements:**

- School Board Recognition Week is this week, Feb. 22-26, 2021. This week we highlight our amazing School Board members for their service to Eden Prairie Schools! Adam Seidel - Chair ; Beth Fletcher - Vice Chair; Debjyoti "DD" Dwivedy - Clerk; Aaron Casper - Treasurer; Kim Ross - Director; Veronica Stoltz - Director; Charles "C.J." Strehl - Director. Thank you for all that you do!
- Three Eden Prairie teachers have been nominated for the [2021 Minnesota Teacher of the Year award](#). Lauren Scherer, a 7th grade Pre-Algebra teacher at Central Middle School; Courtney Heinz, a 7th grade English teacher at Central Middle School; and Casey Ostdiek, a first-grade teacher at Eden Lake Elementary. We are very proud of this accomplishment and wish our nominees the best of luck!
- Three EPHS students helped develop a new elective, Literary Voices of Color, after seeing the need for expanding literature works to authors of color. More [here](#).
- Maddie Ishaug, a EPHS senior, was selected to represent Minnesota at the All- American girl's high school soccer game in St Louis, Missouri, in May.
- Dr. Raymond Diaz, director of EP Online, was recently featured in the Star Tribune on online learning: "[Minnesota schools fast-track plans for online learning options.](#)"
- EPHS announced Term 2 [A Honor Roll](#) and [B Honor Roll](#) students.
- Thirteen EPHS seniors signed National Letters of Intent to play collegiate sports at a Division I or II college. There were 20 students in total who committed, but only 13 were present for the signing event and [are pictured](#).
- EPHS students share some harmony, joy and love through song that traditionally surrounds Valentine's Day with our community.

AdoreYou/Stuck with You: Music arrangement by Julia McGuire

- Julia McGuire, Sophia Gaston, Taylor Muhlbauer, Lilly Rau, Lizzy Reardon, Avery Longie
https://youtu.be/5_c3SVE_UT4

Out of My League/Cheerleader: Music arrangement By Josie Axelson

- Josie Axelson, Karah Shirley, Abbey Ladegaard, Sydney Juntunen, Favour Nache, Halle Bretz
<https://www.youtube.com/watch?v=Vbn7MXOD7vE>

Taylor Swift Medley: Music arrangement by Thuy-Yen Tran

- Jilly Pearson, Thuy-Yen Tran, Celeste Frakes, Georgia Becker, Grace Urban, Halle Bretz, Tessa Pemantel, Mara Miller, Josie Axelson https://youtu.be/Zu1apjC_unY

Nothing But Beautiful Girls: Music arrangement by Ian Brown

- Ian Brown, Peter Dolan, Ben Jorgensen, Ben Boehm, Coleman Madland, Tommy Mendyke, Evan Carter, Will Foster <https://drive.google.com/file/d/1JgUymk4ABQQn8yljF-oHVXQ-pjVOtj9F>

7. Spotlight on Success: 6:15 PM

Cedar Ridge Elementary – *Creating Authentic Learning Experiences through Band Lessons*

8. Board Work: 6:25 PM

A. Decision Preparation

B. Required Board Action

- 1) CMS Name – **MOTION** by C. Strehl, **Seconded** by A. Casper to approve name presented – Passed 6-0

C. Record of Board Self-Evaluation

- 1) 2020-21 Record of Board Policy Monitoring - Governance Policies (*No Updates*)
 - a. 2020 - 2021 Record
 - b. 2019 - 2020 Record
- 2) 2020-21 Record of Board Policy Monitoring - Ends & Executive Limitations (EL's) (*No Updates*)
 - a. 2019 - 2020 Record

9. Superintendent Consent Agenda: MOTION by B. Fletcher, **Seconded** by A. Casper to approve the Consent

Agenda as presented - – Passed 6-0

A. Approval of FY 2021-22 School Calendar

B. District Policy 808 - COVID-19 Face Coverings (*Update*)

C. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports
 - a. Board Business
 - b. Financial Report - Monthly Revenue/Expenditure Report

10. Board Education & Required Reporting:

A. Ends 1.1.2

11. Superintendent's Incidental Information Report

A. Brief update on moving secondary students back to in-person learning.

12. Board Action on Committee Reports & Minutes:

A. Board Development Committee

- 1) BDC Minutes for the January 29, 2021 and February 11, 2021 Meetings – **MOTION** by K. Ross, **Seconded** by A. Seidel to approve Minutes as presented, **AMENDMENT** by K. Ross, **Seconded** by A. Seidel to change the dates in the 2021 Proposed Board Development Committee Yearly Plan from 2020 to 2021; original **MOTION** with **Amendment** Passed 6-0.

B. Community Linkage Committee

- 1) CLC Minutes for January 28, 2021 Meeting – **MOTION** by B. Fletcher, **Seconded** by V. Stoltz to approve Minutes as presented – Passed 6-0
- 2) Community Linkage Work Plan

C. Negotiations Committee

D. Policy Committee

13. Other Board Updates (AMSD, ECSU, ISD 287, MSHSL):

A. AMSD (Association of Metropolitan Schools) - Veronica Stoltz – *Update to Board*

B. ECSU (Metropolitan Educational Cooperative Service Unit) - Veronica Stoltz – *Brief Update to Board*

C. ISD 287 (Intermediate School District 287) - Adam Seidel – *Update to Board*

D. MSHSL (Minnesota State High School League) - Veronica Stoltz – *Nothing to Report*

14. Board Work Plan:

A. Work Plan Changes Document – **MOTION** by K. Ross, **Seconded** by C. Strehl to move item in the Policy Review Work Place holder “A review of all Board Policies as it relates to race inclusion for all students in all ethnic groups“, to the Policy Committee; **Friendly AMENDMENT** to the **MOTION** to move the “Cultural Proficiency” work to the Board Development Committee for further planning with a policy review after completion, **Seconded** by A. Seidel; Original MOTION, Friendly AMENDMENT and MOTION to accept changes in red as presented approved – Passed 6-0.

