

## MINUTES

**AMITY BOARD MEMBERS PRESENT:** Julie Altman, William Blake, Christopher Browe, Patricia Cardozo, Sue Cohen, Steven DeMaio, Rita Gedansky, James Horwitz, Thomas Hurley, Tracey Lane Russo, James Stirling

**AMITY BOARD MEMBERS ABSENT:** Diane Crocco, John A. Grasso, Jr.

**Staff Members Present:** John Brady, Charles Britton, Richard Dellinger, Vi Gibbons, Jack Levine, Marianne Lippard, Marie McPadden, Mary Raiola, Jim Saisa

**Also Present:** Thomas Falcigno; other members of the Public

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A regular meeting of the Amity Regional Board of Education was held on Monday, May 13, 2013 at 6:30 p.m. in the cafeteria at Amity Regional High School.

1. **Call to Order:** William Blake called the meeting to order at 6:36 p.m.
2. **Pledge of Allegiance** was recited by those present.
3. **Recognition of CABA Student Awardees**  
Dr. Brady noted that the students recognized tonight represent many qualities, such as a willingness to take on challenges and use diplomacy in working with others. The Board recognized CABA student awardees Joyce Lin and Theodore Hague from Amity Middle School in Bethany; Taylor Nuzzo and Nathan Carney of Amity Middle School in Orange; and Thomas Falcigno and Eliza Dillaway from the High School.
4. **Recognition of Tasia Kimbal for CEA Award**  
The Board recognized Amity Regional High School teacher, Tasia Kimbal. Tasia received an award from the Connecticut Education Association. Her leadership has helped make the school culture safer at the High School.
5. **Approval of Minutes**
  - a. Public District Hearing, April 8, 2013  
*Motion to approve the minutes as presented* (Mr. Hurley, 2d Ms. Cohen).  
*Vote in favor unanimous.* *Motion passed.*
  - b. Regular Meeting, April 8, 2013  
*Motion to approve the minutes as presented* (Ms. Cardozo, 2d Mr. Hurley).  
*Vote in favor unanimous.* *Motion passed.*
  - c. Annual District Meeting on the Budget, May 7, 2013  
*Motion to approve the minutes as presented* (Mr. Hurley, 2d Ms. Gedansky).  
*Vote in favor:* Julie Altman, Christopher Browe, Sue Cohen, Rita Gedansky, James Horwitz, Thomas Hurley

*Vote opposed:* none

*Abstain:* Patricia Cardozo, Steven DeMaio, Tracey Lane Russo, James Stirling

***Motion passed.***

**6. Information Regarding ECA Issues**

Dr. Brady said that there have been ongoing meetings with ECA students. A handbook is being put together for families and students. Students will have to adjust their hours. Work can be done with freshmen and sophomores to help students improve their transcripts. Online classes may be an option. There are at least 70 courses the students might be able to take for credit at Amity. The executive director of ACES is working with Amity and the students.

Dr. Brady noted that the guidance department has one person designated to work with students involved with ECA. Ms. Cohen questioned whether any Amity students had taken Odyssey online courses. Dr. Brady said that he isn't aware of any students taking the Odyssey courses.

Mr. Horwitz thanked Dr. Brady for the ongoing dialog with the parents of ECA students. Mr. Blake said that parents and students considering ECA should consider all of the information presented at the orientation when making a decision as to whether to enroll. Dr. Brady said that the handbook should help answer questions.

**7. Discussion and Possible Action on Proposed Artificial Turf Project Bond Referendum Proceedings/Schedule**

Mr. Blake noted that the Board was provided information regarding the bond. A resolution was drafted by bond counsel. A debt service schedule is included. The date for the vote is the week of July 4<sup>th</sup>. This topic has come up many times over the years and a referendum would provide the opportunity for the people in the three communities to vote on this.

Discussion:

Ms. Cohen asked for clarification on the dates. As she sees it, the budget increase will take effect in 2014-2015.

Mr. Hurley said that he doesn't like the date provided. He would prefer to hold the vote at the end of the school year or later than July.

