

**Greenwich Special Education Advisory Council Meeting Minutes
GREENWICH PUBLIC SCHOOLS**

DATE: 1-13-2021

PLACE: Virtual Meeting

ATTENDANCE:

Greenwich SEAC Board Members

Caroline Lerum
Audra O'Donovan
Jennifer Kutai
Robyn Baldwin
Katie Nogaki
Patricia Minicozzi
Dawn Zimmerman
Kimberly O'Donnell
Genice Mark
Kathy Walker
Donald McGuire
Jennifer DiCarlo
Danielle Green
Virginia Plath-Kelly
Susan Keating
Erin Montague
Jennifer Donat
Sarah Obuchowski
Karen Bianco

Alternates:

Courtney Powers
Elizabeth Forger

CPAC (Connecticut Parent Advocacy Center):

Lynn Rule
Jennifer Lussier

BOE Administration:

Dr. Toni Jones
Mary Forde
Karen Hirsh

A.) Meeting Opening

Call to Order – approximately 6:50PM

Meeting start time was delayed as the virtual link was not working for everyone.

B.) Welcome and Opening Remarks from Chairperson

Introduction to Abby Anders who is taking over for Jennifer DiCarlo (CL)

C.) Public Comment

Floor was open for public discussion - three minutes each. No questions (CL)

D.) Remarks from the Chief Pupil Personnel Services Officer

Mary Forde went over the parent survey to ensure that the new IFP goals are being implemented. The survey is set to rollout to parents at the end of January 2021 and will include:

- Every parent has a draft copy of the IEP- 5 days before
- Agenda developed for the meeting with estimated time for each part/expected end time
- Member of the school team will call the parent 2-3 days before meeting to discuss the agenda for the meeting and answer any questions
- Introductions are different - everyone introduces themselves in relation to the child and what they will bring to the meeting
- Concept of a parking lot to not derail the IEP meeting and stay on the agenda

Will not look at responses until after July 1st. All survey submissions from parents are anonymous. Any school with less than ten submissions will not be broken out. The goal is to list the results by school, level and district. (MF)

The basic IEP powerpoint presentation for parents will be narrated by Lisa on January 25th and 26th. A live Q&A will be held afterwards from 9am/10am on January 25th and 7pm/8pm on January 26th. (MF)

The goal is to take the feedback from the survey and work as a school system to support one another and have a great process across all schools (TJ)

E.) Discussion and Vote on Subcommittees

- IEP/504 Implementation
- Eligibility Process

Dawn Zimmerman moved to approve the subcommittees. The motion was seconded by Jennifer Kutai. The Council voted 25 in favor , none opposed.

Judy Niedel needs to be a part of 504 discussions (MF)

Every SEAC member needs to choose which subcommittee they would like to be on. We need to find two chairs for the subcommittee (CL)

F.) Discuss and form working committees for 20/21 school year (Nominating and Enrichment)

Nominating- Need a chair or co-chair to set up the committee for next year

Enrichment- Need a chair or co-chair to bring in ideas for seminars, presentations, etc

Discussions on if we can nominate people who are not a member of SEAC. Chair/Co-Chair need to be from SEAC, general members can be from outside SEAC. Checking the bylaws (CL)

G. Adjournment

Meeting ended at 8:06 pm

Respectfully submitted,
Robyn Baldwin