**Eden Prairie School Board
2020–21 WORK PLAN CHANGES
“Proposed” Changes for the
February 22, 2021 Meeting**

Date of Meeting/Workshop	Changes Requested
Monday, February 8, 2021 – Workshop	
Monday, February 22, 2021	
Monday, March 8, 2021 – Workshop	
Monday, March 22, 2021	
Monday, April 12, 2021 – Workshop	
Monday, April 26, 2021	
Monday, May 10, 2021 – Workshop	
Monday, May 24, 2021	
Monday, June 14, 2021 – Workshop	- <i>Ends 1.1, 1.2. 1.3 OI</i>
Monday, June 28, 2021	
Placeholder – General Board Work	
<ul style="list-style-type: none"> • Cultural Proficiency Continuum – <i>Moved to the Board Development for further planning on 2/22/21</i> • Board Development Training • School Board Listening Session Discussion • Further Discussion on Audio Recording of School Board Workshops – sent to Community Linkage for further research – <i>Moved to Policy Committee to develop a procedure/process for a summary of notes for workshops on 2/22/21</i> • <i>EP Online Discussion – added 2/22/21</i> 	
Placeholder – Policy Review	
<ul style="list-style-type: none"> • <i>Policy GP 4.9.1.1 to be sent to the Policy Committee to create language requested</i> • A review of all Board Policies as it relates to race inclusion for all students in all ethnic groups – <i>Moved to Policy Committee on 2/22/21</i> 	

B. School Board Annual Work Plan FY 2020-21 (Jan-Jun 2021)

15. Adjournment – **MOTION** by C. Strehl, **Seconded** by A. Casper – Passed 6-0

Adam Seidel – Board Chair

Academic Seminar & Social-Emotional Learning



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Inspiring each student every day



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What is Academic Seminar?

- Explicit instruction around “Academic Self-Management” and Executive Functioning Skills
- Organization
- Support for Work Completion
- Goal Setting
- Increased Progress Monitoring
- Positive relationships with adults & peers



Entrance Criteria

- 85% or better **attendance** rates
- No significant behavioral concerns noted by school staff
- MCA district testing history within the **Partially Met or Met range** in Math and Reading, suggesting that the needs are not related to academic skill deficits
- History of receiving **multiple D or F grades per term**
- **Homework completion** rate below 75%
- **GPA** lower than 2.0 (if available)
- Student **needs direct instruction** in skills that that the curriculum covers

Personalized Learning: Focus on Each

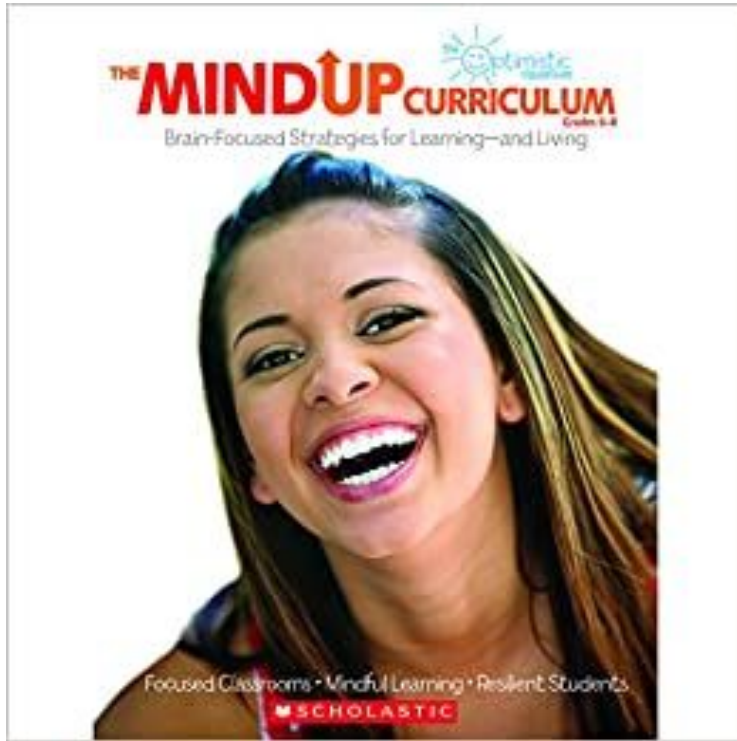
Core Values

We believe that:

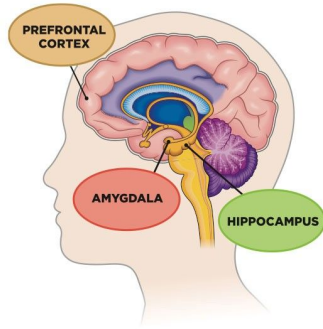
- Each person has intrinsic value.
- Each person has individual gifts, interests and talents.
- Community benefits when each person contributes.
- Relationships flourish on a foundation of mutual trust and respect.
- Continuous learning is essential for personal fulfillment, opportunity and success.