Mr. Mengold said that this date would be helpful for getting on the bid list so that the field could be installed after graduation. Most people that he spoke with felt that this was early enough in the summer so most people would be around.

Ms. Russo said that this date looked okay. The voter turnout for the budget wasn't high. It is important enough to do this sooner. This field will provide a safer playing surface, which is a small price to pay compared to the cost of a serious injury.

Mr. Stirling said that he will be voting against this due to the economic hardships some are facing. The District would have to set aside \$30,000 each year for future maintenance. He noted that the vote on the Amity Finance Committee was 3 in favor and 2 opposed.

Mr. Browe said that he has concerns because the usable life of the field is shorter than how long we'll be paying for it. We will still have to pay more than \$300,000 of interest.

Dr. Brady said that future maintenance would involve the surface. The infrastructure will remain. The condition of the current field is inadequate. It was felt that the community should make the decision as to whether to replace the field, rather than just the 13 members of the Board.

Mr. Browe said that he learned that when the surface needs replacement, there is always something else that needs to be done, adding to the expense. This is a long term commitment.

Mr. Horwitz said that the Board will be voting on whether to let the community make the decision here. Issues both pro and con have been discussed at length.

Mr. DeMaio said that this field would not be used only by the football team. Use of the field can increase. There will be an opportunity to charge youth sports teams to use the field. The people in the three towns should vote on this.

**8. To Consider and Act Upon a Resolution with Respect to Recommendations for an Appropriation and Borrowing Authorization for Costs Related to Replacement of the Current Natural Grass Field at the Amity Regional High School Football Stadium with an Artificial Turf Field**

RESOLVED, That the officers of the Board of Education and the Superintendent are authorized to cause a district meeting to be called for the purpose of conducting a public hearing in the Presentation Room of Amity Regional High School on Tuesday, May 21, 2013 at 5:30 p.m. with respect to the following recommendations of the Board, which recommendations are hereby approved:

1. That \$945,000 be appropriated for costs related to replacement of the current natural grass field at the Amity Regional High School football stadium with an artificial turf field. The appropriation may be spent for design and installation costs, equipment, materials, consultant fees, legal fees, net interest on borrowings, other financing costs, and other expenses related to the project. The District Board of Education shall be authorized to determine the scope and particulars of the project, and may reduce or modify the scope of the project as desirable, and the entire appropriation may be spent on the project as so reduced or modified.

2. That \$945,000 bonds and temporary notes of the District be authorized to finance the appropriation.
3. That the Chairman of the District Board of Education and the District Treasurer, or such officer or body delegated by the Board, be authorized to require the District and its member towns to comply with applicable federal income tax requirements for tax-exempt bonds.
4. That the Chairman of the District Board of Education and the District Treasurer, or such officer or body delegated by the Board, be authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information.
5. That the aforesaid bond, note and temporary note authorization shall be submitted to referendum vote by the electors and citizens qualified to vote in the towns of the District.

FURTHER RESOLVED, that the project be referred to the Woodbridge Planning and Zoning Commission for a report pursuant to Section 8-24 of the Connecticut General Statutes (Ms. Cardozo, 2d Ms. Gedansky).

*Vote in favor:* Julie Altman, Patricia Cardozo, Sue Cohen, Steven DeMaio, Rita Gedansky, James Horwitz, Tracey Lane Russo

*Vote opposed:* Christopher Browe, Thomas Hurley, James Stirling

*Abstain:* none

***Motion passed.***

Mr. Blake said that this topic has been brought up for years and now the community can have a say in this.

## **9. Student Report**

Thomas Falcigno reported that former NBA basketball player Chris Herren spoke to students about the demise of his professional career due to drug addiction. Thomas thanked the Community Action Group president for this excellent presentation. We would like to have Mr. Herren return for a whole school assembly. The High School hosted a food drive, collecting over 31,000 lbs. of food to support those in need. Junior Prom was held last Friday at Grassy Hill Country Club. The event was a success. Senior Prom will take place later this month. The Senior Picnic will take place later this month at Holiday Hill. Amity Creative Theater will host an event at 7 p.m. on May 17<sup>th</sup> in the Brady Center for Performing Arts. Students will have time to write and direct for this event, which is usually hilarious.

