

**Greenwich Special Education Advisory Council Meeting Minutes
GREENWICH PUBLIC SCHOOLS**

DATE: 11-11-2020

PLACE: Virtual Meeting

ATTENDANCE:

Greenwich SEAC Board Members

Caroline Lerum
Audra O'Donovan
Jennifer Kutai
Robyn Baldwin
Katie Nogaki
Patricia Minicozzi
Dawn Zimmerman
Katie Bistran
Kimberly O'Donnell
Genice Mark
Kathy Walker
Donald McGuire
Dr. Michael-Joseph Mercanti-Anthony
Jennifer DiCarlo
Danielle Green
Virginia Plath-Kelly
Susan Keating
Erin Montague
Jennifer Donat
Sarah Obuchowski

Alternates:

Andrea Cosby
Courtney Powers
Elizabeth Forger
Naomi Nova

CPAC (Connecticut Parent Advocacy Center):

Lynn Rule

BOE Member

Karen Hirsh
Karen Kowalski

BOE Administration:

Dr. Toni Jones
Mary Forde

1. Meeting Opening

Call to Order – approximately 6:53PM

Meeting start time was delayed as the virtual link was not working for everyone.

2. Welcome and Opening Remarks from Chairperson

Lynn Rule introduced herself and role within CPAC

3. Public Comment

Floor was open for public discussion - three minutes each. No questions (CL)

4. Remarks from the Chief Pupil Personnel Services Officer

Increased communication and support for families. Currently working on a parent handbook and IEP handbook (MF)

- Parent chats
- Parents PPS Newsletters - parent submissions welcome
- Parent coffees
- Support for remote learning families

Created a draft of a pre-PPT checklist (MF)

- Finalizing the week of November 16, 2020
- In school and accessible to staff after Thanksgiving to Christmas 2020
- After the first of year (2021)- survey will be distributed to parents after their annual review

5. Approval of Meeting Minutes

- 8/18/2020 (CL)
 - Motion to approve- Donald McGuire
 - Second - Danielle Green
- 9/23/2020 (CL)

- Motion to approve- Katie Nogaki
 - Second- Dawn Zimmerman
- 10/20/2020 (CL)
 - Motion to approve- Donald McGuire
 - Second- Susan Keating

4. Discussion of Key2ED report

Opened a discussion for key takeaways (CL)

Based on the identified strengths & weaknesses, we are hoping to form subcommittees (CL)

5. Next Steps

Confirm Dr. Greene Seminar in December

Schedule Special Meeting to form Key2ED subcommittees

5. Adjournment

Meeting ended at 8:10 pm

Respectfully submitted,
Robyn Baldwin