A Focus on Social Emotional Learning



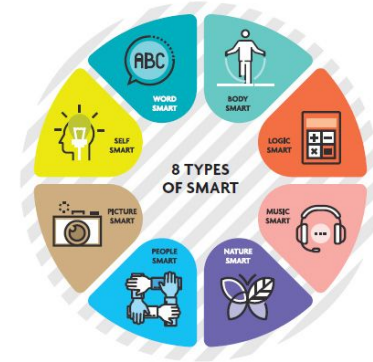
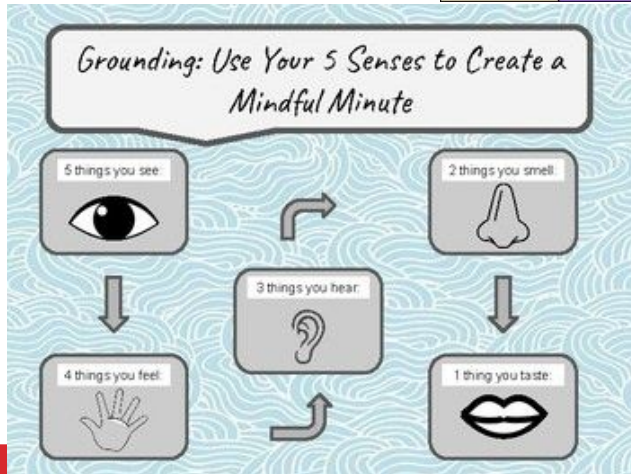
Getting To Know and Love Our Brains



Planning 	Organization 	Self-Control
Task Initiation 	Executive Functioning Skills <small>www.thegateway2access.com</small>	
Time Management 	Metacognition 	Working Memory
Attention 	Flexibility 	Perseverance



SQUARE BREATHING



ENCARE



A Focus on Building Community

- Regular attendance
- Engagement
- Increased communication with families
- Building trust and relationships
- Supporting each other