## **10. Principal's Reports**

High School Campus – Dr. Britton said that the District has looked closely at school security since the school shooting in Sandy Hook. We are looking to be proactive, not reactive. We would like to encourage students to let administrators know of any problems. With a new program being put in place, High School students can anonymously text a tip to make administrators aware of problems.

Ms. Altman questioned whether the text a tip is a 24 hour, seven day a week service.

Dr. Britton said that it isn't a 911 service. To ensure that tips are anonymous, the text goes through a service in Utah, where the text is stripped of features that identify the source. It will then be sent to the school via e-mail. Anyone can send a tip. There can be a two-way communication, if necessary.

Dr. Brady said that the District has a disclaimer from legal counsel addressing liability issues. This is not monitored 24/7. Students will be trained to know that this is not a 911 service.

Mr. Hurley questioned whether legal counsel reviewed the disclaimer.

Dr. Brady said that legal counsel wrote the disclaimer. We would like to try this out at the High School before bringing it to the middle schools.

Mr. DeMaio said that he is curious about the reaction that this has gotten from students.

Thomas Falcigno said that the students had a discussion and liked that the service is anonymous. The students had no objection to this.

In other news, Dr. Britton said that the High School has been administering AP tests. Participation is growing. Last year, 292 students took 553 exams. This year, 304 students are taking 595 exams. Also, the senior internship program has taken off. Last year, 119 students did senior internships. This year, 150 students will be doing internships. A great deal of work goes into coordinating these placements.

Dr. Britton said that Board members should be receiving invitations to graduation soon. He added that the PTSA went above and beyond for Teacher Appreciation Week. The PTSA also coordinates the sale of graduation balloons, which are a nice way to support and recognize graduates.

Bethany Middle School Campus – Dr. Dellinger reported that Amity Middle School in Bethany was one of the top middle schools in the State for the Governor's Summer Reading Challenge and a picture was taken recently with Governor Dannel P. Malloy. Spirit Day took place last week. A luncheon was held to recognize the staff in honor of Teacher Appreciation Week. More than half of the students took part in the recent spring concert, which was dedicated to veterans. A mini Relay for Life will take place soon. There will be a Memorial Day tribute on May 24<sup>th</sup>.

Orange Middle School Campus – Ms. Gibbons reported that a successful Amity in Action was held on April 23<sup>rd</sup>. A career fair took place on May 3<sup>rd</sup>. There were more than 20 presenters at the career fair, including several local radio and television personalities. The spring concert took place on May 8<sup>th</sup>. About two-thirds of the students participate in the band, chorus, or orchestra. The trip to New York will take place on May 23<sup>rd</sup> and 24<sup>th</sup>. There have been visits with sixth grade students to discuss middle school. Ms. Gibbons thanked the PTSO for organizing Teacher Appreciation Week. On April 18<sup>th</sup>, students went to see the movie 42. There was also a Pep Rally. The school also hosted a speaker about Internet safety. The school recently went into lockdown in response to a report from Orange police about shots reports in the area. The students and staff were not in any immediate danger, but all safety precautions were taken and a message went out on the LISTSERV.

### **11. Public Comment**

Marie Fedesky, an ECA parent, said that she appreciated the meeting with parents. A representative from Odysseyware provided information. She thanked Dr. Brady and the administration for giving the parent concerns added attention and she thanked for the Board members for their service.

Mr. Blake thanked the community for the vote of confidence in the budget referendum. The Board would like to provide the best possible education, while considering costs as well.

Tracey Lane Russo of Englewood Drive, a member of the Board, said that she wanted to speak tonight to recommend the book, ‘Obsessed’. The book discusses the obesity crisis. The book talks about junk food and how peoples’ bodies are being rewired. The book is very well researched.

### **12. Announcements from the Board and Administration**

It was noted that a reading consultant at the Orange Middle School is a 2013 Teacher of the Year.

### **13. Correspondence**

No correspondence was discussed.

### **14. Superintendent’s Report**

- a. Personnel Report  
There was no discussion.