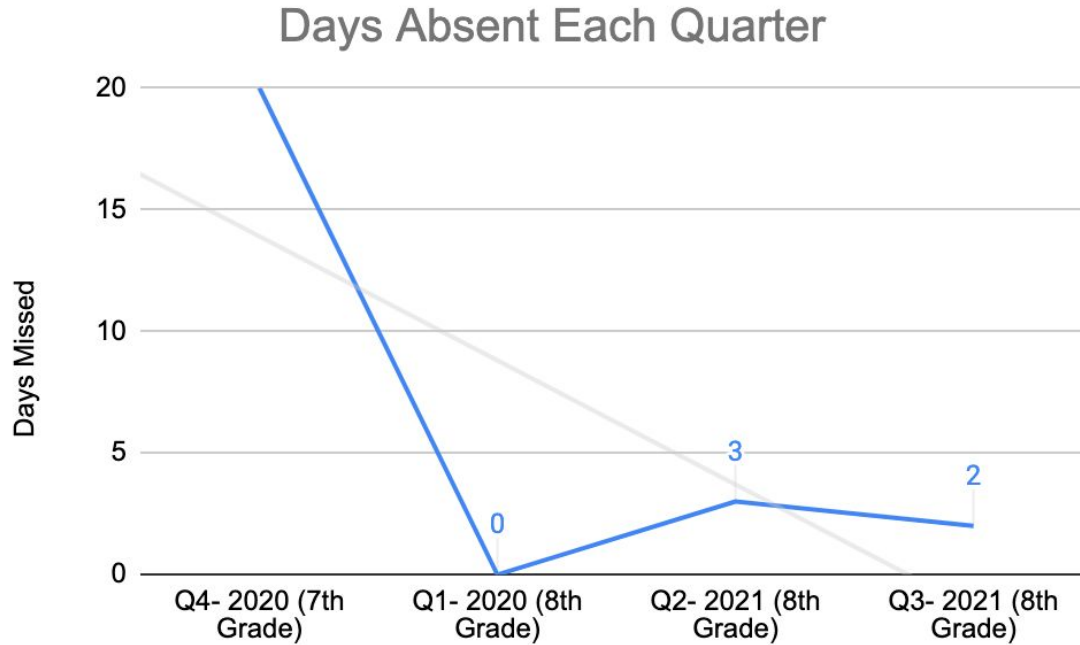
Progress Monitoring

Attendance
GPA
Goals

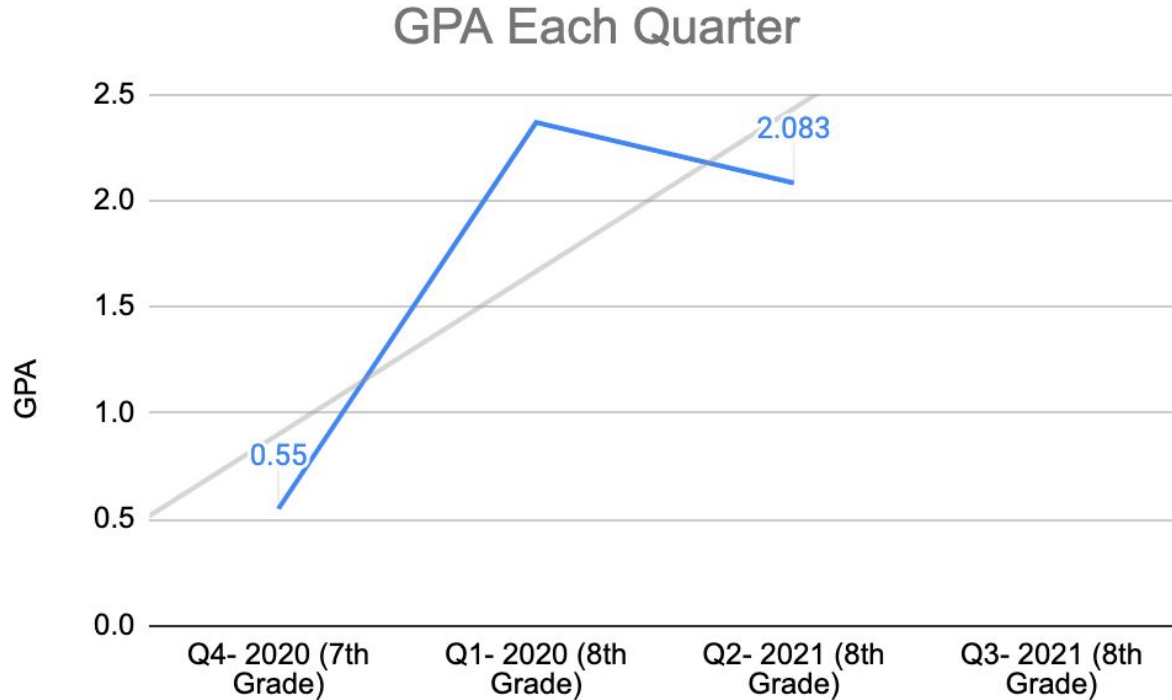


EDEN PRAIRIE SCHOOLS

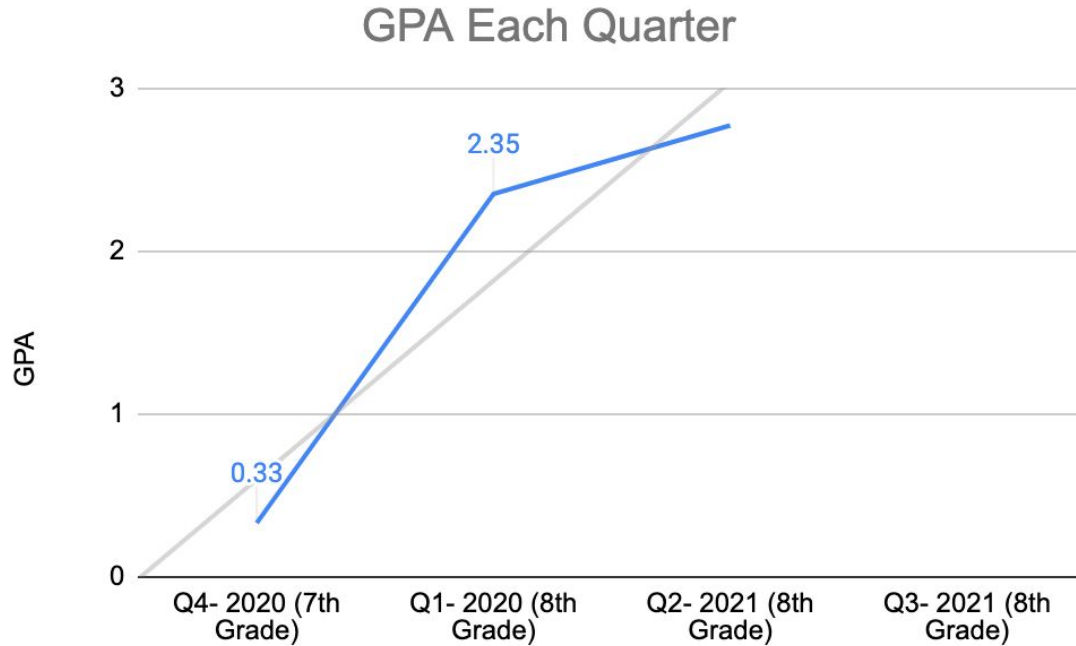
Student A's Improved Attendance



Student B's Improved GPA



Student C's Goal 1st Quarter: Earn Cs or better in each class.

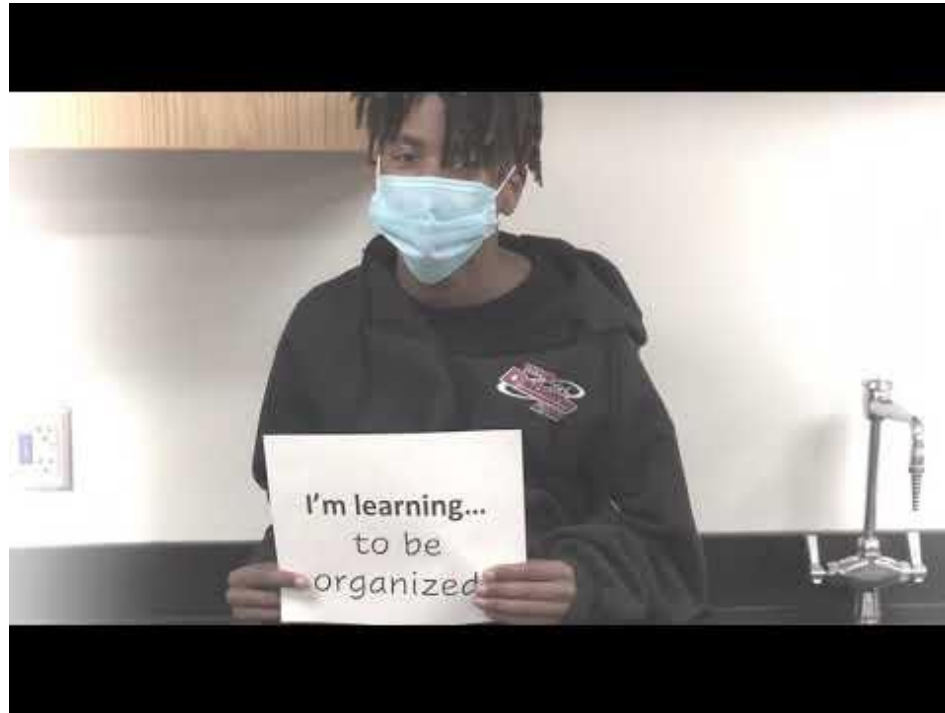


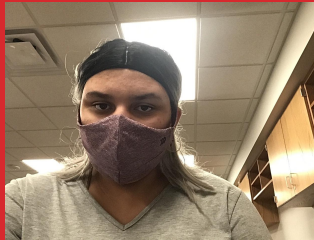
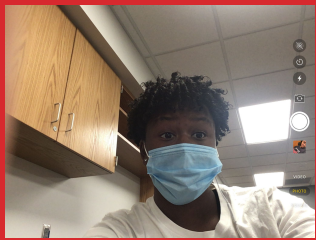
Positive Parent Feedback

- “Thank you for all your help! [Student] is much less stressed this quarter!”
- “Hi. I just wanted to send you a quick note privately. [Student] was so frustrated and felt so awful about himself by the end of last year, it was really hard for all of us. He said last week he really enjoyed working with you and liked how you explained and helped him. Thank you so much.”
- “Thank you so much for letting me know the positive. I hope you let him know too. He’s said a few times already this year “notice how they only point out what I do wrong”. Focusing on the positive goes so far. Thanks again for all your help.”
- “Hi Mary, I hope you had a great weekend! [Student] is feeling so confident and good about school. He just told me today that he wants to work with you until he graduates. Thank you.. all we heard from him last year was frustration and that he was such a bad kid and why was he such a bad kid. And MAJOR avoidance. And then COVID. So needless to say, we are thankful for your help with him.”
- “I overheard [my child] tell a friend he feels confident and calm and his grades are so much better. He used to stay after school and nothing would get done. Academic Seminar has made a difference.”



What Our Students Want You To Know

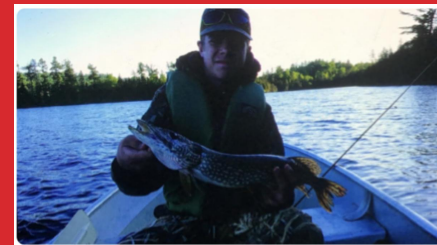
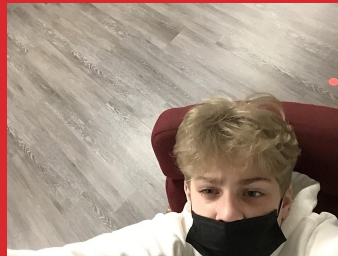




THANK YOU



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Student Reflections: What is sticking with you from class?





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March 22, 2021

To: Dr. Josh Swanson, Superintendent
From: The Business Office
Re: Capital Budget

In keeping with the 2021-22 budget timeline, the capital outlay and building fund budgets are brought to the board for discussion in March and for approval in April. This timeline allows for adequate planning and implementation of projects needed for the 2021-22 school year. Most of larger projects included within the capital budget are spent during the summer months, so approval of this budget is needed earlier than the general operating budget in order to secure bids and quotes.

There are four budget areas within the capital outlay and building funds, mostly due to legal restrictions on the use of the designated revenue streams. Each budget area has its own revenue source and corresponding expenditures aligned to meet the Minnesota Department of Education's guidelines on appropriate use. See the attached table which shows a breakdown of the budget areas, including the funding source along with a summary of the revenue, expenditures and fund balances for fiscal year 2022.

The expenditure budgets comprise of planned projects to be undertaken in the coming year. They represent the district administrations' recommendation of priority projects necessary to achieve the district's academic & facility goals for fiscal year 2022. The budget recommendation is a culmination of the input and prioritization process, which included site administrators, department administrators with direct oversight of the budget areas, and the superintendent's cabinet. Where applicable, the department of education has reviewed and given its approval of certain projects, including health & safety and long-term facility maintenance projects.

Category	Revenue/Funding Source	Expenditures
Capital Outlay & Building Funds		
Operating Capital	State funding formula (split between State Aid and Levy) per Adjusted Pupil Unit (APU) based upon building age and square footage	<ul style="list-style-type: none"> • Minor building and equipment repair and replacement • Vehicle replacement cycle • Cafeteria table replacements • Classroom furniture • Curriculum adoption needs, new course development • Music instrument replacement • Custodial, Grounds & Transportation equipment • Annual snow removal, dome setup/takedown, inspections • Cellphone tower revenue for allowing companies to lease space for their tower which we use the revenue to invest into activity department expenditures
	Lease levy	Costs for leased spaces as approved by the MDE
Long-Term Facility Maintenance (LTFM)	Proceeds from 2020 bond sale & annual levy	MDE Approved Deferred Maintenance Projects such as: <ul style="list-style-type: none"> • CMS updated running track and field • CMS media center updates • Playground equipment • Flooring replacement • Gym floor refinishing • HS turf field replacements • Roofing, paving, parking lot repairs • Door/hardware replacement
	Annual levy for MDE health & safety related projects	MDE Approved Projects such as: <ul style="list-style-type: none"> • Program management staff • Training (blood-borne pathogen, first aid, CPR, vaccine) • Personal protective equipment • Elevator, fire & other inspections • Equipment, lighting, and hazard replacements/repairs • Annual playground surface
Capital Projects Levy (Technology)	Voter approved annual levy	<ul style="list-style-type: none"> • Technology staff salary & benefits • Student & staff devices (lease payments) • Other technology equipment & peripherals • Infrastructure needs (servers, wiring, switches, data lines) • Software & licenses

Capital and Building Funds
Summary of Revenue, Expenditures and Fund Balance
Fiscal Year 2021-22