### **15. Chairman’s Report**

- a. Committee Reports
  1. ACES – Ms. Cohen said that there was a meeting with a State lobbyist. Transportation was discussed and a statewide calendar was addressed.
  2. CABE – There was no report.

3. Curriculum – There was no report.
4. Facilities – There was no report.
5. Finance
  - a. Discussion and Possible Action on Changing Audit Firms  
The Amity Board of Education appointed the audit firm of Grant Thornton LLP of Glastonbury, CT, to audit the district's financial statement for the fiscal year ended June 30, 2013, at a price of \$35,363.

In April, Robert Howard, Jr., Audit – Partner of Grant Thornton LLP, informed him that he and five of his professional staff will join Mahoney Sabol & Company, LLP of Glastonbury, CT. Mr. Levine recommends that Mahoney Sabol & Company, LLP be appointed in place of Grant Thornton, LLP to audit the District's financial statements for the fiscal year ended June 30, 2013. Based on the reduced overhead and rate structure of his new firm, Mr. Howard feels that he can pass along the savings and reduce the fee to \$32,500. Mr. Levine said that the District is committed to bidding next year.

*Move to appoint Mahoney Sabol & Company, LLP of Glastonbury, Connecticut, in place of Grant Thornton LLP, to audit the District's finance statements for the fiscal year ended June 30, 2013, at a price of \$32,500. Furthermore, the Director of Finance Administration is authorized to sign the Letter of Engagement with Mahoney Sabol & Company, LLC (Mr. Stirling, 2d Mr. Horwitz).*

*Vote in favor unanimous.*

***Motion passed.***

- b. Discussion and Possible Action on Food Service Operations
  1. Contract Extension for 2013-2014
  2. Increase in Lunch Prices and A la Carte Prices  
Mr. Levine said that the District is required to bid after five years, as the State requires bidding at least once every five years. We are currently completing the fourth year and are satisfied with Compass Group, USA, Inc. (Chartwells). He recommends continuing with Chartwells.

Last year, we needed to raise meal prices by \$0.10 for a full paid type A meal in all three schools. A la carte prices were also increased for selected items. This was primarily due to the new costly Federal mandate to increase the portion size and the requirement for providing ½ cup of fruit or vegetable, notwithstanding whether the student wants it or not. The costs of the Federal mandates were substantial. Just adding the required fresh fruit for each

meal added between 15 to 25 cents to each full paid type A meal, while the Federal reimbursement was only 6 cents. The Federal grain requirements initially caused Chartwells to use smaller rolls. This caused lower student participation at the High School. The Federal government eventually revised the grain requirement, but participation levels at the High School have not come back to previous levels, resulting in loss profits. The net loss projected is \$30,570. The contract states, "If the annual operating statement shows a profit less than breakeven, Chartwells will reduce its management fee by the difference between the actual and guaranteed amount..." Thus, Chartwells will absorb \$18,360 of the loss and the remaining loss must be incurred by the District. The liability for the District is \$12,210. The rationale for charging \$0.10 more per meal is to bring the budget to breakeven.

Mr. Levine noted that this was approved earlier by the Amity Finance Committee.

*Move to award a one-year contract extension for food service operations for 2013-2014 to Compass Group, USA, Inc. (Chartwells) per the proposed Amendment and the Director of Finance and Administration is authorized to sign the Amendment (Ms. Cohen, 2d Mr. DeMaio).*

*Discussion:*

Mr. Browe questioned whether Mr. Levine could provide numbers showing how many students are bringing versus buying lunch.

Mr. Levine said that he doesn't have the figures with him tonight, but noted that there is good participation in the lunch program.

Ms. Cohen questioned the decrease in participation.

Dr. Brady said that there was some decrease due to the loss of school days due to weather-related closings. Required changes to the food offerings drove up costs, and hurt participation for a period of time.

Mr. Stirling noted that there are requirements that students get a fruit or vegetable. If a student puts these items aside, their purchase doesn't qualify as a meal.



Dr. Brady said that surplus food is donated to the New Haven Food Bank.

Mr. Blake questioned whether the District could opt out of the Federal requirements.

Dr. Brady said that he doesn't believe that is an option.

*Vote in favor unanimous.*

***Motion passed.***

*Move to authorize the food service provider to raise lunch prices by \$0.10 per Type A meal in all three schools for 2013-2014 and the Director of Finance and Administration is authorized to approve increases in a la carte items (Ms. Cohen, 2d Mr. Stirling).*

*Vote in favor unanimous.*

***Motion passed.***

c. Discussion and Possible Action on Award of Contracts Over \$35,000

*Motion to award contracts over \$35,000 as detailed in May 6, 2013 memo from Jack B. Levine to Dr. John J. Brady in accordance with the Board's Policy on purchasing procedures. Items 1 – 5 of the memo will be voted on together (Mr. Horwitz, 2d Mr. DeMaio).*

*Vote in favor unanimous.*

***Motion passed.***

Safety Service Program

Fuss & O'Neill, Inc. has helped the District implement and maintain a top-notch safety service program. Facilities Director Jim Saisa recommends we stay with this firm and award the contract based upon the State bid contract, as authorized by the Amity Board of Education's purchasing policy. The Board is being asked to approve the third year of a three-year contract which will exceed \$35,000.

*Move to award the safety service program to Fuss & O'Neill, Inc. for July 1, 2013 to June 30, 2014 for the State bid price of \$14,373. The Board reserves the right to cancel the contract if Fuss & O'Neill, Inc. fails to perform in a satisfactory manner.*

*Vote in favor unanimous.*

***Motion passed.***

Investment Consulting Services

Three years ago, we bid investing consulting services. The Amity Board of Education decided to continue using Fiduciary Investment Advisors for this service. The Board may decide to

extend the contract for one additional year and waive its bid requirements. Mr. Levine recommends extending the contract as the investment consultants have provided good service at a reasonable price. The quoted price is \$21,218 for 2013-2014, same as this fiscal year.

*Move to award investment consulting services for July 1, 2013 to June 30, 2014 to Fiduciary Investment Advisors at the quoted price of \$21,218. The Board waives its bid requirements and extends the contract by one year. The Board reserves the right to cancel the contract if Fiduciary Investment Advisors fails to perform to the Board's satisfaction.*

*Vote in favor unanimous.*

***Motion passed.***

#### Trash and Recycling Removal Service

Last year, the District bid trash and recycling removal service. The Board awarded the bid to All American Waste of New Haven for the bid price of \$36,993 for 2013-2014 with extra charges for additional pick-ups. Extra pick-ups are \$60 for an 8-yard trash dumpster; \$42 for a 6-yard trash dumpster; and \$32 for an 8-yard dumpster for recycling. Mr. Saisa, Director of Facilities, estimates the District spends about \$200 a year for extra pick-ups. Per the bid, the pricing remains constant for all three years of a three-year contract. Mr. Levine said that he has been satisfied with the service.

The Board reserves the right to cancel the contract if All American Waste fails to perform in a satisfactory manner. Facilities Director Jim Saisa has recommended we enter into the second year of a three-year contract due to the excellent performance of the vendor.

*Move to award the trash and recycling removal service to All American Waste for July 1, 2013 to June 30, 2014 for the second year of a three-year contract at the bid price of \$36,993, not including extra charges for additional pick-ups. The Board reserves the right to cancel the contract if All American Waste of New Haven fails to perform in a satisfactory manner.*

*Vote in favor unanimous.*

***Motion passed.***

#### Health and Welfare Benefits Consultant

Two years ago, the Board awarded Marsh & McLennan Agency a three-year contract as the District's Health and Welfare Benefits Consultant for medical and dental insurance.

The bid price is \$25,000 for 2011-2012; \$25,000 for 2012-2013; and \$25,000 for 2013-2014. Mr. Levine said that the administration has been very pleased with the services of Marsh & McLennan.