Description	(A) Operating Capital	(B) Capital Projects (Tech Levy)	(C) Long-Term Facility Maintenance (LTFM)	(D) Designing Pathways (Bond)	Capital and Building Fund Totals
6/30/21 Projected Fund Balance	\$ 239,203	\$ 1,083,821	\$ 10,730,613	\$ 15,158,087	\$ 27,211,724
Revenues					
Local Levy	\$ 1,185,153	\$ 7,599,850	\$ 3,486,021	\$ -	\$ 12,271,023
Local Levy (Intermediate District #287 Projects)	-	-	100,478	-	100,478
State Aid	929,121	-	-	-	929,121
Building Lease Levy	846,916	-	-	-	846,916
Operating Capital (FY 2021 Adjustment)	4,618	-	-	-	4,618
Operating Capital (FY 2019 Adjustment)	4,114	-	-	-	4,114
Building Lease Levy (Pay18 Adjustment)	(25,985)	-	-	-	(25,985)
Cell Tower Lease Revenue	102,927	-	-	-	102,927
Investment Earnings	-	-	5,000	50,000	55,000
Misc Revenue for Lost/Broken Equipment	-	10,000	-	-	10,000
Device Asset Recovery (Trade in value of devices)	-	80,000	-	-	80,000
E-rate (Telecommunications and Internet Access)	-	101,352	-	-	101,352
Subtotal Revenue	\$ 3,046,863	\$ 7,791,202	\$ 3,591,499	\$ 50,000	\$ 14,479,563
Funds Available	\$ 3,286,066	\$ 8,875,023	\$ 14,322,112	\$ 15,208,087	\$ 41,691,288
Expenditures					
High School	\$ 90,700	\$ -	\$ 1,031,000	\$ -	\$ 1,121,700
High School Activities	94,900	-	-	-	94,900
High School Activities/Extracurricular (Cell Tower)	66,927	-	-	-	66,927
Central Middle School	43,500	-	10,860,000	11,800,000	22,703,500
EHSI/Oak Point Elementary	21,600	-	200,000	500,000	721,600
Cedar Ridge Elementary	12,000	-	250,000	-	262,000
Eden Lake Elementary	-	-	155,000	-	155,000
Forest Hills Elementary	25,000	-	465,000	-	490,000
Prairie View Elementary	4,000	-	60,000	-	64,000
Administrative Services Center	5,500	-	100,000	-	105,500
Lower Campus	-	-	300,000	-	300,000
Education Center	-	-	80,000	-	80,000
District Wide	131,500	-	470,612	-	602,112
Grounds Equipment	154,500	-	-	-	154,500
Transportation - School Buses & Vehicles	130,000	-	350,500	-	480,500
Personalized Learning & Instruction	1,326,850	-	-	1,175,000	2,501,850
Subtotal Expenditures	\$ 2,106,977	\$ -	\$ 14,322,112	\$ 13,475,000	\$ 29,904,089
Lease Levy Expenditures					
Intermediate District #287 Programs	\$ 541,024	\$ -	\$ -	\$ -	\$ 541,024
University of MN - Graduation Venue	15,000	-	-	-	15,000
Golf Program Green Fees	3,500	-	-	-	3,500
Ski Fees	27,000	-	-	-	27,000
City of EP Community Center- Pool and Ice Arena	145,000	-	-	-	145,000
City of Eden Prairie - Com Ed & Transition Programs	39,028	-	-	-	39,028
Hennepin Technical College - Transition Program	5,444	-	-	-	5,444
Metro South Collaborative	67,087	-	-	-	67,087
Hopkins Schools - Other Community Education Programs	3,832	-	-	-	3,832
Subtotal Expenditures	\$ 846,916	\$ -	\$ -	\$ -	\$ 846,916
District-Wide Contingency	\$ 85,000	\$ -	\$ -	\$ -	\$ 85,000
Capital Projects (also known as Technology) Levy	\$ -	\$ 7,618,913	\$ -	\$ -	\$ 7,618,913
Total 2021-22 Capital Expenditures	\$ 3,038,893	\$ 7,618,913	\$ 14,322,112	\$ 13,475,000	\$ 38,454,917
Restricted Fund Balance Estimate @ 6/30/22	\$ 247,173	\$ 1,256,110	\$ -	\$ 1,733,087	\$ 3,236,370
Fund Balance as a Percentage of Expenditures	8.13%	16.49%	0.00%	12.86%	8.42%



March 22, 2021

To: Dr. Josh Swanson, Superintendent
From: The Business Office
Re: FY 2021-22 Budget Assumptions

The fiscal year 2021-22 budget process continues as scheduled per the budget timeline. Department and school site budgets have been submitted and the district staffing process has begun. The attached document contains the budget assumptions as discussed at the January 25, 2021 school board meeting. We are recommending the following changes to the budget assumptions:

- Cost increases for utilities have decreased from a 4.0% increase to a 2.0% increase, saving approximately \$25,000.
- Cost increases for general and instructional supplies have decreased from a 2.0% increase to holding these categories flat, saving approximately \$40,000.

No changes have been made to the other recommended assumptions, below are a few highlights:

- Class sizes to remain the same, which reflect reductions in grades K-4 over the past 5 years
- No change to the general basic formula aid. The recent state forecast is more favorable, but the legislative outcome is still unpredictable.
- Enrollment decrease of 35 students from the current year
- No student fee increases

The business office continues working on the first draft of the 2021-22 budget to be presented at the May 24, 2021 school board meeting.