*Move to award the Health and Welfare Benefits Consultant to Marsh & McLennan Agency for July 1, 2013 to June 30, 2014 at the bid price of \$25,000 for the third year of a three-year contract. The Board reserves the right to cancel the contract if Marsh & McLennan Agency fails to perform in a satisfactory manner, as determined by the Superintendent of Schools.*

*Vote in favor unanimous.*

***Motion passed.***

Workers' Compensation Insurance and Liability, Automobile, Property Insurance

Last year, the Board awarded a three-year contract to Connecticut Interlock Risk Management Agency (CIRMA) of New Haven, CT for the District's Workers' Compensation insurance and liability, automobile, property insurance (LAP). The Workers' Compensation insurance premium increase is based on payroll increases and claims. The LAP insurance is based on claims with a maximum increase of 5 percent.

The Workers' Compensation premium for 2013-2014 will be \$171,361, or a 15 percent increase. The 2013-2014 Budget is \$178,000, or a favorable variance of \$6,639. The payroll audit premium will be determined at a later time.

The LAP insurance base premium for 2013-2014 will be \$134,927, or a 5 percent increase. The 2013-2014 Budget for the base premium is \$134,927.

*Motion to award the workers' compensation insurance for July 1, 2013 to June 30, 2014, to Connecticut Interlock Risk Management Agency (CIRMA) of New Haven, Connecticut at the premium of \$171,361 plus the audit premium to be determined. Award the liability, automobile, property insurance to Connecticut Interlock Risk Management Agency (CIRMA) of New Haven, Connecticut for the base premium of \$134,927 for July 1, 2013 to June 30, 2014. This is the second of a three-year contract for workers' compensation and liability, automobile and property insurance.*

*Vote in favor unanimous.*

***Motion passed.***

- d. Discussion of Monthly Financial Statements  
Mr. Hurley questioned Mr. Levine on the District's end-of-year budget. Mr. Levine said that he will be purchasing portable radio equipment, if the money is available.
- e. Director of Finance and Administration Approved Transfers Under \$3,000  
There were no questions.
- f. Discussion and Possible Action on Budget Transfers of \$3,000 or More

*Motion to transfer funds as detailed in the May 6, 2013 memo from Jack B. Levine to Dr. John J. Brady. Items 1 – 5 will be voted on together (Mr. Hurley, 2d Mr. Horwitz).*

Emergency Communications Equipment

In the aftermath of the tragedy at Sandy Hook Elementary School in Newtown, the administration engaged in comprehensive review of internal security procedures. As part of this review, new lockdown procedures have been developed. One weakness that we are experiencing involves internal and external communication between Amity administrators managing any potential emergencies, and first responders from area law enforcement agencies. In an emergency, our ability to communicate would rely exclusively on analog radio communications. The current radios used by Amity administrators and staff do not communicate with first responders from the Orange Police Department. There are also large dead zones in the current analog set-up. New radios are required to solve this problem.

To pay for these radios, we would use the remaining balance of \$2,289.00 in the Contingency Account, and other accounts yet to be determined based on available balances at yearend. Mr. Levine noted that if the funds aren't available, the purchase won't be made. The equipment would be purchased from Utility Communications, Inc. of Hamden using their State bid contracts. The cost by school building would be as follows:

Bethany Middle School	\$ 8,911.54
Orange Middle School	\$ 8,911.54
High School	<u>\$19,958.08</u>
Total	<u>\$37,781.16</u>

*Move to make the following budget transfer to pay Utility Communications, Inc. of Hamden for portable radio equipment, repeater equipment and installation, and alerting equipment and installation. The prices shall be off the State bid contracts.*

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
TBA (Note A)	To Be Determined	\$37,782	
01-14-2600-5730	Equipment – New		\$8,912
02-14-2600-5730	Equipment – New		\$8,912
03-14-2600-5730	Equipment – New		\$19,958

Note A: The Director of Finance and Administration will identify those accounts from which funds can be transferred in June 2013.

*Vote in favor unanimous.*

***Motion passed.***

Special Education

The budget transfer is needed to cover special education needs.  
*Move to make the following budget transfer of \$70,000 to cover special education service needs:*

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
04-14-6130-5560	Tuition Expense	\$70,000	
04-12-2151-5330	Other Professional & Tech.		\$70,000

*Vote in favor unanimous.*

***Motion passed.***

Electricity

At this time, Jim Saisa is projecting electricity will exceed the budget. Due to a number of factors, the budgeted savings has been less than anticipated.

*Move to make the following budget transfer of \$46,338 to pay for electricity:*

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
02-14-2600-5620	Oil Used for Heating	\$20,372	
03-14-2600-5620	Oil Used for Heating	\$17,603	
03-14-2600-5621	Natural Gas	\$8,363	
01-14-2600-5410	Utilities, Excluding Heat		\$25,966
02-14-2600-5410	Utilities, Excluding Heat		\$20,372

*Vote in favor unanimous.*

***Motion passed.***

Professional Development

A budget transfer of \$5,826 is requested to pay for outside consultants, who will participate in professional development for teachers at the end of June 2013. This training is needed to comply with State mandates.

*Move to make the following budget transfer of \$5,826 to pay for outside consultants:*

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
05-13-2212-5111	Certified Salaries	\$5,826	
05-13-2212-5322	Instruct. Pgm. Improvemts.		\$5,826

*Vote in favor unanimous.*

***Motion passed.***

Standard Year-End Budget Transfers

During June, budget transfers will be needed for salary and benefit accounts and to pay other standard charges (e.g., special education expenditures; utilities; etc.) The exact amount of these budget transfers will depend on the final invoices. The budget transfers will be made in June and are part of the normal closing process.

*Move to authorize the Director of Finance and Administration to make the necessary budget transfers to salary and benefit accounts and to pay other standard charges. These budget transfers may exceed \$3,000. The Director of Finance and Administration will report all budget transfers made to the Amity Finance Committee and Amity Board of Education.*

*Vote in favor unanimous.*

***Motion passed.***

g. Update on Financial Operations

1. Information on Second Quarter 2013 Executive Summary Review of Amity Pension Fund, Sick and Severance Account, and OPEB Trust

There were no questions about the report.

6. Policy – There was no discussion.
7. Personnel – There was no discussion.

**16. Items for the Next Agenda**

Mr. Blake said that if anyone would like items added to the next meeting agenda, please forward information to him or to Dr. Brady.

**17. Adjournment**

*Motion to adjourn the meeting at 8:46 p.m. (Mr. Hurley, 2d Ms. Gedansky).*

***Motion passed; meeting adjourned.***

Respectfully submitted,

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Marianne Lippard, recording clerk  
Rita Gedansky, secretary

**References/Attachments:**

**Minutes:** Board of Education Regular Meeting, 4/8/13  
Finance Committee Regular Meeting, 4/8/13  
Public District Meeting, 4/8/13  
Annual District on the Budget, 5/7/13

**Reports:** Personnel Report  
Amity Regional School District No. 5 Revenues and Expenditures for FY  
2012-2013  
Amity Regional School District No. 5 Year-to-Date Budget Report  
(5/3/13)  
Amity Regional School District No. 5 Budget Transfers 2012-2013

**Memos:** John J. Brady to Amity Finance Committee and Amity Board of Education  
(5/7/13) re: Artificial Turf Field  
Jack B. Levine to John J. Brady (5/3/13) re: Auditing Firm Appointment  
Jack B. Levine to John J. Brady (5/6/13) re: Food Service Operations –  
Contract Extension, Budget & Price Increases  
Jack B. Levine to John J. Brady (5/6/13) re: Award of Contracts of  
\$35,000 or More  
Jack B. Levine to John J. Brady (5/6/13) re: Budget Transfers of \$3,000  
or More

**Articles:** Result of State Artificial Turf Fields Study: No Elevated Health Risk  
(8/2/10)  
Fact Sheet: Crumb Rubber Infilled Synthetic Turf Athletic  
Fields

**Misc.:** Amity Regional School District No. 5 Estimated Debt Service  
Resolution of Board of Education of Regional School District Number 5  
(5/13/13)  
Amity Regional School District No. 5 2013 Amity High School Football  
Stadium Artificial Turf Project Bond Referendum Proceedings Discussion  
Schedule July 2, 2013 Target Referendum Date