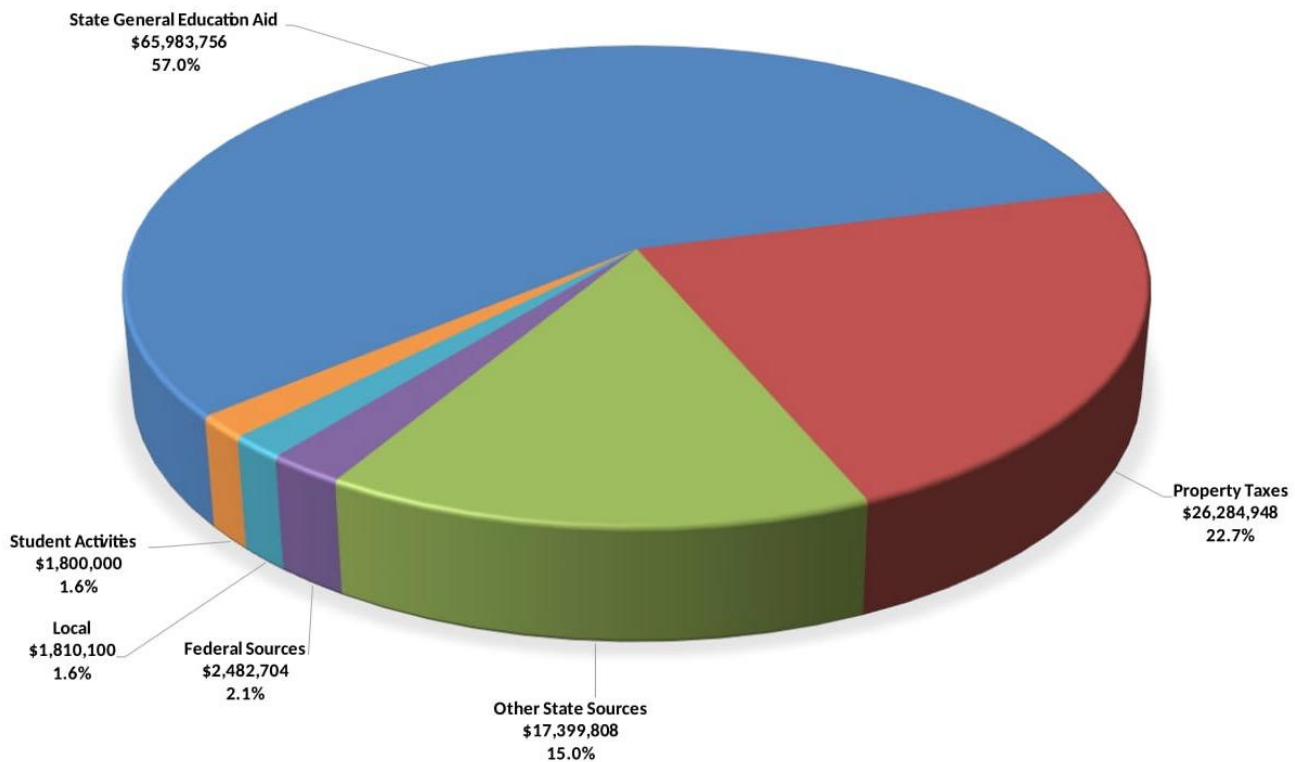
FY 21-22 Budget Assumptions

The School Board’s Executive Limitation 2.5.2 reads “There will be no financial plan that neglects to present the assumptions and timeline for the next annual budget during the third quarter of the current fiscal year.” The assumptions reflect both revenue sources and expenditures for the General Fund budget.

1. Revenues:

GENERAL FUND REVENUES

FISCAL 2021 REVENUE



- a. State Basic General Education Aid
 - FY22 financial model includes no change to the basic formula allowance (0.0%)
 - 2021 legislative session funding unknown
- b. Property Taxes
 - Assumed 1.85% inflationary increase to operating referendum per MDE
 - Tax levy approved by the board in December 2020
- c. Other State Sources (Special Education Cross Subsidy & Other Categorical Aids)
 - No assumed changes

- d. Federal Sources (Grants)
 - No assumed changes
- e. Local Sources (Tuition, Fees, Admissions, Interest, Donations)
 - No assumed changes

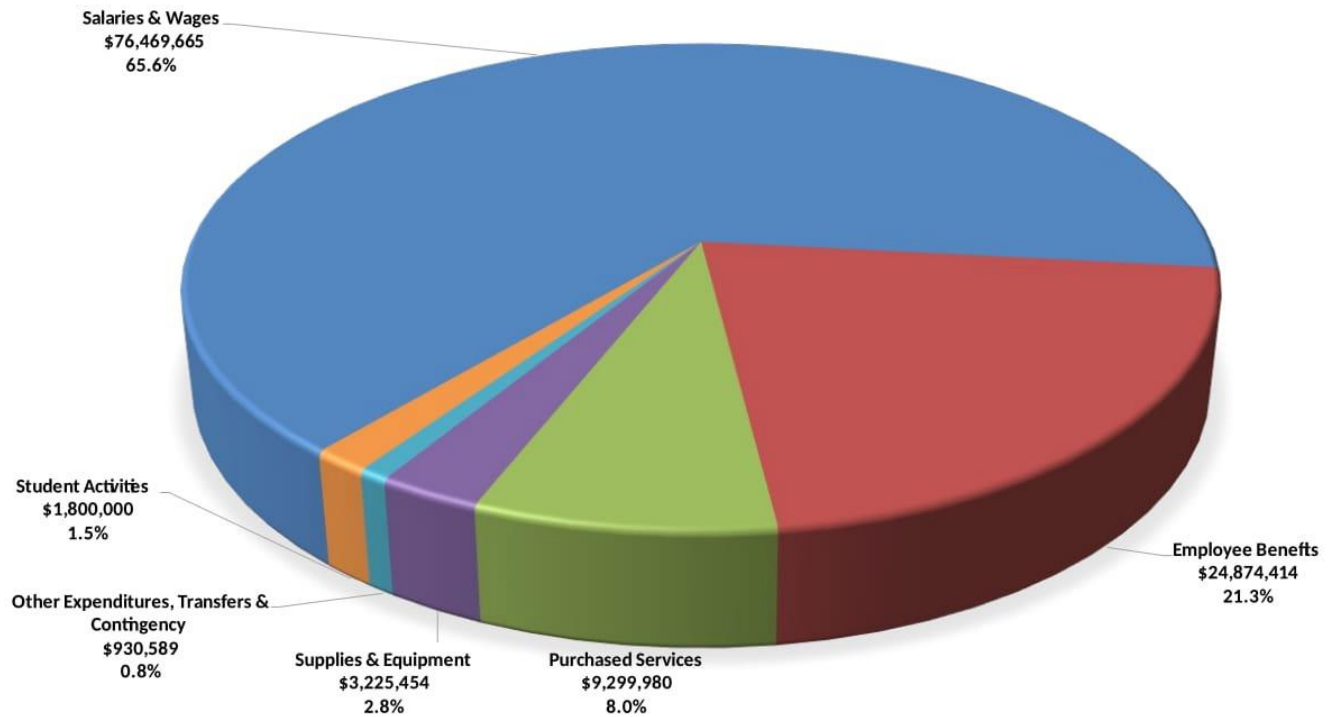
2. Estimated Enrollment:

- a. October 1, 2021 Kindergarten-12th grade estimated enrollment of 8,444, or a 35-student decrease from October 1, 2020.
- b. Includes projected 610 kindergarten students. Model projections range from 567-674 with a seven-year linear regression projecting 608 and a 4-year realized average to total zip code births of 610.
- c. EP Online enrollment of 400, 80% of students are anticipated to be open enrollment.

3. Expenditures:

GENERAL FUND EXPENDITURES

FISCAL 2021 EXPENDITURES



a. Salary and Benefits

- Account for 87% of General Fund expenditures
- Negotiation parameters established for unsettled union contracts:
 1. Eden Prairie Education Association (EPEA), Transportation, Building Services, expiring June 30, 2021 – General Fund
 2. Food Service, expiring June 30, 2021 – Food Service Fund
 3. Preschool Teachers, pending ratification – Community Education Fund

- b. Purchased Services, Supplies and Equipment
 - ~~4.0%~~ 2.0% increase for utilities (Fuel, natural gas, water/sewer, etc.)
 - 2.0% increase for fiscal costs (Property insurance, legal costs, etc.)
 - ~~2.0%~~ 0.0% increase for general and instructional supplies
 - Site and department budgets will otherwise remain flat

4. **Teacher Retirements:**

- a. Assuming 8 teacher retirements at the end of this fiscal year, financial savings would occur next year

5. **Solar Power:**

- a. Assuming \$100,000 of bill credits due to generation of renewable energy

6. **Classroom teacher staffing** according to estimated enrollment and class size targets

Grade	Target
Kindergarten	20.0
Grade 1	20.0
Grade 2	24.0
Grade 3	25.0
Grade 4	27.0
Grade 5	30.0
Grade 6	30.0
Grades 7-8	31.0
Grades 9-12	31.5

*Class sizes may vary depending upon specific enrollment.

7. **District Fees:**

- a. High School Parking
 - Lots A & B - \$350/year
 - Lot C - \$200/year
 - Unless proration is needed due to a hybrid learning environment
- b. 2 Mile Transportation
 - Kindergarten – Free
 - Grades 1-12 - \$175/year per student, \$295/year family cap

Record of Board Self-Evaluation
Governance Process and Board Management Delegation Policies
July 1, 2020 – June 30, 2021

Policy Type:	Governance Process
Policy Title:	4.5 School Board Members' Code of Conduct

The School Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as School Board members.

- 4.5.1 Members will demonstrate loyalty to the owners, not conflicted by loyalties to staff, other organizations, or any personal interests as consumers.
- 4.5.2 Members will avoid conflict of interest with respect to their fiduciary responsibility.
 - 4.5.2.1 There will be no self-dealing or business by a member with the district. Members will annually disclose their involvements with other organizations or with vendors and any associations that might be reasonably seen as representing a conflict of interest.
 - 4.5.2.2 When the School Board is to decide on an issue about which a member has an unavoidable conflict of interest, that member will absent herself or himself without comment not only from the vote but also from the deliberation.
 - 4.5.2.3 School Board members will not use their School Board position to obtain employment in the district for themselves, family members, or close associates. A School Board member who applies for employment will first resign from the School Board.
- 4.5.3 School Board members will not attempt to exercise individual authority over the school district or attempt to cause division between School Board members or the School Board and members of the district.
 - 4.5.3.1 Members' interaction with the Superintendent or with staff will recognize the lack of authority vested in individuals except when explicitly authorized by the School Board.
 - 4.5.3.2 Members' interactions with the public, the press, or other entities will recognize the same limitation and the inability of any School Board member to speak for the School Board except to repeat explicitly stated School Board decisions.

- 4.5.4 Members will respect the confidentiality appropriate to issues of a sensitive nature.
- 4.5.5 Members will be prompt and attend all Board Business Meetings and Board Workshops, and all meetings of Board Committees and other outside assignments. Absences must be communicated to the Board Chair or Committee Chair at least seventy-two hours prior to the affected meeting. In the case of an unforeseen conflict, the Board Chair or Committee Chair must be notified as soon as possible.
- 4.5.6 Members will be properly prepared for School Board deliberation.
 - 4.5.6.1 Members' use of electronic devices shall be restricted to the use of district issued technology during board business meetings and workshops. Brief incidental or unexpected and urgent situations do not constitute a violation of the restriction.
- 4.5.7 Members will support the legitimacy and authority of the final determination of the School Board on any matter, irrespective of the member's personal position on the issue.
- 4.5.8 For an effective School Board, School Board Members will attend a series of training courses that familiarize them with the operation of School Boards within the State of Minnesota as well as the Eden Prairie School District. School Board Member training will consist of the following:
 - 4.5.8.1 Introduction to Policy Governance – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office. Course content to be determined by the Board Development Committee.

The following training sessions are conducted by the Minnesota School Boards Association (MSBA):

- 4.5.8.2 Phase I Orientation (New School Board Members) – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office.
- 4.5.8.3 Phase II Orientation (New School Board Members) – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office.
- 4.5.8.4 Phase III Orientation (Building a High-Performance School Board) – School Board members will take this course (or an alternate course of similar training as approved by the School Board Chair) within the first two years of taking office.
- 4.5.8.5 Phase IV Orientation (Community Engagement) – School Board members will take this course (or an alternate course of similar training as approved by the School Board Chair) within the first two years of taking office.

